

Tumwater School District
School Board Meeting Minutes
Black Lake Elementary School
September 22, 2016

Board Members Present: Jay Wood, Janine Ward, Bob Barclift, Kim Reykdal, Rita Luce

Staff Members Present: John Bash, Misty Hutson, Elliott Hedin, Chris Woods, Mel Murray, Mitch Thompson, Laurie Wiedenmeyer, Kim Howard, Tammie Jensen-Tabor, Brian Hardcastle, Tara Richerson, Beth Scouller, Mel Murray

Students Present: Lillian Brown

Members of the Public Present: Jim & Regina Brown

Agenda Discussion

- Superintendent John Bash stated that a 1st reading of revisions to Policy 1430, Audience Participation, has been added under Other Business. Also, an executive session will be held pursuant to RCW 42.30.110(1)(g) to discuss personnel performance, and an added executive session pursuant to RCW 42.30.140(4)(b) to discuss collective bargaining. Executive session is expected to last approximately 30 minutes with no action to be taken.

Jay Wood reviewed the process for public comment. He explained this is a business meeting so people wanting to comment should wait to be identified by him. When the Superintendent's Reports are taking place, John will identify those wishing to comment.

Approval of Minutes

- **Rita Luce/Bob Barclift, Moved/Seconded (M.S.), to approve the minutes from the September 8, 2016 meeting as presented. The motion passed unanimously.**

Special Recognition

- Jim Brown: Principal Misty Hutson shared that last year and again this year, one of the traits they are focusing on with students is having a positive mindset. She shared that Jim Brown exemplifies that mindset and is a role model for our students and families, especially as he has faced a significant battle in his own life. In addition, Jim and his wife are great supporters of and partners with our school community. On behalf of the Board of Directors, Janine Ward presented Jim with a certificate of achievement.

Site Report

- Black Lake Elementary School: Misty introduced Assistant Principal Elliott Hedin and shared what a great addition he has been to Black Lake Elementary. She continued by sharing that enrollment is at 538, but they continue to enroll new students. Black Lake is home to a self-contained Lifeskills classroom (K-6), self-contained highly capable program (4-5-6), and Head

Start (ages 3 and 4). Demographics include 31.6% free/reduced and 11.2% special education (which has almost doubled in the last nine years). One of the challenges faced at the school is a change in student needs – she gave examples of different options available to students that need a workspace different than a traditional desk. Elliott shared that one of the focuses is to reduce absences by 10%. Their strategies include reviewing data, progress monitoring, random drop ins and attendance checks, celebrations and positive calls home. With the PBIS program, they are launching a positive office referral postcard that will be mailed home. As a staff they have developed a list of students who need support. John encouraged Board members attend a PBIS paw pride assembly.

Chris Woods thanked Misty and her staff for their hard work to complete and finalize their School Improvement Plan more than a week early so they could report on it as they host this Board meeting early in the school year.

Superintendent's Report

- 24 Credit Diploma Task Force: Chris reviewed the changes from the State making way for the changes from the State Board of Education requiring 24 credits for graduation. This affects our current 8th graders and those beyond. He displayed the names of those who will be participating in the task force, which will meet monthly. There are still some members to be determined. A meeting was held in May 2016 where the changes were reviewed and challenges and questions were identified. A list of questions that was developed at that meeting was displayed. Discussion ensued regarding future credit needs and options that may be available to students to achieve graduation.

John shared that Board member input is important at this time. One member commented that it will be important for students to know that as students decide what they are going to do with their future, it is okay to make changes to that plan. John shared that options are expanded, exploratory options will be built in. Another commented regarding the importance of aligning what we offer versus what the job force is looking for.

- Superintendent Remarks: Boards of Distinction – please communicate with Jay your preference to pursue this or not by October 1st. There are some Black Lake traffic/parking issues – not enough parking, students crossing Black Lake/Belmore Road SW. Mel will be meeting with a traffic engineer next week and the grounds crew has assessed trees to see where we can trim for visibility purposes. Also, a bus stop will be restored that is within one mile and walking distance. John displayed a photo of the Peter G. Schmidt Elementary dedication plaque that has been installed in the new building. The ribbon cutting/dedication is scheduled for October 4th 9-9:15 a.m. Littlerock Elementary received a Title I Math Academic Award and \$3,400 which will go directly to Littlerock. Board members are invited to the celebration on October 14th at 2:45. TCTV is taping the first Superintendent's Roundtable of the school year on September 30, 2016. Strategic Planning update – strategies will be presented to Board in October. October and November action plans will be developed for each strategy to including monitoring and measures of success. Community Engagement Update – Tumwater Rotary started a new BHHS Student Interact Club. Thanked Dave Myers, Deb Nickerson, students and Denise Keegan. On October 5th the BHHS Interact Club Dedication Night 6:30 p.m. will take place and Board members are invited (RSVP to Laurie). The FRESH Garden Program will present to the Board on October 27th. School Safety Planning – several staff attended the National SRO Conference and met with secondary administrators to share what they learned. Expanding scope of the safety team – tentatively launching in October/November.

Consent Agenda

- **Janine Ward/Rita Luce, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
 - Employment: Joshua Keeling, .8 Orchestra Teacher, TMS/BHHS/BLE/THE
 - Adjusted Employment: Joe Jordan, Swing Shift Custodian, NMSC/Support Services; Katie Roach, Custodial Coordinator, B&G; Sylvia Swasey, 3rd Grade Teacher, PGS; Sheryl Thompson, Cook, THS; Tammy Hansen, Asst. Cook, BMS
 - Retirement: Steven Gessell, Substitute Custodian, B&G, effective April 30, 2016
 - Terminated Due to Non Availability: Nathaniel Harris, Substitute Bus Driver, Transportation; Falinda Anderson, Substitute Bus Driver, Transportation; Janice Edlin, Substitute Bus Driver, Transportation
 - Leaves: Lois Walterscheidt, Parapro, PGS, medical leave starting September 6, 2016 returning October 6, 2016, pending doctor's release; Danae Peirce, Teacher, EOE, unpaid personal leave starting October 3, 2016 returning October 14, 2016
 - Co-Curricular: Gabrielle Taheri, Elementary Stipend-Parent Pickup, MTS; Claire State, Elementary Stipend-Field Day, MTS; Sara Klein, Elementary Stipend-Science Fair, MTS
 - Collective Bargaining Agreement: Approval of the TAP/TSD 2016-2016 Collective Bargaining Agreement
 - Club Stipends: Approval of all ASB club stipends for the 2016-17 school year
 - Clock Hours: Approval of First Aid/CPR for Paraeducators, session #58051, for 3 clock hours, taught by George Schoettle on November 9, 2016; approval of Makeup Comprehensive Evaluation, session #58066, for 6 clock hours, taught by Roz Thompson on September 28, 2016; approval of 2016/17 Candyce Lund Bollinger Workshop Series, session #58062, for 20 clock hours, taught by Candyce Bollinger and Roz Thompson on various dates through the 2016/17 school year; approval of TPEP Trainings (Goal Setting, Engaging Instruction, Domain 4, Putting it all Together), session #58093, for 8 clock hours, taught by Roz Thompson and Chris Williamson on various dates throughout the 2016-17 school year; approval of Guided Language Acquisition Design (GLAD) Tier 1 Training, session #60121, for up to 40 clock hours, taught by Cindy Partlow, Kate Lindhold and Jody Bader on various dates in November 2016; approval of Foundations Training for National Boards, session #60129, for 6 clock hours, taught by David Parascand, Suzanne Hall and Laura Chevalier on October 6 and October 20, 2016; approval of NBCT: Component 1 Content Knowledge, session #60130, for 6 clock hours, taught by David Parascand, Suzanne Hall, and Laura Chevalier on various dates throughout the 2016-17 school year; approval of NBCT: Component 2 Differentiation in Instruction, session #60132, for 10 clock hours, taught by David Parascand, Suzanne Hall, and Laura Chevalier on various dates throughout the 2016-17 school year; approval of NBCT: Component 3 Teaching Practice and Learning Environment, session #60133, for 12 clock hours, taught by David Parascand, Suzanne Hall, and Laura Chevalier on various dates throughout the 2016-17 school year; approval of NBCT: Component 4 Effective and Reflective Practitioner, session #60135, for 10 clock hours, taught by David Parascand, Suzanne Hall, and Laura Chevalier on various dates throughout the 2016-17 school year; approval of NBCT: Saturday sessions, session #60136, for 16 clock hours, taught by David Parascand, Suzanne Hall, and Laura Chevalier on various dates throughout the 2016-17 school year; approval of Getting Started with i-Ready, taught by Tara Richerson, Gwen Moody and i-Ready Facilitator (TBD), sessions #58096, #58098, #58100, #58101, #58102, #58103 – each for 3 clock hours on various dates in November and December; approval of Understanding Data with i-Ready, taught by Tara Richerson, Gwen Moody and i-Ready Facilitator (TBD), sessions #59102, #60102, #60103, #60104, #60105, #60106 – each for 3 clock hours on various dates in February 2017.
 - Payroll & Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: General Fund voucher

numbers 72210082-72210175 in the amount of \$637,651.19; Capital Projects Fund voucher numbers 72011164-72011195 in the amount of \$495,597.45; ASB Fund voucher numbers 72440235-72440256 in the amount of 429,667.71; and Private Purpose Trust voucher numbers 72700466-72700468 in the amount of \$1,160.00.

- Contract Approvals: Approval of contracts with Candyce Bollinger, Custom Securities/Ace Fire & Security Systems, SeaMar Community Health Centers, Generation Wellness, Gene Sharratt, Peachjar, Shelton Rehabilitation Center
- Settlement Agreement: Approval of settlement agreement with Eric Hood
- Capital Projects Change Orders: Approval of Change Order #3 for the Littlerock Elementary School Replacement construction contract; Change Order #13 for the Peter G. Schmidt Elementary School Replacement construction contract; Change Order #1 and Change Order #2 for the Black Hills High School Targeted Building Envelope Repairs construction contract
- Surplus: approval to surplus 25 pallets of library and text books, 2001 Dodge van (B&G vehicle #777 – VIN #2B5WB35Z01K519992), 18 drafting tables from BHHS and 18 cabinets used in the drafting program at BHHS

Business/Financial Reports

- Financial Update/Fund Summary Report: Mitch Thompson presented the final 2015-16 financial data.
- Capital Projects Report: Mel Murray outlined the status of projects throughout the district. He's starting work on the annual Capital Facilities Plan. Project signs have been ordered for Littlerock and both middle schools to briefly describe the project. Mel mentioned that East Olympia is also having some parking issues and they are looking at some possible solutions.

Other Business

- 1st Reading – Revisions to Policy 5001, Hiring of Retired School Employees: Beth Scouler presented the proposed revisions to this policy. This policy will be brought back to a future meeting for action.
- 1st Reading – Revision to Policy 1430, Audience Participation: John Bash presented the proposed revisions to this policy. This policy will be brought back to a future meeting for action.

Board Member Comments

Bob Barclift dismissed himself from the meeting at 10:09 a.m.

- Jay Wood: Bob and Jay attended the Retired Teachers luncheon where candidates for the 22nd district spoke. Tuesday he and John attended the Chamber of Commerce where the City of Tumwater gave an update regarding the old brewery.
- Janine Ward: Janine thanked the Black Lake staff for their presentation and commended the librarian on the décor of the Library. Also thanked Kim Howard for continuing the parenting classes through Candace Bollinger. She also thanked John and staff for jumping on the Black Lake parking issues.
- Kim Reykdal: Kim asked how the recent viewing of "Screenagers" went. Chris Woods responded that it was well received and they are now going to show it at both middle and high schools.

At the request of Board Member Bob Barclift, Superintendent John Bash read the following letter:

"Dear Superintendent Bash and fellow members of the Tumwater School Board of Directors,

It has been a pleasure to serve on the Tumwater School Board of Directors the past twenty-three years. I have come to know you individually as personal friends as we continually worked together to assure the children of Tumwater received the very best educational opportunities possible. T has been a fulfilling and enjoyable educational journey for me in dedicating fifty-three years to the parents and children of this community as classroom teacher, principal and board member. As an educator and board member, I have served as President of the Teachers' Education Association, on the Board of Directors Elementary Principals' Association and member on the Board of Directors Washington State School Directors' Association.

In reviewing the history of Tumwater School District, my service places me as the third longest serving school board member and the longer member in direct service to the district. I have worked with every superintendent since Tumwater became a high school district. I would estimate during my tenure on the school board I have attended approximately 1,300 school board meetings and 85 graduations.

That said, it is time for me to submit my resignation and request your acceptance from Position 4, Tumwater School Board of Directors to become effective October 1, 2016.

A big thank you to everyone for continually putting children first. Sincerely, Robert W. Barclift"

At 10:22 a.m., President Wood recessed the meeting for a short break. The meeting reconvened into executive session at 10:28 a.m. pursuant to RCW 42.30.110(1)(g) to discuss Personnel Performance and RCW 42.30.140(4)(b) to discuss Collective Bargaining. It is estimated that executive session will last approximately 30 minutes. No action will be taken when the public meeting reconvenes. The regular meeting reconvened at 10:58 a.m. With no further business coming before the Board, the meeting adjourned at 10:59 a.m.

Recorded by:
Laurie C. Wiedenmeyer

Signed this 13th day of October, 2016.

Board Member

Board Secretary