

**Tumwater School District**  
**School Board Meeting Minutes**  
Peter G. Schmidt Elementary  
October 27, 2016

Board Members Present: Jay Wood, Janine Ward, Kim Reykdal, Rita Luce

Staff Members Present: John Bash, Jack Arend, Mel Murray, Chris Woods, Sidney Reid, Neil Tombleson, Kim Ewell, Mitch Thompson, Tara Richerson, Jeff Broome, Sidney Reid, Laurie Wiedenmeyer, Judy Fondaw, Kristin Maring, Keith Rhodes, Beth Scouller

President Jay Wood called the meeting to order at 8:30 a.m.

**International Walk to School Proclamation**

- Superintendent John Bash read the International Walk to School Proclamation. David Copley from Intercity Transit was present to talk about the Walk 'n Roll program. Currently, Tumwater has four elementary schools that have partnered with Intercity Transit for monthly walk to school activities.

**Approval of the Minutes**

- **Kim Reykdal/Rita Luce, Moved/Seconded (M.S.), to approve the minutes from the October 13, 2016 meeting as presented. The motion passed unanimously.**

**Special Recognition**

- Neil Tombleson and Kim Ewell, PGS Custodians: Principal Jack Arend credited Neil and Kim for playing a major role in making the move into the new school happen successfully. They both have great attitudes that shined as they went through the challenges of learning all the new equipment and the ins-and-outs of the new building. They are both shining stars in our district. On behalf of the Board of Directors, Rita Luce presented each with a certificate of appreciation.
- Raymond Jay, Community Partner: Counselor Sidney Reid introduce community business partner and owner of 7-11, Raymond Jay. She explained that last year, Peter G. staff put an emphasis on attendance and implemented an "On-Time Eagle" program. Sidney approached him and asked him to partner with the school to give incentives to the students. He not only agreed, he now asks 'what do you need' and comes up with other ideas on how he can partner. On behalf of the Board of Directors, Kim Reykdal presented him with a certificate of appreciation.

**Site Report**

- Peter G. Schmidt Elementary: Jack welcomed everyone to the new building. Currently, Peter G. Schmidt has 668 students enrolled in grades K-6. PGS has a great PBIS program that was started 10 years ago. This program teaches students appropriate behaviors everywhere they go. School Improvement Plan – Goal #1 Increase Parent Engagement. How do we get more people here?

Goal #2 Increase Student Attendance. Jack reviewed strategies they are using to achieve their goals. Also new this year at Peter G. Schmidt is a new assessment strategy. The district did an assessment inventory last year. PGS asked for permission to go away from district benchmarks and common formative assessments and try something different. They are piloting iReady as a diagnostic for both ELA and Math. Instructional coaches Heidi Center and Judy Fondaw shared how this is working so far. Judy shared that for ELA, iReady is giving time back into the classroom. The former assessments were a bit time intensive, iREady is less intensive and the score information is available right away. Teachers are using the information to inform their instruction to the whole class as well as cluster students by need into small instructional groups. Heidi shared that the first math diagnostic shows 79% of PGS students where they need to be. The upper two tiers then are broken down by students and by grade levels that need the most intervention strategies. Online lessons are customized to student need. Reports deliver a class summary and each lesson completed by each student-time on task, rush alerts, pass/fail. Teachers can set lessons too. Parent reports are available and they plan to use them for conferences.

### **Action Item**

- **Acceptance of Donation from Tumwater Marching Band Festival: Janine Ward/Rita Luce, M.S., to accept the donation of \$5,688.94 from Tumwater Marching Band Festival as presented.** Michael Landowski and Tony Plant were present and shared some of the history of the festival and how the funds have been used. This year they are donating to the district to purchase instruments. **The motion passed unanimously.**

### **Superintendent's Report**

- **Tumwater FRESH Update:** Chris Woods introduced teacher Kristen Maring, who has built the program from the ground up. She has also partnered with Jeff Broome and Brian Hardcastle. Tumwater FRESH is a partnership with GRuB, TSD and City of Tumwater. The program launched early this past spring. The summer work training program had 22 students and 7 great weeks on the farm. This semester there are 21 youth enrolled. Mallorie Shellmer is the paraprofessional and is a great resource because of her experience with GRuB. FRESH stands for *Farm Rooted Education for Sustainability and Health*. Kristen shared that this program is more than just about growing food, it's about growing youth. Robert Roccio and Chloe Browning, students in the program, are present to share about their experiences. Robert started by stating that he is enrolled at BHHS. This program helped change his mindset to appreciate others, support others in their own needs, and accept reality. He has also learned that just because we are different doesn't mean we can't be friends. He has grown and built bonds with people with people he never thought he would even talk to. Chloe is a junior at THS. She originally signed up for the summer program just to keep herself busy...for something to do. She didn't realize how important the RIC (Rooted in Community) program would become to her. She shared personal struggles her family was going through and how she was able to use the skills she was learning to help her family. Not only that, but also the community. Peter G. Schmidt students have received fresh vegetables in their weekend food backpacks.
- **Superintendent Remarks:** John shared that the Community Roundtable was yesterday at New Market and we had a fantastic turnout. Christy Upton facilitated the meeting that focused on the Community Engagement Goal of our Strategic Plan. We focused on how we can expand existing partnerships and create new connections with community organizations to meet mutual goals. There were 27 different organizations represented and 3 new faith-based partners. He reviewed some of the ideas that came out of the meeting.

## Action Items

- Resolution 02-16-17, Approval of the Capital Facilities Plan 2016-2022: **Rita Luce/Kim Reykdal, M.S., to approve Resolution 02-16-17 as presented. The motion passed unanimously.**
- Approval of Process for Naming/Renaming District Field and Stadium Facilities: **Janine Ward/Kim Reykdal, M.S., to approve the process for name/renaming district field and stadium facilities as presented.** John outlined the proposed process. **The motion passed unanimously.**
- Approval of the 2016 Refund Levy: **Rita Luce/Janine ward, M.S., to approve the 2016 refund levy as presented. The motion passed unanimously.**

## Consent Agenda

- **Kim Reykdal/Janine Ward, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
  - Employment: Tom Lillard, .6 Spanish Teacher, 1 year only, BHHS; Amy Witchey, Substitute Bus Driver, Transportation; Timothy Hargrave, Substitute Bus Driver, Transportation; Joshua Watson, Substitute Custodian, Buildings and Grounds; Daniel Wesley, Substitute Custodian, Buildings and Grounds; Melissa Voss, Substitute Custodian and Substitute Food Services; Akemi Nagano, Substitute, Food Services; Alyssa Parrish, Substitute, Food Services
  - Adjusted Employment: Scott Blaisdell, USSA/Skilled Grounds; Judy Voorhies, Impact SPED ParaPro, Transportation; Bonnie Hanna, Impact SPED ParaPro, Transportation
  - Separated from Employment: Andrea Hart, Sub Bus Driver, Transportation assignment only
  - Retirement: Diane Leighty, Teacher, PGS, effective October 31, 2016; Clayton Neil Tombleson, Lead Custodian, PGS, effective December 31, 2016
  - Resignation: Cora Johnson, Substitute Bus Driver, Transportation, effective October 10, 2016
  - Leaves: Zachary Suderman, Teacher, THS, bereavement leave starting 10/19/16 returning 10/25/16; Edmund Brewer, Groundskeeper, Buildings and Grounds, FMLA leave starting 10/4/16 returning 10/17/16, per doctor's statement; Candy Sapp, ParaPro, EOE, medical leave starting 11/15/16 return date pending doctor's statement; Frank Hildreth, Custodian, LRE, FMLA leave starting 10/19/16 returning 10/31/16, per doctor's statement; Tara Madden, Teacher, PGS, FMLA leave starting approximately 11/30 to 12/16/16 returning 5/1/17, pending doctor's statement
  - Co-Curricular: Riley Prentice, Head Wrestling Coach, BMS; Erin Crabtree, Elementary Split Class Stipend, PGS; Linda Parker, Elementary Split Class Stipend, THE; James Kramer, Elementary Stipend – Drama Club, LRE; Linda Robinson, Elementary Stipend – Talent Show, LRE; Jennifer Taylor, Elementary Stipend – Creativity Rocks!, LRE; Tamara Vanderlugt, Elementary Stipend – Reading Club, LRE; Lisa Prosser, Elementary Stipend – Award Assemblies, LRE; Lisa Prosser, Elementary Stipend – Yearbook, LRE; Trevor Knight, Head Boys Basketball Coach, TMS; Andrew Beagle, Assistant Boys Basketball Coach, THS
  - Correction to Clock Hour Class: Gizmos Training, session #60192 for 6.5 clock hours – date changed to January 10, 2017 and instructor changed to Shawn Jones (previously approved on October 13, 2016 board report with date of December 8, 2016 and instructor Charlene Hooper)
  - Clock Hours: Approval of Google Fundamentals, session #60295, for 6 clock hours, taught by Justin McKaughan and Tina Schmidt on October 17 and December 12, 2016; approval of Elementary Math Studio, session #60288, for 21 clock hours, taught by Jen Kallenberger on various dates throughout the 2016/2017 school year; approval of Elementary Math Studio, session #60289, for 21 clock hours, taught by Jen Kallenberger on various dates throughout the 2016/2017 school year; approval of Math Studio – Lesson Planning Framework, for 21 clock hours, taught by Bill Feeley on various dates throughout the 2016/2017 school year

- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 72804129-72804158 in the amount of \$4,020,095.21; General Fund voucher numbers 72210304-72210453 in the amount of \$2,208,333.77; Capital Projects Fund voucher numbers 72011216-72011255 in the amount of \$2,948,673.33; ASB Fund voucher numbers 72440293-72440333 in the amount of \$37,976.26; and Private Purpose Trust voucher numbers 72700475-72700478 in the amount of \$1,502.64
- Contract Approvals: Approval of contracts with New Market Skills Center, Capital Business Machines, Sound EFX, Heidi Fredericks, Washington State Center for Childhood Deafness and Hearing Loss, Meagan's Nursing, Rachel's Art of Nursing, Alex Gayton, Aberdeen School District

### **Business/Financial Reports**

- Financial Update/Fund Summary Report: Mitch outlined the financial reports through September.
- Capital Projects Report: Mel outlined the status of capital projects throughout the district.

### **Board Member Comments**

- Janine Ward: Janine thanked PGS staff for their presentation. She appreciates how they are working on the whole child and how they are utilizing District Office staff to partner with.
- Kim Reykal: Kim shared that she is proud to be in Tumwater and is amazed at what we are doing. Hearing testimonials from the students today was inspiring. Seeing what we are doing without full resources, she is very excited about the future. All staff should be commended.
- Rita Luce: Rita commented that there was an energy in the room yesterday at the Community Roundtable that was great. Even after the meeting was over, people were still networking. She thanked Christy Upton for presenting the forum for that.
- Jay Wood: Jay shared that on October 14<sup>th</sup> Rita, John and he went to Littlerock Elementary for their Title award for math. He attended the Tumwater Chamber meeting last week. The Roundtable yesterday was good. One of the challenges our Board has now is to fill the board vacancy.

It was announced that the Board would be going into executive session pursuant to RCW 42.30.110(1)(g) to discuss personnel qualifications. It is expected the meeting will last for approximately 30 minutes. The meeting recessed for a short break at 10:24 a.m. The meeting reconvened into executive session at 10:30 a.m. At 11:00 a.m., it was announced that executive session would last another five minutes. The regular meeting reconvened at 11:05 a.m. With no further business coming before the Board, the meeting adjourned at 11:06 a.m.

Recorded by:  
Laurie C. Wiedenmeyer

Signed this 10<sup>th</sup> day of November, 2016.

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Board Member

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Board Secretary