

**Tumwater School District
School Board Meeting Minutes**

District Office
March 9, 2017

Board Members Present: Jay Wood, Janine Ward, Melissa Beard, Rita Luce

Board Members Excused: Kim Reykdal

Staff Members Present: John Bash, Tami Collins, Chris Woods, Tammie Jensen-Tabor, Gayle Swartz, Beth Scouller, Laurie Wiedenmeyer, Roz Thompson, Mel Murray; Dave Heywood; Cindy Partlow; Tim Voie

President Jay Wood called the meeting to order at 7:00 p.m.

Agenda Discussion/Approval

- Agenda Changes: Jay Wood asked John Bash to discuss any changes to the agenda. The standard student reports were added, as they were inadvertently left off the previously advertised agenda.

Approval of Minutes

- **Rita Luce/Melissa Beard. Moved/Seconded (M.S.) to approve the minutes from the February 23, 2017 meeting. The motion passed unanimously.**

Business/Financial Reports

- 2017/2018 Budget Development: John Bash presented on this topic. He shared that just today, Senate Bill 5023 was passed and the levy cliff has been delayed. All districts will need to track levy-funded expenditures separately but Tumwater should have no problem with this added level of coding. Tumwater is good through 2020 because we passed a 4-year levy but there is a new requirement for those proposing a new levy in 2018. We are waiting to hear further explanation from OSPI. John thanked Tim Voie and Chinook Uniserve for their efforts in the joint message they were prepared to send out to legislators. Of course, sending the message ended up not being necessary. John reviewed the tentative impacts due to pension rates, insurance, utilities, fuel, staffing, etc. He shared a review of the levy amounts for each year, through 2020. The totals do not reflect uncollected taxes. The 6th grade move, of course, comes with some costs due to additional positions. Two counselors (one at each middle school), two PE/Health Teacher (one at each middle school) and one Art Teacher (at Bush Middle School) have been added for a total of \$456,175 in new costs, which will come out of our fund balance. A staffing update showed that two rounds of staffing meetings have been completed and round three will start with individual meetings. Human Resources will continue with posting, screening and hiring as vacancies occur. The Budget Committee met on February 16th and the second was on

March 6th. The committee had some questions/statements to consider in their work. Ally from Black Hills High School suggested coming to Government classes in order to not only educate students on the budget process, but also allow for input from students, which was one of the items the committee was to consider. The District will be bargaining with four different groups this year. He closed with a few key dates to remember, with the draft of the budget being published to the district website by July 10th (an OSPI requirement) and the 2017-2018 Budget Adoption taking place in August.

Public Comment

- Public Comment- Agenda and Non-Agenda Items: Tami Collins shared that there is no one signed up to address the Board.

Special Recognition

- Dave Heywood and Roz Thompson: Chris Woods showed a video and talked a bit about all the work that both Dave and Roz put into the digital disconnection experiment at A.G. West Black Hills High School. Rita Luce presented them with certificates, thanking them for their time and effort.

Student Reports

- Jayson Haury-THS: He shared that winter sports have wrapped up with Wrestling placing 1st place in one category, Dance Team went to Nationals with a 2nd, several 3^{rds} and a 4th in different categories. Their recent blood drive was very successful with 50 donors. Spring sports started last week. Everyone is looking forward to Sadies this weekend. Senior presentations are at the end of the month and he was able to present his to classmates as an example of how the process works.
- Ally Remy-BHHS: She began by sharing that the Girl's Basketball took 5th at State. Winter sports are all done and Spring sports have started. The Freshman Fair is coming up, which allows incoming 9th graders to find out information about all the clubs that BHHS has to offers. Perception day is the 15th and students will be participating in games and activities to break down barriers and increase sociability. A Choir performance and a short play are coming up soon. Senior. exit interviews happening at the end of the month. She closed by discussing the recent problem with funds for kids buying AP tests, which are \$95 per test, if they don't qualify for free/reduced. Normally there is a fund to help, but it is her understanding that fund has been moved back into the General Fund so the help is no longer available. Ally is taking 4 so she knows it can be a significant amount of money. John Bash will be looking in to this issue. The deadline is March 17th for ordering the tests through the counseling center.

Consent Agenda

- **Janine Ward/Melissa Beard, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
 - Employment: Bruce Walton, Assistant Principal, PGS, balance of the 2016/2017 school year, effective February 24, 2017; Danielle Bentow, 17-18 School Psychologist, SS.

- Adjusted Employment: Pat Kulp, 17-18 Preschool Teacher, ECLC-SS (shifted from Multi-Age, MTS); Lindella Brasche, 17-18 Hi Cap Teacher, MTS (from Science, TMS); Joshua Alnes, Swing Shift Custodian, PGS; Treven Blaisdell, Swing Shift Custodian, PGS; Akemi Nagano, Assistant Cook, BMS; Jody Guintoli, SPED ParaPro, BHHS, Temporary; Juan Jose Pineda, Substitute Bus ParaPro, Transportation; Kristina Dilworth, 17-18 TOPA Lead Secretary, BMS; Susan Miller, Impact ParaPro, MTS; Joshua Keeling, 17-18 .2 Orchestra Teacher, TMS (added FTE); Lisa Pearson, 17-18 .2 Orchestra Teacher, BMS (added FTE).
- Resignation: Beverly Forgeron, resigning Substitute Custodian position, effective March 2, 2017 (is still a Bus Driver for Transportation); Katherine Linich, Teacher, EOE, resigning from .5 of her 1.0 assignment, effective June 22, 2017.
- Retirement: Brent Scott, Bus Driver, Transportation, effective June 21, 2017. Denise Kelso, Cook, BHHS, effective June 20, 2017; Roy Short, Teacher, BHHS, effective at the end of the 2016/2017 school year; George Rother, Teacher, BHHS, effective June 21, 2017.
- Leaves: Sally Bergquist, Teacher, EOE, unpaid personal leave from .5 of her 1.0 assignment for the 2017/2018 school year; Cynthia Hiott, Custodian, EOE, FMLA leave starting January 18, 2017 returning February 16, 2017, per doctor's statement; Sheila Nordquist, ParaPro, ECLC-SS, medical leave starting February 16, 2017 returning March 13, 2017, per doctor's statement; Tina Vay, Bus Driver, Transportation, medical leave starting January 27, 2017 with return date pending doctor's statement; Crissy Irby, ParaPro, TMS, unpaid family illness leave starting January 20, 2017 returning February 3, 2017, per doctor's statement; Linda Moffitt, District Nurse, SS, unpaid personal leave starting April 10, 2017 returning April 17, 2017; Kimberly Randazzo, Teacher, PGS, unpaid personal leave starting April 21, 2017 returning May 1, 2017.
- Co-Curricular: Samuel David Claridge, Assistant Track Coach, BHHS; Robert McFadden, Assistant Boys' Soccer Coach, THS; Kierstin Smith, Assistant Fastpitch Coach, THS.
- Clock Hour Correction: Peer to peer Observation, session #60417, for 6 clock hours, taught by Lindsey Knutzen; change final class date from March 2, 2017 to March 14, 2017 (previously approved on December 8, 2016 board report)
- Clock Hours: Recommend approval of TSD Book Club, session #60712, for 3 clock hours, taught by Roz Thompson on April 12 and May 24, 2017.
- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 0-0 in the amount of \$704,899.28; General Fund voucher numbers 72211087-72211170 in the amount of \$396,121.38; Capital Projects Fund voucher numbers 72011372-72011387 in the amount of \$179,332.38; ASB Fund voucher numbers 72440566-72440596 in the amount of \$36,728.25 and Private Purpose Trust vouchers 72700488-72700488 in the amount of \$60575.
- Contracts: Approval of contracts with Laura Goben, MyBaseGuide, Forecast5, Kelcema Production

- Capital Projects Change Orders: #6 and #7 for Bush Middle School Renovations and Additions; #6 for Tumwater Middle School Renovations and Additions; amendment #2 for East Olympia Architectural and Engineering.
- Capital Projects Authorization to Bid Contract: Tumwater School District Sports Fields Renovations.
- Capital Projects Acceptance of Contracts as Complete: Tumwater High School Security Camera Installation; Michael T. Simmons Elementary ADA Automatic Doors.
- Extended Travel Request: Black Hills High School DECA to attend the DECA State Career Devel. Conference in Bellevue, WA, 3/2/17-3/4/17.
- Buildings & Grounds Surplus: Approval to surplus items listed in March 3, 2017 memo from Ken Ames (attached)
- Donation Acceptance: Cedar Creek Corrections Center donating \$930.35 to Littlerock Elementary.

Superintendent's Report

- E.L.L.: Chris introduced Cindy Partlow, who presented on this topic. Cindy shared some information about all the staff in the program, adding that a .4 secondary teacher was hired this year, teaching one class at Tumwater Middle and one at Tumwater High. She outlined the program goals and some data regarding the 183 students in the district who qualify for support services, speaking 32 languages. This is her 7th year as part of this program and this is by far the most students and languages. Services start in kindergarten and there is some talk about possible funding in the future for pre-k. At the elementary level, the different levels of proficiency offer different levels of support with beginners receiving one hour of support per day. At the secondary schools it is much more difficult to offer that level of support as students are in need of certain credits with this providing an elective credit.

The district hosted a Project G.L.A.D. training, which resulted in 21 more TSD teachers who are now trained for a total of 48 teachers in grades K-8. There is before and after school tutoring available at all grade levels as well as some summer support for those who are relatively proficient.

Imagine Learning is an online program that the district is piloting. It is aligned with CCSS as well as ELPS and addresses reading, writing, listening and speaking with growth and proficiency assessments. Data will be collected through May and then reviewed to determine if we will continue with the program next year.

Cindy shared that the district recently hosted a Community Roundtable for Spanish-speaking parents with several guest speakers, including someone from Community Schools, a representative with CIELO and finally an immigration attorney.

She outlined the program strengths to include the hard-working compassionate staff, individualized language instruction and so much more. The challenges they face include increasing numbers, the intensity of the needs, limited contact time, scheduling/class assignments and class sizes, specifically in middle school.

Chris shared that the reason this presentation is done at an evening meeting is because if Cindy has to be in a meeting she misses time in the classroom and there is no sub to cover for her. He thanked her for all she does for Tumwater students and families.

- Choice/Flexibility: Chris Woods presented on this topic. He outlined the Choice/Flexibility goal the district plans to achieve by 2021, highlighting a few on this list. The High School and Beyond Plan will be started in the middle schools so that careers, college and technical training discussions can be happening much earlier. This will help with students choosing and getting plugged in to classes they are truly interested in, which will help them to be successful. Not all students fit in the standard school environment and we are working hard to offer options and flexibility. Conversations continue to happen with New Market and how can we work together rather than competing for students. A Tumwater teacher will be teaching a course at New Market this summer and it is being considered that they may bring that class back to the district with them. High school counselors play a big part but with such large caseloads, they are working to figure out where they need help from teachers. There will be more PAC/CORE time for students to allow them to get more time with teachers and time to focus on building the high school and beyond plan. There is a lot of planning work around summer school, to include expanding the high school program and considering STEM opportunities/enrichment for grades 3-5 beginning 2018-2019. He shared details about the summer partnership with the YMCA-Power Scholars program, which will serve students who are struggling and qualify for free/reduced lunch. Increasing CTE opportunities at the middle and high school level is in the works. The district continues to expand partnerships with community organizations, particularly around mental health and well-being of students.
- Superintendent's Remarks: John shared that 4th grade, Hi-Cap at Black Lake is in the top 8 out of 13,000 schools across the country and the only school from Washington State! The joint meeting with Tumwater City Council and the TSD School Board will be on March 28th at Peter G. Schmidt Elementary. John met with John Doan earlier today and shared some of the suggested topics for the agenda. If the Board has other topics to add, please let him know so that we can get it added to a draft of the agenda. Jay asked to add an item regarding new business coming to the area. The WSSDA Region 5 meeting is coming up soon at the Rainier School District. He closed by going over upcoming events.

Laurie Wiedenmeyer has been working closely with Tabitha Whiting regarding a new retirement celebration format and John asked her to share some details. Laurie explained that there will be a district-wide celebration on May 24th. Each principal and each retiree will be invited and given a few minutes to speak. There will be a dessert social as well as a slideshow. It will not replace what a school might want to do for their own staff member.

Board Member Comments

- Jay Wood: He and Melissa have now been to visit all 10 principals. It is very rewarding and he feels that all our principals are doing a wonderful job. He attended the Legislative Meeting with legislators last week and next one will be on the 27th. The highlight of his week was being a judge at the East Olympia Elementary art show. There were 70 pieces, some of them were outstanding and he thought it was very fun.
- Janine Ward: She suggested adding a notation to the Extended Field Trip Request form that outlines the time-frames in an attempt to make sure that they are submitting to the Board in a timely manner.
- Melissa Beard: She went to the Countdown to Kindergarten event. She met a dad who came from another county and he shared with her that they chose Tumwater because of the schools! She thought Lee Giske was hilarious and did a great job of lowering the anxiety.
- Rita Luce: She has been spending all of her time at Olympia Junior Programs.

With no further business coming before the board, the meeting adjourned at 8:49 p.m.

Recorded by:
Tami L. Collins

Signed this 23rd day of March, 2017.

Board Member

Board Secretary