

Tumwater School District
School Board Meeting Minutes
A.G. West Black Hills High School
April 27, 2017

Board Members Present: Jay Wood, Janine Ward, Rita Luce, Kim Reykdal

Board Members Excused: Melissa Beard

Staff Members Present: John Bash, Tami Collins, Chris Woods, Tammie Jensen-Tabor, Mitch Thompson, Mel Murray, Brian Hardcastle, Tara Richerson, Dave Myers, Cathy McNamara, Dan Reich, Justin McKaughan, Tina Schmidt

President Jay Wood called the meeting to order at 8:30 a.m.

Agenda Discussion/Approval

- Agenda Changes: John Bash stated that there were no changes or additions to the agenda.

Approval of Minutes

- **Rita Luce/Janine Ward, M.S. to approve the minutes from April 13, 2017 meeting as presented. The motion passed unanimously.**

Business/Financial Reports

- 2016/2017 Budget Update: Mitch Thompson presented. Large decrease of 52 students in April with no apparent reason other than families moving. All funds are on track.
- Capital Projects/Bond Report: Mel Murray presented. The snow days made it challenging to get moves done by July 4th but it appears everything will move forward as planned. The weather has caused a delay in getting the sheetrock up at Littlerock but they have sealed off the building and are using temporary heat to try to get the moisture content in the framing low enough so that they can get going on this. They are anticipating that it will not be a problem but they are monitoring the progress weekly to determine if everything will be done by the first day of school. There have been some challenges with security systems in the new areas of buildings because they are not working well with the old security systems in the older parts of the buildings. They are meeting next week to find a solution and they anticipate everything will be worked out by the end of summer. Stadium and BHHS turf project bids came in low. Secondary Options is coming up for design as they are looking at next year's budget.

Public Comment

- Public Comment- Agenda and Non-Agenda Items: Tami Collins stated that there is no one signed up to address the Board.

Special Recognition

- Scott Cutler: Century Link presented Scott Cutler with a \$3,500 check towards a flight simulator. There were over 2000 applications so it is quite an honor for him to receive this award.

Special Reports

- A.G. West Black Hills High School Site Report: Dave Myers presented on this topic. He began by discussing their strengths, including academic rigor, extra-curricular activities and highlighting how well things are going with Jennifer Gould and TOGETHER! Some of their challenges including their location and the transportation challenges they face because of this, the layout of their building places counselors and administration far away from the students throughout the day as well as limited resources and interventions based on enrollment. Making data-driven decisions and utilizing staff that have a better grasp on the data to help in that process. One of their goals is safety and increasing perimeter safety and improved evacuation/reunification plans have made a big difference with an added bonus of helping to reduce tardies. Another goal is their graduation rate and they brought in a graduation coach to help them in this endeavor. Staff and students continue to work towards all of the goals including PACK and after-school interventions; fully embracing PBIS; Core 24; improving attendance; re-imaging CES; STEM, CTE, College in the high school (likely with Eastern) and social/emotional learning.

Consent Agenda

- **Janine Ward/Kim Reykdal, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
 - Employment: Shannon Morris, 17-18 Instructional Facilitator, EOE; Jane Runge, 17-18 Special Education Teacher, location TBD; Nicole Hayes, 17-18 Social Studies Teacher, .4 continuing/.6 one yr. only, BHHS; Randi Tierney, 17-18 Kindergarten Teacher, .5 continuing/.5 one yr. only, EOE; Kendra Matthews, Impact ParaPro, EOE; Bambi Richardson, Substitute, Food Services; Char Pesznecker, 17-18 Assistant Cook and 17-18 TOPA Office Assistant (OP 7), BLE; Benjamin Thompson, 17-18 SPED Teacher, TMS.
 - Adjusted Employment: Launa Abrahamson, 17-18 Registrar, BMS; Nancy Hill 17-18 Assistant Cook, LRE; Amanda Jacobs, 17-18 Assistant Cook, THE; Kristie Walter, 17-18 Assistant Cook, EOE; Diana Wilks, 17-18 Assistant Cook, MTS; Kally Ashby, 17-18 Assistant Cook, PGS; Ruth Russell, Dispatcher, Transportation; Tamara York, 17-18 4th Grade Teacher, PGS.
 - Resignations: Stephanie Hanson, Lead Custodian, THE, effective April 14, 2017; Tina Luther, Teacher, THE, effective June 21, 2017; Shannon Miller, Teacher, BLE, effective August 31, 2017; Megan Johnson, ParaPro, BHHS, effective June 27, 2017.
 - Co-Curricular: Caroline Grimm, Head Cheer Coach, BHHS.
 - Leaves: Crystal Taylor, Bus Driver, Transportation, medical/personal leave starting March 20, 2017 returning April 10, 2017, per doctors statement; Seanna Ditterline, Counselor, BMS, intermittent FMLA leave for approximately 3 months starting March 24, 2017, per doctor's statement; Timothy Voie, Teacher, SO, other leave from .6 of his 1.0

assignment for the 2017/2018 school year; Kristine Kaschube, Office Assistant, BLE, medical leave starting March 10, 2017 returning March 21, 2017, per doctor's statement.

- Clock Hours: Secondary ELA Adoption Trainings, session #60849, for 11.5 clock hours, taught by Roz Thompson and Christa Williamson on various dates throughout the 2016/2017 school year.
- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 72804335-72804376 in the amount of \$3,967,052.55; General Fund voucher numbers 72211395-72211493 in the amount of \$1,484,687.21; Capital Projects Fund voucher numbers 72011430-72011452 in the amount of \$4,614,491.51; ASB Fund voucher numbers 72440652-72440672 in the amount of \$24,639.17 and Private Purpose Trust Fund voucher numbers 72700490-72700492 in the amount of \$89.00.
- Contracts: Custom Security Systems, The City of Tumwater (Tumwater Fresh property), Pacific Coast Security and Spiritborne Productions.
- Capital Projects Change Orders: #10 for Tumwater Middle School Renovations & Additions and #12 for Bush Middle School Renovations & Additions.
- Capital Projects Authorization to Bid Contract: Michael T. Simmons Elementary School Exterior Paint.
- Donations: Black Hills Alliance for Music (BHAM) is donating \$4300 towards the purchase of a stage extension; Entertainment Explosion is donating \$2900 to the Student Assistance Fund; Washington State Employees Credit Union (WSECU) is donating \$500 to the Tumwater Fresh Program.

Action Items

- Extension of Superintendent's Contract: **Jay Wood/Rita Luce, M.S. to extend the duration of the Superintendent's contract until June 30, 2020 with any proposed changes to other specific terms to be mutually agreed and acted upon by June 30, 2017. The motion passed unanimously.**

Other Business

- 1st Reading, Policy 6950-Contractor Assurances, Surety Bonds and Insurance: Mitch Thompson presented this policy.
- 1st Reading, 2017-2018 School Fees: Mitch Thompson presented this item. Janine expressed some concerns about all the fees and wanting to make sure it is equitable across all sports and activities, including costs associated with AP testing.
- 1st Reading, 2017-2018 School Board Meeting Schedule: John Bash presented this item. He mentioned that the ribbon-cutting events at the middle schools could be associated with a Board meeting and perhaps moving those meetings to the Fall would make more sense.

Superintendent's Report

- Tech/TOSA Report: Dan Rech, Tina Schmidt and Justin McKaughan presented on this topic. Dan shared some data regarding the number of Chromebooks, desktops, laptops and

iPads in the district, the fact that all staff computers are now operating on Windows 10. He reviewed some of the projects happening this upcoming school year. Justin talked about professional development and the fact that they have 70% of teachers now using the Teacher Learning Management System, which is incredibly progress from starting at zero three years ago. He shared some of the professional development goals for 2017-2018. He recognized that in the early stages of utilizing technology there were a lot of concerns from parents and teachers and he has not seen any of these concerns present themselves. Tina shared some student success using technology including skyping with an author after the students read his book, a STEM event at East Olympia Elementary and a Global Science Assembly with Alan Alda at Black Lake Elementary, Black Hills kids working with the local television station, the Peter G. Schmidt and Tumwater High School STEM event and Governor Inslee visiting the Robotics classroom at Tumwater High School. She reviewed their goals for the 2017-2018 school year including new CTS class opportunities, elementary STEM integration, and expanding use of technology in new curriculum adoptions. Dan wrapped up by sharing some of the continuing conversations, across the district, such as STEM device requirements, allocating the number of devices and carts at middle schools to meet new curriculum and using Chromebooks for five years.

- Food Services: Bob Gibson presented on this topic. He shared the historic rates for meals, including a comparison to what other districts are charging and the fact that most districts charge more than Tumwater. There is a tool that helps to determine what our prices should be and looking at prices nationally. He shared some data regarding staff and supplies cost increases and revenue. Some potential revenue changes include the Rainier School District contract, the meal price increase as well as all the summer programs. Potential expenditures will come with a 5% in food costs. There are a couple areas of possible savings being looked about including going to Styrofoam trays at the high schools but will be looking at other materials because of the number of trays that go missing and eliminating water bottles and providing cups for water. He is suggesting increases that will take us to \$2.70 for elementary lunch, \$3.00 for secondary lunch and \$1.75 breakfast. John thanked Bob and Mitch for all their efforts in putting this comparison together.
- Superintendent's Remarks: John began by sharing that \$7,000 was raised at the TEF Principal's Checkbook Fund Breakfast yesterday and that next year the event will likely be held in a larger venue in order to allow higher attendance. He shared some information regarding some "sticky issues" such as funding models and student-centered funding; a salary allocating structure; levy reform; compensation and health care bargaining and revenue. District budget planning assumes no change to the current state funding model, increases in cost, requirement of additional use of our fund balance (beyond the \$600K for middle school transition). There may be new funding but we don't know what that might look like and what rules/restrictions might be attached. He outlined the budgeted planning calendar dates moving forward. Based on some of the feedback he received in his evaluation, he shared some possible formats for ways to measure strategic planning goals. There are some concerns brought up by principals about how the data is being used, who is it being presented to and for what purpose. He thanked Tara Richerson for all her help on

this. He talked a bit about Jack Arend's performance of Let It Be at the Peter G. Schmidt Beatles Concert. The 'observations' that Doug Mah had shared at the last Board meeting will be converted to 'recommendations.' There have been no changes so he will not do a final presentation to the Board as it would simply be a repeat. There will be action items at the May 11, 2017 board meeting on this topic. The WSSDA Region #5 meeting is on May 10th in Rainier. He wrapped up by sharing a few events coming up across the district.

Board Member Comments

- Janine Ward: The student rep, Ally, has done a great job and has appreciated her input.
- Rita Luce: The breakfast yesterday was a great demonstration of how our community partnerships are paying off.

Prior to the regular meeting recessing at 10:46am for a short break, it was announced that there was an executive session that was planned to last 40 minutes. The executive session began at 11:00am and ended at 11:40am. The regular meeting reconvened at 11:40am and with no further business coming before the Board, the meeting adjourned at 11:41am.

Recorded by:
Tami L. Collins

Signed this 11th day of May, 2017.

Board Member

Board Secretary