

Tumwater School District
School Board Meeting Minutes
District Office- Hosted by Tumwater Middle School
May 25, 2017

Board Members Present: Jay Wood, Janine Ward, Rita Luce, Kim Reykdal, Melissa Beard

Staff Members Present: John Bash, Tami Collins, Chris Woods, Mitch Thompson, Jon Wilcox, Laurie Harris, Jack Arend, Judy Fondaw, Tara Richerson, Heather Cooley, Tammie Jensen-Tabor, Brian Hardcastle, Mel Murray, Laurie Wiedenmeyer, Beth Scouller

President Jay Wood called the meeting to order at 8:30 a.m.

Agenda Discussion/Approval

- Agenda Changes: John Bash outlined the changes/additions in the agenda and the accompanying documentation. **Rita Luce/Kim Reykdal Moved/Seconded (M.S.) to approved the agenda with noted changes/additions. The motion passed unanimously.**

Approval of Minutes

- **Janine Ward/Melissa Beard, M.S. to approve the minutes from May 11, 2017 meeting as presented. The motion passed unanimously.**

Business/Financial Reports

- 2016/2017 Budget Update: Mitch Thompson presented. Trends are running along lines of previous years. His only concern is New Market but hoping that summer school will help boost numbers.
- 2017/2018 Non-General Fund Budget Projections: Mitch Thompson presented, going over the different budgets across the district, with details regarding school bus depreciation (13 buses) and motorpool vehicles (which includes vans and trucks). The draft budget will be posted to the website on July 10th, the 13th is the budget hearing and the final will be presented to the Board for adoption on August 10th.
- Capital Projects/Bond Report: Mel Murray presented. We are very close to closing out the PGS project, with just a couple documents missing. We are 3 or 4 weeks behind at LRE with the crews working overtime to catch up. Exterior siding started but a lot of rot was found behind the old siding when it was removed. He will receive a report of the extent of the damage today or tomorrow. This a cost that the district will have to absorb. Moves at other schools are being discussed. The new band room at TMS should be done right before school is out, sidewalks and curbs are being poured, the expansion of the science room is ongoing and the dirt from the football field is going elsewhere in the district. Painting at MTS will be starting as soon as school is out. New electronic reader boards will be installed at several schools over the summer.

Public Comment

- Public Comment- Agenda and Non-Agenda Items: Tami Collins stated that Jedd Rivera, a parent at Tumwater Hill Elementary, signed up to address the Board regarding the adjusted hours at the school starting the 2017/2018 school year. He raised his concerns that students will be coming home in the dark during the winter months and the fact that the district did not consult with the community in any way prior to making this change. He also claims that there has been a lack of communication and that many parents had no idea this was happening. He presented a petition to the Board, asking that the time schedule remain the same and that if something does need to be changed, the community be included in the conversation and part of the decision-making process. John Bash responded that he is working with Mandy Jessee to ensure that additional information is shared with her school community. John shared that the change was originally made because 6th grade is moving to the middle school. In an attempt to be cost-neutral, the start times at both Tumwater Hill and Michael T. Simmons Elementary needed to change in order to make everything work. Parent input was not asked for because this was not a situation where the district had any flexibility and asking for parent input but then not considering it is not a direction the District wanted to go. We are looking at existing routes at Tumwater Hill to see if some of the younger walk-zone students, especially the Ebbetts neighborhood, to see if we can put them on buses to help ensure they are home in the daylight hours. The Board thanked Mr. Rivera for speaking on this topic.

Special Recognition

- Judy Fondaw: Jack Arend spoke a bit about Judy's work at Peter G. Schmidt. Melissa Beard presented a certificate of appreciation from the Board.
- Laurie Harris: Jon Wilcox spoke to Laurie's contributions to Tumwater Middle School. Rita Luce presented a certificate of appreciation from the Board.
- Jack Arend: John Bash welcomed Jack Arend to his new position at the District Office and shared how excited we are to have him join the team.

Special Reports

- Tumwater Middle School Site Report: Jon Wilcox presented on this topic. He began by give some statistics about Tumwater Middle School such as the number of students (broken down by boys and girls), the EBD program, free/reduced, SPED, ELL Support and the number of staff. He shared a PBIS and Discipline Framework flowchart that the staff use and update as needed. A lot of growth in math is shown in their SIP Progress Summary along with a lot of work in writing in content areas. There has been a lot of work to reduce chronic absenteeism with a 25% improvement. He wrapped up by talking a bit about the 6th grade transition, saying that the informational meetings have been very well attended with more events to come that will help to welcome students and families. A new Character Strong Ambassador Program will pair current 7th graders to welcome incoming 6th graders. They have had three ACT Fridays as well as one full day and another one scheduled with the 6th grade teachers that will be joining them next year. There is also a staff bowling outing scheduled to help continue building relationships.

John Bash reminded the Board that Jon had been named Principal of the Year and thanked him for all the work with construction and the 6th grade transition.

Consent Agenda

- **Rita Luce/Melissa Beard, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
 - **Employment:** Claire Runge, 17-18 SLP, SS; Kathleen Oldfield, 17-18 2/3 Split Teacher, 1 yr. only, THE; Justin Koehn, 17-18 Math Teacher, THS; Amy Genova, Impact ParaPro, BLE; Elisabeth O'Connell, 17-18 4/5 Split Teacher, MTS; Kimberly Doughty, 17-18 Principal, PGS
 - **Adjusted Employment:** Keith Rhodes, 17-18 SPED Teacher, BHHS; Tiersa Chaffin, 17-18 ELL ParaPro, Student Learning; Heidi Johnson, 17-18 SPED ParaPro, 1 year only, BHHS; Jody Giuntoli, 17-18 SPED ParaPro, 1 year only, BHHS; Jeri Denyer, 17-18 SPED ParaPro, BHHS; Angelique Rigsbee, 17-18 TOPA Office Assistant (OP7), MTS; Nancy Hill, 17-18 ParaPro, LRE; Lindsey Beal, 17-18 Health Room ParaPro, TMS; Lindella Brasche, 17-18 1st Grade Teacher, BLE.
 - **Correction:** Catherine Killough, 17-18 1st Grade Teacher, PGS: was on May 11, 2017 board report as Adjust Employment- should have been Employment.
 - **Resignations:** Amy Genova, Impact ParaPro, BLE, effective May 12, 2017 (resigned after 1 day of work); Dorothy Vader, Teacher, TMS, effective June 30, 2017; Kari Morgan, Teacher, BHHS, effective June 21, 2017; Mallorie Shellmer, ParaPro THS, effective at the end of 2016/2017 school year; Lynanne Miller, Teacher, BHHS, effective August 31, 2017; Whitney Burton, Teacher, PGS, effective at the end of the 2016/2017 school year..
 - **Retirement:** Richard Hay, Bus Driver, Transportation, effective July 1, 2017.
 - **Co-Curricular:** Kayla Easley, Assistant Dance/Drill Coach, THS; Julie LaBelle, Assistant Cheer Coach, BHHS.
 - **Termination due to acceptance of other employment:** Terry Burnham, Kaysi Forrester, Wesley Woodard, Shane Wulf, Substitute Custodian, B&G; Lisa Moyer, Substitute Assistant Cook, Food Services.
 - **Termination due to non-availability:** Dennis Eygabroad, Catherine Gilles, Substitute Custodian, B&G; Rachel Coleman, Substitute Assistant Cook, Food Services; David Carlson, James Kross, Sullivan Lester, Ray Seymour, Robert Leone and Frank Wndling, Substitute Bus Drivers, Transportation.
 - **Leaves:** Gayle Swartz, Education Specialist, SS, FMLA leave starting April 17, 2017 returning May 8, 2017, per doctor's statement; Bonnie Payne, Teacher, BLE, FMLA leave starting May 25, 2017 for the balance of the 2016/2017 school year, per doctor's statement; Josephine Weston, Teacher, THS, FMLA leave starting May 10, 2017 fo four to six weeks, per doctor's statement; Colleen Bonner, Office Manager, NMSC, FMLA leave starting April 26, 2017 with an unknown return date, per doctor's statement; Richard Hay, Bus Driver, Transportation, family illness leave starting June 12, 2017 returning June 16, 2017, pending doctor's statement; Roxanne Encheff, OP3, BLE, intermittent family illness leave from April 10, 2017 through May 31, 2017, pending doctor's statement; Lydia Stanbery, Teacher, EOE, medical leave starting April 24, 2017 returning June 5, 2017, per doctor's statement; Elizabeth Anderson, Counselor, TMS,

FMLA leave starting April 10, 2017 returning April 18, 2017, per doctor's statement; Suzan Moulton, Teacher, PGS, FMLA leave starting May 8, 2017 returning May 16, 2017, per doctor's statement; Leo O'Leary, ParaPro, BHHS, continuation of unpaid personal leave starting May 1, 2017 through the end of the 2016/2017 school year; Thomas St. Clair, Teacher, BHHS, FMLA leave starting approximately May 22, 2017 returning June 6, 2017, pending doctor's statement.

- Reduction in Force: Kevin Powers, NMSC Instructor, reduction of .5 FTE Digital Media Communications; Kurt Kurtz, NMSC Instructor, reduction of 1.0 FTE Youth Build program.
- Other Recommendations: Recommend approval of all salary schedules for 2017/2018 and Principals' Agreement for 2017/2018.
- Clock Hours: Writing Workshop Essentials, session #46031, for 7.5 hours, taught by Judy Fondaw on May 12, May 18 and June 1, 2017; Writing Workshop Essentials, session #46128, for 6 hours, taught by Linda Hicks-Green on May 17, May 24 and June 8, 2017; My Perspectives Curriculum Training, session #46170, for 6 clock hours, taught by Pearson's My Perspectives Staff on May 24, 2017; My Perspectives Curriculum Training, session #46189, for 6 clock hours, taught by Pearson's My Perspectives Staff on August 7, 2017.
- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 72804377-72804408 in the amount of \$3,328,101.03; General Fund voucher numbers 72211537-72211694 in the amount of \$1,776,131.02; Capital Projects Fund voucher numbers 72011453-72011464 in the amount of \$4,017,180.47; ASB Fund voucher numbers 72440691-72440738 in the amount of \$76,205.47 and Private Purpose Trust Fund voucher numbers 72700495-72700497 in the amount of \$130.02.
- Resolution 13-16-17, Superintendent Contract
- Resolution 14-16-17, Administrator Contracts
- Contracts: Cultures Connecting, LLC, Tacoma School District, Top Echelon, Lissa Eggers, Puget Sound ESD, ESD 113, Silverwood Theme Park, Bates Technical College, Timberland Regional Library and Timberland Library- Tumwater branch.
- Capital Projects Construction Award Contract: Black Lake Elementary Traffic Circulation Improvements and Michael T. Simmons Elementary exterior painting.
- Capital Projects Change Orders: #14 for Bush Middle School Renovations & Additions and #1 for Black Hills High School and Black Lake Elementary Energy Management System Replacements and Upgrades..
- Donation Acceptance: Mike Kautsky, Olympia area dentist, is donating \$500 to the Tumwater High School Choir Club.
- Extended Field Trip Request: New Market Skills Center's Professional Medical Careers & DigiPen Computer Science to travel to Louisville, Kentucky to participate in Skills USA leadership component of the program.

Action Items

- East Olympia Elementary Waiver: John Bash presented this item. **Janine Ward/Melissa Beard, M.S. to accept the East Olympia Waiver. The motion passed unanimously.**
- Consideration of 2017/2018 Fees: Mitch Thompson presented regarding breakfast and lunch prices, which are a higher increase that was originally discussed but we are still lower than other districts in the area. **Kim Reykdal/Janine Ward, M.S. to accept the 2017/2018 Food Service and Middle School Fees as presented. The motion passed unanimously.**

Chris Woods presented athletic participation fees. He shared that most of the athletics are covered by the General Fund. There is not a recommendation to cut athletics but the data shows that the amount of money the district spends each year increases. Pay To Play fees in local districts range from \$25 up to \$125 at the high school level and \$0 to \$75 at the middle school. He presented some suggestions about fee increases, adding additional coaching stipends, which have not increased and are lower than the average in the area. It is also suggested that next year a detailed comparison study of all coaching positions to offer competitive stipends as well as developing a committee to look as ways to be more efficient and increase revenue. He closed by stating that no students are turned away from participation in a sport, no matter the fee. Participation at the middle school level has been higher this year than ever before while high school was lower. The information regarding athletic fees are for the Board to consider and final numbers will likely be brought before the Board in June.

Other Business

- Legislative Proposal: John Bash and Kim Reykdal discussed this topic of supporting WSSDA to provide an online tool. This is the 3rd year, which means it will become a standing position. Consensus of the Board was for this to be submitted as is.

Superintendent's Report

- Superintendent's Remarks: The community engagement piece, with work including TOGETHER!, has been significant and it was suggested by Kim Reykdal and Melissa Beard for a presentation to WSSDA. He thanked those who were able to attend the Isabella Bush Park/FRESH event and there was a lot of positive feedback regarding the strengthening partnership. He spoke a bit about Superintendent Reykdal's long-range vision, specifically the adjustment to the school day and school year as well as the McCleary issue and dual language requirements. Laurie Wiednemeyer shared that KING 5 did a piece with Erin Novak at East Olympia Elementary and her Spanish Club and they plan to go back in the Fall when sessions start up again. A 2nd special legislative session was called and began yesterday to discuss funding, salaries, levies and collective bargaining. The current 2-year budget expires on June 30, 2017. He went over a few Strategic Plan updates, with a draft coming out in Friday Notes at the beginning of June. Kim Doughty has been hired as the new Peter G. Schmidt principal. John closed with a few event dates of events throughout the district, pointing out the glass blowing at Michael T. Simmons as well as Day of Champions at the Tumwater District Stadium both happening today.

Board Member Comments

- Melissa Beard: Getting a chance to get to know City leaders at all of the recent events is exciting for her as this is not something she normally gets to do. Her child has been nervous about the testing that is going on and feels like we need to make sure we are communicating with students about the reason for testing.
- Kim Reykdal: She thanked Chris for the 24-credit work he has done. She is also experiencing testing through her children's eyes and although her daughter didn't seem *overly* worried, she did have some trepidation around math. A big thank you to all of Tumwater staff during this last month as it is a very busy time.
- Janine Ward: She echoed what Melissa said about getting to know the City leaders. The WSSDA meeting updated her on some legislative issues and thanked John for his work in meeting with legislators. The Spanish Roundtable at East Olympia Elementary was great but also a little scary to know what these families are facing. The FRESH dedication at the park was a lot of fun. The retirement celebration was great and very elegant and she gave kudos to Laurie Wiedenmeyer and Tabitha Whiting for all their work.
- Rita Luce: She loved the retirement party and hopes that it grows and continues. She also mentioned that there were a lot of nice things from the interview candidates said about Tumwater.
- Jay Wood: The Thurston County School Retirees will be awarding two Tumwater High School students with scholarships today.

John shared that it is Laurie Widenmeyer and Beth Scouller's birthdays!

The regular meeting recessing at 10:12am for a short break. It was announced that there was an executive session that was planned to last approximately 60 minutes. The executive session began at 10:20am and ended at 11:25pm. The regular meeting reconvened at 11:26pm and with no further business coming before the Board, the meeting adjourned at 11:26am.

Recorded by:
Tami L. Collins

Signed this 15th day of June, 2017.

Board Member

Board Secretary