

**Tumwater School District  
School Board Meeting Minutes**

District Office  
July 13, 2017

Board Members Present: Jay Wood, Janine Ward, Melissa Beard, Rita Luce, Kim Reykdal

Staff Members Present: John Bash, Tammie Jensen-Tabor, Tammy Schultz, Laurie Wiedenmeyer, Rene Cruikshank, Mitch Thompson, Beth Scouller, Pat Kulp, Lisa Alonzo

Guests: Cory Noffsinger

President Jay Wood called the meeting to order at 7:00 p.m.

**Agenda Discussion/Approval**

- Agenda Changes: John Bash outlined the changes/additions in the agenda and the accompanying documentation OR shared that there were no changes/additions to the agenda. **Kim Reykdal/Rita Luce, Moved/Seconded (M.S.) to approve the agenda with noted changes/additions. The motion passed unanimously.**

**Approval of Minutes**

- Minutes of June 15, 2017: The minutes from the meeting held on June 15, 2017 were presented. With no changes offered, **Rita Luce/Janine Ward, M.S. to approve the minutes from June 15, 2017 meeting as presented. The motion passed unanimously.**

**Special Donation Acceptance**

- \$10,000 Donation to TSD Preschool Program: Dr. Dan and Adrienne Wasserman were unable to attend. They will be invited to attend a future meeting to be recognized. **Janine Ward/Kim Reykdal, Moved/Seconded (M.S.) to accept the donation of \$10,000 to the TSD Preschool Program. The motion passed unanimously.**

**Business/Financial Reports**

- 2016/2017 Budget Update: Mitch Thompson presented. This month Special Education numbers have increased, which is the trend. However, it doesn't take into consideration that we may be serving more students over the summer than we are funded for. Payroll is larger in June & July.

- 2017/2018 Budget Development: John Bash and Mitch Thompson presented this topic.

John presented a Legislative update noting that this is just a snapshot and there will be a significant change in how the District does business. A 2.3% COLA was passed, they will not fund all of the increases and because this is a phased-in model, there will be really big changes in 2018-19.

- Middle School Athletics Information: Chris Woods was unable to attend. The presentation will be added to the agenda for the August 10, 2017 meeting.

### **Public Hearing**

- 2017/2018 Budget Hearing/Adoption: The regular meeting recessed into public hearing at 7:30 p.m.

Mitch Thompson presented. Salaries & benefits will go up. Total budgeted revenue difference \$245,000. Projected fund balance \$7,874,258. Budget survey – biggest concern are social emotional needs. Safety & security was the main concern last year.

Mitch thanked everyone. Especially HR staff, who did a great job with projections! Big thanks to the fiscal staff, Board members who assisted, the ESD 113/121 fiscal staff and those who participated in the survey. Everyone is awesome. It takes a village to teach a kid and to build a budget.

Jay closed the public hearing closed at 7:55 p.m. and entered back into the regular meeting at 7:55 p.m.

### **Public Comment**

- Public Comment- Agenda and Non-Agenda Items: Lisa Alonzo shared that Cory Noffsinger, a parent of a Secondary Options graduate and another child who will be a Junior at Secondary Options this upcoming school year, would like to address the Board.

Cory shared that his son has been a special needs student since kindergarten. He was no longer willing to go to school, was unable to meet the expectations of staff and he was making the decision not to attend. He thanked John for his support as well as Tammie Jensen-Tabor and Renee Cruikshank. Chris Woods suggested that his son try Options and his son took the opportunity. He worked closely with Jeanette Holocher, who was very supportive and encouraging. He was able to complete the curriculum and was able to graduate on time, which is amazing. His family really appreciates the program. His daughter has felt the same issues and she is losing confidence. Her self-esteem increased watching what her brother was able to accomplish and has made the decision to attend Section Options too. Cory wanted to say thank you for the help provided to his family.

## Consent Agenda

### ➤ **Janine Ward/Melissa Beard, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**

- **Employment:** Denise Whitesel Mallek, 17-18 Special Ed Teacher, 1 yr. only, MTS; Nicol Stevens, 17-18 Professional Medical Careers Instructor, NMSC; Katie Odegaard, 17-18 Title Teacher, PGS; Caitlin Shaufler, 17-18 English Teacher, TMS; David Perreira, 17-18 Marketing Ed/Computer Applications Teacher, BHHS; Marilyn Sisson, 17-18 Kindergarten Teacher, 1 yr. only, BLE; Jacqueline Wilder, 17-18 2/3 Split Teacher, THE; Bevin Westfall, 17-18 SPED ParaPro, THE; Christopher Jenson, 17-18 SPED ParaPro, THE; Elizabeth Masunaga, 17-18 .5 Assistant Principal, EOE, effective July 18, 2017; Stephanie Rush, 17-18 Assistant Principal, 1 yr. only, MTS, effective July 3, 2017; Megan Decker, 17-18 .9-1 yr. only 2<sup>nd</sup> Grade Teacher, THE; Lee Hoium, 17-18 .5 LAP Teacher, THS
- **Adjusted Employment:** Lucily Sleipness, 17-18 .6 Math Teacher, BHHS; Justine Graham Herbert, 17-18 Counselor, TMS; Jill Rotter, 17-18 Counselor, BMS; Peggy Freist, Swing Shift custodian, BMS/SS; Andrew Stutzman, Swing Shift Custodian, TMS/ECLC; Lisa Thompas, 17-18 SPED ParaPro, THE; Gail Stuart, 17-18 Bus Driver, Transportation; Ruth Russell, 16-17 Summer Routing Support, Transportation.
- **Resignations:** Christopher Vaccaro, Substitute Custodian, B&G, effective at the end of 2016/2017 school year; Heidi Dickinson, Teacher, LRE, effective at the end of the 2016/2017 school year; Gail Stuart, Dispatcher, Transportation, effective June 22, 2017; Jane McGee, Teacher, TMS, effective June 27, 2017; Lindsay Clark Teacher, THE, effective June 21, 2017
- **Co-Curricular:** Sarah Alexander, Summer School Teacher-Math, THS; Christen Peters, Summer School Instructor-Criminal Justice, NMSC; Donald Peters, Summer School Instructor-Criminal Justice, NMSC; Taresa Spencer, Summer School Instructor-Professional Medical Careers, NMSC; Allison Chapin, Summer School Instructor-Professional Medical Careers, NMSC; Andrew Leiren, Summer School Instructor-Robotics, NMSC; Randall Nussler, Summer School Instructor-Auto Service Technology, NMSC; Ralph Shultz, Summer School Instructor-Auto Service Technology, NMSC; Patrick Sample, Summer School Instructor-Collision Repair Technology, NMSC; Kevin Powers, Summer School Instructor- Digital Media Arts, NMSC; Virginia Williams, Summer School Instructor-Pre-Vet Tech, NMSC; Paul Polston-Barnes, Summer School Dean of Students, NMSC; Allison Chapin, Summer School Instructor- Professional Medical Careers, NMSC; Scott LeDuc, Summer School Instructor- School of Rock, NMSC; Dean Sawhill, Secondary Preparation (2<sup>nd</sup> semester), BHHS.
- **Leaves:** Julie Rohr, Bus Driver, Transportation, unpaid medical leave starting June 13, 2017 through the end of the 2016/2017 school year, per doctor's statement; Thai Le, Custodian, BHHS, FMLA leave starting May 1, 2017 returning May 10, 2017, per doctor's statement; Ron Pedersen, Teacher, THS, FMLA leave starting September 6, 2017 returning September 20, 2017 per doctor's statement; DeeAnn Larson, ParaPro, LRE, unpaid family illness leave for the 2017/2018 school year, pending doctor's statement; Steven Brooks, Teacher, BLE, continuation of FMLA leave to November 3, 2017 then

medical leave for November 4, 2017 through the end of the 2017/2018 school year; Pamela Egolf, Teacher, MTS, unpaid personal leave for the 2017/2018 school year.

- Other Recommendations: 2017/2018 Certificated Salary Schedule; updated 2017/2018 Salary Schedule, 07, 08A, 09, 10, 13, 13A, 15, 18, 20, 21; updated Salary Schedule 58, Special Assignments-NMSC; Girls' Outreach Club, BHHS- Advisor: Cathy McNamara.
- Clock Hours: Introduction to Open Up Resources Middle School Math Instructional Materials, session #46900, for 6 clock hours, taught by David Parascand on June 26, 2017; TPEP Comprehensive Training 2017/2018, session #46901, for 6 clock hours, taught by Jack Arend and Christa Williamson on August 21, 2017; Right Response Advanced Re-Certification, session #46962, for 7 clock hours, taught by Patti Guthrie on August 9, 2017; Right Response Advanced Certification, session #46965, for 14 clock hours, taught by Patti Guthrie on August 10 and 11, 2017; 2017 STEM Leadership Institute for K-5, session #47059, for 35 clock hours, taught by Brian Hardcastle and Jeanne Rose Century on June 26-30, 2017; Book Study-I am Reading: Nurturing Young Children's Meaning Making & Joyful Engagement with Amy Books, session #47096, for 4.5 clock hours, taught by Meeka Cotey and Judy Fondaw on July 12, August 2 and August 16, 2017; Illustrative Mathematics: Instructional Academy, session #47282, for 12 clock hours, taught by Illustrative Mathematics on August 23-24, 2017; Defining Technical Writing/English Language Arts Equivalency Credit, session #47308, for 28 clock hours, taught by Southern Regional Education Board, "SREB" on various dates throughout the 2017-2018 school year; Special Services Retreat, session #47396, for 6.5 clock hours, taught by department staff on August 23, 2017; PrePare #2- Workshop on Crisis Intervention and Recovery, session #47398, for 15 clock hours, taught by JoAnna Rockwood, Olga Caffee and Shauna Guinn on August 17-18, 2017.
- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 72804409-72804443 in the amount of \$4,212,115.84 General Fund voucher numbers 72211810-72211984 in the amount of \$2,232,319.10; Capital Projects Fund voucher numbers 72011507-72011522 in the amount of \$4,335,216.12; ASB Fund voucher numbers 72440792-72440838 in the amount of \$83,889.07 and Private Purpose Trust Fund voucher numbers 72700499-72700503 in the amount of \$724.98.
- Contracts: NMSC w/Southern Regional Education Board; NMSC w/Garden Raised Urban Bounty; NMSC w/DigiPen Corporation; CCI Solutions; NMSC w/First-In Training and Education; Eastern Washington University-College in High School; City of Tumwater Parks and Recreation-Pioneer Park usage; Kaitlin Collins-BMS Choreography; City of Tumwater Parks and Recreation-summer program transportation; Kraig X-Scapes-E-Rate consulting for the 17/18 school year; Elizabeth Fulwiler-professional development, science; MOU with South Sound Parent to Parent; Garcia Entertainment-THS Disc Jockey services; LeMay Car Museum-THS prom venue rental; NMSC w/Olympia School District, Murihead Farms; Speech Connections, LLC-Speech language pathology for the 17/18 school year; Shannon Leatherwood-MTS consulting services.
- Capital Projects Change Orders: #13 and #14 for Tumwater Middle School Renovations & Additions; #16, #17 and #18 for Bush Middle School Renovations & Additions; #1 and

#2 for Black Lake Elementary Traffic Circulation Improvements; #12 for Littlerock Elementary School Replacement construction.

- Capital Projects Acceptance of Contracts as Complete: Bush Middle School phone system with installation; Tumwater Middle School phone system with installation; Tumwater High School water line & re-circulation pump replacement
- Paid Driver Training Program Agreement
- Donation Acceptance: \$500 from The PARC Foundation of Thurston County to Tumwater Middle School.

### Action Items

- Resolution 17-16-17, Acceptance of Final Commissioning Report for the Peter G. Schmidt Elementary Replacement Project: **Janine Ward/Kim Reykdal, M.S. to accept the 2017/2018 Athletic Fees. The motion passed unanimously.**
- 2<sup>nd</sup> Reading, Approval of Policy 6700 Nutrition Service Meal Charging: Mitch Thompson presented this item. **Rita Luce/Melissa Beard, M.S. to approve Policy 6700 Nutrition Service Meal Charging as presented. The motion passed unanimously.**
- Extended Field Trip Request: HS Renaissance Program to attend a national conference in Scottsdale, Arizona, July 12<sup>th</sup>-15<sup>th</sup>. **Kim Reykdal/Rita Luce, M.S. to accept the Extended Field Trip Request for the THS Renaissance Program to attend a national conference. The motion passed unanimously.**
- July 27, 2017 School Board Meeting Cancellation: John Bash presented this item. **Kim Reykdal/Melissa Beard, M.S. to accept the cancellation of the July 27, 2017 School Board meeting. The motion passed unanimously.**

### Other Business

- 1<sup>st</sup> Reading, Policy 6520 Video Security on School District Grounds/Property: Laurie Wiedenmeyer presented this topic. The policy stems from requests for video footage. The District attorney suggested we have a policy for video footage and that it does cover buses as well as on school campuses. She added that if we have video, we must release it if requested and we are working to formalize the process.

### Superintendent's Report

- Superintendent's Remarks: He enjoyed the parade and the fact that he and Jay got to ride in the rumble seat! The summer garden program has started and John showed some before and after photos. Several New Market Student received honors while attending SkillsUSA. He talked a bit about the budget State Capital and the \$13 million impact if the SCAP is not approved. An OSPI press release regarding graduation requirements (ESHB 2224) came out, with some changes regarding Biology. John welcomed Stephanie Brush, who will be the Assistant Principal at Michael T. Simmons and Liz Masunaga who will be the Assistant Principal at East Olympia Elementary. The THS Community Family resource center has served 20 students already and some of our community partners have been stopping by.

Laurie Wiedenmeyer shared that a former McKinney-Vento mom stopped in to the office to touch base. Mom said that her oldest son is getting his GED and the younger son graduated

with a 3.96 GPA and received a full ride scholarship to Gig Harbor Community College. She said that without the assistance of the Tumwater School District and the McKinney-Vento program she doesn't know what would have happened to her family or how they would have survived.

**Board Member Comments**

- Melissa Beard: She had to walk the whole parade campaigning, which is against the rules but because her car broke down, they let her. She had a good time.
- Kim Reykdal: She was very touched to be able to spend time with the administrators in Spokane and especially enjoyed the "Unsung Hero" award ceremony. It was so much fun to see John and Chris recognize staff with fun awards.
- Rita Luce: She is enjoying her summer.
- Jay Wood: He really enjoyed riding in the Studebaker in the parade with John.

Laurie took a moment to share that the Allen Orchards ribbon cutting ceremony will be on 7/31 and she encouraged the Board members to attend.

The regular meeting recessed at 8:39 pm.

Recorded by:  
Lisa Alonzo

Signed this 10<sup>th</sup> day of August, 2017.

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Board Member

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Board Secretary