

Tumwater School District
School Board Meeting Minutes
Support Services
August 24, 2017

Board Members Present: Jay Wood, Melissa Beard, Rita Luce, Kim Reykdal

Excused Board Members: Janine Ward

Staff Members Present: John Bash, Tami Collins, Chris Woods, Mitch Thompson, Laurie Wiedenmeyer, Tara Richerson, Cally Stroud, Bob Gibson, Kim Stutzman, Ken Ames, Beth Scouller, Tammie Jensen-Tabor, Brian Hardcastle

President Jay Wood called the meeting to order at 8:30 a.m.

Agenda Discussion/Approval

- Agenda Changes: John Bash outlined the changes/additions in the agenda and the accompanying documentation. **Rita Luce/Kim Reykdal Moved/Seconded (M.S.) to approve the agenda with noted changes/additions. The motion passed unanimously.**

Public Hearing

- 16/17 Budget Extension: Jay Wood adjourned the public meeting at 8:40am and entered into the Public Hearing.

Mitch Thompson presented. A budget extension is required because we have more students than originally budgeted for at Running Start, Gravity, New Market High School and Secondary Options. He reviewed revenue and expenditures and while more students brings more money coming in, it also means spending more money to serve them. An example of unplanned for curriculum materials would be band and the movement of 6th grade to the middle school. Band is staying at the middle school, which means new instruments are needed for the 6th graders.

Jay Wood asked for public comment. With no members of the public present, there were no comments. The Public Hearing closed at 8:49am.

The public meeting reconvened at 8:49am.

Approval of Minutes

- **Melissa Beard/Rita Luce M.S. to approve the minutes from August 10, 2017 meeting as presented. The motion passed unanimously.**

Business/Financial Reports

- Financial Update: Mitch Thompson presented. There is a spike because of summer school numbers, although it is a little lower than expected. These numbers might be lower because of the CTE courses being offered through local districts but it is likely due to the higher credits required for graduation and students needing to take courses at their school. Marketing of the programs is being looked.
- Capital Projects/Bond Report: John Bash presented. Mel Murray has been excused from the meeting to allow him to work on projects as the first day of school is near. We are on track at all schools to let teachers in to prepare.

Public Comment

- Public Comment- Agenda and Non-Agenda Items: Tami Collins stated that no one has signed up to address the Board.

Special Reports

- Support Services Site Report: All three department supervisors presented.

Ken Ames talked a bit about some of the challenges that have been presented to his department, especially during all of the construction and projects going on around the district. He is very pleased with the problem-solving his staff has displayed in trying to find solutions, especially with regard to the high school field watering situation. He shared information regarding all the different training that his staff have participated in over the past year. He talked a bit about all the changes, particularly with regard to lighting in the buildings and the fact that they are stand-alone systems and need very specialized training. Katie Roach has been a big help, especially because she is on-call and taking a lot of the late night calls.

Bob Gibson talked about the changes, especially those with regard to 6th grade being at the middle schools and larger portions to increase caloric intake. Elementary schools will be using cups and coolers for water rather than water bottles. Next year Food Services will be using more produce from school gardens and they worked with staff at the schools to create a list of products to grow. Food Services staff will now be serving in the schools as cashier for breakfast, a role that was previously served by TOPA members. He also talked a bit about how/why we previously qualified for the summer food programs, then didn't and then did again. He said it is not just based on free and reduced rates, it is based on census data from the area surrounding each school.

Cally Stroud shared some of the upcoming highlights and events in the Transportation Department. Last year when drivers tried to connect to the Zonar system it crashed. That has been remedied with the addition of WiFi to the bus yard. There will be technical training provided in September. She will be talking with other districts that are currently using the Z Passes to help track students as there have been some concerns expressed by the schools with regard to logistics. John shared some of the pluses his previous district experienced in using the Z Passes. Mitch outlined some of the other aspects that would be helpful to drivers and would save each of the about 15 minutes each day as well as being helpful when students

are on a field trip. New buses should be arriving by Friday and another will arrive in November. In-Service training was held on Tuesday for all drivers, where they reviewed many things such as recognizing and dealing with stress, student management and transporting students with disabilities as well as the related laws and regulations. This summer had a lot more programming for kids, which meant more need for transportation. They are currently hiring and training substitute drivers, with the incentives for training being a big draw. 2017-2018 bus routes will be up on the website this week. Gordy Linse will be presenting throughout the year to help build morale in the department.

Consent Agenda

- **Melissa Beard/Kim Reykdal, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
 - Employment: Alison Smith, 17-18 6th Grade Science Teacher, TMS; Melinda McGill, 17-18 .5 4th Grade Teacher, LRE; Amanda Allen, 17-18 .4 SPED/Alt Ed Teacher, NMSC/BHHS.
 - Adjusted Employment: Sonja McCully, ParaPro, 1 yr only BLE; Richard Cunha, Custodian, EOE
 - Resignations: Meghan Anderson, Substitute Bus Driver, Transportation, effective at the end of the 16-17 school year; Jarred Longoria, ParaPro, THE, effective June 21, 2017.
 - Retirement: Monika Franson-Dickens, Bus Driver, Transportation, effective September 20, 2017
 - Leaves: Andrew Landowski, Teacher, BHHS/THE/BLE, FMLA medical leave starting approximately October 9, 2017 returning approximately November 27, 2017, pending doctor's statement; Kerri Lora, EBD ParaPro, medical leave starting September 5, 2017 with an unknown return date pending doctor's statement.
 - Leave Correction: Rodney Olaen, Lead Mechanic, Transportation, FMLA medical leave starting July 10, 2017 returning July 31, 2017, per doctor's statement (previously approved as medical leave on August 10, 2017 board report).
 - Co-Curricular: Jose Cardoso, Assistant Football Coach, TMS; Mathew Beattie, Assistant Football Coach, THS.
 - Clock Hours: Taming of the Team, session #48037, for 6 clock hours, taught by Jack Berckemeyer on August 22, 2017; Black Lake Elementary Site Day, session #48496, for 6.5 clock hours, taught by Misty Hinkle, Jennifer Clark, Teresa Davenport and Jeanene Hill on August 30, 2017; all Tumwater U courses on August 28 and 29, 2017.
 - Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll voucher numbers 72804470-72804482 in the amount of \$3,324,618.52; General Fund voucher numbers 72212111-72212172 in the amount of \$1,477,735.09; Capital Projects Fund voucher numbers 72011573-72011587 in the amount of \$5,692,344.56; ASB Fund voucher numbers 72440848-72440853 in the amount of \$12,364.97 and Private Purpose Trust Fund in the amount of \$212.71.

- Contracts: The Office of the Secretary of State; Clark College/NMSC-Academy Support Center; Forecast 5; Community Youth Services/NMSC-Youth Build; Sodexo America, LLC/NMSC-Culinary Arts; BHC Fairfax Hospital-SpEd Services; Margaret DePuy-Phillips.
- Storm Water Approvals: Littlerock Elementary and Tumwater Middle School.
- Capital Projects Change Orders: #16 for Tumwater Middle School Renovations & Additions; #13 for Littlerock Elementary School Replacement; #5 & #6 for Black Lake Elementary Traffic Circulation Improvement; #1 for East Olympia Elementary School Modernization; #1 for Michael T. Simmons Elementary Exterior Painting.
- Capital Projects Acceptance of Contract as Complete: East Olympia Elementary Playground Relocation and Improvement.
- Capital Projects Bill-Of-Sale: Tumwater Middle School Water Main ownership transfer to the City of Tumwater.
- Minimum Basic Education Requirement Compliance
- Bus Surplus

Action Items

- Resolution 18-16-17, 16/17 Budget Extension: Mitch Thompson presented this item. **Kim Reykdal/Rita Luce, M.S. to accept Resolution 18-16-17, 16/17 Budget Extension as presented. The motion passed unanimously.**
- Pizza Bid Acceptance: Mitch Thompson presented this item. **Rita Luce/Melissa Beard, M.S. to accept the Pizza Bid Acceptance. The motion passed unanimously.**

Superintendent's Report

- District Test Results/AYP: Tara Richerson presented this topic. State results are being released a little later this year than in previous years but her glance at the data put us at where we normally land. State assessments is an all year thing, even though it is typically thought of as a Spring event. She reviewed the schedule for the year, mentioning that this is the last year for a math EOC. There are a lot of options/paths available for students who may not meet the minimum. She reviewed the results across the district, mentioning there will be a focus on math, especially in the middle schools this coming year. There is new curriculum in some subjects that should address some of the lower scores. John shared that Tara will be teaching a Data Academy with principals and teacher leaders.
- 2016-2017 SIP Summary Report: Chris Woods presented this topic. He began by reviewing the School Improvement process. Administrators are being asked to be instructional leaders in their building, which is new for them, but Tara's support is helping them be effective. There is an increase in our graduation rate and although sometimes it takes 5 years, it means that more students are feeling comfortable in returning and that we have the programs to support them. There is an increase in the number of students enrolled in Honors and AP classes, although that number may change once school starts. There has been an increase in attendance at both middle schools. Improving the wellness of students is being served not just by TSD counselors but with the addition of SeaMar counselors and SROs. Schools are working to improve communication with families, making sure that they are aware of their student's academic progress and being proactive. The number of office referrals at the

elementary level has decreased and there has been a lot of work to make this happen with positive office referrals as well as school wide activities and celebrations. 17-18 plans are due December 1, 2017 and the hope is that they will be presented to the Board at the December meeting. John added that Chris will be taking on the evaluations of secondary principals during the 17/18 school year.

- Superintendent's Remarks/Legislative Budget Update (18-19 and Beyond): John Bash presented this topic. He shared some statistics around the Back To Basics Free Sports Physical and Immunization Clinic hosted by TOGETHER! on August 22nd. The backpack stuffing, utilizing the supplies collected at Stuff The Bus, will occur on August 25th at the District Office. Tumwater U is on August 28th and 29th with Caprice Hollins as the Keynote at 8:10am on the 29th.

The Seattle School District is planning to file a Brief about flaws in the State's education funding plan. He went over some of the McCleary Implications, specifically Enrichment Levies. There will be many projection methods out there and they likely will not match. The ESD 113 has provided a tool and that is the one that Tumwater is using. There will be no more State salary schedule and districts will be required to negotiate, with only a bottom and top salary for guidance.

John wrapped up with some information regarding the Sid Otton Field Dedication on September 15th. The ceremony will be before the game, which is scheduled to be televised. The Tumwater Education Foundation will be holding the Principal's Emergency Fund Breakfast at BHHS on October 19th. The funds we currently have on-hand will be distributed to principals at the beginning of September. He reminded everyone about the Special Board meeting on September 1st as well as the construction tour immediately following the meeting.

Board Member Comments

- Kim Reykdal: She loves this particular meeting at Support Services because she gets to hear about all the work that goes on behind the scenes and our "unsung heroes" doing all the work. She wishes she could participate in Tumwater U because the offerings look great. She appreciates all the communication from Tumwater Middle.
- Rita Luce: She echoed Kim's statement about being at Support Services.
- Melissa Beard: She loves being here too and appreciated Cally taking some time to show her the memorial to her father. She is excited that her daughter is excited about the upcoming year. They drove down to Oregon to watch the eclipse and spent some time together and talked a bit about school. She also has concerns about communication and information getting out to parents, saying she often only knows about things because she is a Board member and hopes that it continues to improve.

- Jay Wood: He went to candidate lunch, which he felt went well. He wishes there were more internship opportunities available for kids in the CTE world.

The regular meeting recessing at 10:37am for a short break. It was announced that the executive session would last approximately 20 minutes. The executive session began at 10:44am and ended at 11:04am. The regular meeting reconvened at 11:06 am and with no further business coming before the Board, the meeting adjourned at 11:06am.

Recorded by:
Tami L. Collins

Signed this 14th day of September, 2017.

Board Member

Board Secretary