

**Tumwater School District
School Board Meeting Minutes**

District Office
621 Linwood Avenue SW
Tumwater, WA 98512
September 14, 2017

Board Members Present: Jay Wood, Janine Ward, Melissa Beard, Kim Reykdal

Excused Board Members: Rita Luce

Staff Members Present: John Bash, Tami Collins, Chris Woods, Laurie Wiedenmeyer; Mitch Thompson, Tammie Jensen-Tabor, Beth Scouller, Tim Voie, Victor Kores, Kris Blum, Brian Hardcastle, Lori Tibbitts, Katie Nieman

President Jay Wood called the meeting to order at 7:00 p.m.

Agenda Discussion/Approval

➤ Agenda Changes: John Bash stated that there are no changes to the agenda.

Approval of Minutes

➤ **Janine Ward/Melissa Beard, Moved/Seconded (M.S.) to approve the minutes from the August 24, 2017 Regular Meeting and the September 1, 2017 Special Meeting as presented. The motion passed unanimously.**

Student Reports

➤ Jasmine Ploettner: Jasmine is a senior, loves to read, singing (especially in a foreign language) and would like to be a history teacher. She wanted to be a part of the Board so that she can learn how a district is run and to be a part of her community.

She talked a bit about LINK Day, shared that the first day of school went smoothly and they hosted their open house for parents yesterday so parents could go through their student's schedule and it was well attended. There was a BMX assembly that spoke to "Bringing Your A Game", Club Day is on Friday, homecoming is at the end of the month and everyone seems very excited about the Mirror, Mirror (Snow White) theme. Spirit Fire is coming up soon, although it is later this year due to construction. Everyone is excited about the new turf. There are sports occurring every single day so far.

She wrapped up by sharing that BHHS has six foreign exchange students this year from countries such as Italy, Nigeria, Austria, Belgium and Indonesia.

- Patrick Williams: Patrick is a junior at THS. Plays football, basketball and football. He loves math and history. He wanted to be part of the Board because he wanted to get more involved in his community.

Orientation day went well for all. Students have been going to Advisory, which is where drills and safety procedures occur. Picture day was today. Fall play auditions are next week. The homecoming game is October 6th and the dance is the 7th. There are 11 exchange students this year and the two he me are from Palestine and Spain. Non-league games and matches continue for all fall sports. The field is being dedicated to Sid Otton on Friday night before the football game.

Public Comment

- Public Comment- Agenda and Non-Agenda Items: Tami Collins stated Novella Wickham signed up to speak about crowded buses. Victor Kores signed up to speak about drones.

Novella said that she appreciates having access to a school bus because she could not afford to take her child to and from school. However, on her child's bus there are three high school students to a seat as well as 16 or 17 students in the aisle. She has been to transportation to try to get some help because she feels this is unsafe. She says she understands the challenges with the District trying to hire qualified applicants but this doesn't change the current situation. She loves the drivers and the people who work over at Transportation so has no complaints in that department. She is just concerned about student safety. She shared route/bus information with John Bash so that he could check in with Cally Stroud, our Transportation Supervisor about Novella's concerns.

Brian Hardcastle and Kris Blum introduced Victor Kores. NMSC offered two sessions during the summer where students were able to work on and fly drones. Viktor currently works at THS, teaching Visual Communications and Robotics. Working with drones allows him to work on both of these things and he is excited for Tumwater students to get a chance to learn about them because there is a lot of growth in the industry.

Consent Agenda

- **Kim Reykdal/Melissa Beard, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
 - Employment: Reid Hosford, SpEd, Temporary, BMS; Kristi Koeppen, SpEd, ParaPro, LRE; Richelle Marshall, SpEd ParaPro, 1 year only, LRE; Casey Thorpe, Campus Supervisor, BMS; Kylee Harper, Special Programs ParaPro, Temporary, THE; Rebecca Sun-Mankovich, Special Programs ParaPro, Temporary, THE; Arielle Marks, FRESH Farm ParaPro, THS; Matthew Newton, Construction Trades Instructor, NMSC; Allison Chapin, Pre-Vet Instructor, NMSC; Angela Cladek, Kindergarten Teacher, PGS; Lori Epperson, Substitute Bus Driver, Transportation; Weston Parker, Substitute Custodian, Buildings and Grounds; Max Seeman, Substitute Custodian, Buildings and Grounds; Neil Weber, Substitute Bus Driver Trainee, Transportation; Dennis Byrd, Substitute Bus Driver Trainee, Transportation; Victoria McAllister, Substitute Bus Driver Trainee, Transportation;

Fernando Morales-Campos, Substitute Bus Driver Trainee, Transportation; Charlette Jones, Substitute Bus Driver Trainee, Transportation; Samantha Reed, Substitute Bus Driver Trainee, Transportation; Kaila Weeks, SpEd paraPro Life Skills, THS; Jamie Dominoski, SpEd ParaPro Life Skills, THS, 1 year only..

- Adjusted Employment: Amanda Jacobs, Special Programs ParaPro, THE; Megan Ready, SpEd para, BHHS; Debra Daniels, Learning Assistant, 1 year only, NMHS; Richard Kelly, Dispatcher, Transportation; Joshua Alnes, Custodian, MTS; Shaundra Everett, Bus Driver, Transportation; Shawna Hoffmann, Bus Driver, Transportation; Kristine Kershaw, Bus Driver, Transportation; Connie Unis, Bus Driver, Transportation; Carisa Shaw, Special Programs ParaPro, Temporary, BLE; Richard Hay, Substitute Bus Driver, Transportation; Andrea Hart, Substitute Bus Driver, Transportation; Denise Kelso, Substitute Cook, Food Services; Cynthia DeSheilds, SpEd Bus ParaPro, Transportation, 1 year only; Heidi Johnson, SpEd ParaPro, BHHS.
- Resignations: Caroline Glainyk, Bus Driver, Transportation, effective August 31, 2017; Evan Gudbranson, SpEd ParaPro, THS, effective August 29, 2017; Leo O'Leary, ParaPro, BHHS, effective August 29, 2017; Virginia Williams, Instructor, NMSC, effective August 25, 2017; Daniel Wesley, Substitute Custodian, B&G, effective August 24, 2017.
- Leaves: Lori Yost, Health Assistant, LRE, personal leave starting September 5, 2017 returning 2018/2019 school year; Stephen Eliason, Teacher, THS, personal leave starting September 15, 2017 returning September 25, 2017; Jeffrey Curry, Bus Driver, Transportation, personal leave starting 2017/2018 school year; Melissa Richter, Fiscal Analysis, District Office, FMLA leave starting August 24, 2017 returning September 5, 2017; Randy Ryan, Custodian, MBMS, FMLA leave starting August 17, 2017 returning August 31, 2017; Shaundra Everett, Bus Driver, Transportation, personal leave starting September 7, 2017 returning with an estimated return date of April 2018.
- Co-Curricular: Lindsay Andersen, Cross Country Assistant Coach, THS; Brianna Smith Color Guard, BHHS; Keith Huntley, Cross Country Assistant Coach, TMS/BHHS; Robert Kondrat, Cross Country Assistant Coach, TMS/BHHS
- Clock Hours: Data Academy for Teacher Leaders, session #48826, for 9 clock hours, taught by Tara Richerson on various dates throughout the 17/18 school year; Data Academy for Instructional Facilitators, session #48825, for 9 clock hours, taught by Tara Richerson on various dates throughout the 17/18 school year; Ad Council, session #48821, for 18 clock hours, taught by Chris Woods, Jack Arend, Brian Hardcastle and Tara Richerson on various dates throughout the 17/18 school year; Literacy Cohort, Year 1-17/18, session #48802, for 8 clock hours, taught by Linda Hicks-Green and Judy Fondaw on various dates throughout the 17/18 school year; Foundations Training for National Boards, session #48858, for 6 clock hours, taught by Suzanne Hall, Laura Chevalier, and David Parascand on October 12 and 19, 2017; Support for Open Up Resources Middle School Math Instructional Materials, session #48871, for 22 clock hours, taught by David Parascand on various dates throughout the 17/18 school year; NBCT: Component 1 Content Knowledge, session #48874, for 6 clock hours, taught by Suzanne Hall, Laura Chevalier and David Parascand on January 4, March 15 and May 24, 2018; NBCT: Component 2 Differentiation in Instruction, session #48877, for 10 clock hours, taught by Suzanne Hall, Laura Chevalier, and David Parascand on various dates throughout the

17/18 school year; NBCT: Component 3 Teacher Practice and Learning Environment, session #48878, for 12 clock hours, taught by Suzanne Hal, Laura Chevalier, and David Parascand on various dates throughout the 17/18 school year; NBCT: Component 4: Effective and Reflective Practitioner, session #48879 for 10 clock hours, taught by Suzanne Hall, Laura Chevalier and David Parascand on various dates through the 17/18 school year; Chromebook Staff Device Training: 17/18, session #48885, for 3 clock hours, taught by Justin McKaughan and Tina Schmidt on October 18, 2017; Right Response Advanced Certification, session #48936, for 14 clock hours, taught by Steve Bridge on January 11-12, 2018; Right Response Advanced Recertification, session #48937, for 7 clock hours, taught by Jeff Pope on October 20, 2017.

- Other: Allow the following teacher in an area out of their endorsement for the 17/18 school year: Lucily Sleipness, Math, BHHS; 2.3% COLA for New Market Skills Center Salaries (Schedules 50-60) as approved by their Board on August 25, 2017.
- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll in the amount of \$728,329.23; General Fund voucher numbers 72212173-72212234 in the amount of \$1,088,317.40; Capital Projects Fund voucher numbers 72011588-72011605 in the amount of \$479,01069; ASB Fund voucher numbers 72440854-72440864 in the amount of \$37,143.45; Transportation-Vehicle Fund voucher numbers 72900026-72900026 in the amount of \$336,059.89 and Private Purpose Trust Fund voucher numbers 72700507-72700508 in the amount of \$835.07.
- Contracts: Prime Locations; Capital Business Machines and Tracy Flynn.
- Capital Projects Acceptance of Contract As Complete: Bus Barn Security Cameras & Wireless Access Points.
- Capital Projects Change Orders: #20 & #21 for Bush Middle School Renovations & Additions; #17, #18 & #19 for Tumwater Middle School Renovations & Additions; #4 for Tumwater Middle School Flooring; #7 for Black Lake Elementary Traffic Circulation Improvement; #2 for Michael T. Simmons Elementary Exterior Painting; #1 for East Olympia Elementary Portable Relocation; #1 for Black Hills High School Sports Fields Security Cameras; #1 for Bus Barn Security Cameras & Wireless Access Points.
- Donation Acceptance: Morrison Family donation of \$1033.66 to to cover the cost of negative lunch balances for PGS and BHHS students.

Action Items

- 2nd Reading, Policy 5280 Separation from Employment: John Bash presented this item. **Melissa Beard/Janine Ward, M.S. to approve Policy 5280, Separation from Employment as presented. The motion passed unanimously.**

Superintendent's Report

- Enrollment/Staffing: Beth Scouler presented this topic. Beth shared some data regarding elementary students enrolled this year, compared to last year on day four. At all of our elementary schools, except one, we are above projections. TMS, BMS and BHHS are above projections with THS being a little low. Secondary Options is also low but they add all year

and there is an intake process to determine if the program is a good fit for each student so enrollment isn't as immediate as it is in the other schools. THS has more Running Start students than ever before, which may account for the lower enrollment at that school. FRESH continues to enroll and will likely be at the goal of 24 by the end of the month, including a student who was planning to drop out and get her GED but will now be enrolled at FRESH!

Tumwater had historically decreased about 5% throughout the year but that pattern seems to be changing and we are increasing slightly.

In the past 5 years, the District has replaced 324 certificated staff so the current TSD staff is new and vibrant! Out of the 47 we hired this year only 9 are brand new to teaching so many of our hires are seasoned with experience to offer. Three of the most recent hires were due to enrollment. 23.5 hours of classified campus security to assist at the middle schools as well as an additional counselor at each middle school. There is only one vacant position right now, which is the LPN instructor at NMSC.

Functional Academics has been moved to LRE to accommodate the population at PGS, which means a shorter time on the bus for many of those students.

John shared the fact that due to space issues, this year TSD has had to turn down transfer requests and sometimes that meant families who have been transferring for years. We will be working on helping to get newer neighborhoods to go to a certain school prior to properties being purchased by families. Data regarding transfers will be available in late October and will be presented to the Board at that time.

- Neighborhood Petition: John Bash presented this topic. There is a petition from The Farm neighborhood, where there are three homes that are Tumwater while the rest are Olympia. The petition was filed by the homeowners and now the two school districts must discuss the issue to see if they can come to an agreement. He has reached out to Patrick Murphy in Olympia to set up a meeting to discuss the issue. A Board member from each district will attend. Kim and Janine will join John at this meeting.
- Superintendent's Remarks: The Sid Otton field dedication is on Saturday with several Board members attending. He talked about the Chromebook partnership with the Tumwater Timberland Library, which allows students to use a Chromebook while at the library. The library has shared that this is going well and they were used quite a bit over the summer. There is going to be a Tumwater Middle School Dedication, just prior to the morning Board meeting on September 28th at 8:15am. The student leadership class will be working with Jon Wilcox developing the agenda. Katie Nieman from TMS spoke up to share that the custodians have been amazing throughout the process of moving during construction and always have a smile!

John shared information about education funding changes and a projected impact to TSD. We will be receiving money for things such as the Hi-Cap program, LAP as well as CTE,

Special Education and some additional professional development days. However, that money has a very specific purpose and we cannot spend it in the way we can with levy money which, does not have the same type of strings attached. He went over some data integrity issues, sharing that many of the models do not take expenditures into account. Each district must do their own because there is no model that can take everything into consideration, in every single district. He wrapped up by looking at the some statewide data that shows that there will be districts that see more money and some districts that will lose money. We will continue developing our model for Tumwater by creating a wage/salary projection, monitoring the OSPI work on the definition of “Enrichment”, work to communicate the information to employees and the public, lobby legislators and continue to update the School Board.

There was a question from a Board member about the Capital budget and construction. John stated that because we front-fund projects, ours are moving forward but the District has \$14 million that is essentially being held hostage.

Because the Board previously discussed sponsorship/advertising, John wanted to give a quick update. He shared that many surrounding districts do not seem to have policies regarding advertising/sponsorship. WSSDA does not really have anything of substance so legal is working to put something together. Once a draft ready, it will be brought back to the Board for review and input.

The Tumwater Education Foundation Principal’s Emergency Fund Breakfast will be on October 19th at Black Hills High School. Funds already received at last year’s event will be presented to principal’s meetings next week.

He ended with a few events on the calendar around the district.

Board Member Comments

- Melissa Beard: The Legislative assembly is coming up next weekend and she will be attending. Kai started high school and is loving BHHS so far.
- Janine Ward: She enjoyed the tour of all the construction in the district.
- Jay Wood: He welcomed the students in the audience, who introduced themselves and shared that they were at the meeting for part of their AP Government class. He will be attending the Retired Educators meeting is tomorrow with a presentation on McCleary by Dana Anderson.
- Kim Reykdal: She also really enjoyed the tour and appreciates all the extra time and energy that staff at the buildings put in to getting ready for the first day of school. She has two middle schoolers who both had a great start at TMS! The Character Strong program is a great and has been a wonderful experience for her son. She is looking forward to the field dedication tomorrow night and excited to promote the principal’s checkbook breakfast.

With no further business coming before the Board, the regular meeting adjourned at 8:25 p.m.

Recorded by:
Tami L. Collins

Signed this 28th day of September, 2017.

Board Member

Board Secretary