

**Tumwater School District
School Board Meeting Minutes**

Tumwater Middle School
6335 Littlerock Rd SW
Tumwater, WA 98512
September 28, 2017

Board Members Present: Jay Wood, Janine Ward, Melissa Beard, Kim Reykdal, Rita Luce

Staff Members Present: John Bash, Tami Collins, Chris Woods, Laurie Wiedenmeyer; Mitch Thompson, Tammie Jensen-Tabor, Beth Scouller, Jon Wilcox

President Jay Wood called the meeting to order at 8:35 a.m.

Agenda Discussion/Approval

- Agenda Changes: John Bash stated outlined the three additions to the agenda. **Rita Luce/Kim Reykdal, Moved/Seconded (M.S.) to approve the agenda with the noted additions. The motion passed unanimously.**

Approval of Minutes

- **Melissa Beard/Janine Ward, M/S to approve the minutes from the September 14, 2017 meeting as presented. The motion passed unanimously.**

Business/Financial

- 2017/18 Budge Update: Mitch Thompson presented on this topic. Mitch and Tammie Jensen-Tabor addressed the questions regarding the increase in the number of students who are being served by our Special Services Department.
- Capital Projects Report: Mel Murray presented on this topic. There are a lot of last minute things going on with things like landscaping and parking lot striping. The stadium field has been completed, the track needs to be striped, the fields and lights are in use at BHHS and they are working on the installation of cameras. Painting is done at MTS, reader boards are coming as well as several other projects around the district. The overage on the spending for the stadium field had to do with the regrading. Mel wrapped up by sharing that there will likely be a need for a new elementary school in 6-10 years. Janine complimented Mel on all his hard work. Mel said that it really has been a team effort!

Site Report

- Tumwater Middle School: Jon Wilcox presented on this topic. There have been some logistical challenges to the start of the year with regard to having three different groups of students. The School Improvement Plan is about to go back to the Site Team. A facilitator will be coming in to do a data carousel to help them get into the heart of challenges they are

- facing. The 6th grade staff members are doing a great job and becoming part of the team. Overall, everything is going great so far with the parking lot remaining a bit of a challenge. Later in the year he is hoping to be moving towards some high school credits for some classes. There was a fairly good turnout to the first PTO meeting of the year and he will be bringing the SIP to them. Janine offered any Board assistance to support Jon and his team.

Public Comment

- Public Comment- Agenda and Non-Agenda Items: Tami Collins stated no one signed to address the Board.

Consent Agenda

- **Janine Ward/Rita Luce, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**

- Employment: Shelley Pedersen, Kindergarten Teacher, MTS; Rachel Roberts, Impact ParaPro, BLE; Terri Baker, Substitute Assistant Cook, Food Services; Jennifer Spray, Substitute Assistant Cook, Food Services.
- Adjusted Employment: Jeremy Atchinson, Substitute Bus Driver, Transportation; Lori Epperson, Bus Driver, Transportation; Joshua Watson, Swing Shift Custodian, PGS; Jennifer Wilbur, Impact ParaPro, EOE; Tina Martin, Impact ParaPro, EOE; Kendra Matthews, Impact ParaPro, EOE; Lisa Richardson, Impact ParaPro, BLE; Lisa Hopkins, Impact ParaPro, BLE; Lori Epperson, Substitute Assistant Cook, Food Services.
- Resignations: Jeremy Atchinson, Bus Driver, Transportation, effective end of 2016/2017 school year; Victoria McCallister, Substitute Bus Driver Trainee, Transportation, effective September 25, 2017.
- Leaves: Laura Logan, Cook, BMS, medical leave starting September 6, 2017 with an unknown return date pending doctor's release; Kristi Koeppen, ParaPro, LRE, medical leave starting September 7, 2017 returning October 9, 2017, per doctor's statement; Nickalous Reykdal, Assistant Principal, TMS, FMLA leave starting October 16, 2017 returning October 30, 2017.
- Clock Hours: Google 101, session #49005, for 3 clock hours, taught by Justin McKaughan and Tina Schmidt on September 12 and October 31, 2017; Google 102, session #49013, for 3 clock hours, taught by Justin McKaughan and Tina Schmidt on September 12 and October 31, 2017; Google 103, session #49014, for 3 clock hours, taught by Justin McKaughan and Tina Schmidt on September 12 and October 31, 2017; Blind Spot Book Study, session #49097, for 8 clock hours, taught by Jeff Broome on October 3, October 10, October 17 and October 24, 2017; Right Response Advanced Recertification, session #49098, for 7 clock hours, taught by Steve Bridge on January 19, 2018; AP ELA Adoption Process, session #49227, for 12 clock hours, taught by Jack Arend and Christa Williamson on various dates throughout the 2017/2018 school year; SLCC, session #49229 for 15 clock hours, taught by Jack Arend and Caprice Hollins on various dates throughout the 2017/2018 school year; Elementary Parent Workshops (various topics throughout the year), session #49176 for 10 clock hours, taught by Candyce Lund-Bollinger on various dates throughout the 2017/2018 school year; Integrated 3-MVP Support Time, session #49359, for 32 clock hours, taught by David Parascand on various dates throughout the 2017/2018 school year.
- Other: District Contribution to Non-Rep Benefit Pool of \$844 per year per FTE for 2017-2018; District Contribution to District Office Administrators and Supervisors Pool of \$848 per year per FTE for 2017-2018; 4.6% adjustment to the Athletic and Activity schedule 03 base for 2017/2018 school year.
- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified,

as required by RCW 42.24.090, are approved for payment as follows: Payroll vouchers 72804483-72804513 in the amount of \$4,029,093.06; General Fund voucher numbers 72212235-72212310 in the amount of \$1,563,864.43; Capital Projects Fund voucher numbers 72011605-72011622 in the amount of \$5,898,555.55; ASB Fund voucher numbers 72440865-72440890 in the amount of \$38,045.40; Transportation-Vehicle Fund voucher numbers 0-0 in the amount of \$0 and Private Purpose Trust Fund voucher numbers 0-0 in the amount of \$73.81.

- Contracts: Simon Calcavecchia; Music PWS; Patricia Beerman; Divas Interpretation Services; Lyndsay Morris; Antonio Garcia; Career Staff unlimited; Thurston County (Investment Pool_; Pro-Active Physical Therapy.
- Capital Projects Change Orders: #20 for Tumwater Middle School Renovations & Additions; #14 for Littlerock Elementary Replacement; #2 for East Olympia Elementary Modernization; #1 for Sports Fields Renovations.
- Capital Projects Acceptance of Contract As Complete: Michael T. Simmons Elementary Exterior Painting; Black Lake Elementary Traffic Circulation Improvement.
- Capital Projects Utilities, Stormwater Systems & Landscaping Maintenance: Tumwater Middle School Additions & Remodel- Agreement to maintain Landscaping and Dedication of Water Main Easement. Bush Middle School Additions & Remodel- Agreement to Maintain Landscaping; Utilities Bill of Sale; Stormwater Performance Agreement; Stormwater Maintenance Agreement and Utility/Road Maintenance Agreement.
- Hi-Cap Grant Approval-2017
- Perkins Grant Allocation 2017/2018
- Donation Acceptance: \$1000 from the Neighborhood Christian Center for the Student Assistance Fund.

Action Items

- Consideration of Petition to Change School District Boundaries-The Farm: John Bash presented this item. He reminded the Board that they have seen this documentation before but stated that there are only four homes that remain in the Tumwater School District and he recommends that the Tumwater School District approve the petition. The Olympia School Board will review the petition and make a decision. **Rita Luce/Kim Reykdal, M.S. to approve the Petition to Change School District Boundaries in The Farm as presented. The motion passed unanimously.**

Superintendent's Report

- Superintendent's Remarks: John shared the information regarding the Soap For Hope Campaign with the Tumwater School District and the fact that Tami Collins will be recording a sound bite that will be used in their upcoming State and possibly National campaign. Jack Arend spoke a bit about the Elementary Literacy Cohort group and the fact that they allowed each of these team members an extra \$100 to purchase books for their classrooms. Sylvia Swayse was purchasing books at the half-off sale at Value Village and had 129 books that she was ready to purchase when the manager came up and told her she could have them all for free! Jack is so encouraged that there are so many organizations in the community that want to continue to support schools and students.

John shared some Strategic Planning information, with drafts being due to Student Learning on October 15th. The District Leadership Team (DLT) developed some strategies and will update the Board in October. All DLT members will be doing site visits starting in November, which is something new. He shared an example of something that is being looked at to help with efficiency in the Transportation Department in that we will be looking at merging our two

systems so that current information is always available to all those who may need to access it, including a way for parents to simply find out route information.

John shared the Strategic Planning Goal Updates presentations to the Board, which will start in January.

OSPI gave some updates and information. Superintendent Reykdal said the definition of "Enrichment" will take time. Draft salary schedules will take "more consideration and input" and the Special Education Safety Net review will take more time. There is an updated projection model that address some of the issues that John and Mitch had previously found in reviewing data. There are 129 school district in the Washington in the same position as Tumwater. OSPI will lobbying an increase in funding for Special Education and a delay in local levy reductions or increase levy capacity.

John wrapped up by sharing some events happening in schools and around the district. It is homecoming week at Black Hills High and next week at Tumwater High, the marching band festival is on Saturday, October 14th at the district stadium, the Tumwater Education Foundation Principal's Emergency Fund Breakfast is October 19th at Black Hills High School. He is hoping for some Board input regarding Community Roundtable and possibly restructuring it, including considering taking it "on the road" and holding events out in the community rather than at the district office. There will be a meeting with school district leaders and the Thurston County Commissioners on October 5, 2017.

Board Member Comments

- Rita Luce: She just returned last night from her trip down Route 66. They had a great trip and really enjoyed the opportunity to visit an old school house.
- Melissa Beard: She attended the WSSDA legislative conference and met a lot of people doing great things across the State. There was a lot of talk about funding and equity and was encouraged because, in the end, everyone is in it for the kids!
- Jay Wood: Dana Anderson presented on McCleary to retired teachers and although it was very general it was a good presentation. He attended the Chamber of Commerce meeting where they discussed the microbreweries going in.
- Janine Ward: She has several long-time friends on school boards around the state and everyone is worried about the same things. She thought the dedication of the field was very well done and she enjoyed seeing everyone. We are doing good things in Tumwater! She also enjoyed meeting Jay and Kim's sons today at the ribbon cutting.
- Kim Reykdal: She thought it was very cool to see all the generations of people at the field dedication. She was also at the legislative assembly along with Melissa and felt it was a great conference. This year they pick 15 priorities rather than 10 and will soon determine what WSSDA will be focusing on. She went to the THS open house and felt that Jeff did a great job starting things off with a video. Lastly, she thanked Jon for the ceremony this morning, saying it was well done and having the students there was fantastic!

The regular meeting recessed at 9:40am for a short break. The Executive Session began at 9:48am. At 10:28am, the Board reconvened the regular session to announce the need for an extension of the executive session for approximately 2 minutes. The extended executive session ended at 10:30am. The regular meeting reconvened at 10:30am. With no further business coming before the Board, the regular meeting adjourned at 10:30a.m.

Recorded by:
Tami L. Collins

Signed this 12th day of October, 2017.

Board Member

Board Secretary