

**Tumwater School District
School Board Meeting Minutes**

District Office
621 Linwood Avenue SW
Tumwater, WA 98512
May 10, 2018

Board Members Present: Jay Wood, Janine Ward, Melissa Beard, Rita Luce, Kim Reykdal

Student Board Members Present: Jasmine Ploettner, Patrick Williams

Staff Members Present: John Bash, Tami Collins, Mitch Thompson, Mel Murray, Beth Scouller, Laurie Wiedenmeyer, Chris Woods, Jack Arend

President Jay Wood called the meeting to order at 7:00 p.m.

Agenda Discussion/Approval

- Agenda Changes: John Bash stated that there are no changes to the agenda as previously published.

Approval of Minutes

- **Rita Luce/Melissa Beard M/S to approve the minutes from the April 26, 2018 meeting as presented. The motion passed unanimously.**

Special Recognition

- Leo Marty: Sidney Reid and Judy Fondaw talked about all the time and energy that Leo has put into the kids at Peter G. Schmidt and how sad they are to be losing him as he retires to spend more time with his family. Sidney shared a video that she made of some of the kids thanking Leo and telling him how much they appreciate him.
- Board Certified Teachers: Jack Arend shared some details about this rigorous process and the fact that there are only 1400 Board Certified teachers in the entire state, with 46 of them being in Tumwater. He then introduced Lindella Brasche, Josiah Price and Stephanie Rhodes.
- Jim Brittain: John Bash introduced Jim, who is taking over the Executive Director of Financial Services. His official start date is July 1, 2018. John shared some information about Jim's background, how many people in his current district are upset to be losing him and how excited we are to have him joining us here in Tumwater. Jim is looking forward to being in Tumwater after having his daughters go through the district as well as having gone here himself and he even did some coaching.

Student Board Representative Reports

- Tumwater High School: Patrick Williams presented. May 2nd was a successful blood drive. Spring sports are winding down with leagues going on right now. Prom is the 19th at the car museum in Tacoma. The Wind in the Willows wraps up this weekend. The TSD FRESH plant sale ends this week. There is a College in the High School parent meeting next week. The district Fun Run is tomorrow evening at the district stadium.
- A.G. West Black Hills High School: Jasmin Ploettner presented. AP testing started this week. Teacher appreciation week going on with Leadership making capes for each teacher as well as snack carts and a breakfast. May 18th is the marketing trade show with different businesses having booths. The 18th is also the date that the 8th graders come to visit. The 22nd and 23rd is more testing for sophomores. The 24th is the final band concert at 7pm. May 29th is the final choir concert at 7pm. 29th-1st is the art show exhibition in the art room, during school hours. On the 31st is the Evening of Excellence in the PAC. Baccalaureate is on the 4th. The Honors Assembly is on the 7th at 8:45am. Graduation is on the 8th. Final showing of the play, The Laramie Project, is this weekend. Choir and Piano got the highest rating at State. Districts for track start tomorrow at 3:00pm, tennis is 9-3 and are in sub-districts right now. Fast Pitch ended today, golf was 11-0 with districts on the 16th and 17th.

Equity and Diversity

- Update: John Bash presented. He shared a list of policy level planning that has gone on and will continue. Chris Woods acknowledged all the work that G.W. Bush Middle has done. They have taken a very challenging and sensitive topic and presented to students in a way that allowed for some very mature conversations. Melissa Beard shared that she was able to sit in a classroom and listen to the stories that students shared about times they felt excluded in one way or another. She really liked when the conversation moved into talking about symbols and felt like the students heard the message. Chris felt like the language used, while one of the things it directly addressed was the occurrence during the assembly at BMS, could work at any of our secondary schools.

John talked about Caprice Hollins and the Train The Trainers model, with Jack Arend and Dave Myers sharing their thoughts. Jasmine Ploettner added that many freshman expressed interest to attending the Saturday training but it was only open to 10th and 11th. John said that same feedback had been received from a couple teachers too.

Public Comment

- Agenda and Non-Agenda Items: Tami Collins stated there was not anyone signed up to address the Board.

Consent Agenda

- **Janine Ward/Melissa Beard, M.S., to approve the Consent Agenda as presented. The Consent Agenda was approved as follows:**
 - Employment: Jaimie Wilder, Impact ParaPro, EOE; James Brittain, Executive Director of Financial Services, DO, continuing; Natalie Hensold, Art Teacher, TMS, 2018/19 school year, continuing; Heather Daley, Counselor, THE, 2018/19 1st semester only; Heidi Johnson, Leadership Teacher/Activity Director, 2018/19 one year only, BHHS; Anna Bush, Counselor, THS, continuing 2018/19; Kimberly Cunningham, SpEd Teacher, MTS, continuing 2018/19; Traci McGowan, CTE Teacher, THS, continuing 2018/19; Kayla Skinner, CTE Teacher, THS, .2 FTE continuing 2018/19; Charlene Dickey, OP6, DO/Trans, balance of year only; Patricia Rand, Health Room ParaPro, BHHS, Temporary; Brian Riley, Custodian, THS, continuing.

- Adjusted Employment: Stephanie Rhodes, Media Specialist, MTS; Heidi Johnson, Leadership Teacher/Activity Director, BHHS, 1 year only 2018/19; Stephanie Spriggs, 2nd Grade Teacher, PGS, Continuing 2018/2019; Teri Eklund, OP3 Building Secretary (4 hours), LRE, continuing; Nancy Hill, OP3 Building Secretary (2 hours), LRE, continuing.
- Resignation: Sally Bergquist, Teacher, EOE, resigning .5 of 1.0 position at the end of the 2017/18 school year; Angela Cladek, Teacher, PGS, effective June 19, 2018; Teri Eklund, OP6 Office Assistant, LRE, Resignation of 3.75 hours of .75 hour assignment, effective at the end of the 17/18 school year; Nancy Hill, OP7 Office Assistant, LRE, effective at the end of the 2017/2018 school year; Nancy Hill, Assistant Cook, LRE, effective at the end of the 2017/2018 school year; Nancy Hill ParaPro, LRE, effective at the end of the 2017/2018 school year.
- Leaves: Josiah Price, Teacher, THS, FMLA starting approximately June 6, 2018 returning June 19, 2018; Rachel Schutz, Teacher, EOE, Unpaid personal leave for the 2018/2019 school year; Kathryn Cholakian, ParaPro, Special Services, Unpaid leave for 4 hours per week for the 2018/19 school year; Heidi Johnson ParaPro, BHHS, Unpaid other leave for the 2018/19 school year; Leigh Henrie, Teacher, MTS, Unpaid personal leave from .5 of 1.0 assignment for the 2018/19 school year; Yolanda Heathscott, Bus Driver, Transportation, Unpaid medical leave starting April 16, 2018, returning approximately May 24, 2018 pending doctor's statement.
- Co-Curricular: John Johnson, Assistant Football Coach, BHHS; Keith Rhodes, Assistant Football Coach, BHHS.
- Other: Adding a Transportation Manager to Salary Schedule 18
- Payroll and Voucher Totals: The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, are approved for payment as follows: Payroll vouchers 0-0 in the amount of \$834,499.02; General Fund voucher numbers 72213203-72213326 in the amount of \$1,406,860.93; Capital Projects Fund voucher numbers 72011821-72011838 in the amount of \$286,852.24; ASB Fund voucher numbers 72441120-72441148 in the amount of \$20,626.94; Transportation-Vehicle Fund voucher numbers 0-0 in the amount of \$0 and Private Purpose Trust Fund voucher numbers 72700516-72700516 in the amount of \$250.00.
- Contracts: Andrew Bowerly, Washington Center for the Performing Arts, South Puget Sound Community College, The Stepping Stones Group, Pierce County Security, Inc, Kaitlin Collins, Mainstage Pro light & Sound, Karen Johnson, South Sound Parent 2 Parent.
- Capital Projects Change Orders: #1 for Black Hills High School portable restroom contract, #1 for Tumwater Middle School Track Curb contract.
- Capital Projects Contracts: Apex Mechanical-Tumwater Middle School classroom pods boiler replacements.
- Superintendent Contract: Extending employment for three years, commencing July 1, 2018 through June 30, 2021.
- Donations: Twin Star Credit Union donated \$2,365.00 to apply towards negative food services balances at the elementary level.

Action Items

- Resolution 15-17-18, Tumwater Hill Constructability Review: Mel Murray presented this item. **Kim Reykdal/Melissa Beard, M.S. to approve the Resolution 15-17-18, Tumwater Hill Constructability Review as presented. The motion passed unanimously.**
- Resolution 17-17-18, Littlerock Elementary Acceptance of Contract Completion: Mel Murray presented this item. **Kim Reykdal/Melissa Beard, M.S. to approve the revisions to Resolution 17-17-18, Littlerock Elementary Acceptance of Contract Completion as presented. The motion passed unanimously.**

- Resolution 18-17-18, Minor Works Signature Authority & Use of Grant Funds: Mel Murray presented this item. **Janine Ward/Melissa Beard, M.S. to approve Resolution 18-17-18, Minor Works Signature Authority & Use of Grant Funds. The motion passed unanimously.**
- 2018/19 School Board Meeting Schedule: John Bash presented this item. After some discussion, the Board agreed to table to the approval to allow for the two workshops to be added. **Melissa Beard/Kim Reykdal, M.S. to ~~approve the table~~ the approval of 2018/19 School Board meeting schedule ~~as presented~~ to allow for workshop dates to be added.** The motion passed unanimously.

Other Business

- Student Board Representative Information-Next Steps: John Bash presented this item. Jasmine shared a lot about what she thought after having served. Tim Voie weighed in on having Secondary Options students serve in addition to THS and BHHS. He said it is really made clear to those students that they are no longer a part of BHHS or THS and that they are their own entity, so it would make sense for them to have their own rep. The Board is very interested in getting a presentation from the students on their thoughts on topics rather than just a list of events going on in the buildings. The Board wants to add a Secondary Options student for next year. The board will meet in July for a workshop and discuss the issue further.

Superintendent's Report

- Operations Update: John Bash presented on this topic. He gave credit to Mitch Thompson, Beth Scouller, Ken Ames and Cally Stroud for all their hard work.

He credits the dispatch crew and the drivers working so hard to make routes more efficient in moving the district from 79% efficiency to 96% this year.

Our facilities are used frequently

Thank you to Laurie Wiedenmeyer for all her work in the area of school safety. This continues to be a priority for us with a brand new system that will help to track on-line/social media key words and images that, in combination, might indicate a threat. School leadership and SROs would be notified. We are the first in Washington State to use this service.

Mitch Thompson provided some ways that Financial Services is working to lessen the paper that is being processed and doing as many things as possible electronically. Subs being paid more often is a way for us to be competitive in hiring.

- Superintendent's Remarks: John shared about staff appreciation. Chris Woods is going to receive a Student Achievement Leadership Award, Tami Collins accepted into Leadership Thurston County program during the 18/19 school year., John and Community Schools Managers are on the cover Voice magazine with an article talking about what Community School does in Tumwater. The Community Schools Managers will be recognized at the same event where Chris will be receiving his award.

Superintendent Bash and Jim Brittain provided state and local funding projection data for Tumwater School District for 2018-2020 which was developed using OSPI's multiyear comparison tool which is available to the public at the OSPI website. The May 9, 2014 version of the OSPI tool was noted as the source data for this presentation. Superintendent Bash explained that some groups are making public claims on websites and to the media about the amount of overall funding districts are receiving which fails to account for the significant loss

in levy funding most district will experience over the next two years. He explained that the data presented uses OSP's published data inclusive of all state and local funding so anyone can verify the information presented if they wish. Jim Brittain cautioned the Board that this data is inflated due to the states method of forecasting student enrollment within their multi-year tool. The overall funding increase for Tumwater School District amounts to 7% in 2018-19 with a 2.2% reduction in state and local funding in 2019-20. This forecast accounts for the state's projection that Tumwater School District will experience a \$8,543,308 loss in voter-approved local levy funding over the next two school years.

Superintendent Bash reviewed School Board Budget Planning Parameters the district is following in developing the 2018-19 budget planning and for collective bargaining. These include:

- **Balanced Budget:** Ensure planned expenditures do not exceed projected revenues
- **Budget for annual increases in operating expenses**
 - Insurance, technology (including software licensing), utilities, fuel etc...
- **Honor agreements already made**
 - Collective bargaining agreements, multi-year contracts such as SRO, etc...
- **Continue funding strategic plan priorities**
 - Including new initiatives focused on equity and school safety
- **Maintain levy-funded programs for students and unfunded MSOC costs**
- **Levy Loss:** Prepare for necessary budget adjustments as a result of levy loss in 2018-19 and 2019-20
- **Staff Funding/Expenditures:** Make necessary adjustments to plan for changes in state funding for staff to TSD.
- **Incorporate new state accounting requirements**
 - 4 year budget plan, separate tracking of local revenues and expenditures

The district website will soon be updated to include a budget planning page and the collective bargaining pages will also be updated to keep stakeholders informed consistent with past district practice.

He shared some budget planning including the survey closing on May 14th, information being published on the website, collective bargaining updates on the website, a board update of survey results at the May 24th board meeting with a draft budget on the website in June and the budget hearing and adoption on July 12th.

He wrapped up with some dates of events around the district.

Board Member Comments

- **Melissa Beard:** She had a great time at the BMS presentation, especially being in her aunt's class. A lot of the kids didn't know about or remember the assembly and the presentation of the flag so it was great that the discussions were very specific. She felt that there was a lack of empathy for the homeless so even if they are learning things about race there is still some work to do about being accepting of people in general. The Board has been spending a lot of time in equity trainings and she thinks it is good to keep talking because it will never be done.
- **Janine Ward:** She participated in the interview panel for the Executive Director of Financial Services position and she was happy to be a part of it...although she felt bad because it was a very large panel!

- Jay Wood: He went to the plant sale and came home with several items.
- Rita Luce: She also went to the plant sale and bought quite a bit. A young man helped her to her car will and it was great to find out that the skills he had learned in will help him when he starts at Evergreen State College next year.
- Kim Reykdal: She went to the Teacher of the Year awards in DC and was moved by the stories that were shared. It was very validating to know that Tumwater is already doing so many wonderful things that districts across the Nation are working towards.

With no further business coming before the Board, the regular meeting adjourned at 8:38pm

Recorded by:
Tami L. Collins

Signed this 24th day of May, 2018.

Board Member

Board Secretary