

**PTO General Meeting Minutes
Boyce Middle School PTO
May 23, 2018**

Call to Order

The May 23, 2018 General Meeting of the Boyce Middle School PTO was called to order by Stacey Cobb at 12:04 PM in the home of Mrs. Cobb. Secretary Penney Miller recorded the proceedings. Thirteen (13) people attended including the following executive committee members: Stacey Cobb, Jennifer Schnore, Prema Sridaran, Katy Loomis, Daniel O'Rourke, and Penney Miller. A quorum (7) of the general assembly was present.

Statement of the Treasurer- Prema Sridaran

Ms. Sridaran handed out the Treasurer's report (see attached). Ms. Sridaran reported that \$190 was raised from the sale of extra trash bags to support Deer Valley scholarships. The PTO will sell bags until they are gone. Expenses remaining include those related to the spelling bee, binder reminders, 6th grade graduation party, orchestra and band parties, and field day.

Mr. O'Rourke told the PTO that the Green Team needs to return the tarps purchased from Home Depot because they are too heavy to hang on the walls. He asked if the \$500 is still available for the Green Team to spend this year. Ms. Sridaran responded the money is still available.

Mr. O'Rourke then shared about a new project the Green Team is starting in conjunction with Fred Pskorski and the High School STEAM club. The purpose of the project is construct something to move water from the roof of Boyce to support the Boyce Gardens. He asked the PTO if it would be possible to get gift cards to give to these teams (HS STEAM and Green Team) to spend at home stores (e.g., Home Depot) to buy materials and supplies for the project. Ms. Sridaran responded this was possible once she authorizes Mr. Dudley (Green Team) to spend at will using the gift cards.

Ms. Sridaran reported the bank account balance of the PTO account is \$22, 657.63 and that of the Deer Valley is \$16, 558.44.

Unfinished Business

Mrs. Cobb announced a quorum (7) was achieved for the PTO to conduct business votes.

1) Vote to Approve 2018-2019 Budget

Amy Shegan made a motion to approve the 2018-2019 Budget. Susan Coyle seconded the motion. Votes were cast by voice and the motion approved unanimously.

2) Vote to Approve PTO General Assembly minutes from September 2017, November 2017, January 2018, March 2018, and April 2018.

Amy Shegan made a motion to approve the minutes from the meetings of the PTO General Assembly from September 2017, November 2017, January 2018, March

2018, and April 2018. Susan Coyle seconded the motion. Votes were cast by voice and the motion approved unanimously.

3) Vote to elect new Boyce PTO Board Members

Mrs. Cobb announced the candidates for the open Boyce PTO offices, Jennifer Schnore for President, Gina Swanson for Vice-President, Stacey Friday for Treasurer, and Penney Miller for Secretary. Amy Loomis thanked Stacey Cobb for her work this past year as President of the Boyce PTO. Mrs. Loomis then announced that Mrs. Cobb had submitted the names of these nominations to the Board and put forth each candidate for election.

- Mrs. Schnore accepted the nomination for President. With no further nominations from the floor, Mrs. Schnore was elected by voice vote.
- Mrs. Swanson accepted the nomination for Vice-President. With no further nominations from the floor, Mrs. Swanson was elected by voice vote.
- Mrs. Friday accepted the nomination for Treasurer. With no further nominations from the floor, Mrs. Friday was elected by voice vote.
- Mrs. Miller accepted the nomination for Secretary. With no further nominations from the floor, Mrs. Miller was elected by voice vote.

Mrs. Loomis and Mrs. Cobb officially welcomed the new Board, and Mrs. Cobb officially passed the gavel to Mrs. Schnore. Both Mrs. Cobb and Mr. O'Rourke thanked and presented tokens of appreciation to the 2017-2018 Board for their work.

4) Vote to approve the changes in the Boyce PTO By-Laws

Gina Swanson made a motion to approve the changes to the By-laws. Susan Coyle seconded the motion. Votes were cast by voice, and the motion approved unanimously.

5) Vote to approve the changes in the Boyce PTO Standing Rules

Susan Coyle made a motion to approve the changes to the Standing Rules. Amy Shegan seconded the motion. Votes were cast by voice, and the motion approved unanimously.

Mrs. Cobb thanked all PTO volunteers and expressed her appreciation of their hard work. Mrs. Cobb also reviewed all upcoming calendar events including Staff Appreciation Luncheon (May 25), Civil War Day (June 7), Field Day (June 8), and the 6th Grade Graduation Party (June 6).

Finally, Mrs. Loomis asked Mr. O'Rourke if there was going to be a change from IPADs to Chromebooks next year. Mr. O'Rourke responded he has no knowledge that a change is coming.

Adjournment

Meeting adjourned at 12:29PM.

Respectfully submitted by Penney Miller

Date Approved: September 12, 2018

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Treasurer's Report

PTO Checking Account

Beginning checking cash balance as of 04/18/18: \$25,692.55

PTO Income from 04/19/18 to 05/22/18

05/08/18 Deer Valley Trashbag fundraiser \$190.00

PTO Payments from 04/19/18 to 05/22/18

Check# 1191 Authors' Day book purchase to Penguin Books \$477.87
Check# 1192 Author's Day fees to Liesl Shurtliff \$1600.86
Check# 1195 Ponny Jahn - Lunch for the author and Battle of the books winners \$75.26
Check# 1196 Laura Murtough for Science Extravaganza \$10.69
Check# 1197 Kristen Buonomo for Science Extravaganza \$56.95
Check# 1198 Stacey Cobb for Printing flyers to sign up for committee chairs \$91.59
Check# 1199 Stacey Cobb for Hospitality for PTO meetings \$53.70
Online Transfer from PTO checking to Deer Valley Account \$190.00
Check# 1200 USC Nutrition Center to pay for PSSA snacks for Boyce MS \$418.00
Check# 1202 Jaws Marketing for Apparel as part of Boyce Pride \$250.00

Total PTO checking balance as of 05/22/18: \$22,657.63

Deer Valley Account

Beginning Money Market cash balance as of 04/18/18: \$16,558.44

Deer Valley Income from 04/19/18 to 05/22/18

04/30/18 Interest Payment \$0.98
05/09/18 Transfer from PTO checking \$190.00

Deer Valley Payments from 03/14/18 to 04/18/18

No payments

Total Deer Valley Money Market Balance as of 05/22/18: \$16749.42