

## May General PTO Meeting May 24<sup>th</sup> 2017

### Call to Order

### Reading and Approval of Agenda and Minutes

Statement of Treasurer – Prema Sridaran

Correspondence – Megan Pasquini

### Reports

Executive Committee

President – Katy Loomis

1<sup>st</sup> Vice President- Stacey Cobb

2<sup>nd</sup> Vice President- Dan O'Rourke

Board Advisor-Brenda Tomscheck

Teacher Representative- Matt Henderson

School Board Representative – Amy Billerbeck

### Unfinished Business:

Motion to approve April minutes Susan Coyle, 2<sup>nd</sup> Melanie Lenthall.

### Treasurers Report:

Gift to School document

Proposed Budget has been approved

Current Treasurers bank statement (see attached). Motion to approve this months budget by Lucy

Higginbotham, 2<sup>nd</sup> Susan Coyle

2017/2018 Budget approval. Motion to approve the budget by Phony, 2<sup>nd</sup> Susan Coyle. Open for discussion. Motion carried.

Gift to School – See PTO secretary for updated list of what items were designated for Gift to School.

### President's Report: Katy Loomis

Announcement of Upcoming Activities:

- Staff Appreciation - May 25th
- Civil War Day - June 2nd
- Sixth Grade Graduation party - June 1st – Need 40 volunteers
- Field Day - June 5th (Rain Date June 6th) – Need 10-12 volunteers

Thank you to all those that volunteered this year.

### Vice President Report:

No Report

### Board Advisor – Brenda

Voting in the new members of the board. Stacey Cobb, Jennifer Schnore, Prema Sridaran, Penney Miller & Katy Loomis.

### Adjournment

**Boyce PTO 2017-2018 Working Budget**

	<b>Budget 2017-2018: Based on projected enrollment of 630</b>	<b>YTD</b>	<b>Notes</b>
<b>Income:</b>			
Apples for Students	\$0.00		
Bank Reserve	\$5,000.00		Base balance at all times in PTO account
Book Fair	\$6,000.00		
Box Tops	\$1,000.00		
Chess Club	\$500.00		
Interest	\$0.00		
Membership Dues	\$3,150.00		Estimating 315 members (50% participation x \$10)
Miscellaneous Income	\$0.00		
Prior Year Funds	\$3,500.00		
Read-for-a-Reason	\$3000.00		
Spirit Night	\$0.00		
Student Activity Fee	\$17,010.00		Based on 630 x 90% participation of \$30 activity fee per person
Spirit Wear	\$0.00		
<b>Total Income:</b>	<b>\$39160.00</b>		
<b>Expenses:</b>			
<b>Operating Expenses:</b>			
Accounting Fees	\$400.00		
Administrative Expenses	\$250.00		
Bank Reserve	\$5,000.00		Base balance at all times in PTO account
Council: Membership Dues	\$500.00		Fixed amount by USC PTC
Hospitality	\$800.00		
Insurance	\$500.00		
Miscellaneous Expenses	\$300.00		
Paper/Printing/Postage	\$200.00		
Staff Recognition	\$635.00		
<b>Educational Expenses:</b>			
6th Grade Graduation	\$700.00		

<b>Art Club</b>	\$250.00	Contact is Mr. Stocke
<b>Band</b>	\$250.00	
<b>Binder Reminder</b>	\$1700.00	2017-2018 cost of \$1,700 prepaid from 2016-2017 funds and \$1700 as shown here is to pay for 2018-
<b>Book Fair</b>	\$4,500.00	
<b>Boyce Gardens</b>	\$250.00	Contact is Mr. Gremba
<b>Boyce Pride</b>	\$300.00	
<b>Chess Club</b>	\$500.00	
<b>Chorus/Musical</b>	\$500.00	
<b>Display Cases</b>	\$300.00	
<b>Family Welcome</b>	\$400.00	
<b>Field Day</b>	\$500.00	
<b>Gift to School</b>	\$6,945.00	Includes funding for potential field trips at \$5 per student and Read-for-
<b>Green Team</b>	\$500.00	Contact is Mr. Dudley
<b>Guidance Support</b>	\$500.00	Contact is Mrs. Antonio
<b>Library Funds (Author's Day)</b>	\$2,000.00	Contact is Mrs. Husak
<b>NASA Field Trip</b>	\$6,500.00	Flat rate check to BMS in January unless under the student number. Based on \$20 per 325 fifth graders.
<b>Orchestra</b>	\$250.00	
<b>Panthers Paw</b>	\$50.00	Contact is Mrs. Husak
<b>Read-for-a-Reason</b>	\$400.00	
<b>Science Extraganza</b>	\$1000.00	Becomes Assembly Fund in 2018-2019
<b>Spelling Bee</b>	\$100.00	Funds for printing forms, certificates and trophies
<b>Steam Design</b>	\$1000.00	Contact is Mr. Henderson
<b>Student Council</b>	\$1,000.00	Includes Boyce Bash funding - Contact is Mr. Gremba
<b>Yearbook</b>	\$180.00	Purchase 6 copies at early bird price in the fall
<b>Total Expenses:</b>	<b>\$39160.00</b>	

**Boyce PTO Meeting – May 2017**

**Treasurer's Report**

**PTO Checking Account**

**Beginning cash balance as of 04/18/17: \$ 28,593.18**

**PTO Income: 04/18/17 to 05/24/17**

04/19	6 <sup>th</sup> grade t-shirts	\$ 26.00
05/08	Box Tops	\$ 487.20
05/11	Spirit Wear- Spring Sale	\$ 931.00

**PTO Payments: 04/18/17 to 05/24/17**

Check# 1124	Boyce Middle School For 5 <sup>th</sup> grade NASA field trip	\$ 6300.00
Check# 1125	Boyce Middle School For 5 <sup>th</sup> grade field trip	\$ 1700.00
Check# 1126	Jaws Marketing for 6 <sup>th</sup> grade T-shirts	\$ 46.20
Check# 1127	Katie Scherer for Chess Club wrap-up party	\$ 233.02
Check# 1128	Prema Sridaran to buy a gift card for Denise Henning (Auditor, Boyce PTO)	\$ 25.00
Check# 1130	Petrinis Promos – Spring Spirit Wear Sales payment to Vendor	\$ 950.85
Check# 1132	Prema Sridaran to buy gift cards for guidance class as requested by Mrs. Antonio	\$ 200.00

**Total PTO Checking Balance as of 05/24/17: \$20,582.31**

**Dear Valley Account:**

**Beginning cash balance as of 04/18/17: \$ 21,660.05**

**DV Income: 04/18/17 to 05/24/17**

04/28	Interest	\$ 1.16
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**Total Deer Valley Money Market Balance as of 05/24/17: \$21,661.21**