

Gather Materials

- _____ Examine the materials in your Vmath Teacher's Resource Kit (TRK).
- _____ Locate all the Student Math Packs (SMP). Remove the assessment booklets from each SMP to use at the appropriate time.
- _____ Identify the Assessment Guide in the TRK. Read the information regarding the Initial Assessment and the Scoring Guide and Planning Chart for the assessment.
- _____ Find the information about the Progress Assessments in the Assessment Guide and locate the lesson maps.

Set Up VPORT®

- _____ Log in to VPORT by going to www.voyagerlearning.com and clicking the VPORT Login button in the top right corner. Then, enter your personal login information (User ID and Password). When the next page appears, click the VPORT User Guide icon to access information about navigating VPORT. Review this guide online or download it to your computer for future reference or review information in the Support tab.
- _____ Set up the online assessments in VPORT, if applicable.

Administer Assessments

- _____ Administer the Initial Assessment.
- _____ Administer the Progress Assessment powered by The Quantile Framework® for Mathematics.
- _____ Use data to determine students' strengths and weaknesses in their understanding of concept, skill, and problem-solving strategies taught in each module.
- _____ Administer the Pre-Test for the 1st module of instruction.

Instructional Preparation

- _____ Use the Three-Read Process to review the first lesson you will be teaching.
- _____ Organize the physical environment of the classroom.