



**OFFICE OF TEACHING AND LEARNING**

**District Benchmark Testing Protocol**

**aimswebPlus and MAP**

Updated 07.28.2023

**Who is benchmark tested?**

Our district protocol for mandated assessments is that all students, including Special Education and Intensive Resource, are benchmarked. Exemptions will be rare, only for students who are not receiving an academic curriculum or for whom testing would be harmful to the student. Exemptions are made as a joint decision by the Instructional Coach and site-specific Resource Specialist.

**aimswebPlus** – Kindergarten – 3<sup>rd</sup> Grade

**MAP** – Kindergarten – 9<sup>th</sup> Grade

It is our district policy for all mandated assessments that students are given one opportunity to take the assessment. We realize each assessment is just a snapshot of the student's abilities from one day. It is important to always triangulate data.

**aimswebPlus measures, both benchmark and progress monitoring, are secure testing materials. No measures should be used by examinees or anyone else for anything other than the sole purpose of testing/progress monitoring.**

**Who can assess students?**

For the aimswebPlus assessments, Super Subs or trained school staff administer all benchmark assessments. In order to ensure reliability and validity of the assessment results, Super Subs must attend training for each aimswebPlus assessment window (fall, winter, and spring) in order to be eligible to administer benchmark assessments.

**Can teachers test their own students?**

Our district protocol for K - 3<sup>rd</sup> Grade aimswebPlus assessments is that teachers do not assess their own students for the benchmark assessments. We do not re-test students on the benchmark assessments for any reason. For students with special needs, including speech, the Instructional Coach may assess the student instead of a Super Sub.

For web-based MAP assessments, teachers may assess their own students. School sites may also choose to designate one site coordinator to administer MAP assessments.

**Can students be tested outside of the benchmark window set by the district?**

Our district protocol is that you **may not** administer the benchmark assessment to any students outside of the set window.

**What are allowable accommodations?**

The only allowable accommodations for aimswebPlus are large print or Braille.

The adaptive nature of the MAP assessment makes it appropriate for students with a wide range of skills and needs. Please refer to the MAP Allowable Accommodations for further information.

