



<i>The Classical Academy</i>	<i>Policies and Procedures</i>
Policy Name:	TCA Uniform Policy –Elementary
Policy Number:	JICA-TCA-E
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Category:	Students
Author:	Principals
Cabinet Level Owner:	Director of Academic Services

INTRODUCTION

The Board of Directors of The Classical Academy has established the overarching dress code policy guidance in JICA-TCA-B. The elementary uniform policy, JICA-TCA-E, is an essential distinctive of the TCA academic culture. Wearing uniforms impacts the school positively by:

- Fostering a distinct and positive “TCA Appearance.”
- Decreasing distractions.
- Increasing wardrobe equity.
- Supporting easy identification of visitors or strangers.
- Giving parents and student an opportunity to demonstrate mutual support of TCA’s core values and beliefs.
- Teaching student the importance of self-discipline and personal responsibility.
- Increasing group coherence and discouraging cliques or other forms of divisive or polarizing activities.

Uniforms are mandatory for all TCA students. Wearing uniforms is intended to promote safety, improve discipline, and enhance the overall learning environment. Proper wear of the uniform also shows pride in oneself and in TCA. Students are expected to be in uniform from the time they enter the building in the morning until dismissal. After dismissal, students on campus may be out of uniform but must still be modestly and appropriately dressed.

Uniforms must be worn on field trips unless the administration approves otherwise. Uniforms are not required for any evening or weekend activities unless specified by the administration or the activity supervisor.

PARENT AND STAFF RESPONSIBILITIES

Parents have the responsibility to ensure that their students arrive at school in the proper uniform. Within the school, the uniform policy will be enforced by the classroom teachers, other staff members, and TCA administrators who will make final decisions regarding uniform issues. Cheerful, consistent compliance with the policy by all is expected.

CONSEQUENCES FOR UNIFORM VIOLATIONS

Uniform violations may be annotated in the student's planner or otherwise documented (uniform violation slip). If a student violates the uniform policy in a manner that cannot be immediately corrected, the student may be asked to call her/his parent or guardian to bring an appropriate uniform item(s) which will allow the student to comply with uniform policies. The teacher may request office assistance for the students in this situation.

UNIFORM WEAR GUIDANCE

Students must present a neat appearance. Uniforms are to be of an appropriate size/fit, and they must be worn as intended by the policy. A student can be out of compliance for wearing non-approved items, or by wearing approved items in a manner that is sloppy or otherwise inappropriate. Appearance that is extreme, immodest, disruptive, distracting, profane, or disrespectful so that it would draw undue attention shall not be allowed. Included in distracting wear is clothing with statements, slogans, or conspicuous political, religious, or other symbols or references. Any clothing that is obscene, profane, vulgar, or defamatory in design or message; refers to drugs, tobacco, or alcohol; advocates drug use, violence, or disruptive behavior; or threatens the safety or welfare of any person is not allowed.

Please [click here](#) for pictures of the items that are to serve as samples of “uniform appearance.” If ever in doubt while purchasing an item, please save the receipt and check with the school office for guidance.

Pants/Shorts

- Navy blue or khaki only; no corduroy, denim, or fabric that stretches allowed
- No visible logos, slits, holes or cargo pockets (all pockets should be internal, this includes back pockets)
- Not too tight (form-fitting) or overly loose (no low-riding of pants or shorts is allowed)
- Shorts will not be shorter than two inches above the knee and no longer than the top of the knee
- Pants/shorts may not be rolled to achieve proper length
- Specific garments prohibited include any “workout” or “yoga” stretch pants, “jeggings”, shorts, joggers, or leggings

Skirts/Skorts/Jumpers

- TCA plaid*, navy blue or khaki only; no polo, sweater, denim, or corduroy allowed
- No visible logos, slits or holes
- Not too tight (form-fitting) or overly loose
- The length of all items will not be shorter than two inches above the knee

*Attention: any TCA plaid item must be purchased from [Global Schoolwear](#) (Tommy Hilfiger)
School code: CLAS03

Shirts/Blouses

- Navy blue, light blue, forest green, red, or white long or short sleeved solid color polos
- White or light blue button up long or short sleeved solid color dress shirts or blouses
- No visible logos/applications, slits, or holes
- Not too tight, form-fitting, see-through, or overly loose
- Shirts and blouses must be tucked in, to a standard of neatness and modesty
- The longest sleeved shirt or blouse must be the top layer
- T-shirts worn as an undergarment must be white, if visible

Long-Sleeved Sweaters/Sweater Vests

- Navy blue, forest green, red, or white
- Must be worn with a uniform shirt or turtleneck underneath, and the collar or turtleneck must show (the shirt underneath must be tucked)
- No hoods
- Sweaters should be plain with no embellishments or logos

Crewneck Sweatshirts/Fleece Jacket

- Crewneck Sweatshirts in navy blue, forest green or red (must have approved TCA logo*)
- Fleece Jacket full-zip in navy blue (must have approved TCA logo*)
- Must be worn with a uniform shirt or turtleneck underneath, and the collar or turtleneck must show (the shirt underneath must be tucked)
- No other sweatshirts or jackets are permitted (refer to exception under Friday wear)

*Attention: any TCA logo item must be purchased through the school or from [Global Schoolwear](#) (Tommy Hilfiger) School code: CLAS03

Footwear

- Shoes and shoelaces in uniform colors (shades of red, blue, green, black, brown, or white)
- Shoes should be neat, clean, and appropriate to an educational environment
- No neon-colored shoes, lighted shoes, toe shoes, shoes with wheels or rollers
- No beach shoes, slippers or shoes resembling slippers or Crocs
- For safety reasons, shoe heels must be 1" or shorter

Socks/Tights

- Socks must be worn at all times
- Full length tights and ankle length leggings may be worn
- All socks, tights or leggings must be white, grey, red, navy, forest green, black, or brown, solid color only, without a design or pattern

Belts

- Must be worn with all shorts and pants
- May not have spikes or metal protrusions
- Must be of coordinating colors and in good taste
- Buckles must be plain and not overly large
- For Kindergarten students only, belts are optional

Friday Wear

- Students may wear all TCA co-curricular activity crewneck sweatshirts (hoodies are reserved for secondary schools), polos, and t-shirts, which have been approved by the administration

Additional Dress and Appearance Guidelines:

Hair

- All students shall maintain their hair in a clean, well-groomed, neat, and trim manner
- A student's hair shall be worn in a manner that is not in the student's eyes
- Hats or baseball caps may not be worn during the school day

Jewelry/Piercing/Watches/Tattoos/Make Up

- All jewelry must be conservative, non-offensive, and not draw undue attention
- Girls are allowed to have two earrings in each ear
- Large dangling or large hoop-style earrings are not allowed for safety reasons (the diameter of hoop style earrings may not be larger than the diameter of a penny); no other visible piercing is allowed for girls
- No visible piercings are allowed for boys
- No smart watches or watches that resemble smart watches
- Visible tattoos are prohibited for all students
- No make-up or fake fingernails are allowed at the elementary school level

Denim Day Guidelines

- All denim must be blue, free from tears, slits, frayed edges, or holes and follow general guidelines of neatness and modesty
- No stretch denim/jeggings
- Students may always wear an approved uniform instead of denim items

Dress-Up Day Guidelines

- Clothing for this day must be uniform or dressier
- Students must follow the TCA guidelines for proper fit and modesty
- Spaghetti straps are not permitted
- Denim is never considered "dressy"

Two-Hour Weather Delay

- Students may wear denim on days with a two-hour delay

School Pictures

- Students will be required to wear their uniforms for school pictures

Cross Reference

JICA-TCA-B TCA Board Philosophy Regarding Student Attire

Legal Reference

C.R.S. 22-30.5-104 and 22-32-109 The Crown Act

Policy Revision History

Date	Revision Details	Revised By
8/1/2015	Updated for clarification	Principals
8/1/2016	Updated for clarification	Principals
8/1/2018	Updated for clarification	Principals
8/1/2019	Updated for clarification	Principals
8/1/2020	Updated for compliance with HB 20-1048.	Compliance Specialist
10/9/2020	Updated for clarification.	Director of Academic Services
8/5/2021	Updated for clarification	Principals
8/1/2022	Policy updated.	Principals
8/1/2023	Policy updated.	Principals