

# HIGLEY UNIFIED SCHOOL DISTRICT

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## January 18, 2023 - Board Meeting Agenda Questions & Responses

### Item 5.2

Will the meeting minutes from the 1.14.2023 GB Retreat be added to the agenda?

Yes. It has been added.

### Item 5.4

*Request for Release from Contract and Waive Liquidated Damages Fee*

Will [REDACTED] be added?

[REDACTED] will not be added at this time as [REDACTED] reason for resignation doesn't align to policy GCB and the language in our certified contracts.

Below are the reasons we have historically recommend waiving liquidated damages for certified employees. If the employee's resignation is due to unforeseen circumstances such as a promotion, a spouse's transfer out of state, a health-related issue, or a family emergency.

Do we follow Robert's Rules? If not, what procedure model do we use?

Board procedures are in the "B" section of Higley's [policies](#), specifically, BEDD.

An example of how our meetings are run can be viewed [here](#).

I also have several questions about the following items but would like to discuss on Wednesday.

5.3.1-5.3.2 Approve Personnel Action Items

5.4.1 Request for Release from Contract and Waive Liquidated Damages Fee

5.5.2-5.5.3 Ratify Payroll and Expense Vouchers

A board member submitted the above question. We reached out for specific questions in regard to these items but have not heard back.

### Item 5.13

*Approve Annual Cooperative Purchase list for the 2022/2023 school year estimated over \$100,000*

Can you please explain the difference between the "Requested Amount" and "Original Request?" Trying to understand the \$50,000 to \$100,000 differences.

The district uses various cooperative purchasing contracts and estimates the annual spend of the contracts at the beginning of the fiscal year (ie. Original cost). Throughout the year the district updates the list for any vendor that is close to or going to exceed the original board authorization amount by over \$100,000 (ie. Request amount).

Note - all expenditures that have a single purchase or cumulative purchase amount over \$100,000 are brought to the board for approval.

### Item 5.14

*Authorization of Expenditure - Classroom Furniture from Kay-Twelve*

1. Customer Quote attachment, page 2: Is that the correct price for the Boomerang Sofa (\$6.25/\$2.92)?

That item: F113-72X18X18-G is one piece of the "Boomerang Bench" and yes it is \$2.92 a piece for a total of \$5.84. The total "Boomerang Bench" is \$3,424.18.

2. How do the prices of the desks and chairs (student and staff) compare to what is currently used in the high and middle schools?

These items are newer but are standard in terms of what the district provide each teacher. Teacher desk and chair.

3. What is the condition of the (student and staff) desks and chairs currently in use in the current classrooms at HHS?

Normal wear. Higley HS is looking at replacing the current student and staff desks and chairs with its school capital budget in phases to ensure campus consistency.

4. Is there a plan to update or replace current (student and staff) desks and chairs? (If this was previously mentioned at a board meeting within the last year or so, please remind us.

Answered in question 3. Yes, there is a phased plan to update the remaining campus furniture both staff and students.

Item 5.17 and 5.18

*Approval of Florence Unified Vehicle Use Agreement*

*Approval of Queen Creek Unified Vehicle Use Agreement*

1. Are these buses the longer or shorter buses? It states "special needs" in the agreement for Florence.

These are the older shorter buses and some have special needs modifications.

2. Do Florence Teachers and Coaches fall under Section 1.1 (g) definition of a "CDL School Bus Certified" individual?

That information the district does not have. We do not know which individuals are CDL certified at Florence. What section 1.1 is stating is that the driver must be CDL certified.

3. Regarding the Florence Agreement: If the agreement began on October 31, 2022, why wasn't this brought forward to the Board prior to or between now and then?

In consultation with our attorneys, it was originally mentioned that these agreements do not need board approval since there is no purchase or revenue exceeding \$100,000 and this does not meet any current Board Policy criteria. However, when the Queen Creek agreement was discussed, it was mentioned by our attorneys that it would be best practice to take both agreements to the Governing Board for approval and transparency.

4. Is there any other part of the agreement detailing upkeep and repairs through reputable businesses?

In each agreement all maintenance and including fuel and parts that may break are on the "renting" district. This ensures Higley does not get a bus returned that is in worse condition.

#### 6.6 Amendments to Policy JJIB

On the agenda, items 6.6 and 7.2. It seems that 6.6 is the information piece and then 7.2 is the action item we will be voting on; but they are both the same. Although if I have misunderstood that please correct me.

Information items such as 6.6 is where we can have discussion about the policy updates and action items such as 7.2 is where the governing board approves the updated policy. The language for the updated policies will be the same in both the information and action items. Typically, when we bring policy updates to the Board, we provide an information item and then an action item at the same meeting. This meeting, we have two policy updates that will each have an information item and then an action item.

My question is a clarifying point, this is to ensure that we are in accordance with state law and their "Save women's sports act," correct? What I am asking is to clarify that this agenda item is to make sure that Higley is in accordance with state law and that this policy wasn't created by Higley itself?

Yes, the policy is being updated to reflect the "Save Women's Sports Act" to make HUSD policy compliant with the law.