



February 21, 2024 - Board Meeting Agenda Questions & Responses

6.3 Approve Personnel Action Items

Can you please split up this section, so we know who falls under which category?

NON-RENEWAL/TERMINATION/RESIGNATION OF EMPLOYMENT		
No.		

Yes, for confidential board view only.

6.5 Ratify Payroll and Expense Vouchers

Medical evaluation for staff or students? For whom?

MCN - MEDICAL CONSULTANTS NETWORK	1062	1/16/2024	N177785	202403487	\$1,007.50	IND
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This is for an employee, it is employer directed to determine fit for duty.

What is the purpose for these purchases?

AMAZON BUSINESS	1064	1/23/2024	11VK-GJMU-TNGX	202403679	\$16.12	PANTIDE 69Pcs Vintage Knuckle Rings Set Snake Cha
AMAZON BUSINESS	1064	1/23/2024	11VK-GJMU-TNGX	202403679	\$19.33	Mixed Midi Rings for Women Girls
AMAZON BUSINESS	1064	1/23/2024	11VK-GJMU-TNGX	202403679	\$18.27	Silicone Ring Men, 2/7 Rings Set Rubber Wedding Ba
AMAZON BUSINESS	1064	1/23/2024	11VK-GJMU-TNGX	202403679	\$18.27	Stainless Steel Band Rings for Men, Silver Fidget Anx

This purchase is for a project called market days. Students in the Marketing 1 class make a company with other students, decide on a product, purchase using class funds, and then pay back the funds. This group is selling rings to students. All products are sold during lunches when Market Days is happening. This teaches students the process for setting up a small business and making a marketing plan with their team.

What are the titles for these 43 books?

PERMA-BOUND BOOKS	1062	1/16/2024	1972295-03	202402530	\$18.92	Publisher Boun
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The lists are attached.

When was this curriculum approved?

The governing board approved Savvas for grades 6-8 science at the May 11, 2022, board meeting as part of the curriculum adoption process.

6.12 Authorization of Expenditure – Higley High School Stage Renovation to McCarthy Building Companies, Inc.

Is this a need or a nice to have?

NEED. Prior to moving to the stage, the Technical Theatre program (which began last year), was working out of the drama room or the performing arts center as needed, with tools and equipment on rolling carts. Large theatre set pieces could not be built in the classroom space, and it was determined that the best option would be to relocate the program to the stage.

Could these funds be used for something that is needed within the district instead?

CTE funds will be utilized for this project. CTE funds need to be used for capital, equipment and supplies to ensure that CTE programs have the properly designed workspaces, equipment, and supply to simulate real-world environments. In this case, a theatre workshop.

What specific benefits do you anticipate from expanding the Technical Theatre program to the Higley High School stage area?

The anticipated benefits would be that there would be an appropriately designed area for the technical theatre program to be able to construct sets and props for the theatre arts program and teach students the appropriate skills necessary to become qualified as an entry-level worker in the industry.

How was the need for this project identified, and what data or evidence supports the decision to proceed?

The need for this project was identified as school administration and the district CTE department discussed the appropriate space needs for a Technical Theatre program. A one-year work-around was identified last year, as additional space from the new building was not available yet. This year, the timing of the new building's opening allowed us to move forward with a more permanent location for the Technical Theatre workshop. Also, the need to have a place where tools can be stored safely without having to be transported back and forth from different rooms was also considered.

Can you provide details about the proposed operable partition and how it will contribute to creating a safe space for Technical Theatre activities?

The large operable partition serves a few purposes. It allows for a solid wall to secure the space when tools and equipment are stored in the workshop. This along with the ramp roll-up door will secure this area like other classrooms. Secondly, it allows for opening to remove sets/props, when necessary, as a typical classroom would not have this large opening. Thirdly, it allows for the wall to be opened for dress rehearsals and practice when working with the theatre arts program.

What has been used so far for these Technical Theatre activities and why can't we keep using that same process?

The stage is currently being used as the technical theatre workshop (as it was used in the past for the theatre arts program). The updates to this area are to address the need to update the area's security, create a sound barrier between the shop and the cafeteria, increase lighting and address the program's electrical needs.

What considerations have been made regarding the potential impact of the project on existing facilities and resources?

The current area was unused (except the times the theatre arts program used it). There has not been a need for the stage theatre for presentations or performances since the performing arts center was opened. The option of turning this space into a more purposeful area that could be secured and still functional made the most sense.

Are there any alternative solutions or approaches that were considered before proposing this project?

The district researched alternative options and ultimately felt this recommendation is the best option to support the Technical Theatre program.

6.14 Approval of Sole Source Procurement Determination

Why do we need to approve this vendor as a preferred vendor? Can we not use them without doing so?

According to Board Policy DJE-R under Sole-Source Procurements... "A contract may be awarded for a material, service, or construction item without competition if the Governing Board determines in writing that there is only one (1) source for the required material, service, or construction item."

Is there any type of discount for making them a preferred/sole source vendor?

There is no discount. The sole source determination specifies Security Preparedness provides a service that is unique.

Has the district explored alternative vendors or certification programs that could potentially meet the needs of the Law/Public Safety program?

The district has explored alternative vendors and determined no other vendors provide this service, so it recommends Security Preparedness be approved as sole source.

Please explain the cost implications. Will the expenditure of \$25,000 cover the certification costs for all students enrolled in the Law/Public Safety program, or is it for a specific number of participants?

The \$25,000 will cover the cost implications for the remainder of the school year.

6.15 Approval of Cooperative Vendors Purchasing Threshold to Exceed \$100,000 for FY 2023/2024

What criteria were used to select these vendors, and how do they align with the district's procurement policies and guidelines?

The district utilizes government cooperative agreements that vet and solicit qualified vendor lists. All vendors that do business with HUSD must also register and agree to HUSD procurement policies.

Can you provide a breakdown of how the additional funds will be allocated among the vendors?

Please see the supporting documentation for the board agenda item.

Will the increased cumulative spend result in cost savings or other benefits for the district, and if so, how will these be realized?

The approval of the listed cooperative vendors to exceed \$100,000 is routine business and will not directly result in cost savings or other benefits but rather satisfy board policy DJE-R.

How does the increased cumulative spend align with the district's budgetary constraints and long-term financial planning?

The board agenda item authorizes an increase to vendors that have reached the threshold of \$100,000. All expenditures align with the FY2024 board approved budget.

6.16 Approval of Intergovernmental Agreement (IGA) between Higley Unified and Sun Corridor

Who is our main internet connection provider?

Cox is our main provider.

Is Sun Corridor an internet connection provider, a network monitor or both?

Internet connection provider.

Do they monitor the entire network that the district is on and does this mean that they have access to all the data that's on our network?

Sun Corridor provides connection to the internet they do not monitor our internet.

How long has the district had this IGA?

This is a new IGA that the district is recommending for approval.

Are the IGA terms negotiable or are these their terms that we must agree to in order to use the services?

The district has already worked with the vendor to modify the agreement to meet the district needs.

Do our attorneys review such IGA's to ensure the district has protection?

All new IGA's are reviewed by Chief Financial Officer Tyler Moore and legal counsel.

6.17 Authorization of Expenditure – Dual Internet with Sun Corridor Network

Is this the invoice for the IGA in 6.16 or is this an additional service?

This is the invoice for agenda item 6.16 as outlined in the IGA.

6.18 Approval of the Agreement between The Church of Jesus Christ of Latter-Day Saints and Higley Unified School District

Just to be clear, the church uses our parking, and we use their parking but they charge us \$2700, but we don't charge them?

The district has included in this agreement an option for the church to use our parking lot on weekends if the church has large services that exceed the capacity of their parking lot. This only occurs a few times a year and it would not incur significant wear to warrant charging the church.



Item 6.18: Approval of the Agreement between The Church of Jesus Christ of Latter-Day Saints and Higley Unified School District

- Will there be any cost(s) to students, staff, or others associated with the high school or high school events that park at the church during the designated days and hours?

Yes, WFHS will charge a reduced parking lot fee for students to use the lot during school hours.

- Will there be parking stickers/permits for students?
 - If so, what will be the consequences for students that park there without an approved permit/sticker? And who will be in charge of implementing the consequences (school or church)?

Yes, student parking lot permits will be used just like in the main student parking lot. The additional security guard hired by the school will be enforcing and monitoring the church lot.

- Can you please provide more information regarding the security guard for the parking lot.
 - Work schedule?

Campus Security Monitors work from 6:30am to 3:00pm.

- Salary?

Campus Security Monitors are listed on our Classified Work Calendar Grade 108.

- “will be funded by the additional parking lot revenue anticipated.” Is this from WFHS on-site parking permits? If not, or not the sole revenue, how else is revenue accrued?

Yes, this would be funded by the additional parking lot revenue.

- Will extra security be utilized for events in which the parking lot will be utilized?

Only the additional security guard outlined in the agreement.

7.3 Human Resources – Quarterly ESI Report

How does this compare to previous years? Are there any notable trends or changes?

It cannot be compared due to increases in the cost of subs per day, costs of ESI, and various salaries used for retire to rehire. Every year will be different.

Could you provide more detail on how the budget allocation is divided between substitute teachers and phased retirement employees?

Each line on the board agenda item indicates a different account.

P.O. #	Business Line	Expenditure
202400128	Return to Work	\$16,079.65
202400129	Return to Work	\$16,079.65
202400130	Return to Work	\$18,359.15
202400165	Return to Work	\$20,348.23
202400177	Return to Work	\$19,233.85
202400799	Certified & Classified Subs	\$617,346.92

How does the current utilization of funds align with projections or estimates made at the beginning of the school year?

Currently an increase is not necessary, although if a teacher needs to request a sub we do not deny.

8.1 BDA Board Organizational Meeting, Second Read

Remove the word "the"

BDA © BOARD ORGANIZATIONAL MEETING

For the purpose of organizing ~~organization of~~ the Governing Board, the Board ~~shall~~ must meet in the January following the election at the most convenient public facility in the District. (If a public facility is not available within the District, the Board may meet at any available public facility convenient to all Board members, regardless of the county or school district in which the facility is located.) ~~Such meeting shall be held between January 1 and January 15 next following the election.~~

The word "the" has been removed and the new version is in BoardDocs.

Item 8.1: BDA Board Organizational Meeting, Second Read

- Were there any changes made after our first read, or is this the same language initially presented?

There were no requested changes at the first read. This is the same language as the first read.

Item 8.3: Approval of FY2024-2025 Employee Contracts

- To confirm, contracts presented to the board for approval in previous years did not have redlines to display changes in language, dates, monetary values, etc.
 - All board members should have the redlined versions.
- Any changes in contracts presented to us for this board meeting only includes: Please review redlined contracts.
 - reordering items for consistency
 - dates
 - Site Fund amount