

**MARLBOROUGH BOARD OF EDUCATION**  
**REGULAR BUSINESS MEETING MINUTES**  
**Elmer Thienes-Mary Hall Elementary School - Library**  
**Thursday, May 23, 2024 @ 6:00 p.m.**

**1. Call to Order and Roll Call by Chairperson:**

Kerri Barella, Chairperson, called the meeting to order at 6:00 pm

BOE Members Present: Kerri Barella, Sue Stolfi, Linda Earley, Chip Morris, Amy Kuhrt, and Jean Wilson

Administration Present:       Dr. Holly Hageman, Superintendent  
  Dan White, Principal  
  Kim Kelley, Assistant Principal

**2. Pledge of Allegiance**

**3. Celebrations:**

CAPSS Student Awards - Dr. Holly Hageman presented certificates to 6<sup>th</sup> graders, Adalyn Gutierrez and Albert Bejoy for their outstanding achievements.

**4. Public Comments:** None

**5. Additions to the Agenda:** None

**6. Consent Agenda:**

- 6.1 Minutes of 04/25/24 Regular Business Meeting and 5/14/2024 Special Meeting;
- 6.2 Personnel Actions – none;
- 6.3 Reports – receive and file the following documents: May monthly enrollment report ;
- 6.4 Approval of Policies, (REFERENCE: April 25, 2024 Agenda, Encl. 9.2)

**K. Barella made a motion to pull policy 9235 for further discussion, seconded by A. Kuhrt Unanimously approved. MOTION CARRIED**

H. Hageman reviewed enclosure 6.4, which included RHAM's policy on Meeting Conduct # 9314.

**S. Stolfi made a motion that the Board approve Consent Agenda items 6.1-6.4 with the amended suggestions for Policy 9325, seconded by L. Earley. Unanimously approved. MOTION CARRIED**

**7. Oral Reports**

**7.1 Advisory Groups**

- PTO – D. White reported the PTO had a meeting on 5/7 where the MES staff supplied their meeting with food and snacks as a “thank you” for all that they do for MES; The PTO held a school wide Glow Party on 5/17 reaching their Fun Run goal of \$30,000; PTO Book Fair 5/28-5/30 with the Ice Cream Social held on 5/30 from 6-8pm; Yard Goat game on 6/14; next PTO meeting to be held on 6/4.
- SAC – K. Kelley reported that end of year activities were discussed.

- Operations, Wellness & Safety – Dr. Hageman informed the Board that the second boiler was found to have a crack, will need to be replaced, and an insurance claim has been submitted.
- Board of Finance Liaison – L. Earley reviewed the information discussed at the last BOF meeting on 5/15: It was stated at the meeting that the Town could not use a re-allocation of funds from the MES roof reserve fund without BOF and Town Meeting approval to meet the need to reduce the Town Budget. A recommendation was made to the BOF to consolidate the school and Town reserve funds, to create a single non-recurring capital expense account. The Public Hearing on 5/22 and Referendum on 5/23 were also discussed.
- AHM – C. Morris stated; the Summer Services and Events brochure has come out; a new full time therapist will start at AHM on 6/10; the 5/18 Spring Concert fundraiser was well received; Project Graduation event will be held on 6/14; 17 applications submitted for four AHM scholarships.

## **7.2 Subcommittees**

- Policy - No meeting this past month. Dr. Hageman noted that she attended the CABA Legislative Update last week and she will review updates and policies at either the August or September BOE meeting.
- Personnel - Dr. Hageman informed the Board that the Personnel Committee has been currently involved in Paraeducator and Custodian bargaining unit negotiations.
- Communications - None

**7.3 Chairperson** - K. Barella noted that the Town Referendum vote was happening today and results should be in shortly.

**7.4 Superintendent and Administrative Team** - Dr. Hageman stated that there were some upcoming celebrations for retiring staff. There is also a transition taking place.

**8. Unfinished Business:** None

## **9. New Business**

**9.1 Review May Financial Report** - Submitted

**9.2 Review Process and Timeline for Annual Superintendent Evaluation** - K. Barella noted that the Board will review, in executive session, the results of the Superintendent Evaluation this evening, the Board will then meet on 6/13 in executive session in a special meeting to review the drafted written evaluation, and present it to Dr. Hageman in executive session during the Regular Meeting on 6/13.

**9.3 Review Process and Timeline for Annual Board Self-Evaluation** - CABA BOE Self-Evaluation Tool was distributed to board Members. The Board decided to have CABA compile the results. The Board will review the compiled results in executive session at a Special Meeting on 6/11.

**9.4 Review of Confidential Document relative to Collective Bargaining with Marlborough Board of Education and the UPSEU (Paraeducators)**

**C. Morris made a motion that the Board of Education enter into Executive Session to discuss**

**confidential documents relative to Collective Bargaining between the Marlborough Board of Education and the UPSEU, seconded by K. Barella. Approved by BOE members present; C. Morris, A. Kuhrt, K. Barella, L. Earley and J. Wilson. Absent at time of motion; S. Stolfi. MOTION CARRIED**

**Enter Executive Session: 7:09 p.m.**

**Exit Executive Session: 7:30 p.m.**

**9.5 Reconvene for the Discussion and Possible Action to Approve the agreement between the Marlborough Board of Education and the UPSEU**

**S. Stolfi made a motion that the Board of Education approve the negotiated agreement with the UPSEU, seconded by K. Barella. Unanimously approved. MOTION CARRIED**

**10. Public Comments: None**

**11. Communications**

**11.1 May Staff Vacancy Summary - Submitted**

**12. Future Meetings & Topics**

- BOE Special Meeting, Tuesday, June 11, 2024, 7:00 p.m.
- Grade 6 Promotion Ceremony, Thursday, June 13, 2024, 10:00 a.m.
- BOE Special Meeting, June 13, 2024, 5:15 p.m.
- Next Regular Business meeting, Thursday, June 13, 2024, 6:00 p.m.
- Last day of school for students, Friday, June 14, 2024, 1:00 p.m. dismissal

**13. Executive Session – Personnel – Superintendent Evaluation**

**S. Stolfi moved that the Board of Education enter into executive session for the purpose of discussing the Superintendent's Evaluation, seconded by L. Early. Unanimously approved. MOTION CARRIED**

**Entered Executive Session: 7:34 p.m.**

**Exited Executive Session: 8:30 p.m.**

**14. Adjournment**

**S. Stolfi made a motion to adjourn the meeting at 8:30 p.m., seconded by J. Wilson. Unanimously approved. MOTION CARRIED.**

Respectfully Submitted,

Carmela Monte  
Board Clerk