



OXNARD SCHOOL DISTRICT

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MEETING NOTES
MEASURE D BOND OVERSIGHT COMMITTEE
 September 18, 2017
 5:30-6:30 P.M.
 PTC PORTABLE

Those in attendance are indicated by a√:

	Belcher, William		Latimer, Lisa
√	Chavez, Pedro	√	Ray, Will Jr.
√	Jay, John		Vasquez, Doris
√	Larios, Michelle		
	Staff:		
√	Fateh, David	√	Penanhoat, Janet
	Morales, Cesar		
	Guests:		

Call to Order

Mr. Chavez called the meeting to order at 5:50 p.m.

Public Comment

None.

Additions to the Agenda

None. Mr. Chavez moved to adopt the agenda, Mrs. Larios seconded. All were in favor and the agenda was approved as presented.

Approval of June 26, 2017 Meeting Minutes

Mr. Chavez made a motion to accept the minutes as presented, seconded by Mrs. Larios. All were in favor and the minutes were approved as presented.

Mr. Jay expressed interest in visiting some of the sites scheduled for Measure D Projects; also Measure R sites to see how they were done.

Review of Bond Expenses to Ensure that Proceeds are Expended Only for the Purposes Set Forth in the Ballot Measure

Mrs. Penanhoat reviewed the expenditure reports for the projects. One report finalized the 16-17 FY expenditures; another began the 17-18 FY expenditures. She also presented a cumulative report, inclusive of all years, for informational purposes. She explained that as Measure R runs out of money, some of the expenditures may need to be picked up by Measure D. There are no expenditures for Marshall as of yet, but that will start happening soon as

the groundbreaking is coming up. She added that Fund 214 specifies Measure D and that Measure R is 213. For those projects that have no expenditures listed, they are either projects that are just getting off the ground and don't have expenditures yet, or that might be carried over from Measure R. There are two reports that will need to be approved for each fiscal year. This is because the prior meeting happened before the end of the 2016-17 FY, so not all expenditures were able to be included at that time.

Mrs. Larios made a motion to certify the unapproved expenses for 2016-17 FY in the total of \$380, 633.92, seconded by Mr. Ray. Mr. Jay abstained from the vote. All others present were in favor, and the expenditures were certified as presented.

Mrs. Larios made a motion to certify the unapproved expenses for 2017-18 FY in the total of \$167,672.50, seconded by Mr. Ray. Mr. Jay abstained from the vote. All others present were in favor, and the expenditures were certified as presented.

Project Update

Mrs. Penanhoat introduced David Fateh, Director of Facilities, who gave an update on current projects. The firm of Dougherty Architects has been selected for the McKinna reconstruction project; they will be submitting plans to DSA in a few weeks. Bernards was selected as the contractor. Regarding the Rose Avenue project, IBI Architects were selected. Contractor selection is in process; the project is still in the design phase. For the Seabridge project, the firm of F&M Architects has been selected; contractor selection is in process. The Doris Patterson project is going through CEQA report review, annexation through LAFCO is being processed, and the district is finalizing the purchase agreement with the sellers. Mr. Jay asked if there is a PLA for any of these projects, and Mr. Fateh responded that there was not. Mr. Jay asked what the code was for the "lowest bidder without exception". Mr. Fateh responded that it was 17406 and added that there is a prequalification process that all these projects must go through.

Committee Membership

Mrs. Penanhoat informed the group that legal counsel researched the issue of Ms. Larios's membership on the committee since her child aged out of the district, and determined that Mrs. Larios may finish out her initial two-year term.

Other

Mrs. Penanhoat reviewed the information provided to Mr. Jay in response to his June 26, 2017 request. She announced that the Board appointed her Assistant Superintendent, Business & Fiscal Services effective September 11, 2017.

Future Agenda Items

Mr. Jay would like to know the procedure for visiting schools. Mrs. Penanhoat commented that there was nothing to see in the Measure D projects at this time.

Date/Time of Future Meetings

The next meeting was scheduled for December 18, 2017 at 5:30 p.m.

Adjournment

The meeting adjourned at 6:43 p.m.

Respectfully Submitted,
Lydia Garcia, Recorder