



OXNARD SCHOOL DISTRICT

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MEETING NOTES MEASURE D BOND OVERSIGHT COMMITTEE

February 4, 2019

5:30-6:30 P.M.

PROFESSIONAL TRAINING CENTER

Those in attendance are indicated by a√:

√	Belcher, William	√	Larios, Michelle
√	Castro, Socorro	√	Latimer, Lisa
√	Chavez, Pedro	√	Ray, Will Jr.
√	Jay, John		
	Staff:		
√	Fateh, David	√	Penanhoat, Janet
	Morales, Cesar	√	Garcia, Lydia
	Guests:		

Call to Order

Mrs. Latimer called the meeting to order at 5:34 p.m.

Public Comment

None.

Additions to the Agenda

The Parent Representative vacancy was added to the agenda. Adoption of agenda moved by Mr. Chavez, seconded by Mrs. Latimer. All were in favor and the agenda was adopted with the aforementioned addition.

Approval of October 22, 2018 Meeting Minutes

The committee reviewed the minutes.

Mr. Ray made a motion to accept the minutes as presented, seconded by Ms. Castro. All were in favor and the minutes were approved as presented

Review of Bond Expenses to Ensure that Proceeds are Expended Only for the Purposes Set Forth in the Ballot Measure

Mrs. Penanhoat presented the expenditure report for the period of October 1, 2018 through December 31, 2018. The Committee reviewed the expenditures by project as well as the comparative report of expenditures.

There was discussion regarding the processing of applications to the State for reimbursement for the eligible projects. Mrs. Penanhoat clarified that the district can receive up to 40%-50% of expenditures for these eligible projects, but added that the past governor did not release any funds for these pending applications. They are just starting to review 2013/14 FY applications for the Harrington project, so there is definitely a delay.

Mr. Ray made a motion to certify the unapproved expenses, seconded by Mrs. Larios. All were in favor, and the expenditures were certified as presented.

Project Update

Relative to the Lemonwood project, Mr. Fateh reported the following:

- Phase 2 (Admin Bldg, Kindergarten Bldg and site work): approximately 98% complete
- Major work in progress:
 - Interior finishes
 - Site work in progress
 - Furniture delivery
- Anticipated completion: March 2019
- Approximate completion of the entire project including the play field: 95%
- Scheduled move-in date: April 8, 2019

Relative to the Elm project, Mr. Fateh reported the following:

- Work in progress: Interior and exterior finishes, site work
- Phase 1 completion status: 99% complete
- Overall approximate completion (including demolition of existing site) 90%
- Anticipated Completion:
 - Phase 1 (new buildings): February 2019
 - Phase 2 (new field and demolition of old facilities): July 2019
- Scheduled move-in date: February 15 and 16, 2019

Relative to the Marshall additional classroom building, Mr. Fateh reported the following:

- Framing in progress
- Project has experienced delays due to construction issues, DSA review approval process as well as rain delays
- Anticipated substantial completion: June 2019
- Overall approximate completion 50%

Relative to the Harrington ECDC project, Mr. Fateh reported the following:

- Work completed: All work has been complete and facilities are in use
- Work in progress: DSA certification

Relative to the Kinder Flex projects, Mr. Fateh reported the following:

- Brekke and McAuliffe: Project has been completed and building is in use.
- Ritche: The building is in use. Completion of play structure is in progress and has been delayed by rain.
- Ramona: All earthwork and foundations have been completed. Rain has delayed delivery and installation of the modular building. Anticipated completion is April 2019.

Relative to the McKinna project, Mr. Fateh reported the following:

- Earthwork and grading have been completed
- Underground utilities are in progress.
- Building pads have been completed.
- Framing of various buildings are in progress. Rain is expected to slightly delay the project.
- Phase 1: Construction of the new campus, anticipated to be complete in December 2019

- Phase 2: Demolition of existing facilities and construction of the new play field, anticipated to be complete in March 2020

Relative to the Rose Avenue project, Mr. Fateh reported the following:

- The architect (IBI Group) submitted plans to DSA in September 2018
- CDE review is in progress
- Construction start is pending DSA approval and availability of State funding

Relative to the Seabridge project, Mr. Fateh reported the following:

- CDE approval obtained on July 25, 2018
- California Geological survey (CGS) approved the soils report on October 16, 2018
- DSA approval was obtained on October 25, 2018
- District's architect is working with the City on Coastal Development Permit process

Relative to the Doris Patterson project, Mr. Fateh reported the following:

- The property annexation process is ongoing with the Ventura Local Agency Formation Commission (LAFCo) approval requirement. The LAFCo application process is anticipated to be completed by March 2019.

Updated Master Construct and Implementation Program

Mrs. Penanhoat reviewed the updated Master Construct and Implementation Program recently approved by the Board. She called the group's attention to page 34 of the report regarding applications for reimbursement, and to page 50 regarding Master Construct Budget and Schedule. Mr. Ray would still like to discuss Fremont MPR's and expressed concerns about the dilapidated condition of the older school sites. Mrs. Penanhoat acknowledged the need is there, but explained that it is a more practical use of the application process to perform the projects as they are prioritized now.

Final Annual Report to the Board

Mrs. Penanhoat provided the final version of the Annual Report to the Board for the BOC's review, and explained that it would be presented to the Board at the April 3, 2019 meeting. Mr. Chavez will attend to present. Any other members that would like to attend to represent the BOC at the Board meeting are welcome.

Measure D Bond Audit

Mrs. Penanhoat shared the Measure D Bond Audit and explained that there were no findings, meaning that the auditors feel that all is in compliance.

Election of Chair

The Committee voted unanimously to elect Mr. Chavez as Chair of the Measure D BOC for the coming year.

Election of Vice-Chair

The Committee voted unanimously to elect Mr. Ray as Vice-Chair of the Measure D BOC for the coming year.

2018-19 Annual Notification of the Uniform Complaint Procedures

Mrs. Penanhoat explained that this was an annual requirement to be provided to all employees and committees.

Parent Representative Vacancy

Mrs. Michelle Larios's child has aged out of our district, and her term on the Committee has reached its end. Mrs. Penanhoat thanked Mrs. Larios for her time and service as the Parent Representative. The Committee discussed the process for filling that vacancy.

Future Agenda Items

New member in the future.

Date/Time of Future Meetings

The next meeting was scheduled for Monday, May 6, 2019 at 5:30 p.m. in the PTC. The group was in agreement with the rescheduled date.

Mrs. Penanhoat mentioned that March 9, 2019 was the tentative date for the Elm Grand Opening. Invitations will be sent out.

Adjournment

The meeting adjourned at 6:56 p.m.

Respectfully Submitted,
Lydia Garcia, Recorder