



OXNARD SCHOOL DISTRICT

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MEETING NOTES MEASURE D BOND OVERSIGHT COMMITTEE

October 21, 2019

5:30-6:30 P.M.

PROFESSIONAL TRAINING CENTER

Those in attendance are indicated by a√:

√	Belcher, William		Latimer, Lisa
	Castro, Socorro	√	Maria, Alyssa
√	Chavez, Pedro	√	Ray, Will Jr.
√	Jay, John		
	Staff:		
√	De Leon, Orlando	√	Garcia, Lydia
√	Penanhoat, Janet		
	Guests:		

Call to Order

Mr. Chavez called the meeting to order at 6:00 p.m.

Public Comment

None.

Additions to the Agenda

Mr. Belcher moved to adopt the agenda with additions, seconded by Mr. Ray. All were in favor and the agenda was adopted as presented.

Introduction of new Facilities Director – Mrs. Penanhoat introduced Mr. Orlando De Leon as the new Director of Facilities effective October 14, 2019. Mr. De Leon shared some of his background and experience with the group.

Approval of July 29, 2019 Meeting Minutes

The committee reviewed the minutes.

Ms. Maria made a motion to accept the minutes as presented, seconded by Mr. Chavez. All were in favor and the minutes were approved as presented.

Review of Bond Expenses to Ensure that Proceeds are Expended Only for the Purposes Set Forth in the Ballot Measure

Mrs. Penanhoat presented the expenditure report for the period of July 1, 2019 through September 30, 2019. The Committee reviewed the expenditures by project as well as the comparative report of expenditures. There was discussion regarding the prioritizing of the Seabridge and Rose Avenue projects over the Fremont project, which would require approximately \$78M to re-do properly. Mrs. Penanhoat explained that all priorities are approved by the Board via the Master Construct Plan that is presented every 6 months. Also discussed was the enrollment drop of 400 students from last year to this year. There was a question about the charges under Harrington, since the project is complete. Those charges were determined to be for DSA fees related to project closeout. The reports reflect encumbrances for McKinna in excess of the budgeted amount. Mrs. Penanhoat will look into this and report at the next meeting. Discussion ensued regarding the need for the Seabridge project – who would attend that school? Why not use those funds for Fremont instead? Mrs. Penanhoat explained that there are some McAuliffe classes currently housed in portables. The goal is to get rid of portables, and those classes could be moved into the Seabridge School.

As promised at the last meeting, Mrs. Penanhoat provided revised reports for the April-June quarter reflecting changes after the fiscal year-end closing of the books.

Mr. Belcher made a motion to certify the unapproved expenses, seconded by Ms. Maria. All were in favor, and the expenditures were certified as presented.

Updated Facilities Implementation Program/Project Update

Relative to the Kinder/Flex Projects, Mr. De Leon reported the following:

- Ramona: Project has been completed and building is in use.
- *(Ritchen, Brekke and McAuliffe were completed prior to last BOC)*

Relative to the McKinna Project, Mr. De Leon reported the following:

- Site work is in progress.
- Finishes are in progress.
- Phase 1: Construction of the new campus, anticipated to be complete in December 2019
- Phase 2: Demolition of existing facilities and construction of the new play field, anticipated to be complete in March 2020

Relative to the Lemonwood Early Childhood Development Center (ECDC) Project, Mr. De Leon reported the following:

- Framing of structural walls is complete.
- Roof deck is in progress.
- Construction is anticipated to be complete in December 2019

Relative to the Marshall Grade 6-8 Classroom Building, Mr. De Leon reported the following:

- Project has been completed and building is in use.

Relative to the Rose Avenue School Reconstruction Project, Mr. De Leon reported the following:

- DSA (Division of the State Architect) approved the project on July 10, 2019.
- Ventura County Environmental Health Division approved the project on June 10, 2019.
- CDE (California Department of Education) approved the project on July 30, 2019.

Relative to the Seabridge Construction Project, Mr. De Leon reported the following:

- District's architect is working with the City of Oxnard and the California Coastal Commission on Coastal Development Permit process. Approval is expected in this calendar year.

Relative to the Doris Patterson Construction Project, Mr. De Leon reported the following:

- The property annexation process is ongoing with the Ventura Local Agency Formation Commission (LAFCo) approval requirement. Next 6-month update of Master Construct & Implementation Plan will provide further update on this project and the overall program timelines and budget adjustments.

Mrs. Penanhoat asked the group to reserve the date of February 27, 2020 at 10:30 a.m. for the grand opening of the new McKinna School. Tony Thurmond, State Secretary of Public Instruction, is scheduled to attend.

2020 Meeting Calendar

Copies of the 2020 meeting calendar were provided to the Committee.

Future Agenda Items

For February 2020 meeting:

- Election of chair and vice-chair
- Draft annual report to the Board will be presented

Adjournment

The meeting adjourned at 6:38 p.m.

Respectfully Submitted,

Lydia Garcia, Recorder