



OXNARD SCHOOL DISTRICT

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MEETING NOTES MEASURE D BOND OVERSIGHT COMMITTEE

June 26, 2017
5:00-6:00 P.M.
BOARD ROOM

Those in attendance are indicated by a√:

√	Belcher, William	√	Latimer, Lisa
√	Chavez, Pedro		Ray, Will Jr.
√	Jay, John	√	Vasquez, Doris
√	Larios, Michelle		
	Staff:		
	Morales, Cesar	√	Penanhoat, Janet
	Guests:		

Call to Order

Mr. Chavez called the meeting to order at 5:31 p.m.

Public Comment

None.

Welcome & Introductions

Mrs. Penanhoat introduced herself to the committee and informed them that Lisa Cline accepted a new position at Ventura County Office of Education. She explained that she would be handling the BOC meetings until a replacement is hired. Also assisting will be David Fateh, Director of Facilities. The committee members introduced themselves to Mrs. Penanhoat, and each provided his/her background as well as the group he/she represents on the BOC.

Mrs. Penanhoat informed the group that Mr. Jay's initial one-year term was rescinded and increased to a two-year term.

Additions to the Agenda

Mr. Belcher asked to add "Board membership". Mr. Chavez added it as #7.a on the agenda.

Approval of March 13, 2017 Meeting Minutes

Mr. Belcher made a motion to accept the minutes as presented, seconded by Mrs. Latimer. All were in favor and the minutes were approved as presented.

Updated Facilities Implementation Program

Mrs. Penanhoat discussed the PowerPoint presentation provided to the Board at their June 21, 2017 meeting as an update to the Facilities Master Construct & Implementation Program. She explained that the Master Construct Plan includes all funds, but this committee is tasked with oversight of the Measure D Bond funds only. She reviewed page 5 – Proposed Master Budget and page 7 – Phase 2; this is where Measure D comes into play. Measure D Projects are Doris Patterson K-5, Doris Patterson 6-8, Seabridge New School, Rose Avenue K-5 and McKinna K-5. She clarified that the meaning of SDC is “Special Day Class”, and the meaning of TK is “Transitional Kindergarten”. Committee members expressing an interest in visiting any of the sites were encouraged to contact Mrs. Penanhoat and/or Mr. Fateh to make those arrangements.

Review of Bond Expenses to Ensure that Proceeds are Expended Only for the Purposes Set Forth in the Ballot Measure

Mrs. Penanhoat reviewed the Object Code List with the Committee. She explained funds 213 and 214 (214 is Measure D) and where the object codes fall in. She also reviewed the Account Transaction Detail by project and explained the concept of encumbrances vs. expenditures.

Motion to certify the expenses by Mr. Belcher, seconded by Mrs. Larios. All were in favor and the expenditures were certified as presented.

Mrs. Penanhoat will bring an Activity Change Report to future meetings so that the Committee can look at expenditures for the period of time since they last met. The Account Transaction Detail report will be cumulative.

Board Membership

Mr. Belcher expressed two concerns:

1. This is the second consecutive meeting that Mr. Ray has missed. Does a replacement need to be sought, or what happens? Mrs. Penanhoat will reach out to Mr. Ray to find out if something has arisen that prevents him from serving on the Committee, and will proceed accordingly.
2. Parent representatives on the Committee whose student has promoted out, can they continue to serve? Mrs. Penanhoat will investigate and report back.

Adjournment

The meeting adjourned at 6:22 p.m.

Respectfully Submitted,
Lydia Garcia, Recorder