



OXNARD SCHOOL DISTRICT

1051 South A Street • Oxnard, CA 93030 • (805) 385-1501 • www.oxnardsd.org

MEETING NOTES CITIZENS BOND OVERSIGHT COMMITTEE November 2, 2023 • 5:30-6:30 P.M. • Board Room

Those in attendance are indicated by a √:

	Christopher, Gaylaird	√	McLaughlin, Charles
√	Latimer, Lisa		Ray, Will Jr.
√	Maria, Alyssa	√	Sepulveda, Carlos
	Staff:		
√	Mitchell, Valerie	√	Miller, Dana
√	Nunez, Patty		

Call to Order: Ms. Maria called the meeting to order at 5:37 p.m. Ms. Mitchell welcomed and thanked everyone for attending and for being members of this committee. She introduced Mr. Carlos Sepulveda our new members representing the Parent/Guardian representative. All members introduced themselves.

Public Comment: None were received.

Additions to the Agenda: Ms. Maria asked if there were any changes or questions, there were none.

Approval of August 30, 2023 Meeting Minutes: The August 30, 2023 meeting minutes were emailed to the members on October 20, 2023 for their advanced review and a copy was distributed at the meeting. Ms. Maria asked if there were any changes or questions, there were none.

Mr. McLaughlin made a motion to accept the minutes as presented, seconded by Ms. Latimer. All were in favor and the minutes were approved as presented.

Review of Bond Expenses to Ensure that Proceeds are Expended Only for the Purposes Set Forth in the Ballot Measure: Expenditure reports for the period of July 1, 2023 to September 30, 2023 were emailed to the members on October 20, 2023 for their advanced review and copies were distributed during the meeting. Ms. Mitchell reviewed the expenditures reports for both measures. Ms. Maria asked if there were any more questions, there were none.

Ms. Maria asked the members for a motion of approval on the expenditure report: *“Action Item: Motion to Certify that Bond Proceeds from the period of July 1, 2023 to September 30, 2023, was Expended Only for the Purposes Set Forth in the Ballot Measure.”*

Ms. Maria made a motion to certify the expenses for Measure D the period of July 1, 2023 to September 30, 2023, seconded by Ms. Latimer. All were in favor, and the expenditures were certified as presented.

Mr. McLaughlin made a motion to certify the expenses for Measure I the period of July 1, 2023 to September 30, 2023, seconded by Mr. Sepulveda. All were in favor, and the expenditures were certified as presented.

Project Update: Ms. Mitchell explained that there have been challenges with obtaining permits from the City of Oxnard. The reconstruction of Rose Avenue School was scheduled to be completed last July but there have been delays. It is anticipated that it be completed in Spring of 2024. Ms. Maria asked what the delays were. Ms. Mitchell stated that there are issues with the City of Oxnard water and sewer systems. Mr. McLaughlin asked if the city or school district pays for the permits. Ms. Mitchell stated that the school district is responsible for paying the permits with the school bonds and it will show up on the next expenditure report for Measure I.

Ms. Latimer mentioned that she is aware that there has been lots of turnover with City of Oxnard staff. It was also mentioned that the Oxnard High School District also experienced permit issues when they built the new Del Sol High School.

Mr. Miller, Director of Facilities, gave the following overview on the district's construction projects:

Relative to Rose Avenue School Reconstruction project– A preliminary punch list walk was conducted with the architect of record and inspector of record on September 6 and consisted of a walkthrough of Buildings A, B, and the second floor of C. CFW and the contractor are working with the District IT department regarding coordination of finalization of the network system, AV system installation, and the phone system components at Buildings A and B. The final section of stairs concrete pour was completed. 85 yards of site concrete was poured in the areas surrounding Building A and the area between Building A and C south Kindergarten classrooms. The ornamental iron site fence working is approaching 50% completion. All buildings and rooms have completed systems commissioning and air balancing with only a few minor corrections. In Building B, the MPR/Gym floor is complete with all associated striping currently curing. The kitchen equipment is scheduled for full start up and testing last week of September.

CFW and the architect are continuing to work with the City of Oxnard regarding potential modifications to the site utilities. The City of Oxnard has requested a variance due to certain utility conditions and that variance application was submitted to the City by the civil engineer the same day it was requested. The review of the variance also includes the State Waterboard who has agreed to conduct the review in concurrence with the City of Oxnard Review. The District is waiting for the City to finalize the scope and cost of the variance so that a schedule can be developed for the required construction.

A punch walk is scheduled for all buildings and interior rooms for September 27. Final landscaping is on hold until the offsite utilities permit is issued. CFW continues to oversee the site contractor's work and necessary corrections to the buildings that have initiated punch walks. Ms. Maria asked if there were any questions, there were none.

2024 Citizens Bond Oversight Committee Meeting Calendar The 2024 Citizens Bond Oversight Committee Meeting calendar was emailed to the members on October 20, 2023 for their advanced review and copies were distributed during the meeting. Ms. Maria asked if there were any questions, there were none.

Other: Ms. Latimer asked how many years the California Department of Education extended the term waiver. It was mentioned that it was through December of 2024 and we will seek the advice from Bond Counsel for an additional term waiver due to the fact that Measure D will be ending and will only be overseeing Measure I. Ms. Mitchell mentioned that we currently have one vacancy in the Business Organization and asked the members is they know of anyone who is interested in joining the committee to please contact her. Ms. Latimer mentioned that she may know of some people that may be interested and would let them know.

Future Agenda Items: Election of New Chair & Vice Chair, Next meeting 2/28/2024.

Adjournment:

The meeting adjourned at 6:05 p.m.

Respectfully Submitted, Patty Lomeli, Recorder