



# OXNARD SCHOOL DISTRICT

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## MEETING NOTES MEASURE D BOND OVERSIGHT COMMITTEE

October 22, 2018

5:30-6:30 P.M.

PROFESSIONAL TRAINING CENTER

Those in attendance are indicated by a√:

√	Belcher, William		Larios, Michelle
	Castro, Socorro	√	Latimer, Lisa
√	Chavez, Pedro	√	Ray, Will Jr.
√	Jay, John		
	Staff:		
√	Fateh, David	√	Penanhoat, Janet
	Morales, Cesar	√	Garcia, Lydia
	Guests:		

### **Call to Order**

Mr. Chavez called the meeting to order at 5:36 p.m.

### **Public Comment**

None.

### **Additions to the Agenda**

None.

### **Approval of July 16, 2018 Meeting Minutes**

The committee reviewed the minutes.

Mr. Belcher made a motion to accept the minutes, seconded by Mr. Ray. All were in favor and the minutes were approved as presented

### **Review of Bond Expenses to Ensure that Proceeds are Expended Only for the Purposes Set Forth in the Ballot Measure**

Mrs. Penanhoat presented the expenditure report for the period of July 1, 2018 through September 30, 2018. She also presented a revised report for the period of April 1, 2018 through June 30, 2018, since there were revisions after fiscal year-end closing of the books. The Committee reviewed the expenditures by project as well as the comparative report of expenditures.

Mr. Ray observed that the Fremont MPR/gym project was placed on hold. He commented that this was promised to the community during the bond campaign, as was Haydock's gym, and that the projects keep getting pushed back. He stated that he would like to see some funds set aside for these projects at some point in the future. Mrs. Penanhoat explained that the master construct plan is a living document that the Board has approved, and that the MPR's at all sites are always a topic of discussion.

Mr. Chavez asked about the projected timeline for Seabridge and Doris Patterson. Mrs. Penanhoat responded that there was not an estimate for Doris Patterson due to some outstanding city issues, and that it might be a couple of years before there was a groundbreaking. The district hopes to break ground at the Seabridge site within the next year.

Mr. Ray made a motion to certify the unapproved expenses, seconded by Mrs. Latimer. All were in favor, and the expenditures were certified as presented.

### **Project Update**

Relative to the Lemonwood project, Mrs. Penanhoat reported that the MPR and main classroom building (Phase I) had been completed and occupied, and that warranty work was in progress. Major work completed was framing and rough-ins, roofing, and exterior stucco work; interior finishes, site work, and utilities were in progress. Phase II (admin and kinder buildings and site work) is 65% complete. Anticipated project completion date is April 2019. Overall completion for all phases is at approximately 90%.

Relative to the Elm project, Mrs. Penanhoat reported that framing was completed. Interior and exterior finishes and site work were in progress. Overall project completion is at approximately 80%. The anticipated completion of Phase I (new buildings) of the project is February 2019, and for Phase II (new field and demolition of old facilities) it is July 2019. Classes to be moved into the new buildings over the Presidents' Day weekend.

Relative to the Marshall additional classroom building, Mrs. Penanhoat reported that framing of the second floor was in progress. Approximate overall completion is 40%. There were some delays due to construction issues and DSA review approval process. Anticipated substantial completion date is January 2019.

Relative to the Harrington ECDC project, Mrs. Penanhoat reported that all buildings as part of the original scope of work were completed and occupied. Work in progress was site work and landscaping, as well as the added work to relocate two portable buildings. Anticipated completion date for the entire project is November 2018. Overall approximate completion is 100% for Phase I (new reconfiguration) and 80% for Phase II (new field).

Relative to the Kinder Flex projects, Mr. Fateh stated that at Brekke, the pre-fabricated modular building had been installed and completed. Move-in is expected on November 19, 2018, and school's occupancy on November 26, 2018. At McAuliffe, the building has been placed on the foundation. Exterior stucco work has been completed. Interior finish and site work are in progress. The work is expected to be completed for occupancy after Fall Break on November 26, 2018. At Ritchen, the building has been placed on the foundation. Exterior stucco work, interior finish and site work are all in progress. The work is expected to be completed for occupancy on or about December 1, 2018. For Ramona, the Guaranteed Maximum Price (GMP) was finalized and approved by the Board on September 5, 2018. Notice to Proceed was issued to the contractor on October 15, 2018. Construction is to start shortly and should be completed in February 2019. Mr. Jay asked why Brekke's A/C unit was on the roof rather than on the floor, as it is a single-story building. Mr. Fateh explained that the units were less visible and noisy that way. Mr. Jay expressed concern that they would fall through the roof in case of an earthquake.

Relative to the McKinna project, Mr. Fateh stated that the Notice to Proceed (NTP) was issued to the contractor on July 16, 2018. A formal groundbreaking ceremony took place on October 11, 2018. Building pad preparation has been completed. Earthwork, grading and underground utilities are in progress. Phase 1

(construction of the new campus) is anticipated to be completed in December 2019. Phase 2 (Demolition of existing facilities and construction of the new play field) is anticipated to be completed in March 2020.

Relative to the Rose Avenue project, Mr. Fateh stated that the architect (IBI Group) submitted plans to DSA in September 2018. CDE review is in progress. Construction start is pending DSA approval and availability of State funding.

Relative to the Seabridge project, Mr. Fateh stated that California Geological survey (CGS) approved the soils report on October 16, 2018. DSA approval is pending final back check review of structural plans, scheduled for October 25, 2018. The district's architect is working with the City on the Coastal Development Permit process.

Relative to the Doris Patterson project, Mr. Fateh stated that the property annexation process is ongoing with the Ventura Local Agency Formation Commission (LAFCo) approval requirement. The LAFCo application process is anticipated to be completed by March 2019.

### **Draft Annual Report to the Board**

Mrs. Penanhoat provided the draft Annual Report to the Board for the BOC's review, and informed them that the information on the back page would be added once the audit of the bond fund was complete.

### **California Public Records Act Request**

Mrs. Penanhoat shared with the committee that Mr. Jay had requested some information in writing, and provided a copy of the request to the committee. Mr. Jay also requested a tour of a construction project, which was provided at Brekke.

### **Future Agenda Items**

As an informational item, Mrs. Penanhoat shared a copy of a Ventura County Star article regarding the Therapeutic Learning Classroom (TLC) at McAuliffe. She explained that this was one of the bond-funded projects.

Mr. Ray would like to hear back from the Board of Trustees regarding what they propose to do to get the ball rolling regarding the Fremont and Haydock MPR's.

### **Date/Time of Future Meetings**

The next meeting was scheduled for Monday, February 4, 2019 at 5:30 p.m. in the PTC.

Mr. Chavez asked that a calendar of meeting dates for the next year be emailed out to the group.

### **Adjournment**

The meeting adjourned at 6:34 p.m.

Respectfully Submitted,  
Lydia Garcia, Recorder