

**REVISED 07/17/18**



# OXNARD SCHOOL DISTRICT

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## MEETING NOTES MEASURE D BOND OVERSIGHT COMMITTEE

April 30, 2018

5:30-6:30 P.M.

BOARD ROOM

Those in attendance are indicated by a√:

√	Belcher, William	√	Larios, Michelle
√	Chavez, Pedro	√	Latimer, Lisa
√	Castro, Socorro	√	Ray, Will Jr.
√	Jay, John		
	Staff:		
√	Fateh, David	√	Penanhoat, Janet
	Morales, Cesar	√	Garcia, Lydia
	Guests:		

### **Call to Order**

Mr. Chavez called the meeting to order at 5:30 p.m.

### **Introductions**

Socorro Castro, new Seniors' Organization Representative, introduced herself and thanked the Committee for the opportunity to help her community. Introductions were performed all around.

### **Public Comment**

None.

### **Additions to the Agenda**

None.

### **Approval of January 29, 2018 Meeting Minutes**

The committee reviewed the minutes.

Mr. Belcher made a motion to accept the minutes as presented, seconded by Mrs. Larios. All were in favor and the minutes were approved as presented.

### **Review of Bond Expenses to Ensure that Proceeds are Expended Only for the Purposes Set Forth in the Ballot Measure**

Mrs. Penanhoat reviewed the expenditure report for the period from the last meeting through March 31, 2018, and gave a brief review of its composition and the included expenditures/encumbrances per project. Included was expenditure detail for the reporting period as well as the cumulative report for all monies spent.

Mr. Belcher made a motion to certify the unapproved expenses, seconded by Mr. Ray. All were in favor, and the expenditures were certified as presented.

### **Project Update**

Relative to the Lemonwood project, Mr. Fateh reported that the MPR and main classroom building (Phase I) have been completed and occupied. Phase II is 10% complete; demolition is almost completed. Anticipated project completion date is January/February 2019. Overall completion for all phases is approximately 80%.

Relative to the Elm project, Mr. Fateh reported that framing and exterior stucco work were taking place on four buildings. The schedule is still in good shape in spite of some delays due to issues with DSA, and with contractors due to framing. Overall project completion is at approximately 55%. The anticipated completion of Phase I of the project is December 2018. Phase II is for demo of existing buildings and construction of new field; that will be completed a few months past the December deadline.

Relative to the Marshall additional classroom building, Mr. Fateh reported that framing had started and was in progress. The new playground has been completed pending certification. Approximate overall completion is 30%. There were some delays regarding design adjustments that had to be submitted to DSA. Anticipated completion date is fall 2018.

Relative to the Harrington ECDC project, Mr. Fateh reported that working was in process toward finishing framing and interior finishes. The project consists of two phases. Phase I is the modernization of the existing building; Phase II is demolition and new fields. Anticipated completion date is June/July 2018; approximate project completion is 60%.

Relative to the Kinder Flex projects, Mr. Fateh stated that Brekke, McAuliffe, and Ritche were approved by DSA. The Board approved the GMP on 4/18/18, and the Notice to Proceed was issued on 4/19/18. Substantial project completion is anticipated for July 10, 2018. The Ramona project has been delayed due to DSA certification of an older project.

Relative to the McKinna project, Mr. Fateh stated that DSA approval had been obtained and work was in progress on the bidding side. After that, the Board will receive the GMP for approval and once that is done, construction can start. This is expected to happen in June, after the end of the school year.

Relative to the Rose Avenue project, Mr. Fateh stated that the project was under design; submittal to DSA was anticipated to happen sometime in May. Not sure of schedule yet.

Relative to the Seabridge project, Mr. Fateh stated that DSA submittal happened on 2/20/18. Pending DSA approval, subsequent City permits and GMP development will be sought.

Relative to the Doris Patterson project, Mr. Fateh stated that the purchase of the property closed today. Construction schedule is pending agency approvals.

Ms. Castro asked about a timeline for spending of funds. Ms. Penanhoat responded that each bond issuance has to be spent within 3 years; so far the district has issued Series A and B. Mr. Chavez asked regarding project approval from the state – how do you present to the community that this project is coming? Mr. Fateh responded that he had presented to community and teaching staff. In addition, the Board receives presentations from the architects during board meetings. The BOC Annual report and bond audit are other tools for communicating with the community.

**2017-18 Annual Notification of the Uniform Complaint Procedures**

Mrs. Penanhoat stated that this was the annual form that had to be shared with all groups every year.

**Future Agenda Items**

None.

**Date/Time of Future Meetings**

The next meeting was scheduled for Monday, July 16, 2018 at 5:30 p.m. in the Board Room.

**Adjournment**

The meeting adjourned at 6:11 p.m.

Respectfully Submitted,  
Lydia Garcia, Recorder