



SCHOOL DISTRICT TWO  
**HARRISON**

*Character Through Diversity, Challenge & Accomplishment*

# **HSD2**

# **Reopening School Plan**

# **2020-2021**





## A LETTER FROM OUR SUPERINTENDENTS Dr. Wendy Birhanzel and Mr. John Rogerson

The past four months have been unlike any spring or summer we have seen before in Harrison School District Two (HSD2). Our school year did not turn out the way we had planned, and we know the COVID-19 pandemic will also impact our 2020-2021 school year. Despite these challenges, we are committed to providing our students with the best education this year while prioritizing safety for both students and staff.

HSD2 will respond to these challenges by providing every student a high-quality laptop, assistance with internet for the student laptop when needed, expanded Before and After School childcare options in our district and an enhanced option for remote learning if a school or the entire district must be closed for a short or extended period this school year.

El Paso County Health stated July 13, 2020:

“Schools are fundamental to child and adolescent development and well-being and provide our children and adolescents with academic instruction, social and emotional skills, safety, reliable nutrition, physical/speech and mental health therapy, and opportunities for physical activity, among other benefits...all policy considerations for the coming school year should start with the goal of having students physically present in school.”

**The Harrison School District Two Reopening Plan is based on public health information available at this time, but we will remain flexible if this plan must be adjusted as new guidance from the Colorado Department of Education, El Paso County Public Health, and the Centers for Disease Control is received or as necessary based on local changes to best support the health and safety of our students and staff.** All updates will be posted online under our [Reopening 2020 tab](#) and shared with our families and staff.

Currently, HSD2 is offering the following two options for the 2020-21 school year:

### **Option 1: In-Person Learning**

This model allows students to return to school in-person 5 days per week with modifications to the learning environment. Schools will adjust schedules and procedures to allow for social distancing, student cohorts and regular sanitization protocols to meet El Paso County Health and Centers for Disease Control guidelines.

### **Option 2: eLearning**

We know that in-person instruction is not an option for some of our students with elevated health risks, or who have family members with elevated health risks. Families may choose not to send their child back to school in person due to the COVID-19 pandemic. Students registered as eLearners will have a specific daily schedule and receive instruction from teachers in the school they would have attended. This includes live streaming of Language Arts and Math, while other classes are offered through CANVAS and completed independently. Teachers will be accessible during office hours for questions and help.

We ask that you take the time to review the HSD2 Reopening School plan presented in this guide to help you make the choice that is best for your students. HSD2 will host virtual Information Sessions specific to families on July 23rd, 6:00 pm and July 29, 10:00 am. Please use this opportunity to have your questions heard and addressed. You will receive an invite to the virtual sessions via your email on file with the school or on our Reopening 2020 tab.

## COLORADO STATE GUIDANCE

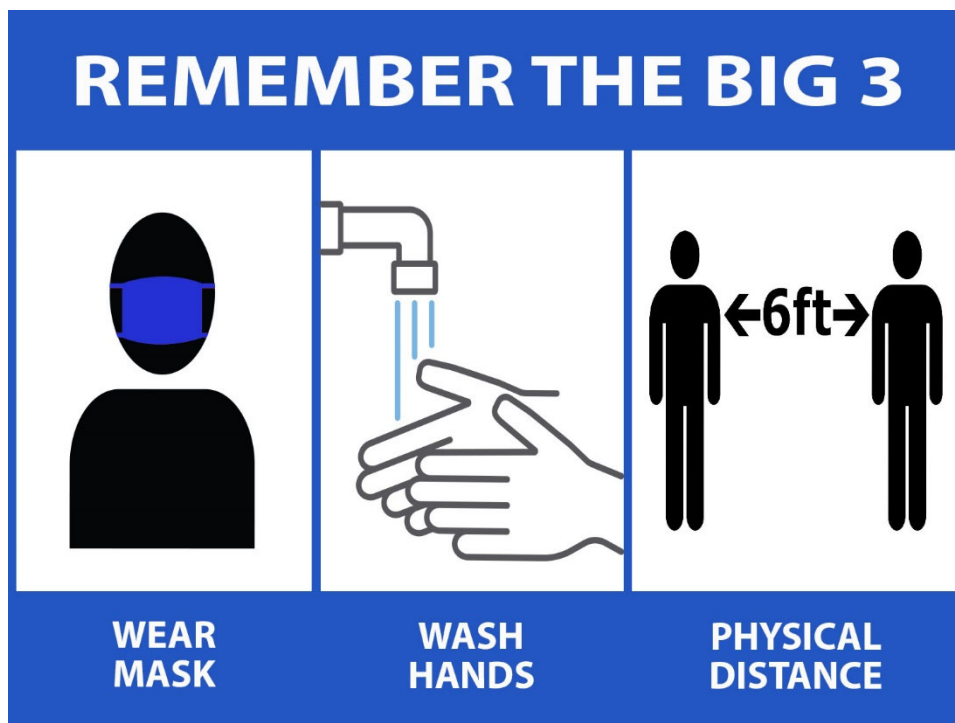
HSD2 is working closely with El Paso County Health, Colorado Department of Education and the State to open our schools under their guidance.

The Governor of Colorado, Colorado Department of Education and El Paso County Health have stated:

- In-person learning with modification is highly encouraged.
- Districts must prepare an alternative option for students with elevated health risks.
- Districts must plan for return to remote instruction pending a resurgence or second wave of the virus.

For in-person learning with modifications, these protocols will protect students and staff and slow the virus.

- Masks are required for all adults and students.
- Social distancing must be observed, as much as possible.
- Frequent and thorough hand washing, and sanitizing is important.
- Districts must increase cleaning and disinfection protocols.





# IN-PERSON MODIFIED LEARNING PLAN

Based on updated recommendation from EPCPH, Harrison School District Two has modified the start of the school year for in-person learning. We will offer an eLearning option for families who prefer that their child not attend school in person due to COVID-19. The District will also have a hybrid model or a remote model in place if the District must suddenly switch and student laptops will then be used at home by all students to access instruction. In all models, the focus is on providing high-quality instruction to our students while also keeping students and staff safe and healthy.

School start dates:

August 17<sup>th</sup>: Grades K - 5 – In-person instruction / eLearning begins

Grades 6 - 12 – Remote learning begins

Grades 6 - 12 – Center-based special populations in-person instruction begins

September 8<sup>th</sup>: Grades 6 - 12 – In-person instruction (hybrid model) / eLearning begins



## Arrival

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- Staff will complete a daily health check form and a temperature check upon entering our buildings.
- Face masks will be mandatory for all students K-12 and staff.
- Grade levels will line up at assigned locations to enter the building through specific doors to remain only with students in their cohort.
- Parents will not be allowed in the building during arrival and dismissal.
- Increased hand washing and hand sanitizer will occur throughout school buildings.



## Classrooms

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- Classroom furniture will be limited, and seating will be configured with maximum allowable space between students with all desks facing the same direction.
- Elementary and middle school schedules will be developed in a way that will limit student movement throughout the day.
- High School students will attend their scheduled classes with procedures in place to limit traffic in hallways and social distancing will be used when possible.
- The use of shared equipment and supplies will be limited and sanitized between groups of students.
- To all extents possible, students will remain with the same cohort of students throughout the entire school day.

# IN-PERSON MODIFIED LEARNING PLAN



## Hallways

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- Limits will be placed on the number of students allowed in a hallway at one time.
- Schools will use a one-way approach for movement as much as possible.
- Lockers will not be used this school year.



## Personal Items

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- The borrowing or sharing of any items will be restricted.
- The use of reusable water bottles will be encouraged.
- Bottle fillers will be installed and drinking fountains will not be used.



## Breakfast and Lunch

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- Elementary students will eat breakfast in their classroom.
- Breakfast for secondary students will be available; dining location will be determined by the campus.
- Students may eat lunch in the cafeteria and will only sit on one side of the tables. Outdoor dining when utilized when possible.
- Lunch schedules will be modified to allow for proper distancing and cleaning between cohorts.



## Outdoor Recess (Elementary)

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- Masks required at recess.
- Students must stay with their cohorts while at recess.
- Students will wash hands before and after recess.

# IN-PERSON MODIFIED LEARNING PLAN



## Other Activities

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- Field trips, assemblies and other large gatherings will not be allowed.
- Family nights and town halls will occur virtually.
- Decisions about after school tutoring and activities are forthcoming.
- Before and after school childcare is expanding in D2. Check your school website and social media for more information.



## Transportation

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- All students and bus drivers will wear a mask.
- Students from the same household will be seated together.
- Windows will be down to provide additional ventilation.



## Visitors

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- Visitors will not be allowed, including Very Involved Parent (VIP) Coordinators and volunteers.
- Parents will not be able to eat lunch with their children.
- Parents will be able to drop off items or pick up and return a student to the front office. Masks will be mandatory.
- Parents and private providers must plan for private services to occur outside of the school day.



## Cleaning

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- Custodial staff will fully clean and sanitize school buildings, classrooms, and bathrooms.
- Cleaning of bathrooms and common areas will be conducted more often throughout the day.
- Sanitizer dispensers will be in common spaces. Students and staff should use sanitizer as they enter and leave a space.

## HYBRID LEARNING MODEL (Combination of In-Person Learning & At-Home Learning)

We are working with El Paso County Public Health to determine how and when to bring our entire student body back safely, in the meantime we will be operate using a hybrid learning plan, consisting of both in-person and eLearning. This hybrid schedule maximizes the instructional needs of all students and provides additional layers of support and intervention for students in our special populations.

- **Applicable to grades 6 - 12 at all secondary schools, starting September 8, 2020.**

This learning model allows for:

- Time to learn and adjust to an educational environment that is responsive to public health and safety recommendations.
- Time to strengthen our protocols without all students on campus at one time.
- Enhanced contact tracing and cohorts of students in grades 6-12.

Students receive initial in-person instruction a few days of the week with our HSD2 teachers. We have excellent teachers, special service providers, and staff who are essential to childhood learning experiences. The student-teacher connection is essential to the student's well-being and academic success.



### What to Expect

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This Grade 6 - 12 hybrid model allows students to return to school with approximately 50% of students on campus each school day in cohorts (Group A and Group B). In this plan, students will attend in cohort groups attending in-person two days per week and then eLearning three days a week. When not attending in-person, the student will participate in at-home learning.

- Continued use of CANVAS to facilitate coordination between in-person and eLearning activities as well as to support ongoing communication with families.
- We will work hard to schedule families into the same cohort group.
- During eLearning a teacher provides learning resources and activities in CANVAS.
- There will be daily check-ins for attendance purposes. More information will be provided by each school.
- The students' teacher will not be available when your child is participating in at-home learning.
- During the in-person days, students will engage in meaningful, engaging, experiential, rigorous, small-group, and relevant learning.

#### Special Populations:

- Students with specific education plans (including Section 504 Plan, Individualized Learning Plan, English Language Learner Plan) will continue to receive direct in-person services and supports five days a week per the student's plan provided by a HSD2 or special service provider.

# eLEARNING PLAN

We know that in-person instruction is not an option for some of our students with elevated health risks, or who have family members with elevated health risks. Families may choose not to send their child back to school in person due to the COVID-19 pandemic. Students registered as eLearners will have a specific daily schedule and receive instruction from teachers in the school they would have attended. This includes live streaming of Language Arts and Math, while other classes are offered through CANVAS and completed independently. Teachers will be accessible during office hours for questions and help. Laptops will be issued to all eLearners during student/family orientations.



## What to Expect

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- eLearning consists of 5 days per week, Monday through Friday, of both live and guided instruction. Live instruction occurs for Language Arts and Math lessons. Guided instruction applies to science, social studies, and electives and will be provided via CANVAS and Teams.
- Attendance will be taken online for live-streamed instruction and via work submission for guided instruction.
- eLearners will be responsible for taking the same assessments as in-person learners to measure progress.
- eLearners will receive grades for their classwork consistent with in-person classmates.
- eLearners have access to a staff member at the school through virtual meetings or email during office hours.
- eLearning will be available for Special Education students and English Language Learners through consultation and modifications.
- eLearners will be able to pick up a grab and go lunch from their school daily.
- eLearners may participate in clubs, sports and extended learning opportunities when those become available.
- Families can choose to return to in-person learning at any point during the school year. Frequent change from eLearning to in-person learning is discouraged.



# eLEARNING PLAN



## Elementary Sample Virtual Schedule

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- 8:15-8:45 – Optional Office Hours for Questions
- 9:00-10:15 – Live-streamed Literacy Instruction
- 10:15-11:45 – Independent Work Time & Lunch Break
- 11:50-12:20 – Interventions – Special Help Time
- 12:30-2:00 – Independent Work Time & Break
- 2:00-3:25 – Live-streamed Math
- 3:25-3:50 – Office Hours



## Secondary Sample Virtual Schedule

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Literacy and Math: These courses will be live-streamed, you will receive a Teams invite to attend. Attendance will be taken daily for attending this required course according to the time on your schedule and you will turn in completed assignments through CANVAS. Grades will be collected based on your live-streamed work and participation and your submitted assignments in CANVAS.

Social Studies, Science and Electives: These courses will be held in CANVAS, not live-streamed. You will have assignments to work on daily during these class periods. Attendance and grades will be collected from your assignments in CANVAS. If you are a long term eLearner (more than a quarter), you will be enrolled in Electives through OMI and will complete self-paced elective courses.

Office Hours: Will be offered each day from 8:00-8:30 and 12:30-1:00 by the Counselor. You will receive a Teams invite. Attendance at office hours is optional and is provided so that you have an opportunity to ask questions about assignments and other school related topics.



## Technology

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- All students will receive a laptop for instruction.
- eLearners without access to internet, will be provided with internet assistance.

# STAYING HEALTHY



## Staying Home

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- Any individual who shows any signs or symptoms of illness should stay home. Students will not be penalized for missing school and are encouraged to stay home when they are not feeling well.
- School nurses will ask about symptoms when absences are reported. Individuals should not return to school unless they are fever free for 24 hours without fever-reducing medication.
- Students and staff with any of the following symptoms of COVID-19 must remain home:
  - Cough
  - Fatigue
  - Fever or chills
  - Headache
  - Known close contact with a person who has been diagnosed with COVID-19
  - Temperature of 100.4 degrees Fahrenheit or greater
  - Nausea or vomiting
  - New loss of taste or smell
  - Shortness of breath or difficulty breathing
  - Sore throat
- Any student or staff who begins to exhibit a high fever associated with COVID-19 like symptoms must report to the school nurse.
- Isolated waiting rooms have been identified in all schools for students demonstrating COVID-19 symptoms until they can be picked up from school.

# COVID-19 RESPONSE



## What to Expect

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### What if a staff member or student tests positive for COVID-19?

- HSD2 and the school will partner with El Paso County Public Health
- The positive case is reported to El Paso County Public Health
- Public Health notifies the sick person and the impacted school
- Public Health works with the school on cohorting, social distancing and exposures:
  - If there is a presumptive or confirmed case, the school will work with El Paso County Public Health and communicate next steps with parents
- Public Health works with the school individually

## IMPORTANT INFORMATION

A recording of the July 23<sup>rd</sup> and July 29<sup>th</sup> **virtual Question and Answer session** for Families hosted by HSD2 is available under the [Reopening 2020](#) tab of the HSD2 website.

HSD2 will update this plan as needed based on changing information from our county and state. Families will be notified of the changes which will also be published on the [Reopening 2020](#) tab of the HSD2 website.

**We are here to serve you.**

**We are excited to offer:**

- ✓ Laptops for all
- ✓ Internet for families in need
- ✓ Free breakfast and lunch for all
- ✓ Free school supplies K-8
- ✓ Free transportation
- ✓ Free extracurricular activities
- ✓ eLearning by our own teachers

**We in HSD2 are doing everything to provide a great education while following all safety guidelines.**



### Remote Learning Policy for Inclement Weather

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Remote learning enables students to learn anytime and anywhere. The district will be using remote learning on days when school is closed due to bad weather. Remote learning days will be announced in a similar manner as school closings are announced.

What to expect on a remote learning day for inclement weather:

- Applies to all students in the district in response to emergency closure
- Students will complete pre-planned lessons in all content areas at their own pace
- Assignments and expectations will be posted by the start of school on the morning of the closure.
  - Elementary - 8:35
  - Middle School - 8:35 (Carmel Middle School - 9:05)
  - High School: 7:40