



# **BY-LAWS of the BRUIN BOOSTER CLUB**

## **ARTICLE I**

### **NAME**

The name of this organization shall be the Fargo South Bruin Booster Club, hereafter referred to as the Bruin Booster Club.

## **ARTICLE II**

### **OFFICES**

The principal offices of the club in the State of North Dakota shall be located in Fargo, Cass County, North Dakota, and the club may have such other offices, either within or without the State of North Dakota, as the Board of Directors may designate or as the business of the club may require from time to time.

## **ARTICLE III**

### **PURPOSE**

The purpose of the club shall be:

- a) To promote all activities of South High.
- b) Encourage involvement by parents and community.
- c) To assist in the funding of activities at South High.

## **ARTICLE IV**

### **MEMBERSHIP**

All individuals, families or businesses that pay annual dues shall be considered members. Each member must be 18 or older.

## **ARTICLE V**

### **FISCAL YEAR**

The fiscal year of the Bruin Booster Club shall be from July 1 through June 30.

## **ARTICLE VI**

### **DUES**

The dues of the Bruin Booster Club shall be established by the Board of Directors.

## **ARTICLE VII**

### **BOARD OF DIRECTORS**

#### **Section 1 Number-Qualification:**

The business of the club shall be managed by a Board of Directors. The number of Directors, which shall constitute the whole Board, shall not be more than 22 Booster Club members.

## Section 2 Terms:

Directors shall be elected at the Annual Meeting of the members of the club and each Director shall be elected to hold office for three years.

## Section 3 Vacancies:

In the event that any member of the Board of Directors shall resign, die, becomes disqualified or refuses to act as a Director during their term of office, a successor shall be appointed by the remaining members of the Board, and each person so appointed shall be a Director for the remaining portion of the unexpired term of the Director whose place is taken.

## Section 4 Place of Meetings:

Meetings of the Board of Directors shall be held at the registered office of the club or at each other place within or without the State of North Dakota as the President of the corporation may from time to time determine.

## Section 5 Annual Meeting:

The Annual Meeting of the Members, for the election of Board Directors and officers of Board and the transaction of any other business, shall be held on or before April 15 of each year at the place established by the Board of Directors.

## Section 6 Regular Meetings:

- A. The Board of Directors shall hold regular monthly meetings throughout the year, provided, however that the Board may dispense with such regular meetings during the summer months.
- B. Special meetings of the Board of Directors may be called for any purpose or purposes, at any time, by the President, Vice-President, or a simple majority of the Board of Directors.

## Section 7 Notice of Meetings:

Five days' notice shall be given to each Director of the time and place of each meeting of the Board by any Director, in writing, either before or after the meeting, waive notice thereof, and, without notice, any Director by their attendance at and participation in the action taken at any meeting shall be deemed to have waived notice.

## Section 8 Quorum:

The presence of at least fifty percent of the Board of Directors at any regular or special meeting shall constitute a quorum to conduct any actionable business which shall properly come before the Board at such meeting. The acts of the majority of the Directors present at a meeting at which a quorum is present shall be the acts of the Board of Directors.

## Section 9 Action in Writing:

Any action which might be taken at a meeting of the Board of Directors may be taken without a meeting if done electronically or in writing and signed by all of the Directors.

## Section 10 Compensation of Directors:

Directors shall serve without pay for their services rendered in that capacity, provided however, that they shall be entitled to reimbursement for expenses incurred on behalf of the club.

Section 11 Duties of the Directors:

The Directors shall have general charge, management, and control of the affairs, funds, and property of the club and may do everything necessary and convenient in their discretion to accomplish the purposes of this club.

**ARTICLE VIII**

**OFFICERS OF THE BOARD OF DIRECTORS**

Section 1 Officers:

The officers shall consist of a President, Vice President, Secretary, and Treasurer. All officers must be a member of the Bruin Booster Club Board of Directors, and must have a student currently attending Fargo South High School. The Members shall elect or re - elect the Officers yearly at the Annual Meeting of the Members. The term for an Officer shall be for a minimum of one year and no more than three years with duties as follows:

- a) The **President** shall preside over all general meetings following a pre – planned agenda. The President shall also appoint all committee chairpersons, serve as an ex – officio member of all committees, and serve as the official representative of the club.
- b) The **Vice President** shall assume the duties of the President in that person’s absence and shall assume that office in the succeeding year.
- c) The **Secretary** shall be responsible for all correspondence, minutes, and records of the club.
- d) The **Treasurer** shall keep a current and accurate record of all financial affairs of the club, pay all bills, and make a monthly written report to the board of directors and the general membership.

Section 2 Vacancy of Elected Officer:

Upon resignation of one of the elected officers of the Bruin Booster Club, the remaining officers will appoint a member to fill the vacancy until the next annual election.

**ARTICLE IX**

**AMENDMENTS**

The by – laws may be amended at any meeting at which a quorum of the Board of Directors is present. A written notice of the intention to make such an amendment or amendments must be sent to the Bruin Booster Club membership at least 30 days in advance of the meeting. A two – thirds majority of the voting members present at such meeting shall be required for the passage of any amendment.

**ARTICLE X**

**CONTRACTS, LOANS, CHECKS AND DEPOSITS**

Section 1 Contracts:

The Board of Directors may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of or on behalf of the club, and such authority may be general or confined to specific instances.

#### Section 2 Loans:

No loans shall be contracted on behalf of the club and no evidences of indebtedness shall be issued in its name unless authorized by resolution of the Board of Directors. Such authority may be general or confined to specific instances.

#### Section 3 Checks, Drafts, etc.:

All checks, drafts, or other orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the club shall be signed by such officer(s), agent(s), of the club and in such manner as shall from time to time be determined by resolution of the Board of Directors.

#### Section 4 Deposits:

All funds of the club not otherwise employed shall be deposited from time to time to the credit of the club at such banks, trust companies, or other depositories that the Board of Directors may select.

### **ARTICLE XI**

#### **COMMITTEES**

##### Section 1 Standing Committees:

There shall be the following standing committees to be appointed annually by the President with the approval of the Board of Directors:

##### A. Membership Committee

- promotes the booster club primarily to Bruin families
- sells memberships
- plans, purchases, and distributes (gives out and/or sells) booster specific merchandise (mugs, decals, yard signs, etc.)
- helps staff booster club tables at various school events (orientation, PT conferences, sporting events, arts events, etc.)

##### B. Events Committee

- manages booster club participation at school events
- creates and manages sign ups for booster club representation at various school events (orientation, PT conferences, sporting events, arts events, etc.)
- helps staff booster club tables at various school events
- works with parents, coaches, teachers, and club sponsors to plan activities to support students and promote the booster club (providing snacks for students during events, planning booster nights at sporting events, reaching out to elementary and middle school groups to encourage participation of future Bruins)
- plans social activities for coaches, teachers, club sponsors, and parents
- promotes attendance and plans the Annual Meeting which takes place each March

Continued.

C. Sponsorship / Fundraising Committee

- promotes the booster club in the larger community
- reaches out and secures donations and sponsorships from individual donors and corporate sponsors
- manages sign sponsorships
- plans other fundraising specific activities if they become necessary

D. Concessions Committee

- manages all aspects of concessions

E. Gaming Committee

- manages all aspects of charitable gaming

Section 2 Other Committees:

The President with Board of Directors' approval may appoint such committees as deemed necessary and advisable, appointing members thereto and establishing, if necessary, the term of such committee's existence, which may not exceed one year.

We certify that the foregoing are the By-Laws of the Bruin Booster Club, adopted at a regular meeting held on January 12, 2015.

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President

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Secretary

*(THIS IS A NO SEAL CORPORATION)*

Adopted 1.12.15  
Amended 2.20.17  
Amended 12.18.17  
Amended 6.6.22  
Amended 3.18.24