

**AFSA K-12**  
**Work Session Minutes**  
**K-8 Cafeteria**

June 27, 2023

4:00 - 5:00 pm

**Board Members Present:** Kate Plaisance, Katie Crowley, David Smith, Gerard Cramer, Brady Jones, Melissa Degidio, Julie Cox, Jessica Goodwin,

**Board Members Absent:** Jodi Stumpner

**A. DISCUSSION ITEMS**

1. The board retreat is scheduled for September 23 from 9 am to 3 pm.
2. Julie Cox led the board on a discussion of the recent board evaluation surveys and has developed some potential actions for the board to take.
3. The action steps on the strategic plan were reviewed.
4. The complaint form has been posted as required. Policy updates will be provided at the July board meeting

**B. ADJOURN**

**Finance Committee meeting 3:30 pm K8 business office**  
**Regular board meeting to begin at 5:00 pm in K8 Cafeteria**

**AFSA K-12**  
**BOARD OF EDUCATION MEETING Minutes**  
**K-8 Cafeteria**

June 27, 2023

5:00 - 6:30 pm

**Board Members Present:** Kate Plaisance, Katie Crowley, David Smith, Gerard Cramer, Brady Jones, Melissa Degidio, Julie Cox, Jessica Goodwin,

**Board Members Absent:** Jodi Stumpner

**A. PROCEDURAL ITEMS**

1. Call to Order - Kate Plaisance called the meeting to order at 5:06 pm.

**Mission:** The Academy for Sciences and Agriculture (AFSA), a public charter school for grades K-12, engages learners in academically rigorous, student-centered, hands-on experiences and leadership opportunities within a science, environmental education, and agricultural context.

**Vision:** AFSA will develop lifelong learners who are curious, care for others and have high skill levels in applied sciences, and will be prepared for a future in a diverse, global and changing society

**Honoring Native Peoples**We would like to acknowledge that this meeting is being held on the traditional lands of the Dakota People, and pay our respect to elders both past and present.

2. Determination of Quorum- a quorum of board members is present
3. Determination of Conflict of Interest on any agenda items-no conflicts of interest were noted
4. Approve Agenda - Dave Smith moved to approve the agenda as posted, seconded by Melissa Degidio, motion passed unanimously.
5. Approval of Minutes- Dave Smith moved to approve the minutes as circulated, seconded by Melissa Degidio, motion passed unanimously.
6. Approval of Financial Report- Dave Smith moved to accept the financial report, authorize payment of invoices and acceptance of gifts. Brady Jones seconded the motion and it passed unanimously.

#### **B. GUEST COMMENTS** (Three minutes per presenter)

#### **C. INFORMATION ITEMS**

1. School Activities Reports- Liz Burkwald and Erik Bruner-Wiltse gave updates on activities at each school.

#### **D. DISCUSSION ITEMS**

1. Environmental literacy plan data- Liz Burkwald and Erik Bruner-Wiltse provided information on the data submitted to OW for our ELP.
2. Sounding board #28 Conflict of interest-the board discussed the Conflict of Interest policy at AFSA.
3. District Testing Security Procedures was updated and provided to the board.

#### **E. ACTION ITEMS**

1. Certify election results- The election results were certified with Kate Plaisance filling the role of community member, Leslie Scherer filling the role of parent member and Kerry Schulte filling the role of teacher member. Gerard Cramer moved to certify the election results as listed. The motion was seconded by Julie Cox and passed unanimously.
2. Literacy plan-Dave Smith moved to approve the Literacy plan as presented, motion was seconded by Julie Cox and passed unanimously.
3. Parent involvement plan- Julie Cox moved to approve the parental involvement plan, the motion was seconded by Dave Smith and passed unanimously.
4. E-learning plan-The e-learning plan was updated to comply with updated requirements from MDE. Motion to approve was made by Julie Cox, seconded by Dave Smith and passed unanimously.

5. QComp Annual Report–The Q-Comp annual report was presented. Motion to approve as presented was made by Dave Smith, seconded by Brady Jones and passed unanimously.
6. Updated Elementary School Calendar-The updated Elementary School calendar was provided to the board. Dave Smith moved to approve the updated calendar as presented. Motion was seconded by Melissa Degidio and passed unanimously.
7. 2023-2024 Budget- Becky Meyer provided updated FY 24 budget information. Dave Smith moved to approve the FY 24 budget as presented. Gerard Cramer seconded the motion which passed unanimously.
8. Dave Smith moved to recognize Katie Crowley and Gerard Cramer for their service and contributions to the school board during their terms. Motion was seconded by Julie Cox and passed unanimously.

#### **F. ANNOUNCEMENTS**

- a. Next meeting:
  - a. Regular meeting July 25, 2023 at 5 pm

#### **G. ADJOURNMENT**