



**FOUNDATIONS**  
FOR OUR **FUTURE**

# School Capacity and Utilization Task Force

Meeting #14

May 22, 2024

# School Capacity & Utilization Task Force

Meeting #14

May 22, 2024, 5:00 P.M.

Karshner Center, 309 4<sup>th</sup> St NE, Puyallup, WA, 98372



## Welcome

- Review / Approve Meeting #13 Minutes

## Review Final Report

- School-level recommendations
  - Action Item: Timeline Considerations
- General Recommendations
  - Continuance of School Capacity and Utilization Task Force
  - Establish a Bond Advisory Committee

## The Path Forward

- School Board Meeting Report – June 3<sup>rd</sup>, 2024
- Consideration of SCUT Recommendation Board Approval – June 17, 2024

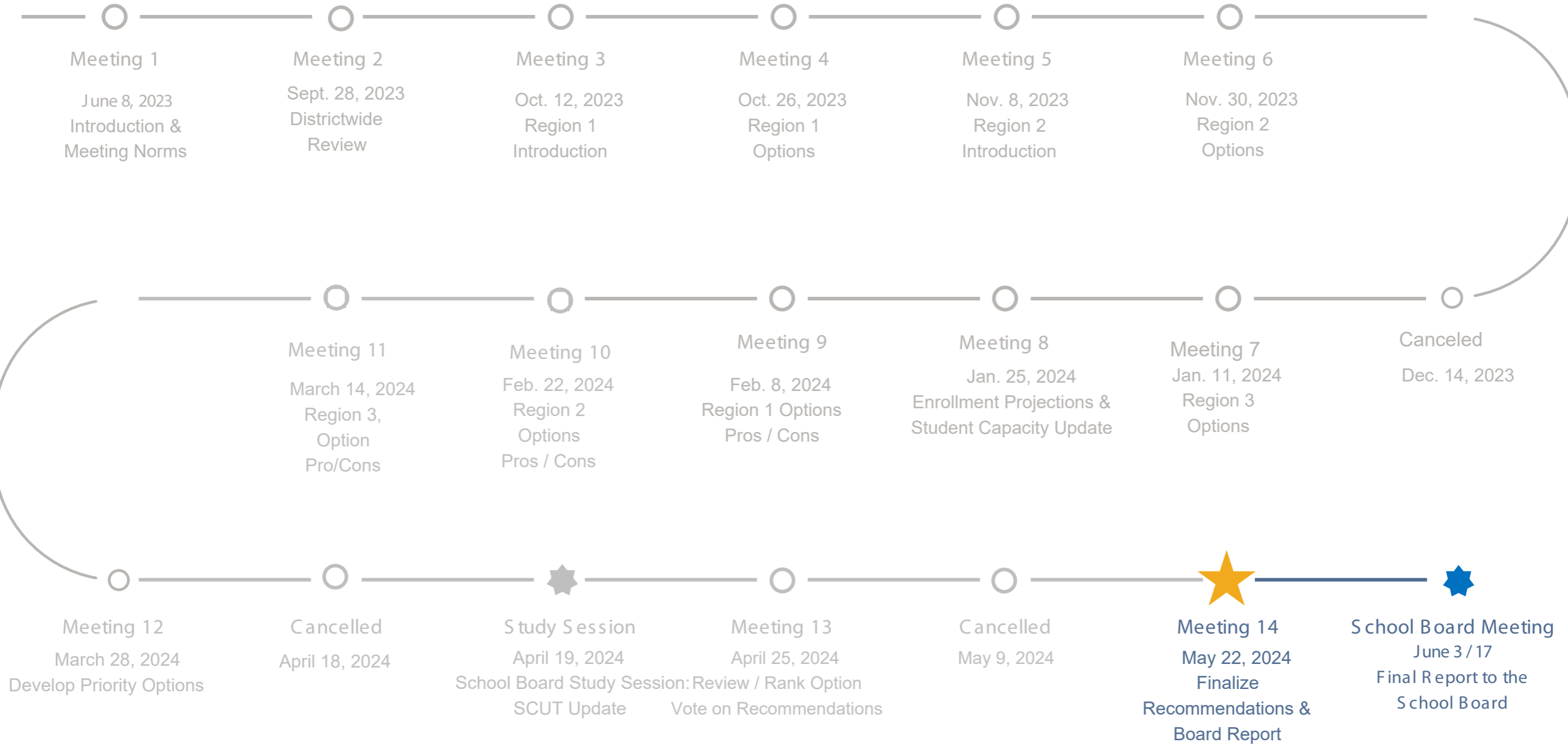
## Closing Survey

## REVIEW / APPROVE MEETING # 13 MINUTES

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- Meeting Minutes are emailed with upcoming meeting agenda
- Minutes are available on the MS TEAMS School Capacity and Utilization Task Force page.

# Meeting Roadmap



# Meeting # 14 – Meeting Objectives

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- Review Draft Board Report
- Finalize Recommendations and Report
- Review draft SCUT Charter update and draft BAC charter

A photograph of several students sitting at a table, looking down at papers and writing with pens. The image is dimmed with a blue overlay. The text 'Review Draft Board Report' is centered over the image in a white, sans-serif font.

# Review Draft Board Report

# SCHOOL CAPACITY AND UTILIZATION TASK FORCE REPORT

## JUNE 2024



[PUYALLUPSD.ORG/SCUT](http://PUYALLUPSD.ORG/SCUT)




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School Program Information	
Maps	
Puyallup and Orting School District Boundary	
2021 Citizens Facility Advisory Committee Report	
2023-2028 Capital Facilities Plan Report	



A photograph of three students sitting at a desk, focused on writing in a notebook. The student in the center is a young woman with dark hair, wearing a dark jacket. To her left is a student wearing a dark baseball cap with a white logo. To her right is a student with dark hair, wearing a light-colored shirt. They are all looking down at the notebook. The background is slightly blurred, showing other people and a blue wall. The entire image has a dark blue overlay.

# Recommendations



Recommended Action Within the Next Four Years	Schools
 <p data-bbox="406 582 1805 689">Waiver management should be considered to ensure sufficient capacity for resident students and programs</p>	<p data-bbox="1854 428 2546 474">Dessie Evans Elementary (Region 2)</p> <p data-bbox="1854 495 2475 542">Edgerton Elementary (Region 1)</p> <p data-bbox="1854 563 2475 609">Fruitland Elementary (Region 3)</p> <p data-bbox="1854 631 2447 677">Meeker Elementary (Region 3)</p> <p data-bbox="1854 699 2392 745">Pope Elementary (Region 1)</p> <p data-bbox="1854 766 2475 813">Puyallup High School (Region 3)</p>
 <p data-bbox="406 1013 1723 1121">Requires further consideration by Task Force to mitigate forecasted capacity deficit</p>	<p data-bbox="1854 936 2584 982">Emerald Ridge High School (Region 1)</p> <p data-bbox="1854 1004 2546 1050">Glacier View Junior High (Region 1)</p> <p data-bbox="1854 1071 2529 1118">Northwood Elementary (Region 3)</p> <p data-bbox="1854 1139 2436 1185">Rogers High School (Region 2)</p>
 <p data-bbox="406 1321 735 1367">Impacted School</p>	<p data-bbox="1854 1290 2447 1336">Ferrucci Junior High (Region 1)</p> <p data-bbox="1854 1358 2475 1404">Mt. View Elementary (Region 3)</p>

# Northwood Elementary Recommendation

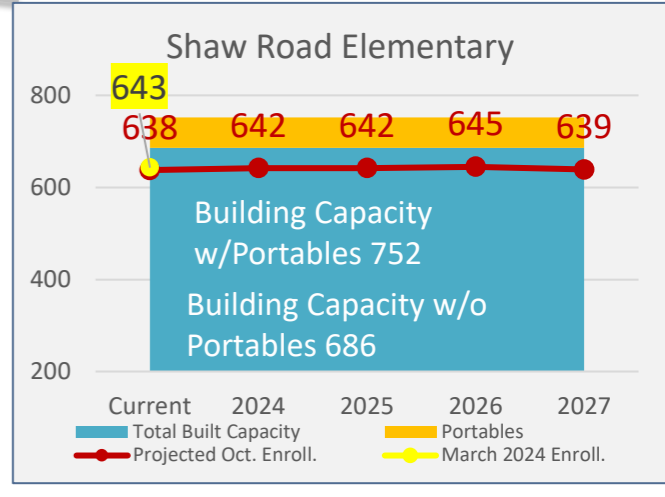
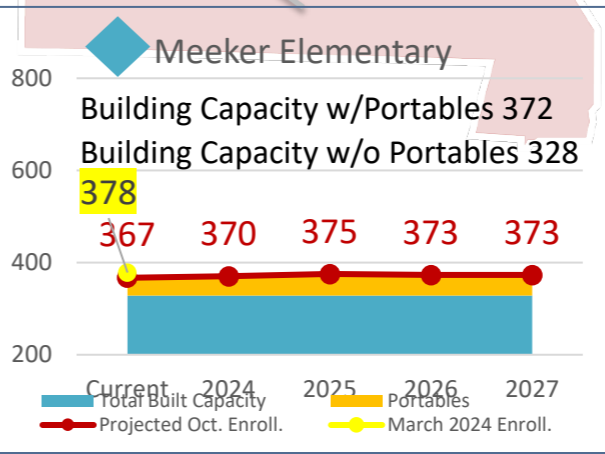
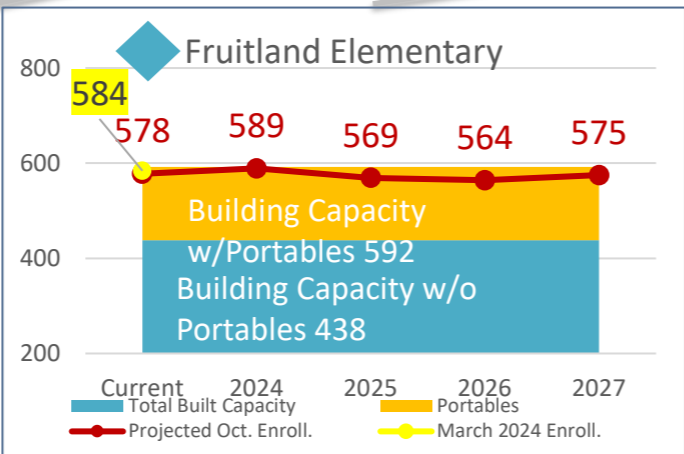
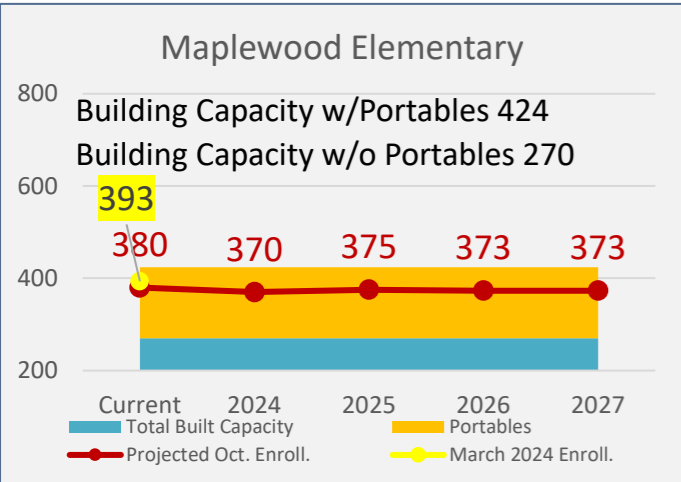
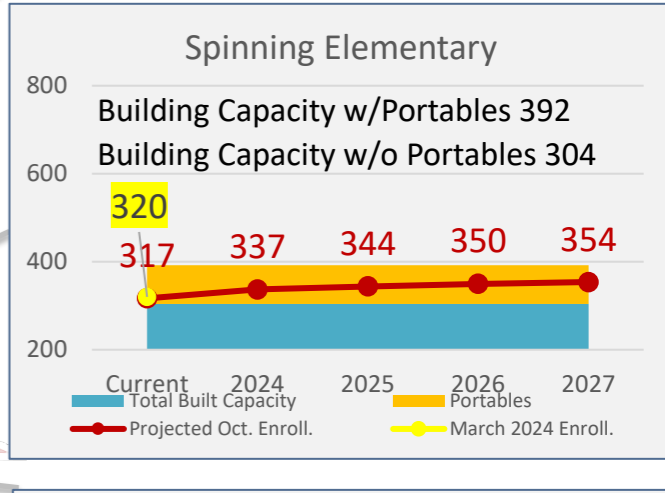
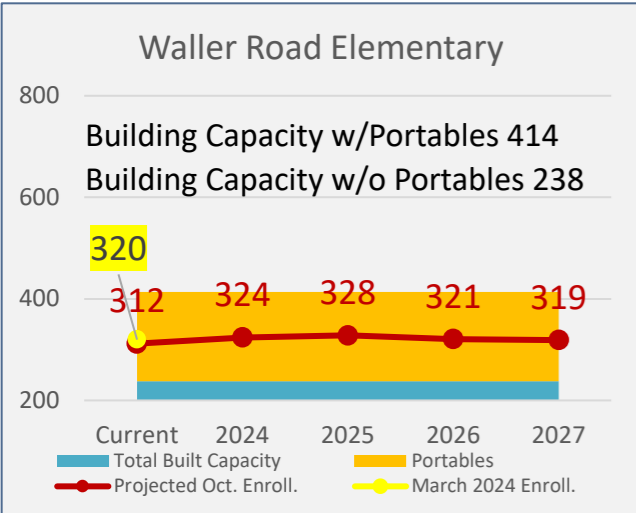
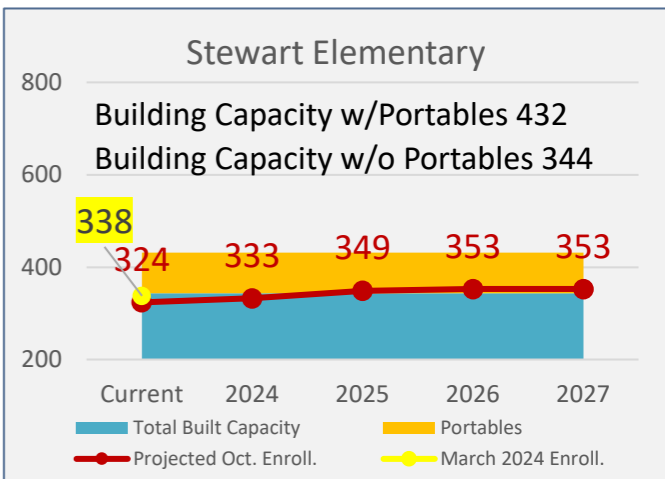
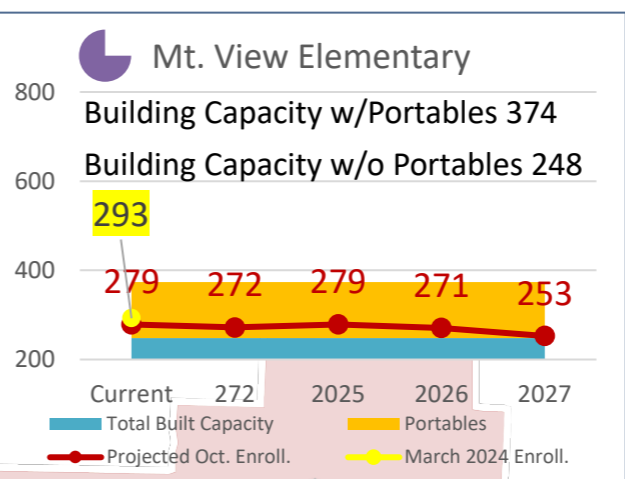
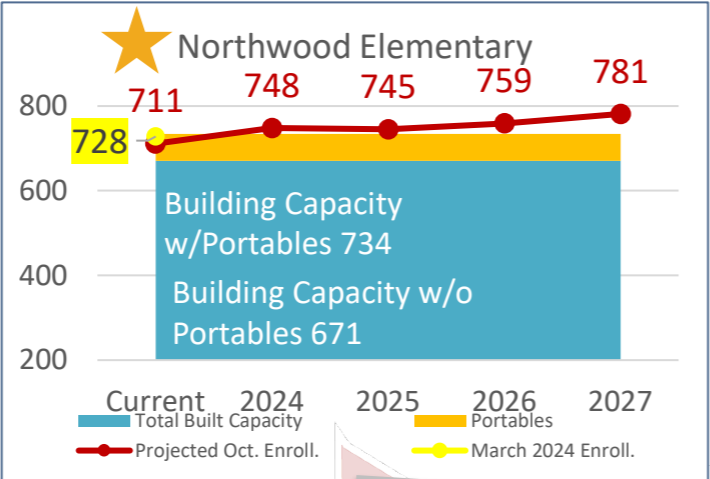
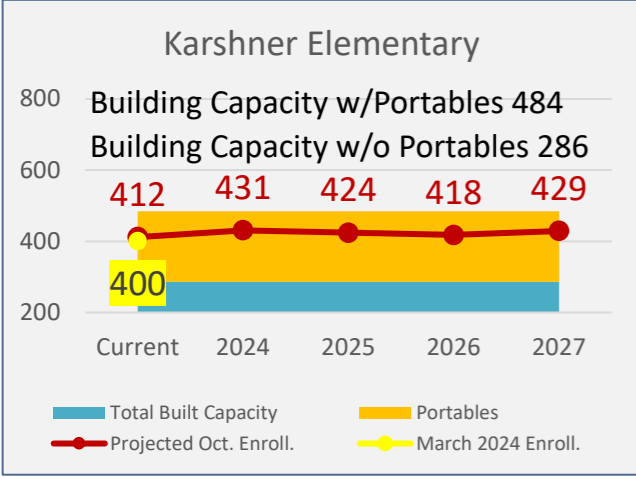
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## Recommendation:

- Waiver Management at Northwood and Mt. View Elementary beginning in 2024-25, and;
- Relocate Quest (3 classrooms) from Northwood Elementary to Mt. View Elementary in 2024-25 or 2025-26.
  - Option: Relocate Kindergarten Academy from Mt. View to Northwood Elementary at the time Quest is relocated.

*Potential Motion: Revise the Northwood Elementary Recommendation “2024-25 or 2025-26” to \_\_\_\_\_.*

# REGION 3



\*Total enrollment includes Pre-Kindergarten and Kindergarten Academy

# Glacier View Junior High Recommendation

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## Recommendation:

- Waiver Management at Glacier View Junior High beginning in **as early as** 2024-25, and;
- Commission a boundary review committee in 2025-26 to recommend at boundary change between Glacier View Junior High and Ferrucci Junior High for implementation in 2026-27.

*Potential Motion: Revise the Glacier View Junior High Recommendation as presented.*

# Emerald Ridge High School Recommendation

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## Recommendation:

- Waiver Management at ERHS beginning in **as early as** 2024-25, and;
- Convert Project Areas to classrooms beginning in 2026-27.

*Potential Motion: Revise the Emerald Ridge High School Recommendation as presented.*

# Rogers High School Recommendation

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## Recommendation:

- Waiver Management at RHS beginning in **as early as** 2024-25, and;
- Add up to three portable classrooms for the 2025-26 school year.

*Potential Motion: Revise the Glacier View Junior High Recommendation as presented.*



# Continuance of the School Capacity & Utilization Task Force Recommendation

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## CURRENT:

Continuance of the School Capacity and Utilization Task Force as a standing committee under a modified scope and charter.

- Modeled after Northshore School District's [Enrollment Demographics Task Force](#).
  - 14 total members
  - Meet once quarterly (October, January, May) and as needed.
  - Update enrollment and building capacity information
  - Provide updates to recommendations, as needed.

## PROPOSED:

Continuance of the School Capacity and Utilization Task Force as a standing committee with the following charter:

- The School Capacity and Utilization Task Force is re-commissioned by the Board of Directors to provide continuous review and planning to make the most efficient use of existing sites and maximize educational opportunities for all students. It will consider updates to enrollment, demographic trends, and utilization and capacity of schools to maintain and update recommendations to the Board.
- Meet three times annually (October, January, April/May) and as needed.

*Potential Motion: Revise the Continuance of the School Capacity & Utilization Task Force Recommendation as presented.*

# Establish Bond Advisory Committee

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Puyallup School District  
**Bond Advisory Committee Charter & Members**  
June 3, 2024

The **Bond Advisory Committee (BAC)** is commissioned to submit a recommendation to the superintendent and school board regarding a bond scope and attendant financing plan. This recommendation includes the timing of an election that would preserve the option of running a **February 11th, 2025**, Bond Issue Election. The committee will submit the final report and recommendation on November 18<sup>th</sup>, 2024.

This committee may also provide support to the superintendent to present a progress report to the board of directors as desired by the superintendent. The committee may participate in facilitation of public bond planning forums and support the superintendent in a board work session if called upon.

# BAC Core Membership

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## Core Membership:

- Director of Capital Projects (Chair)
- Director of Facilities Planning
- Nine community members (representing Regions 1, 2, & 3)
- Three construction industry partners
- Three High School Students (representing Regions 1, 2 & 3) 10-12<sup>th</sup> grade
- Three School Principals (Elem, JH, and HS)
- Two Puyallup PTA Council representatives
- Two Puyallup Education Association representatives

## Ex-officio Members

- Assist. Superintendent of Operations and School Support
- Executive Director of Business and Support Services
- Executive Director of Equity and Elementary Education
- Executive Director of Equity and Secondary Education
- Executive Director of Equity and Special Education
- Executive Director of Communications
- Director of Instructional Leadership Athletics, Health, Fitness
- \*Fine Arts Teacher
- Asst. Director of Transportation

\*Steering Committee member. The Steering Committee will meet outside of general membership meetings to plan and prepare for general membership meetings. Consultant(s) may be called upon to assist with meeting preparation and facilitation.

# BAC Term & Scope

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**Term:** The term of this committee is from June 27, 2024, extended through November 18<sup>th</sup>, 2024

**Scope:** The committee is advisory to the board of directors through the superintendent and will consider things such as, but not limited to, the following:

## Project Scope:

- High Schools – Rogers, Emerald Ridge, Puyallup, and Walker
  - Growth
  - Remodel, Replacement & Additions
  - Program
- Junior High Schools – Glacier View
  - Growth
  - Building Addition
- Elementary Schools – New Elementary #24, Mt. View, Spinning and Waller Road
  - Growth
  - Remodel, Replacement & Additions
  - Program

## BAC Scope (Continued)

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- State Match Funding – Create list of recommended projects that match funding could be contributed to.
- Life Cycle Maintenance – Consideration for rolling in the 2024 Capital Levy
- Review of the 2021 Citizens Facility Advisory Committee Long Rang Plan
- Review of the Capital Facilities Plan
- Review of the School Capacity Utilization Taskforce Interim Recommendations
- Sequencing of projects (implementation plan)
- Community Engagement and Opinion (public forum surveys)
- Amount of overall bond amount
- Estimated impact on tax rates “Goal to keep it a zero increase”
- Estimated revenues from state match and timing
- The planning horizon.... the context within which the projects and election would occur (what other events are happening)
- Ongoing communication plan coordination with Communications Department

# BAC Operating Procedures

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- **Chairperson:** Director of Capital Projects
- **Meetings:** Meetings will be held twice a month unless otherwise notified. Agendas will be set and distributed before the meeting. Minutes will be prepared and distributed to committee members.
- **Attendance:** The content and discussion from one meeting provide a foundation for future meetings, and the timeline for completing committee work is short. Accordingly, regular attendance is critical for the committee's efficient functioning and discussion from one meeting provides a foundation for future meetings, and the timeline for the completion of committee work is short. Accordingly, regular attendance is critical for the efficient functioning of the committee.
- **Additional resources:** People may be invited to attend based on the subject matter to be discussed.
- Committee consensus will be sought when developing reports and recommendations for the superintendent's and board's consideration. If consensus cannot be achieved, both a majority and minority report will be presented to the superintendent and board as a part of the reporting.



# Survey

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1. Would you be interested in continuing to participate in the **School Capacity and Utilization Task Force**? The Task Force will likely meet three times yearly (Fall, Winter, and Spring).

2. Would you be interested in participating on a **Bond Advisory Committee**? The BAC will run June 2024 through November 2024.

May 22 SCUT Survey



# Attend the Board Meeting

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## **June 3, 2024, 6-9 PM**

Ballou Junior High Commons  
9916 136th St E, Puyallup, WA 98373  
*Task Force Report to the School Board*

## **June 17, 2024 , 6-9 PM**

Ballou Junior High Commons  
9916 136th St E, Puyallup, WA 98373  
*School Board Vote on Task Force Recommendations*

# Thank you, Members!

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*It's been a pleasure working alongside each of you over the past year and 14 meetings. Your service in support of our students, staff and community is very much appreciated. We hope you have a successful finish to the school year and beyond.*

*Brian & Brady*