

## School Capacity & Utilization Task Force

Meeting Minutes #14

May 22, 2024, 5:00-7:00 p.m.

Karshner Center, 309 4th St NE, Puyallup, WA, 98372

### Members:

**Present:** Cynthia Balzarini, Ayden Berg, Lauralee Chamberlain, Ed Crow, Brian Devereux, David Ham, Bob Horton, Michele Jangula, Brady Martin, Daniel Martinez, Michael McCanna, Rae McNally, Karen Mool, Vince Pecchia, Shelby Rice, Amy Schweim, Quavion Swazer, Victoria Treffry, Rebecca Williams, Wendy Wright

**Absent:** Sarah Emily Aunspach, LaShawnda Baldwin, Maria Finley, Brian Fosnick, Jacob Gavre, Sarah Gillispie, Chris Harris, Nicole Helgeson, Julie Hunter, John Huson, Myra Josey, Richard Lasso, Jiquanda Nelson, Jenna Slott

Others in attendance: Almai Malit, Executive Director of Equity, Student Success and Strategic Engagement

### Meeting Documents

April 25, 2024, Mtg. #13, SCUT Meeting Minutes

May 22, 2024, Mtg. #14, SCUT PPT

May 22, 2024, Mtg. #14, SCUT Agenda

### Welcome/Introduction

Brian welcomed the committee and thanked them for their attendance through the whole process and appreciated everyone taking the time to be part of the task force.

The meeting agenda was reviewed.

The April 25th meeting minutes were approved and will be posted on the MS TEAMS School Capacity and Utilization Task Force page.

### Meeting #14 – Meeting Objectives

- Review Draft Board Report
- Finalize Recommendations and Report
- Review draft SCUT Charter update and draft BAC Charter

### Review Draft Board Report

Brian walked through the printed out draft report with the task force and informed them of the minor edits that were made to some verbiage. Other edits included: Adding the names of each member and their direct tie to the district.

- Comments on section **Building Capacity and Enrollment:**  
-The last two sentences in the second paragraph would not make sense to someone who has not been

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apart of SCUT. Give a little more information on where the 83% comes from.

- Not all the graphics have labels explaining what it is trying to show or explain.
  - Page 8 graphics needs more explanation of what is being shown.
  - Page 9, it has the same graphic as page 13. On Page 9 it should just show the schools and then have the recommendation on Page 13.
- Comments on section **Interim Solutions to Overcrowding:**
- Is there a black and white answer to waiver management? Capacity can be looked at as “Classroom size equal to student enrollment.”
  - Reiterate that not all the tools in the toolbox will be applied to all schools.
- Comments on section **Recommendations:**
- Brian stated that Ferrucci was added to the “impacted school” list based off the last SCUT Meeting vote.

## Northwood Elementary Recommendation

The task force voted unanimously (16-0) to revise the recommendation to read as follows:

- **Waiver Management at Northwood and Mt. View Elementary beginning in 2024-25, and;**
  - **Relocate Quest (3 classrooms) from Northwood Elementary to Mt. View Elementary in 2025-26.**
    - **Option: Relocate Kindergarten Academy from Mt. View to Northwood Elementary at the time Quest is relocated.**
- Comments on this discussion:
- Discussion centered on the need for more clarity on when the SCUT recommends QUEST to be relocated from Northwood to Mt. View, in either SY 2024-25 or SY 2025-26.
  - If the vote by the school board isn’t until June 17 approving SCUT recommendations, then parents/teachers will be finding out on the last day of school which is a half day.
  - Can we hold off moving Quest until 25-26 based off waivers? *Brian shared the current Northwood projection is based on historical enrollment/waiver patterns. A change in waiver management could potentially yield a lower-than-projected enrollment but is not guaranteed.*
  - When does waiver management start? *If not already in place, waiver management could start immediately for students applying for the 2024-25 school year.*
  - Almai stated that QUEST parents and staff are making comments to her staff that they would not have enough time to prepare if it was moved in 24-25 and have building condition concerns about Mt. View.

## Glacier View Junior High Recommendation

The task force voted (15-1) to revise the recommendation to read as follows:

- **Waiver Management at Glacier View Junior High beginning in as early as 2024-25, and;**
- **Commission a boundary review committee in 2025-26 to recommend a boundary change between Glacier View Junior High and Ferrucci Junior High for implementation in 2026-27.**

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- Comments on this discussion:
  - The opposing vote to amend the language “in 2024-25” to “as early as 2024-25” shared concerns about revised language may result in a lack of timely communication of waiver decisions to impacted students and families.

## Emerald Ridge High School Recommendation

After discussion among the membership, two options were recommended for final consideration:

- Option 1:–
  - Waiver Management at ERHS beginning ~~in~~ as early as 2024-25, and;
  - Convert Project Areas to classrooms beginning in 2026-27
- Option 2:
  - Waiver Management at ERHS beginning ~~in~~ as early as 2024-25, and;
  - Convert Project Areas to classrooms beginning ~~in~~ as early as 2026-27

**Option 1 received 7 supporting votes, and Option 2 received 9 supporting votes. Option 2 carries.**

## Rogers High School Recommendation

The task force voted unanimously (16-0) to revise the recommendation to read as follows:

- **Waiver Management at RHS beginning in as early as 2024-25, and;**
- **Add up to three portable classrooms for the 2025-26 school year.**

## Continuance of the School Capacity & Utilization Task Force Recommendation

Members reviewed the current and proposed recommendation language. A question was asked about the proposed membership. Brian explained that the revised charter would be reviewed and ultimately approved by the school board. The draft SCUT charter document, separate from the recommendation language, is loosely modeled from Northshore School District’s Enrollment Demographics Task Force.

The task force voted unanimously (16-0) to revise the recommendation to read as follows:

**Continuance of the School Capacity and Utilization Task Force as a standing committee with the following charter:**

- **The School Capacity and Utilization Task Force is re-commissioned by the Board of Directors to provide continuous review and planning to make the most efficient use of existing sites and maximize educational opportunities for all students. It will consider updates to enrollment, demographic trends, and utilization and capacity of schools to maintain and update recommendations to the Board.**
- **Meet three times annually (October, January, April/May) and as needed.**

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## Establish Bond Advisory Committee

-Brady presented the Bond Advisory Committee (BAC) Charter that will be included in the June 3<sup>rd</sup> presentation to the school board.

-The BAC will submit the final report and recommendation on November 18<sup>th</sup>, 2024, and will go out for a bond February 11<sup>th</sup>, 2025.

- The Terms and Scope was explained, and Brady shared some of the options on the table and some other considerations based of state match funding, Life Cycle Maintenance and Planning.

-The Procedures would be a meeting held twice a month unless otherwise notified, attendance and how critical it is for efficient functioning of the committees, and additional people may be invited based on subject matter of the discussion.

### BAC Core Membership-

#### Core Membership:

- Director of Capital Projects (Chair)
- Director of Facilities Planning
- Nine community members (representing Regions 1, 2, & 3)
- Three construction industry partners
- Three High School Students (representing Regions 1, 2 & 3) 10-12<sup>th</sup> grade.
- Three School Principals (Elem, JH, and HS)
- Two Puyallup PTA Council representatives
- Two Puyallup Education Association representatives

#### Ex-officio Members:

- Assist. Superintendent of Operations and School Support
- Executive Director of Business and Support Services
- Executive Director of Equity and Elementary Education
- Executive Director of Equity and Secondary Education
- Executive Director of Equity and Special Education
- Executive Director of Communications
- Director of Instructional Leadership Athletics, Health, Fitness
- \*Fine Arts Teacher
- Asst. Director of Transportation

Brady closed the meeting by presenting the closing survey with the task force members. There was confusion with the QR code we took a vote on interest in being a part of the two groups. The survey will be emailed to everyone after then meeting, but a roll call was used to get an idea of members interested in serving in the BAC and/or SCUT moving forward.

Eight members indicated they would like to be a part of SCUT continuance committee, and 6 shared they would like to be part of the Bond Advisory Committee.

## Closing

The meeting was adjourned at 6:47 PM.



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