



## School Advisory Council Minutes of Meeting

Clayton Elementary School

**DATE** 9-27-23                      **MEETING TIME** 9:00 a.m.                      **MEETING LOCATION** Conference Room

MEETING CALLED BY	Valerie Lowery
TYPE OF MEETING	Regular Meeting
PRINCIPAL	Valerie Lowery
NOTE TAKER	Sandy McPherson
BOARD ATTENDEES	Brooke Sevigny, Katie Taylor, Linda Postell, Sandy McPherson, Bryan Watkins, and Whittany Chambers
GUEST ATTENDEESS	None

### Agenda Items

**TIME ALLOTTED** 5 minutes            **TOPIC** Welcome and Introductions                      **PRESENTER** Valerie Lowery

DISCUSSION	All council members were welcomed and introduced.		
	Brooke Sevigny and Katie Taylor are now in year two of their two-year term.		
	Ashley Mize and Angela Trethaway rolled off. Welcome to Bryan Watkins and Whittany Chambers.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

**TIME ALLOTTED** 20-30 min            **TOPIC** School Council Training Presentation                      **PRESENTER** Valerie Lowery

DISCUSSION	Reviewed all guidelines and procedures for a successful School Council.		
	Roles and responsibilities of board members presented by Mrs. Lowery. Four required meetings are scheduled for the year. Remaining meeting dates: 12-13-23, 2-14-24, and 4-24-24.		
CONCLUSIONS	Chairs were elected.		
ACTION ITEMS	Voted on Chair, Vice Chair, Secretary	PERSON RESPONSIBLE	DEADLINE
	Chairperson: Brooke Sevigny		
	Vice-chairperson: Whittany Chambers		
	Secretary: Sandy McPherson		
	Roles of chairperson, vice chair, and secretary were reviewed.		





Cherokee County  
School District

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AJOURNMENT CALLED BY	Brooke Sevigny
TIME	9:49
NEXT MEETING	December 13, 2023

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