

AFSA High School

District 4074

Adopted: December 16, 2023

Revised: February 27, 2024

534 Meal Charge Policy

I. Purpose

The goal of AFSA High School is to provide students with healthy meals each day. The purpose of this policy is to insure compliance with federal reporting requirements for the USDA Child Nutrition Program. The intent of this policy is to establish uniform meal account procedure. The provisions of this policy pertain to regular priced school breakfast and lunch meals only.

II. Policy

All Students will receive one breakfast and one lunch as reimbursable meals no matter the balance of their account daily. No trays will be taken away from students ever.

Full Pay Students - Elementary and High School Students will pay for meals at the district's published standard rate each day. A student will be allowed to charge a maximum of three (3) meals to their account after the balance reaches zero. Once a student has charged those three meals, he/she will not be allowed to charge a la carte items. High School students must prepay for all a la carte purchases. When a student's account balance reaches zero, no a la carte items will be sold to the student.

Free/Reduced Meal Benefit – Free/Reduced status students will be allowed to receive a free breakfast and lunch each day. A la carte purchases must be prepaid.

Parents/Guardians are responsible for meal payment to the food service program. Notices of low or deficit balances will be sent to parents/guardians at regular intervals during the school year.

All school cafeterias possess computerized point of sale/cash register systems that maintain records of all monies deposited and spent for each student and are available upon request.

Students/Parents/Guardians pay for meals in advance via payschools.com or with a check payable to AFSA Food Service. Further details are available on our webpage at www.afsahighschool.com. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student will be carried over to the next school year.

Refunds for withdrawn, and graduating students; a written request for a refund of any money remaining in their account must be submitted. An e-mail request is also acceptable. Students who are graduating at the end of the year will be given the option to transfer to a sibling's account with a written request.

Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of AFSA's School Food Service Program.

Balances Owed collection of owed balances will follow the policies and procedures set by M.G.L. Chapter 71: Section 72. Sale of lunches. AFSA will not use a debt collection agency to collect unpaid debts.