

KALAMAZOO PUBLIC SCHOOLS
Office of the Superintendent
1220 Howard Street
Kalamazoo, MI 49008
Telephone (269) 337-0123 | TDD (269) 337-0152
Fax (269) 337-0149

April 9, 2024

**MEETING ANNOUNCEMENT FOR THE
KALAMAZOO PUBLIC SCHOOLS BOARD OF EDUCATION**

A regular meeting of the Board of Education of the Kalamazoo Public Schools will be held on Thursday, April 11, 2024, at 7:00 p.m. in the Board Room of the Administration Building, 1220 Howard Street, Kalamazoo, MI 49008. The meeting will be live streamed on Public Media Network on the Live TV Channel PMN 5: <https://www.publicmedianet.org/pmn-discover-live>.

The Board of Trustees, Superintendent, and senior staff will have an informational dinner meeting at 5:30 p.m. in the Superintendent's office area and will also discuss any matters that may come before the Board.

KALAMAZOO PUBLIC SCHOOLS

Jennie Hill, Secretary
Board of Education

- ❖ Please contact the Superintendent's Office in advance of the meeting if auxiliary aids or services for individuals with disabilities are needed.
- ❖ Official minutes of Kalamazoo Public Schools Board of Education open meetings are available for inspection within eight working days of the meeting at the Superintendent's Office, 1220 Howard Street, Kalamazoo, MI 49008.

**POLICY
of the
BOARD OF EDUCATION
KALAMAZOO PUBLIC SCHOOLS**

1.2 Public Participation During a Meeting of the Board of Trustees

Policy

While balancing legitimate privacy interests of students and staff, the Board of Trustees welcomes community input at public meetings of the Board of Trustees.

Specifics

1. Persons requesting to address the board will be asked to complete a sign-in sheet by the end of the public comment period. The portion of that sign-in sheet requiring completion will include: name, school district in which the person resides, and connection to/interest in the Kalamazoo Public Schools. The optional portion will be held private and will include: mailing address, email address, phone number, topic about which they will be speaking and, if authorized and applicable, the organization they represent.
2. The presiding board officer will invite persons to come to the podium in the order in which the sign-in sheets were completed.
3. If after 30 minutes everyone who has completed a sign-in sheet has not had the opportunity to address the board, the public comment period will be tabled and resume before adjournment.
4. Speakers have three minutes each and must stop speaking promptly when signaled.
5. Speakers may not address confidential student or personnel matters, but may submit such concerns to the board in writing.
6. Speakers are encouraged to provide the board with a written copy of their comments and other appropriate supporting documentation, which will be copied and distributed as needed to appropriate staff/personnel.
7. The public is required to exercise common courtesy during the meeting and must follow rule of order. The presiding board officer may terminate public comments that are profane, vulgar, or defamatory, especially if these comments result in a disturbance or breach of peace. Personal attacks against an employee or board member that are totally unrelated to his or her duties are prohibited. If a person engages in disruptive conduct or is out of order, the board presiding officer will strike his or her gavel and warn the person to discontinue their behavior. Further disruptions will result in the person being asked to leave. Refusal to leave will result in being escorted out of the building. (MCL 380.1808)

Adopted: February 13, 2003

Revised: December 17, 2009

Revised: June 25, 2013

Adopted: December 19, 2019

This policy supersedes all other policies on this issue.

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street, Kalamazoo, MI 49008
April 11, 2024 – 7:00 p.m.
A G E N D A
(Revised 4/10/2024)

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Acceptance of Agenda**
- IV. Attendance**
- V. Board Recognitions**
- VI. Committee Reports/School Reports**
- VII. Correspondence**
- VIII. Consent Calendar Items**
 - A. Minutes**
March 21, 2024 Regular Meeting Minutes
 - B. Business and Financial Reports**
Purchase Recommendations 2024-34, 2024-35, 2024-36, 2024-37
 - C. Personnel Items**
Personnel Changes
- IX. Reports and Recommendations**
 - A. Superintendent's Report**
- X. Persons Requesting to Address the Board (3-minute individual limit)**
- XI. Other Business**
- XII. Comments by Trustees/Superintendent**
- XIII. Closed Session (if needed)**
- XIV. Next Regular Board of Education Meeting: Thursday, April 25, 2024 – 7:00 p.m.**

KALAMAZOO PUBLIC SCHOOLS
Board of Education Meeting
1220 Howard Street
March 21, 2024 – Regular Meeting Minutes

I. Call to Order

President Harrison called the meeting to order at 7:00 p.m.

II. Pledge of Allegiance

The Pledge of Allegiance was recited.

III. Acceptance of Agenda

President Harrison asked for a motion to accept the agenda.

MOTION: Trustee McGlinn, supported by Trustee Murphy, motioned to accept the agenda.

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

IV. Attendance

Board members present: TiAnna Harrison, Jennie Hill, Takisha Johnson, Karla Murphy, and Carol McGlinn. Virtually present: Patti Sholler-Barber. Board members absent: Jermaine Jackson. Superintendent Dr. Darrin Slade was also present.

V. Board Recognitions

Tammo Nelson, principal, at Indian Prairie Elementary School recognized students Brycen Sharpe, Jordan Dwyer, Jordyn Smith, Silas Bennett, and Asha Lumbasi.

Dr. Angela Justice, Interim Director of Curriculum, Instruction, and Professional Development, recognized Milwood Middle School students Carter Tuthill and Omar Eversole.

Greg Straka, Interim Athletic Director, at Kalamazoo Central High School recognized students Rohan Marion and Azaylin Lindsey-Allen.

VI. Committee Reports/School Reports:

None.

VII. Correspondence

Secretary Hill reported the correspondence for the period of March 8 - March 21, 2024.

- Email received March 12 from Cristina Medina-Cowels, regarding YAA concerns. Secretary Hill replied on March 12.
- Email received March 14 from Nora Hauk regarding concerns on district attendance procedures. Secretary Hill replied on March 14.
- Email received March 14 from Shona Espinaza regarding a community event notice. Secretary Hill replied on March 17.

VIII. Consent Calendar

President Harrison presented the Consent Calendar items: VIII.A.1 March 7, 2024, Regular Meeting Minutes, VIII.A.2 March 16, 2024, Board Advance Meeting Minutes, VIII.B. Purchase Recommendations 2024-33, and VIII.C. Personnel Changes.

MOTION: Trustee McGlinn, supported by Trustee Murphy, motioned to approve the Consent Calendar as presented.

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

IX. Reports and Recommendations

A. Superintendent's Update

Dr. Slade thanked the board for attending the board retreat on March 16th. He went over the initial stages of the Strategic Planning Process and how the district will be hosting at every school during the months of April and May to receive input from parents and staff. A SWOT Analysis (strengths, weaknesses, opportunities, and threats) will be completed during the meeting. He gave examples of strengths and weaknesses he has observed in our district.

Dr. Slade thanked the community for their efforts with almost every building showing improved attendance. School climate and discipline will continue to be focused on for a safe learning environment. He announced a community meeting will be happening on April 18th. He urged the community to keep students safe and in structured activities over spring break.

Geoff Howe, Director of Title I, School Improvement and Assessments, announced spring testing will take place April 9 through April 19. Preschool through second grade will not participate in testing. He spoke about the high school testing schedule and how students will attend remotely while other grades are testing. A Smore newsletter will be sent out, as well as social media reminders, and communication from schools will be provided. Lunch will be served, and a fully charged chromebook is required on testing days.

Comments from the board:

Carol McGlinn

- Appreciated Dr. Slade's openness.
- Urged community to share their opinions.

TiAnna Harrison

- Asked to explain remote instruction and if that means students will not be in school during those days. Mr. Howe responded that students will log on their chromebooks during normal school hours. Teachers will be online to check in with students. Common practice elsewhere is to cancel school during testing and remote will allow teaching to continue during this process.

Karla Murphy

- Asked if this will be similar to synchronous learning from covid procedures.
- Asked about testing schedules for 504 students or students promoted mid-year. Howe responded that students should show up for the year they've attended (i.e. 3rd year of high school, show up when juniors do).

B. Administrative Appointment

Assistant Superintendent of Human Resources, Sheila Dorsey-Smith, read the recommendation to appoint Ms. Lisa Dewey to the position of Director of Student Services.

MOTION: Moved by Trustee McGlinn, supported by Trustee Hill to appoint Lisa Dewey to the position of Director of Student Services.

Disposition: Voice vote: motion carried, all in favor by trustees present.

X. Persons Requesting to Address the Board (3-minute individual limit) Public comments/audience participation. No actions taken.

XI. Other Business None

XII. Comments by Trustees/Superintendent

Jennie Hill

- Attended spelling bee and congratulated students who participated.
- Mentioned First Day Shoe Fund and over 3,900 pairs of shoes were handed out.
- Mentioned working concession for girls lacrosse.
- Oliver will be performed by Maple Street Middle School at Lincoln April 12-April 14.
- Mentioned the Bronson Art Show taking place May 22 from 4:00-6:30 PM.
- Girls on the Run has begun.
- Wished families a safe and fun spring break.

Takisha Johnson

- Thanked everyone who spoke to the board.
- Urged people to come to more meetings that are not financially driven.
- Showed appreciation and support of the community.
- Shared that everyone in the district has the same goal of children's success.

Patti Sholler-Barber- Read by Trustee McGlinn

- Listed outstanding athletic achievements including:
 - Women's Basketball advancement in District tournament for first time since 2009.
 - Senior Zander Ligman finished 6th place at the MHSAA Division 1 and was named to the All State Team.
 - Sophomore Isaac Patrick was a very respectable 12th place overall.
- Spring events begin in earnest on April 2. Schedules on lnknights.com.
- April 3 will be the LN at KC baseball/softball event at the new fields at KC.
- Mentioned the Don Lukens Track Meet is at Loy Norrix on Friday, April 26 at 4:00 PM. 34 teams will participate.
- Both proms are May 4. Loy Norrix will be at the Delta Conference Center from 8-11.
- The 14th annual Loy Norrix People's Choice Awards at 7:00 on May 14.

- Shout out to CIS for a brilliant 20th year celebration gala.
- Congratulated Kalamazoo Central on production of “Peter and the Star-catcher”
- Shout out to First Day Shoe Fund in their spring shoe distribution to 10 of our KPS elementaries.
- Gave support for volunteering, monetary support and verbal thanks to any staff.
- Congratulated district retirees.

Carol McGlinn

- Shoutout to First Day Shoe Fund.
- Shoutout to KPS retirees.
- Asked community to be supportive and aware of students in neighborhoods while on spring break.

Karla Murphy

- Thanked speakers who came to the meeting.
- Urged the community to email the board if they are unable to attend meetings.
- Looks forward to the April community meeting.
- Wished families a restful spring break.

Tianna Harrison

- Wished families to have a safe spring break.
- Mentioned the board will continue to do work with the best interest of the students.

Dr. Slade

- Recognized two Kalamazoo Central state qualifying wrestlers.
- Congratulated the two students going to the national spelling bee.
- Recognized all schools who made amazing improvements.
- Addressed the Educator Grant and his decision about which groups of employees will receive compensation. He announced a meeting will be held for further discussion.
- Wished students and parents to have a safe and restful spring break.

XIII. Closed Session (if needed)
None

XIV. Next Board of Education Meeting

The next regular Board of Education meeting is Thursday, April 11, 2024, at 7:00 p.m.

MOTION: Trustee Johnson, supported by Trustee Hill, made a motion to adjourn the meeting.

Disposition: Voice vote; all in favor. Motion carried unanimously by trustees present.

President Harrison adjourned the meeting at 8:24 p.m.

KPS Board of Education Meeting
March 7, 2024

Respectfully submitted,

Nicole DeGraaf, Recording Secretary,
on behalf of Jennie Hill,
Secretary, Board of Education

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: April 11, 2024
Request Number: 2024-34
Amount: \$39,823.00

Item: Districtwide Bookcases

Cost Center: Facilities Management General Fund

Cost Center Representative(s) Attending Board Meeting: Karen Jackson

Description of Need:

This recommendation is for the purchase of 175 bookcases to be distributed in classrooms throughout the district. The metal bookcases include fifty (50) bookcases with 2-shelves, fifty (50) bookcases with 3-shelves, fifty (50) bookcases with 4-shelves and twenty-five (25) bookcases with 5-shelves.

Vendor: West Michigan Office Interiors
Kalamazoo, MI

Number of Proposals Requested: 5 **Received:** 5

Low Bid Accepted? Yes

Additional Information:

This purchase is made possible with available one-time funds in the general fund.

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: April 11, 2024
Request Number: 2024-35
Amount: \$182,750.00

Item: Summer Literacy Independent Reading Program 2024

Cost Center: Instruction and Student Services

Cost Center Representative(s) Attending Board Meeting: Dr. Angela Justice

Description of Need:

The goal of the program is to keep students focused on acquired literacy skills through continued practice of comprehensive strategies during the summer. This purchase, approximately 30,000 books, will allow all rising 3rd, 4th, 5th, and 6th grade students to receive seven books to read and add to their home libraries. Students in each grade voted on titles that were curated specifically for their grade and reading levels. Students will receive these books prior to the end of the school year. Students will have an opportunity to engage in book clubs during summer school with interested teachers.

Vendor: Bound to Stay Bound
Jacksonville, IL

Number of Proposals Requested: 3 **Received:** 3

Low Bid Accepted? Yes

Additional Information:

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: April 11, 2024
Request Number: 2024-36
Amount: \$229,428.00

Item: Tyler Drive Hardware and Software for School Buses

Cost Center: ESSER III - \$191,990
Transportation - \$37,438

Cost Center Representative(s) Attending Board Meeting: Terri Aman

Description of Need:

Tyler Drive is designed as a complete on-board solution that integrates with our Tyler routing software solution, ensuring that each vehicle's route is accurate and updated. Drivers can use Tyler Drive to learn about their scheduled runs for the day including departure time, number of stops and riders, and basic demographic information for their riders. This will be particularly useful for substitute drivers. Tyler Drive eliminates the need for handheld paper maps and student lists. The Motion Lock option blacks out the screen while the bus is in motion. Drivers will rely on the audio instructions to reach the next stop. Drivers can receive messages from dispatchers with information about stops to skip, construction to avoid or any other critical information. Tyler Drive also has timekeeping functions that will help with streamlining the driver and aide payrolls.

This is the planned next step in implementing a comprehensive routing program to enhance the safety and timeliness of bus transportation for our students and drivers.

Vendor: Tyler Technologies
Plano, TX

Number of Proposals Requested: N/A **Received:** N/A

Low Bid Accepted? N/A

Additional Information:

Tyler Drive is the only system that integrates with our routing software.

KALAMAZOO PUBLIC SCHOOLS
PURCHASE RECOMMENDATION DATA SHEET

Board Meeting Date: April 11, 2024
Request Number: 2024-37
Amount: \$649,331.90

Item: Kalamazoo Central High School A/V Upgrades

Cost Center: 2022 Bond

Cost Center Representative(s) Attending Board Meeting: Ian Haight

Description of Need:

This purchase is for the equipment and installation of audio and video enhancement systems for classrooms, labs, library, and cafetorium at Kalamazoo Central High School.

Vendor: See attached spreadsheet

Number of Proposals Requested: Advertised **Received:** 2

Low Bid Accepted? N/A

Additional Information:

The 2022 bond includes a district-wide budget for the purchase and installation of audio-visual enhancement systems. This purchase is within the overall parameters of that budget.

Total Base Bid Amount \$617,701.00

Contingency 31,630.90

Total \$649,331.90

CONTRACTOR RECOMMENDATIONS

Project: KALAMAZOO CENTRAL A/V UPGRADES

Owner: Kalamazoo Public Schools

CONSULTANT AND DESIGNER: TowerPinkster

Bid Date: DECEMBER 14TH, 2023

<u>BID CATEGORY</u>	<u>RECOMMENDED CONTRACTOR</u>	<u>BID AMOUNT</u>
REMOVAL AND INSTALLATION	Vista Technologies Granger, IN	\$316,309.00
REPLACEMENT PROJECTORS (REMC ITEMS)	DATA IMAGE SYSTEMS WALLED LAKE, MI	\$190,919.00
REPLACEMENT CLASSROOM MICROPHONE SYSTEMS (REMC ITEMS)	Lightspeed Technologies, Inc. TUALATIN, OR	\$110,473.00
CONTINGENCY FOR REMOVAL AND INSTALLATION		\$31,630.90
TOTAL AMOUNT OF AWARD:		<u><u>\$649,331.90</u></u>

KALAMAZOO PUBLIC SCHOOL
Office of the Superintendent

TO: Board of Trustees

FROM: Dr. Darrin Slade, Superintendent

DATE: April 11, 2024

SUBJECT: Personnel Changes

RECOMMENDATION: It is recommended that the board approve the following employment changes:

- I. Employment
 - A. Professional/Management
 - B. Classified
 - Chassity T. Henderson**, Special Education Paraprofessional, Loy Norrix High School, 04/01/2024
 - Angela D. Merritt**, Payroll Clerk, Business Office, 04/01/2024
- II. Promotions/Key Transfers
 - A. Professional/Management
 - Ajamian D. Gardner**, Interim Principal of Phoenix High School to 10 Month Principal, Phoenix High School, 07/01/2024
 - Dr. Angela L. Justice**, Interim Director of Curriculum, Instruction, and Professional Development to Director of Curriculum, Instruction, and Professional Development, Teaching and Learning Services, 07/01/2024
 - B. Classified
- III. Leaves of Absence
 - A. Professional/Management
 - B. Classified
- IV. Terminations
 - A. Professional/Management
 - Joshua Bierlein**, Elementary Teacher, Prairie Ridge Elementary School, Resignation, 06/10/2024
 - B. Classified
 - Jennifer K. French**, Special Education Paraprofessional, Dr. Martin Luther King Jr. in Westwood Elementary School, Resignation, 03/31/2024
 - Joanne M. Parent**, Special Education Paraprofessional, Parkwood Upjohn Elementary School, Retirement, 06/30/2024
 - Diane K. Tucker**, Special Education Paraprofessional, Loy Norrix High School, Terminated, 02/07/2024
- V. Termination from Leave of Absence
 - A. Professional/Management
 - B. Classified
- VI. Return from Leave of Absence
 - A. Professional/Management
 - B. Classified

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VII. Lay-offs

A. Professional/Management

B. Classified