

GETTING STARTED WITH CLASSLINK

Students and Parents



What is ClassLink?

ClassLink is a single sign-on portal for access to approved sites and services (resources). It makes signing into resources easier by managing passwords for you, eliminating the need to manage multiple logins. For certain resources, it can also automatically create class rosters for teachers.

Signing In

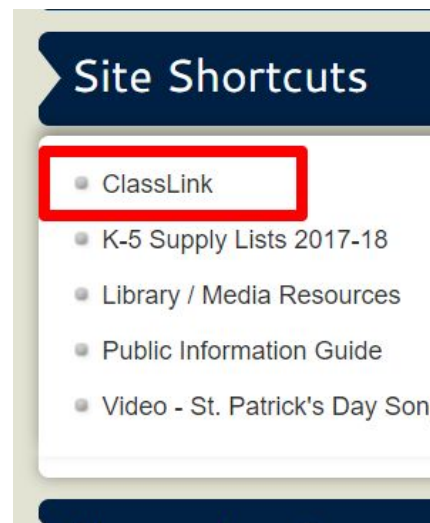
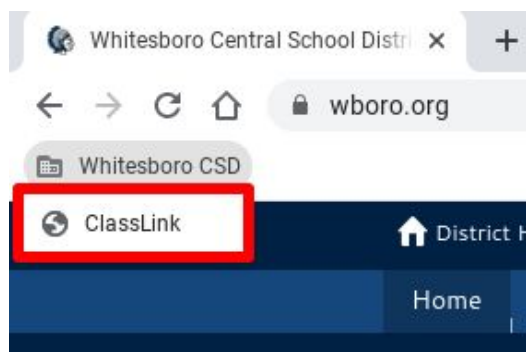
ClassLink uses your **Active Directory** (computer) username and password for signing in.

ClassLink is accessed via a custom web address:

<https://launchpad.classlink.com/wboro>

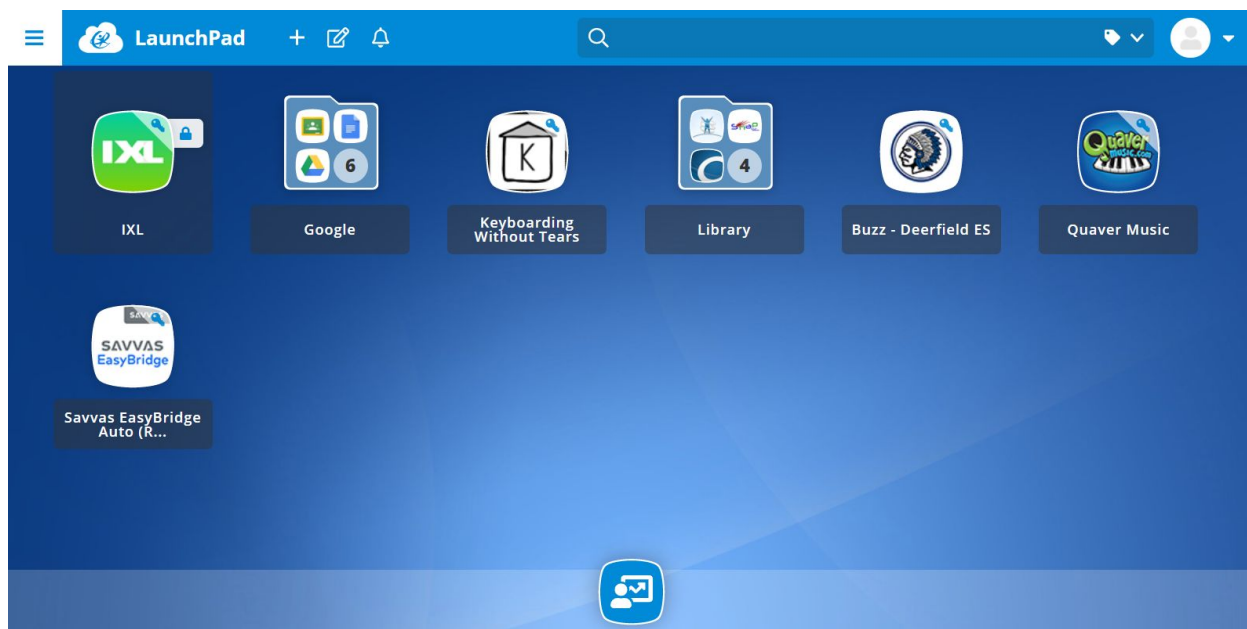
District-issued Chromebooks will be configured to launch the ClassLink after signing in to the Chromebook. It will also be available in the *Whitesboro CSD* folder in the bookmarks bar.

This link is accessible in multiple locations including a desktop shortcut on Windows PCs and under the *Site Shortcuts* menu on each school's page of the district website.



LaunchPad

The LaunchPad is the first screen you see in ClassLink after signing in. Launchpad contains icons to launch approved resources. Clicking on an icon will launch the resource in a new tab.



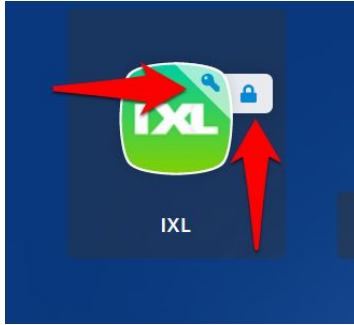
Note: For any app that is available via ClassLink, existing website links, desktop shortcuts, etc. will be removed. If you have saved these links in your browser's bookmarks or documented them in any other way, deleting them is recommended.

Apps

The apps in the LaunchPad may be automatically pushed out, or you may add resources that have been approved from the app library. Resources that have been pushed out will display a small lock icon when you mouse over them. Apps will also display a key icon in the corner if ClassLink will sign in to the app for you.



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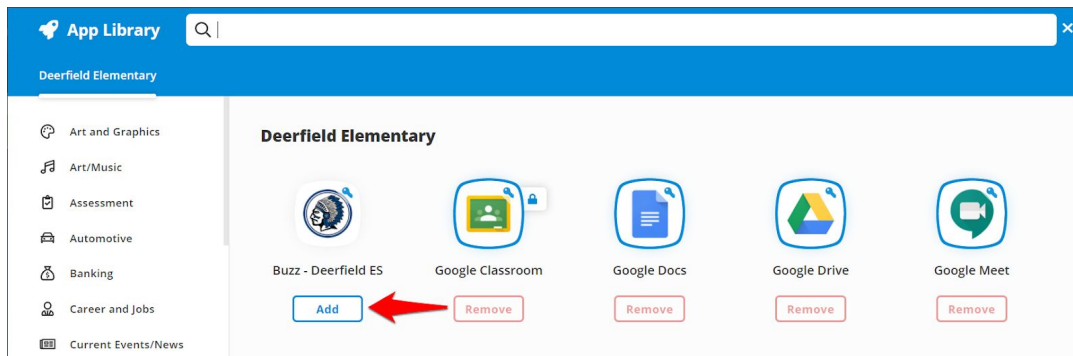


To add an app from the approved app library, complete the following steps:

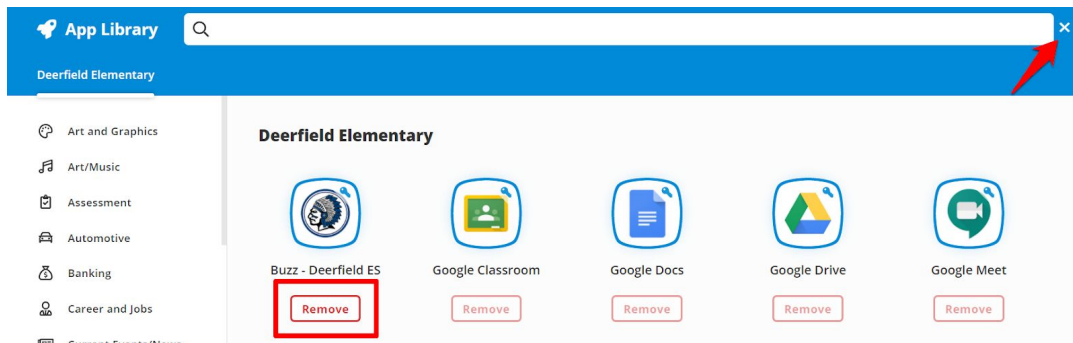
1. Click the Open App Library icon (the plus sign) at the top of the screen.



2. In the app drawer that pulls out, you will see the library of apps. Locate the app you'd like to add and click the *Add* button below it.



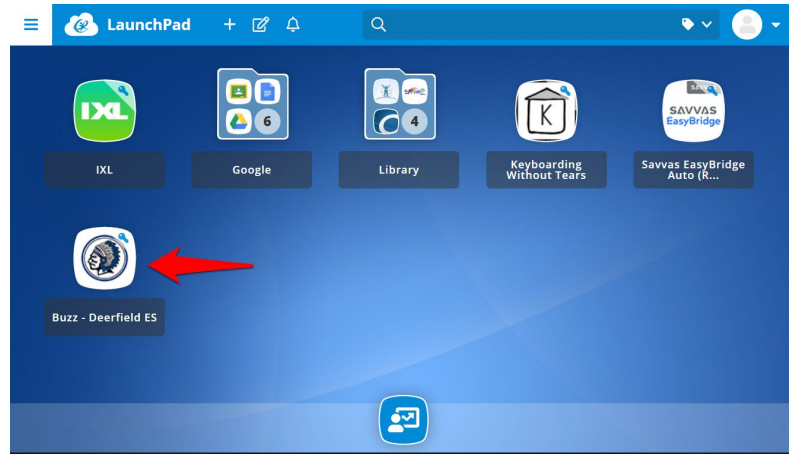
3. The *Add* button will become a *Remove* button. Click the X in the upper right corner to close the app drawer.



4. The App you added will now be in your LaunchPad.



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Note: The Information and Instructional Technology Department will be working to continue implementing additional approved resources in ClassLink in the future. Once a resource has been added to ClassLink, it should be accessed through the ClassLink LaunchPad (as opposed to accessing the site directly).

Resources & Support

If you run into challenges while using ClassLink, or have any other questions or concerns, please submit an IT support ticket by going to <https://wboro.org> and click on the *Parent/Guardian IT Support* link under the *Site Shortcuts* menu. Please submit one issue per ticket as this allows us to provide the best support possible.



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