



COLONY ACTIVITIES DEPT.

Activities Principal- Dale Ewart
907-861-5515

Activities Secretary- Steve Reynolds
907-861-5514

End of year Banquet Expectations

This is an event to celebrate and highlight the accomplishments of the team, individual accomplishments and to honor our seniors. This should be a positive experience for all that are involved. This event is never meant to be a “roast” to talk about embarrassing moments or to give out “Funny” awards for random things that are not accomplishments. We want our students to end the season on a happy note, and this is your chance as a coach to make that happen.

Tips:

1. Schedule the banquet with Brooke at the beginning of the season to reserve your space.
2. Keep everything positive.
3. Make an agenda and stick to it.
4. Prepare remarks that you plan to make about individual award winners or seniors. If you do not have a script, things come out that may not necessarily be received as a positive and you have a greater chance of offending a student or parent. Do not feel like you have to talk about every kid. Best practice would be to reserve comments for seniors and the individual awards winners.
5. Remember that some students are very uncomfortable with being singled out or put on the spot. Be mindful of this and students will enjoy the event instead of being scared of it.
6. Include and empower your staff.
7. Keep it moving, the goal should be an hour and a half or less.
8. Minimize the number of individual awards, which will create value for the individuals that have received awards. Do not feel that every athlete needs to receive an award.
9. Motivate your team for the upcoming season and provide information on post season activities.
10. Slide shows are great, but please make sure that you preview them prior to the banquet for content. Many times these are created by students or parents and they are not operating on the same standard that you are held to.