

Whitesboro Middle School PTO Meeting

Meeting Minutes for March 7, 2022

Present: President, John Sheaffer; Vice President, Chitsana Sheaffer; Treasurer, Jill Bauernfeind; Teacher Liaison, Barbara Butka; Teacher Liaison Parkway, Jessica Hamilton; Asst Principal, Mike Spost; Asst Principal, Carrisa Hajdasz

- **Welcome and Introduction**
- **Review/Approve**
 - PTO Meeting Minutes - February 7, 2022 - **Approved**
 - March Treasurer's Report - **Approved**
- **Old Business**
 - Fall/Winter Spiritwear Sale - umbrella orders (**no update**)
- **Current Business**
 - Budget/Fundraisers
 - Gertrude Hawk Sale
 - Tallied orders on 3/4
 - Status update - **final sales as of 3/5 were \$15,858 (not including online sales)**
 - Curbside pickup date - **Barb waiting to hear back from Sales rep for final delivery date**
 - Spring Spiritwear Sale
 - Seasonal Sports update
 - **Discussed current item list sent by Seasonal Sports**
 - **Ask them to add shorts, tank tops, water bottle sticker, and car bumper stickers if possible**
 - Promotion dates - **make available as soon as the store is ready**
 - Other (if needed)
 - PTO Promotion
 - Facebook Survey - **scheduled for mid-March**
 - Middle School Newsletters – advertise open positions - **Carissa said we will include in the March newsletter**
 - 2021-2022 Open position(s): Secretary
 - 2022-2023 Open position(s): President, Vice President, Secretary
- **Future Business**
 - **Gift Cards - consider amazon or restaurant gift card rather than Visa cards to avoid fees**
 - Kickball tournament - **PTO to help with food/beverages**
 - Mentor program in April (~\$100)
 - Administrative Professionals Day - Wednesday, April 27 (3 gift certificates - \$50, \$25, \$25)
 - Teacher Appreciation Day - Tuesday, May 3 (luncheon- \$10 vouchers, ~\$1,000)
 - **Food Trucks last year – Michael T's and Kitty's**
 - **John E. will confirm date of food truck day**
 - **Jessica is asking about alternative food truck suggestions**
 - **Consider Pizza or alternative meal for night staff**
 - Nurse's Day - Friday May 6 (2 gift certificates **\$50 each**)
 - Spring Dance - **Administration is working on dates for 6th and 7th/8th grade dances**
 - Field Trips
 - 6th Grade Festival - June 23 - **considering bowling and/or town park trip;**
 - 7th Grade Field Trip - June 21;
 - 8th Grade Field Trip - June 22
 - Commencements
 - 8th Grade Moving Up/Dance - Thursday, June 23; Ceremony, 6:30pm, Dance 7:30-9:30pm
 - Class photos for students = ~\$2/each
 - High School Graduation - Saturday, June 18; 9:30 am
- **New Business, Open Discussion, Request for Funds**
- **Remaining 2021-20212 Meetings (in person starting in April)**
 - Monday 6:30pm - April 4, May 2, June 6