

Whitesboro Middle School PTO Meeting

Minutes for April 4 2022

Present: President, John Sheaffer; Vice President, Chitsana Sheaffer; Treasurer, Jill Bauernfeind; Secretary, Open; Teacher Liaison, Barbara Butka; Principal, John Egrestis; Asst Principal, Mike Spost; Asst Principal, Carrisa Hajdasz

Guests Present: Paul McEnroe, Lauren Lionetti; Teal LaBarbera (zoom); Isabella Arrigo(zoom)

- **Welcome and Introduction**
- **Review/Approve**
 - PTO Meeting Minutes - March 7, 2022 - **Approved**
 - March Treasurer's Report - **Approved**
- **Old/Ongoing Business**
 - Fall/Winter Spiritwear Sale - umbrella orders – **It was determined Whitesboro did not pay for the prior umbrella orders that were not sold, so no further action is necessary**
- **Current Business**
 - Budget/Fundraisers
 - Gertrude Hawk Sale
 - Tallied orders on 3/4
 - Curbside pickup completed on 3/30
 - Prizes for top sellers? – **prizes included with orders**
 - Spring Spiritwear Sale
 - Seasonal Sports update
 - Promotion dates – **planned for 4/7 to 4/29**
 - Other (if needed) – **none needed until Fall**
 - PTO Promotion
 - Facebook Survey – **John S. will send out a communication prior to the next PTO meeting**
 - Middle School Newsletters – advertise open positions
 - 2021-2022 Open position(s): Secretary
 - 2022-2023 Open position(s): President, Vice President, Secretary
- **Future Business**
 - Mentor program in April (~\$100)
 - Administrative Professionals Day - Wednesday, April 27 (3 gift certificates - \$50, \$25, \$25) **Chitsana will pickup gift cards**
 - Kickball Tournament (PTO to help with food and beverages)
 - Teacher Appreciation Day - Tuesday, May 3 (luncheon- \$10 vouchers, ~\$1,000)
 - Need to finalize date and food trucks – **Jessica finalizing**
 - Night Staff
 - Nurse's Day - Friday May 6 (2 gift certificates - \$50 each) **Chitsana will pickup gift cards**
 - Spring Dance
 - 7th & 8th grade held on 4/1
 - 6th grade **TBD**
 - Field Trips
 - 6th Grade Festival/Field Trip - June 23? **Planning in process**
 - 7th Grade Field Trip - June 21? **Planning in process**
 - 8th Grade Field Trip - June 22? **Planning in process**
 - Commencements
 - 8th Grade Moving Up/Dance - Thursday, June 23; Ceremony, 6:30pm, Dance 7:30-9:30pm
 - Class photos for students = ~\$2/each
 - High School Graduation - Saturday, June 18; 9:30 am
- **New Business, Open Discussion, Request for Funds**
- **Remaining 2021-2022 Meetings** (6:30pm @ Parkway Library starting 4/4/22) - May 2, June 6