

TEAM Academy Charter School Board of Directors

School Board Meeting Minutes

12/20/23 ~ 4:15 PM Media Center

Members Present: Chris Hering, Janel Schmidt, Jed Kalbow, and Denise Gilbertson

Members Absent: Jenni Brittain and Sheryl Osweiler

Staff Present: Jill Courtney and Missy Pfiefer

The meeting was called to order at 4:15 PM by Chair, Jed Kalbow

I. Call meeting to order

II. Pledge of Allegiance

III. Approve Agenda and State Conflict of Interest

Janel Schmidt made a motion to approve the agenda with a conflict of interest stated for raise options and Denise Gilbertson seconded it.

4 in favor, 0 opposed

Motion passes 4-0

IV. 22-23 Audit Report

V. Election of Officers

a. **Chair** – Jed Kalbow

b. **Vice Chair** – Janel Schmidt

c. **Clerk** – Denise Gilbertson

d. **Treasurer** – Chris Hering

VI. TEAM Celebrations

VII. Director's Report

VIII. Approve Consent Agenda

Chris Hering made a motion to approve the consent agenda as listed in the board packet and Denise Gilbertson seconded it.

4 in favor, 0 opposed

Motion passes 4-0

IX. Approve Financials

a. Reconciliation Reports

Janel Schmidt made a motion to approve the reconciliation report for the month of November and Denise Gilbertson seconded it.

4 in favor, 0 opposed

Motion passes 4-0

b. Expense Reports

Jed Kalbow made a motion to approve the expense report for the month of November in the amount of \$95,121.36 and Janel Schmidt seconded it.

4 in favor, 0 opposed

Motion passes 4-0

c. Income Report

Denise Gilbertson made a motion to approve the income report for the month of November in the amount of \$195,013.66 and Janel Schmidt seconded it.

4 in favor, 0 opposed

Motion passes 4-0

X. Old Business

XI. New Business

a. Approve – 22-23 Audit

Jed Kalbow made a motion to approve the 22-23 audit and Chris Hering seconded it.

4 in favor, 0 opposed

Motion passes 4-0

b. Designate 2024 official school newspaper

Chris Hering made a motion to designate Waseca County Pioneer official school newspaper and Janel Schmidt seconded it.

4 in favor, 0 opposed

Motion passes 4-0

c. Designate 2024 school lawyer

Denise Gilbertson made a motion to designate Molly Byron and Ratwik, Roszak, & Maloney as the 2024 school lawyers and Janel Schmidt seconded it.

4 in favor, 0 opposed

Motion passes 4-0

d. Designate 2024 depository

Janel Schmidt made a motion to designate Minnwest Bank as the 2024 depository and Denise Gilbertson seconded it.

4 in favor, 0 opposed

Motion passes 4-0

e. Designate meeting dates and times

Janel Schmidt made a motion to meet on the third Wednesday of the month at 4:15 PM and in June, July and August at 11:00 AM and Denise Gilbertson seconded it.

4 in favor, 0 opposed

Motion passes 4-0

f. Appoint 2024 Board Committees

Finance – Chris, Denise, & Janel

Policy – Janel, Denise & Jenni

Nominating – Chris, Jed, & Sheryl

g. Approve – Earned Sick & Safe Time Policy

Denise Gilbertson made a motion to approve the Earned sick and safe time policy and Jed Kalbow seconded it.

4 in favor, 0 opposed

Motion passes 4-0

h. January Agenda

XII. Open Forum –The TEAM Academy Charter School Board invites public comment. Please limit your comments to 5 minutes each.

XIII. Adjournment Jed Kalbow adjourned the meeting at 4:48 PM

Board Chair Signature

Minutes Approved: 1/17/24

Board Clerk Signature