

**FRANKLIN COUNTY SCHOOL BOARD
REGULAR MEETING
WILLIE SPEED BOARD ROOM**

NOVEMBER 22, 2016

6:00 P.M.

AGENDA

INSPIRE From Our Hearts LEAD with Humility SOAR with Pride

I. CALL TO ORDER/ADOPTION OF AGENDA-

II. INVOCATION AND PLEDGE OF ALLEGIANCE- Teresa Ann Martin

COMMENTS/DISCUSSION ITEMS

III. TRACI MOSES-SUPERINTENDENT

IV. BOARD MEMBERS

V. BARBARA SANDERS-BOARD ATTORNEY

VI. PUBLIC/VISITOR COMMENTS

The Franklin County School Board welcomes you to this meeting. This is time set aside for the Citizens of Franklin County to address the School Board. Your participation is welcomed and appreciated

BOARD ACTION ITEMS

VII. CONSENT ITEMS

- A. Bills-111016 \$154,434.18
- B. Minutes-10-27-16 FCSB Workshop
- C. Minutes-10-27-16 Special Meeting

VIII. CHIP CLATTO- PRINCIPAL

- A. Student Travel Request-Band
- B. Student Travel Request-Class of 2017

IX. NINA M. MARKS

- A. Recommendation for Senior Management Service Class Positions
- B. Recommendation for Assignment of 110 Funds
- C. MOU Paid Holiday
- D. Recommendation for 12 Month Employees Paid Leave

X. RICHIE HERRINGTON-ASSESSMENT AND MIS COORDINATOR

- A. IXL Learning Student Software Contract
- B. PO Over \$10,000-IXL Learning \$18,252.00
- C. PO Over \$10,000-Renaissance \$10,461.50

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XI. KAREN PEDDIE-HUMAN RESOURCES DIRECTOR

- A. Recommendation for Afterschool Tutors
- B. Recommendation for ESOL Teaching Position
- C. Sub List November 22

XII. BUD STRANGE-FACILITIES, MAINTENANCE & OPERATIONS MANAGER

- A. Part-Time Custodial Position
- B. Saturday Inmate Supervision

XIII. ADJOURNMENT



FRANKLIN COUNTY DISTRICT SCHOOLS

Administrative Offices
85 School Road Suite 1
Eastpoint FL 32328
(850) 670-2810-Phone (850) 670-8579-Fax



Nina M Marks
Superintendent

APPROVED

11-22-16

FRANKLIN COUNTY SCHOOL BOARD

Mrs. Nina Marks, Superintendent:

School Board Members:

Attached you will find the bills list for 11/1/16. If you have any questions, please call the finance office at 670-2810.

General Fund:	\$116,472.46
School Food Service:	\$4,576.66
Federal Fund:	\$5,841.06
Capital Projects:	\$27,544.00

Total	\$154,434.18
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District 1
George Thompson
Vice Chair

District 2
Pam Marshall

District 3
Teresa Ann Martin

District 4
Stacy Kirvin

District 5
Pam Shiver
Chair

AMBER THOMAS (T000000001)

553 RIDGE RD
EASTPOINT, FL 32328

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157014	AMBER	07/19/2016	10/18/16 AMBER	10/18/2016	110	5400	310		0022	8217		\$60.00
														\$60.00

ARD'S FINA STATION (V000000065)

P.O. BOX 433
EASTPOINT, FL 32328

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157224	SEPTEMBER 2016 BLANKET	08/29/2016	ARDS SEPT 16	09/30/2016	110	7800	450		9004			\$45.50
							110	7800	560		9004			\$256.65
							110	7800	460		0091			\$481.00
							110	7800	460		9004			\$108.00
														\$891.15

BRIAN STEPHEN HARDY (V001632206)

PO BOX 612
CARRABELLE, FL 32322

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157208	HARDY	08/23/2016	10/20,27/2016	10/27/2016	110	5400	310		0022	8217		\$120.00
														\$120.00

CANDICE SWEET-SHERID (V000007675)

CANDICE SWEET-SHERIDAN
P.O. BOX 806
CARRABELLE, FL 32322

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157107	SHERIDAN 16/17	08/02/2016	OCT 16 SHERIDAN	10/31/2016	110	5200	310		0091	5307		\$3,851.25

														\$3,851.25
CARRIER CORP. (V003027627) PO BOX # 93844 CHICAGO, IL 60673-3844														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157578	CARRIER	10/19/2016	B002539571	10/10/2016	110	8100	390		0091			\$655.00
														\$655.00
CENTENNIAL BANK VISA (V000009337) PO BOX 31021 TAMPA, FL 33631														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157559	GOLF REGIONAL 16/17	10/13/2016	PO 157559	10/18/2016	110	6400	330		0091			\$425.16
AP RUN 11/1/16 110	Standard	157570	LOMBARDO	10/18/2016	PO 157570	10/18/2016	110	7100	390		9001	8837		\$50.00
AP RUN 11/1/16 110	Standard	157575	PENTZER	10/19/2016	PO 157575	10/19/2016	110	7100	390		9001	8837		\$50.00
AP RUN 11/1/16 110	Standard	157581	Lively Tech Center	10/20/2016	PO 157581	10/20/2016	110	7800	730		9004			\$220.00
AP RUN 11/1/16 110	Standard	157608	CROSS COUNTRY 10/27/16	10/21/2016	PO 157608	10/27/2016	110	6400	330		0091			\$516.00
														\$1,261.16
CERTIFIED PLUMBING & (V000001651) 1725 VOYLES STREET LIVE OAK, FL 32064														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157348	CERTIFIED S1528633	09/15/2016	S1528633.001	09/26/2016	110	8100	590		0091			\$1,040.98

AP RUN 11/1/16 110	Standard	157363	CERTIFIED QUOTE S1528924	09/21/2016	S1528924.001	10/07/2016	110	8100	590		0091			\$242.90
AP RUN 11/1/16 110	Standard	157424	OCTOBER 2016 BLANKET	09/29/2016	OCT 16 CERTIFIED	10/28/2016	110	8100	590		9007			\$479.20
														\$1,763.08

DUKE ENERGY (V000007220)

PO BOX 1004
CHARLOTTE, NC 28201-1004

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	156996	DUKE ENERGY 16/17	07/19/2016	OCT 2016 CONT DUKE	10/28/2016	110	7900	430		9001			\$0.00
							110	7900	430		0091			\$21,446.37
							110	7900	430		9007			\$308.27
							110	7900	430		9004			\$0.00
AP RUN 11/1/16 110	Blanket	156996	DUKE ENERGY 16/17	07/19/2016	OCT 2016 CONT DUKE*	10/28/2016	110	7900	430		0091			\$11.89
							110	7900	430		9004			\$158.54
							110	7900	430		9001			\$97.65
							110	7900	430		9007			\$0.00
AP RUN 11/1/16 110	Blanket	156996	DUKE ENERGY 16/17	07/19/2016	OCT 2016 CONT DUKE**	10/28/2016	110	7900	430		9004			\$0.00
							110	7900	430		9001			\$0.00
							110	7900	430		0091			\$14.40
							110	7900	430		9007			\$0.00
														\$22,037.12

EAGLETREE TECHNOLOGI (V000002930)

KEVIN WARD
129 LONG ROAD
APALACHICOLA, FL 32320

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157004	EAGLETREE 16/17	07/19/2016	NOV. 16 EAGLETREE	10/28/2016	110	6500	310		0091			\$2,708.00

							110	8200	310		9001			\$2,708.00
														\$5,416.00
FLA SCHOOL BOOK (V000003001) P.O. BOX 6578 JACKSONVILLE, FL 32236														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157369	Document # 156633	09/22/2016	166699	10/04/2016	110	5100	520		0091	7207		\$839.91
														\$839.91
FLORIDA BLUE (V000009097) P O BOX 660289 DALLAS, TX 75266-0289														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110					35674250 NOV 16	10/16/2016	110			495		8827		\$188.88
														\$188.88
FRANKLIN CO. SCHOOLS (V000003086) 1250 HWY 98 EASTPOINT, FL 32328														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157571	FCS--REIMB EMERG. WATER	10/18/2016	PO 157571	10/18/2016	110	7700	510		9001			\$272.22
AP RUN 11/1/16 110	Standard	157573	FCS--REIMB GOLF REGIONAL	10/19/2016	PO 157573	10/19/2016	110	5100	730		0091			\$330.00
														\$602.22
FRANKLIN'S PROMISE COI (V002523321) 192 COACH WAGONER BLVD. APALACHICOLA, FL 32320														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount

AP RUN 11/1/16 110	Standard	157577	October 10-20, 2016	10/19/2016	10/10-10/20/16 FPC	10/20/2016	110	5100	310		0101	8227		\$1,500.00
														\$1,500.00
GCSC (V000003644) GULF COAST STATE COLLEGE 5230 WEST HIGHWAY 98 PANAMA CITY, FL 32401														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157574	Textbooks	10/19/2016	22443	10/12/2016	110	5100	520		0091	7207		\$720.00
														\$720.00
GRAINGER (V000003666) DEPT.810814285 P.O. BOX 419267 KANSAS CITY, MO 64141-6267														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157552	GRAINGER	10/12/2016	9254000012	10/17/2016	110	8100	590		0091			\$1,745.60
														\$1,745.60
HOWARD TECHNOLOGY SO (V000004137) SOLUTIONS P. O. BOX 11407 BIRMINGHAM, AL 35246-1132														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157299	Adobe Creative Cloud	09/13/2016	16-00772371	10/14/2016	110	5100	360		0091	7517		\$7,944.00
AP RUN 11/1/16 110	Standard	157558	Dell E6420 Laptops	10/13/2016	16-00772711	10/20/2016	110	7400	644		0091	7517		\$9,940.00
AP RUN 11/1/16 110	Standard	157569	Meraki Software Licence	10/18/2016	16-00772752	10/20/2016	110	6500	360		0091	7517		\$32,015.00

AP RUN 11/1/16 110	Standard	157378	Headphones, Printers, USB Hubs	09/23/2016	PO 157378	10/28/2016	110	7400	644		0091	7517		\$2,501.00
														\$52,400.00
IDA BRANNAN (T000000233) 524 AVE A EASTPOINT, FL 32328														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157037	RENEE	07/19/2016	10/19,20,25/2016 RB	10/25/2016	110	5400	310		0022	8217		\$187.50
														\$187.50
J V GANDER DISTRIBUT (V000003805) PO DRAWER 70 APALACHICOLA, FL 32329-0070														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157414	OCTOBER 2016 BLANKET	09/29/2016	10/23/16 GANDER	10/23/2016	110	7800	460		9004			\$1,690.36
							110	8100	450		9007			\$637.88
							110	7800	450		0091			\$49.40
							110	7800	450		9004			\$175.33
														\$2,552.97
JAMES A. HARRIS\TAX (V000004780) JAMES A HARRIS\TAX COLLE P.O.BOX 188 APALACHICOLA, FL 32329														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157626	2016 TAX STMT POSTAGE	10/27/2016	2016 POSTAGE TAX STM	10/28/2016	110	7100	730		9001			\$2,630.14
														\$2,630.14

JESSICA NIKIA HARRIS (V001632204)

213 17TH ST.
APALACHICOLA, FL 32320

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157209	HARRIS	08/23/2016	10/18/16 HARRIS	10/18/2016	110	5400	310		0022	8217		\$60.00
														\$60.00

KEVIN HAEUSSER (V000010012)

824 WEST GULF BEACH DR.
EASTPOINT, FL 32328

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157144	HAEUSSER 16/17	08/09/2016	OCT 17-28, 2016 KH	10/28/2016	110	6140	310		0091	5307		\$2,053.59
														\$2,053.59

KRISTEN SOUDERS (T000002202)

PO BOX 1102
CARRABELLE, FL 32322

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157621	KRISTEN	10/26/2016	10/16,18,20,21,27/16	10/27/2016	110	5400	310		0022	8217		\$435.00
AP RUN 11/1/16 110	Blanket	157621	KRISTEN	10/26/2016	10/28/16	10/28/2016	110	5400	310		0022	8217		\$60.00
														\$495.00

LATRINA LOCKLEY (T003034084)

250 12TH STREET
APALACHICOLA, FL 32320

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157631	LOCKLEY	10/28/2016	10/26/16 LATRINA	10/26/2016	110	5400	310		0022	8217		\$75.00

														\$75.00
LEXISNEXIS MATTHEW B (V000005315) PO BOX 733106 DALLAS, TX 75373-3106														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157533	LexisNexis Matthew Bender, Inc.	10/10/2016	87324083	10/12/2016	110	7100	510		9001			\$385.91
														\$385.91
MELANIE B O'NEAL (T003030079) 805 W 1ST ST. CARRABELLE, FL 32322														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157620	ONEAL	10/26/2016	10/27/16 O'NEAL	10/17/2016	110	5400	310		0022	8217		\$135.00
														\$135.00
PANAMA BUSINESS MACH (V000007241) 505 W. 15TH STREET PANAMA CITY, FL 32401														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	156988	PANAMA BUSINESS 16/17	07/18/2016	198291	10/17/2016	110	7700	390		9001	8607		\$9.18
														\$9.18
PARTICIA HOLLENBECK (E019040519) P.O. BOX 755 EASTPOINT, FL 32328														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110					10/6/16 HOLLENBECK	10/06/2016	110	7700	330		9004	9107		\$19.00

														\$19.00
RALPH VARNES JR. (T000005062) 259 FRED MEYER STREET APALACHICOLA, FL 32320														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157039	DAVID	07/19/2016	10/16,17/2016 VARNES	10/17/2016	110	5400	310		0022	8217		\$270.00
														\$270.00
ROBERT COURSEY (T000002609) 715 MACE MARTIN ROAD WEWAHITCHKA, FL 32465														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157254	COURSEY 16/17	08/30/2016	9/21-26 OCT 21,31/16	10/31/2016	110	5100	390		0101			\$837.00
														\$837.00
ROGER LEE SMITH (V000001350) 35 ADAM STREET EASTPOINT, FL 32328														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157124	GRANT SMITH 16/17	08/03/2016	AUG - SEPT 16 SMITH	09/30/2016	110	7800	390		0091	8807		\$469.92
														\$469.92
SCHOOL SPECIALTY (V000007660) 32656 COLLECTION CENTER DRIVE CHICAGO, IL 60693-0326														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157239	school Specialty Binders-staff	08/29/2016	242834 10/1/16	10/01/2016	110	5100	510		0091	8716		\$177.80

														\$177.80
SHRED-IT US JV, LLC (V000002537) 28883 NETWORK PLACE CHICAGO, IL 60673-1288														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	156978	SHRED IT 16/17	07/18/2016	9.28.16 SHRED IT	09/28/2016	110	7900	390		9001			\$66.00
														\$66.00
SOUTHERN SPEECH THER (V000021003) P.O. BOX 483 APALACHICOLA, FL 32329-0483														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157106	SOUTHERN SPEECH 16/17	08/02/2016	10/18-28/16 ANGELA	10/28/2016	110	5200	310		0091	5307		\$4,032.00
														\$4,032.00
SYNOVIA SOLUTIONS LL (V000021013) C/O BMO HARRIS BANK BIN141978 PO BOX 1627 INDIANAPOLIS, IN 46206-1627														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157479	16/17 BLANKET	10/04/2016	7669/7670	10/28/2016	110	7800	379		9004			\$532.00
														\$532.00
TAYLOR BUILDING (V000008701) P.O. BOX 605 EASTPOINT, FL 32328														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount

AP RUN 11/1/16 110	Standard	157440	TAYLOR"S-- LOCKER ROOM- FIELD HOUSE	10/02/2016	PO 157440	10/02/2016	110	5100	510		0091			\$208.78
AP RUN 11/1/16 110	Standard	157444	OCTOBER 2016 BLANKET	10/02/2016	PO 157444	10/02/2016	110	7800	510		9004			\$12.79
							110	8100	510		9007			\$1,391.12
							110	7900	510		0091			\$120.55
														\$1,733.24

THARPE, JACQUELIN (E019090444)

45 BEGONIA ST.
APT# 303
EASTPOINT,, FL 32328

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110					9/6/16 THARPE	09/06/2016	110	7700	330		9004	9107		\$19.00
AP RUN 11/1/16 110					10/7/16 THARPE	10/07/2016	110	7700	330		9004	9107		\$19.00
														\$38.00

THE MARKERBOARD PEOPLE (V002669804)

1611 N GRAND RIVER AVE
PO BOX 80560
LANSING, MI 48906

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157480	MARKERBOARD- D COCHRANE	10/05/2016	213843	10/11/2016	110	5100	510		0091	7207		\$953.70
														\$953.70

TIMOTHY CARROLL (T000005058)

669 CYPRESS LANE
EASTPOINT, FL 32328

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157042	TJ	07/19/2016	10/25/16 TJ	10/25/2016	110	5400	310		0022	8217		\$60.00

														\$60.00
UNIVERSAL PUBLISHING (V000008921) 677 ROOSEVELT HIGHWAY PO BOX 3900 WAYMART, PA 18472														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Standard	157252	Universal Publishing	08/30/2016	67620	10/06/2016	110	5100	510		0091	7207		\$3,008.94
														\$3,008.94
VENABLE, SHANNON (E019100465) 126 SHAROL COURT CARRABELLE, FL 32322														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110					10/7/16 VENABLE	10/07/2016	110	7700	330		9001			\$11.00
														\$11.00
VERIZON WIRELESS (V000000148) PO BOX 660108 DALLAS, TX 75266-0108														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	156995	VERIZON 16/17	07/19/2016	9/23-10/23/16 VERIZO	10/23/2016	110	7900	371		0091			\$0.00
							110	8100	371		9007			\$0.00
							110	7800	371		9004			\$4.82
							110	7700	371		9001			\$0.00
														\$4.82

WASTE PRO (V000009921)

TALLAHASSEE
P O BOX 865212
ORLANDO, FL 32886-5212

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 110	Blanket	157249	NEST GARBAGE 16/17	08/30/2016	NOV 16 NEST WP	10/31/2016	110	7900	385		0091			\$297.53
AP RUN 11/1/16 110	Blanket	156998	WASTE PRO 16/17	07/19/2016	NOV 16 WP	10/31/2016	110	7900	385		0091			\$1,325.85
														\$1,623.38
Grand Totals														
Fund														Amount
110														\$116,472.46
Grand Totals:														\$116,472.46

Signature #1

Signature_____
Date

Signature #2

Signature_____
Date

Signatures confirm the Check and Invoice Reconciliation Reports match

P.O. BOX 433
EASTPOINT, FL 32328

DECONNA ICE CREAM CO (V000002401)

6300 W HWY 318
REDDICK, FL 32686

FORMS PLASTICS COMPA (V000002950)

3825 STERN AVENUE
ST. CHARLES, IL 60174-5457

FRANKLIN COUNTY HEAL (V000003003)

FRANKLIN CO. HEALTH UNIT
139 12TH STREET
APALACHICOLA, FL 32320

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 410	Standard	157613	Health Department Fees	10/25/2016	PO 157613	10/25/2016	410	7600	730		9003			\$400.00
														\$400.00

Grand Totals	
Fund	Amount
410	\$4,576.66
Grand Totals:	\$4,576.66

Signature #1

Signature #2

Signature

Date

Signature

Date

Signatures confirm the Check and Invoice Reconciliation Reports match

KEVIN HAEUSSER (V000010012)

824 WEST GULF BEACH DR.
EASTPOINT, FL 32328

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 420	Blanket	157144	HAEUSSER 16/17	08/09/2016	10/17-28, 2016 KH*	10/28/2016	110	6140	310		0091	5307		\$0.00
														\$0.00

APALACHICOLA BAY CHA (V000000183)

98 12TH STREET
98 12TH ST
APALACHICOLA, FL 32320

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 420	Standard	157579	abc reim - Focus	10/20/2016	PO 157579	10/20/2016	420	6400	730		9009	04187		\$698.00
							420	6400	330		9009	04187		\$685.36
														\$1,383.36

CENTENNIAL BANK VISA (V000009337)

PO BOX 31021
TAMPA, FL 33631

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 420	Standard	157391	RICHIE 10/17- 10/21/16 HOTEL	09/26/2016	PO 157391	10/21/2016	420	6400	330		0091	04187		\$516.00
														\$516.00

DEVAUGHN, STACIE (E019200930)

181 AVE G
APALACHICOLA, FL 32320

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 420					9/23/16 DEVAUGHN	09/23/2016	420	6400	330		0091	04767		\$11.00
														\$11.00
FLORIDA AFTER SCHOOL (V000003501) ALLIANCE P O BOX 5614 PLANT CITY, FL 33563														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 420	Standard	157582	1	10/20/2016	FASA 16 NEST	10/20/2016	420	6400	330		0091	04777		\$500.00
														\$500.00
KEVIN HAEUSSER (V000010012) 824 WEST GULF BEACH DR. EASTPOINT, FL 32328														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 420	Blanket	157144	HAEUSSER 16/17	08/09/2016	10/17-28, 2016 KH*	10/28/2016	420	6140	310		0091	04767		\$2,053.58
							420	6140	310		9009	04767		\$592.25
														\$2,645.83
PEARSON ASSESSMENTS (V000009948) 13036 COLLECTION CENTER DRIVE CHICAGO, IL 60693														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 420	Standard	157385	GFTA Forms	09/26/2016	10895174	10/05/2016	420	6140	590		0091	04767		\$154.00
														\$154.00

PIGGLY WIGGLY (V000006886)

130 HIGHWAY 98
APALACHICOLA, FL 32320

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 420	Standard	157547	PIGGLY WIGGLY-- FLETCHER	10/11/2016	PO 157547	10/11/2016	420	5300	510		0091	04457		\$191.52
														\$191.52

QUILL CORP. (V000007251)

P.O. BOX 37600
PHILADELPHIA, PA 19101-0600

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 420	Standard	157478	quill Oct 2017	10/04/2016	9862640 / 9915556	10/10/2016	420	7700	510		0091	04777		\$248.82
AP RUN 11/1/16 420	Standard	157572	Quill Janitorial Oct 2016 (2)	10/18/2016	1133674	10/19/2016	420	7700	510		0091	04777		\$91.64
														\$340.46

SCHOLASTIC MAGAZINES (V000007678)

P.O. BOX 3725
JEFFERSON CITY,, MO 65102

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 420	Standard	157261	Scholastic Art	08/30/2016	M6064058 8	10/18/2016	420	5100	510		0091	04397		\$98.89
														\$98.89

Grand Totals

Fund	Amount
110	\$0.00
420	\$5,841.06
Grand Totals: \$5,841.06	

Signature #1

Signature Date

Signature #2

Signature Date

Signatures confirm the Check and Invoice Reconciliation Reports match

APALACHICOLA BAY CHA (V000000183)

98 12TH STREET
98 12TH ST
APALACHICOLA, FL 32320

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 370/340					10/31/16 PECO EFT	10/28/2016	340	7400	682		9009	34097		\$22,943.00
														\$22,943.00

ACTION FIRE & SAFETY (V000000013)

605 E. 6TH STREET
PANAMA CITY, FL 32401

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 370/340	Standard	157583	22829	10/20/2016	22829	10/13/2016	370	7400	682		9004	37915		\$240.00
AP RUN 11/1/16 370/340	Standard	157584	22831	10/20/2016	22831	10/13/2016	370	7400	682		0091	37915		\$823.00
AP RUN 11/1/16 370/340	Standard	157604	22891	10/21/2016	22891	10/20/2016	370	7400	682		9004	37915		\$213.00
														\$1,276.00

KEITH LAWSON COMPANY (V000006060)

KEITH LAWSON COMPANY
P O BOX 37309
TALLAHASSEE, FL 32315

Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
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AP RUN 11/1/16 370/340	Standard	157634	162708	10/29/2016	162708	10/11/2016	370	7400	682		0091	37915		\$3,150.00
														\$3,150.00
SIGN DE SIGN (V000007926) P.O. BOX 573 EASTPOINT, FL 32328														
Batch Name	PO Type	PO #	PO Name	PO Date	Invoice #	Invoice Date	Fund	Function	Object	Revenue	Facility	Project	Program	Amount
AP RUN 11/1/16 370/340	Standard	157635	SIGN DESIGN 10/28/16	10/29/2016	5862	10/28/2016	370	7400	672		9001	37915		\$175.00
														\$175.00
Grand Totals														
Fund														Amount
340														\$22,943.00
370														\$4,601.00
Grand Totals:														\$27,544.00

Signature #1

Signature Date

Signature #2

Signature Date

Signatures confirm the Check and Invoice Reconciliation Reports match

**FRANKLIN COUNTY SCHOOL BOARD
WORKSHOP
WILLIE SPEED BOARD ROOM
OCTOBER 27, 2016
5:30 PM
MINUTES**

BOARD MEMBERS PRESENT: George Thompson-Vice Chair, Pam Marshall, Stacy Kirvin and Teresa Ann Martin

BOARD MEMBERS ABSENT: Pam Shiver-Chair

OTHERS PRESENT: Nina Marks-Superintendent, Barbara Sanders-Board Attorney and Monica Moron-Administrative Assistant

I. CALL TO ORDER- Vice Chair Thompson called the meeting to order at 5:30 p.m. and then turned over to Principal Clatto.

II. BOARD INFORMATION COMMENTS/DISCUSSION ITEMS

A. Principal Clatto, FCS K-12 Principal Presentation

Principal Clatto shared a short video with the Board on integration and then discussed some changes to the school's curriculum during a lengthy PDF Presentation emphasizing his support and implementation on the following topics:

1. PBIS (Positive Behavioral Interventions and Supports)

Positive Behavioral Interventions and Supports is one of the foremost advances in school-wide discipline and its emphasis on school-wide systems of support includes proactive strategies for defining, teaching, and supporting appropriate student behaviors to create positive school environments

2. Honors Academy (6-12)

The Middle School Honors Academy is a pre-AP pathway (6-8) designed to prepare middle school students for the demands of AP and dual credit courses in high school. Courses begin in 5th grade with our pre-honors classes, and expand through 8th grade and into honors high school courses. The emphasis with honors courses is that the students make the commitment to the additional effort required, so this is essentially a contract made by the child, with parental knowledge and support.

3. IXL Education (K-12)

IXL is an immersive PK-12 learning experience that provides comprehensive, standards-aligned content for math, language arts, science, and social studies

4. Coding (Code Red Education) (1-12)

Code Red's lessons are geared to build students skills in computer science and coding language fluency

**FRANKLIN COUNTY SCHOOL BOARD
WORKSHOP
WILLIE SPEED BOARD ROOM
OCTOBER 27, 2016
5:30 PM
MINUTES**

BOARD MEMBERS PRESENT: George Thompson-Vice Chair, Pam Marshall, Stacy Kirvin and Teresa Ann Martin

BOARD MEMBERS ABSENT: Pam Shiver-Chair

OTHERS PRESENT: Nina Marks-Superintendent, Barbara Sanders-Board Attorney and Monica Moron-Administrative Assistant

5. Staffing Additions for 2017-2018

a) Director of College Counseling

Principal Clatto explained this position/person be a dedicated person and would have the skill set and expertise with college admission and help to greatly improve college admissions.

b) Computer Science Teacher (including Coding and Robotics)

Principal Clatto explained this position/person would have not only a degree in computer science but be skilled in robotics to assist in instruction of robotics

c) Director of STEAM Instigation

Principal Clatto explained this position/person would be responsible for integration of all the science, technology, engineering, arts and math for the entire school.

d) Science Teacher - Project Lead the Way Robotics

Principal Clatto explained that this person/position would be a skilled teacher to instruct new Project Lead the Way curriculum being introduced next year. Principal Clatto remarked the District did not have the current staff to bring the new amazing opportunities on board.

6. AP-Advanced Placement Courses

- AP Biology
- AP Calculus
- AP Chemistry
- AP Environmental Science
- AP Government
- AP Language
- AP Literature
- AP Psychology

Principal Clatto announced the school would have a full complement of AP courses offered next school year. He remarked that the District already had staff member in place that is AP certified and has already taught the class.

**FRANKLIN COUNTY SCHOOL BOARD
WORKSHOP
WILLIE SPEED BOARD ROOM
OCTOBER 27, 2016
5:30 PM
MINUTES**

BOARD MEMBERS PRESENT: George Thompson-Vice Chair, Pam Marshall, Stacy Kirvin and Teresa Ann Martin

BOARD MEMBERS ABSENT: Pam Shiver-Chair

OTHERS PRESENT: Nina Marks-Superintendent, Barbara Sanders-Board Attorney and Monica Moron-Administrative Assistant

7. Sustainable Resources - Green Houses and Aquaponics

Principal Clatto explained that the FCS Campus would be housing two green houses and aquaponics systems.

8. "Hawks Landing" Learning Commons

- Ideal for collaborative groups or small group instruction
- Integrated technology which allows for video conferencing and group collaboration.
- Students are allowed to create their own learning and collaborative spaces

9. STEAM Integration

- a) STEAM Lab (elementary)
 - b) Innovation Lab (middle school)
 - c) Maker-Space Lab (high school)
- INNOVATION/IDEA

Unlimited opportunities for elementary, middle school, and high school students. Inspiring students to create, collaborate, innovate, revise, and develop, in order to move our country forward!

10. PL TW (Project Lead the Way)

a) K-5 Launch Program

Students learn through exploration and discovery.

b) 6-8 Gateway Program

- Automation and Robotics
- Energy and the Environment
- Infection: Modeling and Simulation
- Flight and Space
- Science of Technology
- Magic of Electrons
- Green Architecture
- Medical Detectives

**FRANKLIN COUNTY SCHOOL BOARD
WORKSHOP
WILLIE SPEED BOARD ROOM
OCTOBER 27, 2016
5:30 PM
MINUTES**

BOARD MEMBERS PRESENT: George Thompson-Vice Chair, Pam Marshall, Stacy Kirvin and Teresa Ann Martin

BOARD MEMBERS ABSENT: Pam Shiver-Chair

OTHERS PRESENT: Nina Marks-Superintendent, Barbara Sanders-Board Attorney and Monica Moron-Administrative Assistant

c) Biomedical Sciences (9-11)

- Build a simple pump
- Measure factors that affect pump efficiency
- Dissect a sheep heart
- Use LabVIEW software and Vernier probes to measure EKG, heart rate, and blood pressure
- Human Body Systems
- Medical Interventions/Research

d) Engineering (9-11)

From launching space explorations to delivering safe, clean water to communities, engineers find solutions to pressing problems and turn their ideas into reality. PLTW Engineering empowers students to step into the role of an engineer, adopt a problem-solving mindset, and make the leap from dreamers to doers. The program's courses engage students in compelling, real-world challenges that help them become better collaborators and thinkers. Students take from the courses in-demand knowledge and skills they will use in high school and for the rest of their lives, on any career path they take.

e) Teacher Training (3 day or 2 weeks)

Principal Clatto explained that teachers would be receiving intensive preparation and training for the PLTW course.

Mrs. Martin expressed her appreciation of Principal's Clatto's vision and plan for students. The Board and Clatto discussed the timetable to implement the various programs into the curriculum, financial impact and funding sources.

Vice Chair Thompson adjourned the workshop at 6:45 p.m.

FRANKLIN COUNTY SCHOOL BOARD

SPECIAL MEETING

WILLIE SPEED BOARD ROOM

OCTOBER 27, 2016

6:30 P.M.

MINUTES

BOARD MEMBERS PRESENT: George Thompson-Vice Chair, Pam Marshall, Stacy Kirvin and Teresa Ann Martin

BOARD MEMBERS ABSENT: Pam Shiver-Chair

OTHERS PRESENT: Nina Marks-Superintendent, Barbara Sanders-Board Attorney and Monica Moron-Administrative Assistant

I. CALL TO ORDER- Vice Chair Thompson called the meeting to order at 6:46 p.m.

II. KAREN PEDDIE-HR DIRECTOR

- A. RTH-5th Grade Teacher-Music-V Tillman
- B. RTH-Music Teacher-M Lombordino
- C. RTH-Nest Enrichment Leader-A Shiver
- D. RTH-Nest Enrichment Leader-T Sassnet
- E. Boys Golf Head Coach Supplement-New
- F. Athletic Supplement-Boys Golf Head Coach-D. Walker
- G. RTH-Bus Driver-M Collins
- H. RTH-Bus Driver-R Oakes

Monica Moron, Administrative Assistant requested the Board amend the motion and approve item II-D with the name change of Boone.

Mrs. Jill Rudd, Assistant Principal remarked that item II-A should be 5th grade teacher only, having music listed on the Request to Hire (RTH) was a mistake.

Mrs. Shannon Venable, Financial Services Director clarified to Attorney Sanders that item II-B was a new position but was already listed on the position control document and that the position was budgeted.

Motion by Marshall, seconded by Martin to approve items II-A, B, C, D, E, F, G and H with changes; Motion carried 4-0

III. SHANNON VENABLE-FINANCIAL SERVICES DIRECTOR

- A. 2016-21 Five Year (5) Work Plan

Mrs. Venable discussed the finalization of the 5year work plan adding that this is a projected plan and discussed the funding source and the possibility of amending within one a year.

Motion by Martin, seconded by Marshall to approve item III-A; Motion carried 4-0

IV. ADJOURNMENT

Vice Chair Thompson adjourned the workshop at 6:55 p.m.

APPROVED**11-22-16****FRANKLIN COUNTY
SCHOOL BOARD****FRANKLIN COUNTY SCHOOL DISTRICT
TRAVEL REQUEST FORM**

Grant Funded?

☐ Yes ☐ NoName Karl LesterName of Conference Tri-State Band Festival and Conducting ConferenceLocation of Conference F.S.U. Tallahassee, FLDate(s) of Conference Dec. 1st - 4thOvernight Stay Required? ☐ Yes ☒ NoStipend Requested? ☐ Yes ☒ No**Account Strip (Finance)**

Fund	Function	Object	Cost Center	Project	Amount

Estimated Cost

Registration Fee	Stipend	Meals	Lodging Expenses	Transportation Amount	Sub-Total
440.00					
Total Cost					440.00

Comments

Requesting TDY only
Registration fee for students Meals Hatfield
Jackson Suburban

APPROVALS:SUPERVISOR Cp Chad DATE 10/25/16

FINANCE _____ DATE _____

SUPERINTENDENT _____ DATE _____



Please complete this form in its entirety. An approved travel request form must be attached to travel voucher when requesting reimbursement. Overnight travel will require the approval of the School Board at a regularly scheduled meeting.

Note: Obtain project numbers from the school bookkeeper or the district finance office.



**Melody Hatfield
Jackson Subbarao**

Congratulations, Franklin County School!

The student(s) listed above have been selected to participate in the 2016 Florida State University Tri-State Band Festival! Each student named above should immediately visit the Tri-State website at <http://www.music.fsu.edu/Tri-State-Band-Festival> and click "Student Online Registration." Students should fill out the online registration form then mail the release form and payment ASAP. Directors may return all student release forms and participation fees together in one envelope if convenient. Please check all students' handwritten registration forms to assure they are legible. **All student registration materials must be received by the Tri-State office at FSU by Friday, November 4th.** The Festival can make no accommodation for forms delayed by the postal service. **On Friday, November 4th, alternates will be chosen to replace those students who have not registered.** Encourage your students to return their registration materials immediately. Directors, please review all forms for accuracy and completeness before returning. **All illegible release forms will be rejected. Also, be sure to include the Festival participation fee of \$220 with all registration forms (\$170 for local area students not requiring hotel accommodations).**

If you, or a student, are unable to download the CONCERT BAND STUDENT PACKET or access the ONLINE REGISTRATION from the Tri-State website, e-mail me immediately at rhc0266@my.fsu.edu and I will send them to you in an alternate electronic format or by U.S. mail. Please begin to check the website beginning Friday, November 6th to ensure your students' registrations have been received and processed.

Directors and assistant directors planning on attending the Conducting Conference, please notify me via e-mail immediately to reserve your space and PRISM ticket. Additionally, a letter and tentative schedule will be available soon on the Tri-State website. Directors arriving at the Festival unannounced can register for the Conducting Clinic, but will not receive a complimentary PRISM ticket. Directors are encouraged not to stay at the DoubleTree hotel in downtown Tallahassee, as this is where the students are housed.

Please feel free to e-mail me at rhc0266@my.fsu.edu should you have questions. I look forward to meeting you and your students at the Festival!

Sincerely,

Robert Clark
2016 Tri-State Festival Administrator
College of Music
Florida State University



Thursday, December 1

11:00 AM–2:00 PM Registration begins at the hotel site. All students must register **prior** to auditions at the College of Music.

11:00 AM–12:00 PM Registration for students traveling fewer than 175 miles

12:00–1:00 PM Registration for students traveling 175–325 miles

1:00–2:00 PM Registration for students traveling more than 325 miles
REGISTRATION FOR ALL HONORS JAZZ ENSEMBLE STUDENTS

12:00 PM Auditions begin (HMU/KMU – FSU College of Music)
FLUTES HMU 011
CLARINETS (start @ 1:00) HMU 214 & HMU 221
BASS CLAR/CONTRA (1:00) HMU 015*
OBOES (start @ 2:00) HMU 230
BASSOONS HMU 222
ALTO SAX HMU 128
TENOR/BARI SAX HMU 074*
TRUMPETS HMU 114
HORNS HMU 105
TROMBONES HMU 130
EUPHONIUMS HMU 123*
TUBAS HMU 123*
PERCUSSION HMU 113

***Large instrument storage will be in the OMH “ready room” underneath the stage accessible from KMU basement until the first rehearsal.**

4:00 PM Concert: FSU Jazz Orchestra in Opperman Music Hall

5:00 PM Orientation meeting in Opperman Music Hall (following concert)

6:00 PM Dinner Break

7:00 PM Return to OMH seats. Audition results announced – Pick up large instruments from backstage and report to assigned room/conductor.



FSU BANDS

TRI - STATE 2016

7:30 PM All rehearsals begin.

***BRYANT - HMU 105; SCHNEIDER - WES 060; CARTER - LRH;
KEHLER - HMU 114; BROWNING - OMH***

8:50 PM Rehearsal ends for **BRYANT & CARTER** bands. *

9:10 PM Rehearsal ends for **BROWNING** band. *

9:30 PM Rehearsal ends for **SCHNEIDER** band. *

9:50 PM Rehearsal ends for **KEHLER** band. *

11:00 PM Room check at hotel

11:30 PM Lights out at hotel

* Buses leave 10 minutes after each rehearsal ends.

NOTE: Band directors and parents may take students out for lunch and dinner, but are **not permitted** to take students out after final evening rehearsal or drive students to/from the hotel.

Friday, December 2

6:30 AM Students' wake-up call at hotel

7:30 AM **BRYANT & CARTER** buses leave for 8:00 AM rehearsal.

7:55 AM **BROWNING** band buses leave for 8:20 AM rehearsal.

8:20 AM **SCHNEIDER** band buses leave for 8:40 AM rehearsal.

8:45 AM **KEHLER** band buses leave for 9:00 AM rehearsal.

12:00 PM Lunch Break: Students may not walk aKehler Tennessee Street.

1:30 PM All rehearsals resume.



FSU BANDS

TRI - STATE 2016

5:00 PM	Dinner Break
6:30 PM	Students report to rehearsal rooms for attendance. Do not be late!
6:45 PM	Pre-Prism meeting in Opperman Music Hall
7:30-9:00 PM	PRISM concert (Ruby Diamond Concert Hall) • Students will enter RDCH through N. Lobby (near traffic circle).
9:45 PM	Buses (4) leave for hotel every 20 minutes (Copeland Street).
11:00 PM	Room check at hotel
11:30 PM	Lights out at hotel

Saturday, December 3

6:30 AM	Students' wake-up call at hotel																						
7:30 AM	KEHLER band buses leave for 8:00 AM rehearsal.																						
7:55 AM	SCHNEIDER band buses leave for 8:20 AM rehearsal.																						
8:20 AM	BROWNING band buses leave for 8:40 AM rehearsal.																						
8:45 AM	BRYANT & CARTER band buses leave for 9:00 AM rehearsal.																						
10:15 AM	All rehearsals end.																						
10:30-11:30 AM	Master Classes with FSU studio faculty: <table><tr><td>FLUTES</td><td>HMU 114</td></tr><tr><td>CLARINETS</td><td>WES 060</td></tr><tr><td>BASS CLAR/CONTRA</td><td>WES 060</td></tr><tr><td>OBOES</td><td>HMU 110</td></tr><tr><td>BASSOONS</td><td>HMU 111</td></tr><tr><td>SAXOPHONES</td><td>HMU 105</td></tr><tr><td>JAZZ SAXOPHONES</td><td>KMU 302</td></tr><tr><td>TRUMPETS</td><td>DRH</td></tr><tr><td>JAZZ TRUMPETS</td><td>KMU 045</td></tr><tr><td>HORNS</td><td>OMH</td></tr><tr><td>TROMBONES</td><td>KMU 340</td></tr></table>	FLUTES	HMU 114	CLARINETS	WES 060	BASS CLAR/CONTRA	WES 060	OBOES	HMU 110	BASSOONS	HMU 111	SAXOPHONES	HMU 105	JAZZ SAXOPHONES	KMU 302	TRUMPETS	DRH	JAZZ TRUMPETS	KMU 045	HORNS	OMH	TROMBONES	KMU 340
FLUTES	HMU 114																						
CLARINETS	WES 060																						
BASS CLAR/CONTRA	WES 060																						
OBOES	HMU 110																						
BASSOONS	HMU 111																						
SAXOPHONES	HMU 105																						
JAZZ SAXOPHONES	KMU 302																						
TRUMPETS	DRH																						
JAZZ TRUMPETS	KMU 045																						
HORNS	OMH																						
TROMBONES	KMU 340																						



FSU BANDS

TRI - STATE 2016

JAZZ TROMBONES	HMU 078
EUPHONIUMS	KMU 240
TUBAS	KMU 240
BASS	KMU 212
PERCUSSION	HMU 113
JAZZ RHYTHM SECTION	LRH

11:30 AM	Students report to rehearsal rooms for attendance and walk to Union.
12:00–1:30 PM	Banquet – University Union Ballroom
2:00 PM	All rehearsals resume.
3:30 PM	All rehearsals end. Students report to breezeway for campus tour – in case of rain, rehearsals will continue to 5:00 PM.
5:00 PM	Tour ends – Dinner Break begins. Students may not Kehler TN St.
6:15 PM	Students report to rehearsal rooms for attendance. Do not be late!
6:30 PM	All rehearsals resume.
8:30 PM	Rehearsal ends for BROWNING band. *
8:50 PM	Rehearsal ends for SCHNEIDER band. *
9:10 PM	Rehearsal ends for KEHLER band. *
9:30 PM	Rehearsal ends for BRYANT and CARTER bands. * * Buses leave 10 minutes after each rehearsal ends.
10:00 PM	Pizza party at hotel
11:00 PM	Room check
11:30 PM	Lights out

Sunday, December 4

6:30 AM	Students' wake-up call at hotel*
---------	----------------------------------

***SEE CONCERT LOGISTICS BELOW FOR BAND-SPECIFIC INFORMATION**

7:00 AM	CARTER band bus leaves for warm-up in OMH (Sound check at 7:45).
7:30 AM	BRYANT band leaves for warm-up in RDCH (Sound check at 7:45 AM).
8:00 AM	SCHNEIDER band leaves for warm-up in RDCH (Sound check at 8:15 AM).
8:30 AM	KEHLER band leaves for warm-up in RDCH (Sound check at 8:45 AM).
8:45 AM	OMH doors open to public.
9:00 AM	HONORS JAZZ ENSEMBLE CONCERT – SET ONE – OMH
9:00 AM	BROWNING band leaves for warm-up in RDCH (Sound check at 9:15 AM).
9:35 AM concert.	CARTER band set break. Concert bands transition for RDCH
9:45 AM	RDCH doors are open to public.
10:00 AM	HONORS JAZZ ENSEMBLE CONCERT – SET TWO – OMH
10:00 AM	FESTIVAL FINALE CONCERT – Ruby Diamond Concert Hall Order: BRYANT, SCHNEIDER, KEHLER, and BROWNING Each band will play approximately 25 minutes of music. Setup and tear-down in between each band should take no more than 10–15 minutes, so the concert should not run any longer than 1:00 PM.

*Take all luggage to designated room at the hotel, take your instrument and music to FSU (you will not need a folding stand). Please note that there will be no bus shuttle back to the hotel after the concert, therefore if you are flying out of Tallahassee, you need to bring your luggage with you to the concert and store it in your band's designated area.



FSU BANDS

TRI - STATE 2016

*Band directors will be admitted to the final concerts for free with a Tri-State Director's ID badge. Without a badge, admission to the concert is \$5.00.

Concert Logistics by Band

CARTER

- 7:00 AM Leave hotel for warm-up in OMH (sound check @ 7:45 AM).
- Drop off cases and luggage (if going to bus station/airport) backstage.
- 7:45 AM Sound check on OMH stage
- 8:45 AM OMH doors open to public.
- 9:00 AM **HONORS JAZZ ENSEMBLE CONCERT – SET ONE** – begins.
- 9:35 AM Set break backstage in OMH
- 10:00 AM **HONORS JAZZ ENSEMBLE CONCERT – SET TWO** – begins.
- 10:45 AM At conclusion of performance, exit backstage, pick up cases/luggage and depart.

BRYANT:

- 7:30 AM Leave hotel for warm-up in RDCH (sound check @ 7:45 AM)
- Enter through Performers' Entrance, drop off cases and luggage (if going to bus station/airport) in RDCH dressing rooms, and move to RDCH stage for sound check.
- 7:45 AM Sound check on RDCH stage
- 8:05 AM Exit via backstage left stairwell and return to RDCH dressing rooms to store instruments. Move to OMH house seats for Honors Jazz Ensemble concert.
- 8:45 AM OMH doors open to public
- 9:00 AM **HONORS JAZZ ENSEMBLE CONCERT – SET ONE** – begins.
- 9:35 AM Move to Westcott Performers' Entrance, retrieve instruments from RDCH dressing rooms, and move (in rows) to RDCH stage.
- 10:00 AM **FESTIVAL FINALE CONCERT** begins.



FSU BANDS

TRI - STATE 2016

10:30 AM At conclusion of performance, exit backstage left stairwell. Return to dressing rooms to pick up cases/luggage and depart.

SCHNEIDER:

7:50 AM Leave hotel for warm-up in RDCH (sound check @ 8:15 AM).
• Drop off cases and luggage (if going to bus station/airport) in LRH

8:10 AM Enter through loading dock and move to stage (in rows) once BRYANT band exits.

8:15 AM Sound check on stage

8:35 AM Exit via North Lobby through hall. Store large instruments stage left behind the shell. Move to OMH house seats for Honors Jazz Ensemble concert.

9:00 AM **HONORS JAZZ ENSEMBLE CONCERT – SET ONE** – begins.

9:35 AM Move (in rows) to RDCH house right seats. Enter RDCH through N. Lobby.

10:00 AM **FESTIVAL FINALE CONCERT** begins

10:30 AM Move (in rows) to RDCH stage when BRYANT band finishes.
(approx.)

11:00 AM At conclusion of performance, exit via North Lobby. Return to LRH to pick up cases/luggage and depart.

KEHLER:

8:20 AM Leave hotel for warm-up in RDCH (sound check @ 8:45 AM).
• Drop off cases and luggage (if going to bus station/airport) in loading dock area.

8:40 AM Move to stage (by ensemble rows) once SCHNEIDER band exits.

8:45 AM Sound check on stage

9:05 AM Exit backstage, store instruments in loading dock area, and move to HMU 114 to await HJE concert.

9:35 AM Move to OMH house seats for Honors Jazz Ensemble concert.

10:00 AM **HONORS JAZZ ENSEMBLE CONCERT – SET TWO** – begins.



FSU BANDS

TRI - STATE 2016

- 10:45 AM Move to loading dock area of RDCH via loading dock entrance.
- 11:00 AM Move (in rows) to RDCH stage when SCHNEIDER band finishes. (approx.)
- 11:30 AM At conclusion of performance, pick up cases/luggage, exit via loading dock and depart.

BROWNING:

- 8:50 AM Leave hotel for warm-up in RDCH (sound check @ 9:15 AM).
 - Drop off cases and luggage (if going to bus station/airport) in WES 060.
- 9:10 AM Move to stage (in rows) via North Lobby as KEHLER band exits.
- 9:15 AM Sound check on stage
- 9:35 AM Exit backstage via loading dock, and move to OMH house seats for Honors Jazz Ensemble concert. Store large instruments stage left behind the shell.
- 10:00 AM **HONORS JAZZ ENSEMBLE CONCERT – SET TWO** – begins.
- 10:45 AM Move (in rows) to RDCH house right seats. Enter RDCH through N. Lobby.
- 11:30 AM Move (in rows) to RDCH stage when KEHLER band finishes. (approx.)
- 12:00 PM At conclusion of performance, exit backstage via loading dock. Return to WES 060 to pick up cases/luggage and depart.



FSU BANDS

TRI - STATE 2016

Thursday, December 1

11:00 AM–2:00 PM Registration begins at the hotel site. All students must register **prior** to auditions at the College of Music.

11:00 AM–12:00 PM Registration for students traveling fewer than 175 miles

12:00–1:00 PM Registration for students traveling 175-325 miles

1:00–2:00 PM Registration for students traveling more than 325 miles
REGISTRATION FOR ALL HONORS JAZZ ENSEMBLE STUDENTS

12:00–4:00 PM Band Director registration at the College of Music

12:00 PM Auditions begin (HMU/KMU – FSU College of Music)

***Large instrument storage will be in the OMH “ready room” underneath the stage accessible from KMU basement until the first rehearsal.**

4:00 PM Concert: FSU Jazz Orchestra in Opperman Music Hall

5:00 PM Orientation meeting in Opperman Music Hall (following concert)

6:00 PM Dinner Break

7:00 PM Return to OMH seats. Audition results announced.

7:30 PM All rehearsals begin.

**BRYANT – HMU 105; SCHNEIDER – WES 060; CARTER – LRH;
KEHLER – HMU 114; BROWNING – OMH**

8:50 PM Rehearsal ends for **BRYANT & CARTER** bands. *

9:10 PM Rehearsal ends for **BROWNING** band. *

9:30 PM Rehearsal ends for **SCHNEIDER** band. *

9:50 PM Rehearsal ends for **KEHLER** band. *



FSU BANDS

TRI - STATE 2016

NOTE: Band directors and parents may take students out for lunch and dinner, but are **not permitted** to take students out after final evening rehearsal or drive students to/from the hotel.

Friday, December 2

7:30 AM	BRYANT & CARTER buses leave for 8:00 AM rehearsal.
7:55 AM	BROWNING band buses leave for 8:20 AM rehearsal.
8:20 AM	SCHNEIDER band buses leave for 8:40 AM rehearsal.
8:45 AM	KEHLER band buses leave for 9:00 AM rehearsal.
9:30-10:30 AM	Clinic - BRYANT (in DRH)
1:30-2:30 PM	Clinic - BROWNING (in DRH)
4:00-5:00 PM	Conducting Clinic - FSU Wind Orchestra with Prof. Clary (in RDCH)
7:30-9:00 PM	PRISM concert (Ruby Diamond Concert Hall)

Saturday, December 3

7:30 AM	KEHLER band buses leave for 8:00 AM rehearsal.
7:55 AM	SCHNEIDER band buses leave for 8:20 AM rehearsal.
8:20 AM	BROWNING band buses leave for 8:40 AM rehearsal.
8:45 AM	BRYANT & CARTER band buses leave for 9:00 AM rehearsal.
9:15-10:15 AM	Clinic - KEHLER (in DRH)
10:30- 11:30 AM	Conducting Clinic - Dr. Dunnigan (LON 201)
2:00-3:00 PM	Clinic - SCHNEIDER (in DRH)
4:00-5:00 PM	Clinic - CARTER - (in DRH)
8:30 PM	Rehearsal ends for BROWNING band. *



FSU BANDS

TRI - STATE 2016

- 8:50 PM Rehearsal ends for **SCHNEIDER** band. *
- 9:10 PM Rehearsal ends for **KEHLER** band. *
- 9:30 PM Rehearsal ends for **BRYANT** and **CARTER** bands. *

Sunday, December 4

- 8:45 AM OMH doors open to public.
- 9:00 AM **HONORS JAZZ ENSEMBLE CONCERT - SET ONE - OMH**
- 9:45 AM RDCH doors are open to public.
- 10:00 AM **HONORS JAZZ ENSEMBLE CONCERT - SET TWO - OMH**
- 10:00 AM **FESTIVAL FINALE CONCERT - Ruby Diamond Concert Hall**
Order: BRYANT, SCHNEIDER, KEHLER, and BROWNING
Each band will play approximately 25 minutes of music. Setup and tear-down in between each band should take no more than 10-15 minutes, so the concert should not run any longer than 1:00 PM.

*Take all luggage to designated room at the hotel, take your instrument and music to FSU (you will not need a folding stand). Please note that there will be no bus shuttle back to the hotel after the concert, therefore if you are flying out of Tallahassee, you need to bring your luggage with you to the concert and store it in your band's designated area.

*Band directors will be admitted to the final concerts for free with a Tri-State Director's ID badge. Without a badge, admission to the concert is \$5.00.

APPROVED

11-22-16

**FRANKLIN COUNTY
SCHOOL BOARD**

**FRANKLIN COUNTY SCHOOL DISTRICT
TRAVEL REQUEST FORM**

Grant Funded?

☐ Yes ☒ No

Name C/O 2017 - Sr. Trip

Name of Conference Senior Trip

Location of Conference Orlando / Tampa

Date(s) of Conference April 26 - May 1

Overnight Stay Required? ☒ Yes ☐ No

Stipend Requested? ☐ Yes ☒ No

Account Strip (Finance) NA

Fund	Function	Object	Cost Center	Project	Amount

Estimated Cost NA

Registration Fee	Stipend	Meals	Lodging Expenses	Transportation Amount	Sub-Total
Total Cost					

Comments

will be using fords travel

APPROVALS:

SUPERVISOR [Signature] DATE 11/15/16

FINANCE Sharon Venelle DATE 11/15/16

SUPERINTENDENT _____ DATE _____



Please complete this form in its entirety. An approved travel request form must be attached to travel voucher when requesting reimbursement. Overnight travel will require the approval of the School Board at a regularly scheduled meeting.

Note: Obtain project numbers from the school bookkeeper or the district finance office.

FRANKLIN COUNTY SCHOOLS ACTIVITY REQUEST FORM



Name of Organization: C/O 2017

ACTIVITY	FACILITY
☐ Dance	☐ Room #
☐ Meeting	☐ Commons
☐ Performance	☐ Library
☒ Field Trip	☐ Gym
☐ Other (describe)	☐ Multi-Purpose Building
	☒ Other <u>ORLANDO</u>

Beginning date of activity: 4-27-17 Ending date of activity: 5-1-17
Beginning time of activity: 8:00am Ending time of activity: TBA

Description of Fundraising: Senior Trip - Orlando FL

If sale, type of sale. (attach product brochure) _____

Name of product: _____

Price per unit: \$ _____ Vendor: _____

Vendor address: _____

Vendor phone: _____ Vendor fax: _____

Vendor website and/or email: _____

Chaperones: One chaperone is required for every five (5) students in elementary school and one for every ten (10) students in middle or high school. There must be at least one instructional staff member per activity. Reference School Board Policy # 4.45. Please list chaperones below.

- Stanton
- Duhart
- TBD
- TBD
- TBD
-
-
-
-
-

Haley Stanton 10/20/16
Signature of Sponsor Date

Signature of Bookkeeper Date

Signature of Class President Date

Joe Rudd 10/27/16
Signature of Principal Date



Franklin County High School

1250 Highway 98
Eastpoint, FL. 32328

Franklin County School Board
85 School Road
Eastpoint, Fl. 32328

October 20, 2016

Re: Request for the Class of 2017 to travel to Orlando, FL

To Whom It May Concern:

A group of students and their sponsors would like approval to travel to Orlando, FL on April 27, 2017 and return on May 1, 2017. We have chosen to travel with Simplicity Student Travel because of their exceptional service and established relationship with this school, as many groups have travelled and they come highly recommended by staff members. We will chaperone the trip with additional teachers, the amount of chaperones will be determined when a final head count of participating students is finalized. A minimum of 1 chaperone per 10 students will attend.

The students will have a few days of fun and bonding as a class before they leave high school. This trip will be available to all 12th graders under the condition they meet the criteria list in the 2016-17 FCS Code of Conduct.

STUDENT IN GOOD STANDING For any student to participate in school sponsored trips, including educational field trips, class trips, career or college ready trips, intramural or interscholastic activities, including any sport sponsored by FHSAA and/or Franklin County School District, etc., they must be a student in good standing. To be classified as a student in good standing the following must be met: A) No more than 10 days of absences (excused or unexcused) unless document by medical staff. B) No more than one F in any course and GPA of 2.0 on a 4.0 scale. C) No more than 3 disciplinary referrals.

I hope that you will approve this fun experience so our Senior class will have the opportunity to travel together. On behalf of the Class of 2017, we thank you for your consideration of approval for this exciting travel opportunity.

Sincerely,

Mrs. Duhart and Ms. Stanton



FRANKLIN COUNTY SCHOOL BOARD
LEAVE FORM

Entered _____

NAME Stanton EMPLOYEE ID NUMBER 19100452

- | | | |
|---|---|--|
| ☒ INSTRUCTIONAL | ☐ Sick Leave | ☐ Jury Duty |
| ☐ NON-INSTRUCTIONAL | ☐ Vacation Leave | ☐ Military Leave |
| ☐ ADMINISTRATIVE | ☐ Personal Leave | ☐ Unpaid Leave |
| | (up to 6 days deducted from sick leave) | ☒ Temporary Duty |
| | ☐ Workers Compensation | ☐ Illness in Line of Duty |

Donated Sick Leave Hours To _____ ID Number _____
FCSB Policy # 6.914 – Any District employee may authorize the use of his/her accrued sick leave as follows:
*As provided by any existing Sick Leave Bank provision.
*Up to the number of sick leave days an employee has available minus ten (10) days for use by his/her spouse, child, parent, or sibling who is also a District employee.
*Sick Leave donated as provided in I.B. cannot be used until all of the individual's sick leave has been depleted, excluding sick leave from any existing Sick Leave Bank, if the recipient participates in a Sick Leave Bank.
*Donated sick leave shall have no terminal pay value.

Date(s) of Absences April 27 - May 1

If Injury, Date _____ Notes _____ Total Hours Used _____

If Temporary Duty, State Purpose for Leave and Destination Senior Trip

Substitute Information _____

Name _____ Employee ID Number _____
Date _____ Hours _____ Date _____ Hours _____ Date _____ Hours _____

Employee's Signature [Signature] Date 10/20/16
Supervisor's Signature [Signature] Date 10/27/16

-----There can be no changes to this leave form at the District level-----



FRANKLIN COUNTY SCHOOL BOARD
LEAVE FORM

Entered _____

NAME J. Duhart EMPLOYEE ID NUMBER 019080472

____ INSTRUCTIONAL

____ NON-INSTRUCTIONAL

____ ADMINISTRATIVE

____ Sick Leave

____ Vacation Leave

____ Personal Leave

(up to 6 days deducted from sick leave)

____ Workers Compensation

____ Jury Duty

____ Military Leave

____ Unpaid Leave

☒ Temporary Duty

____ Illness in Line of Duty

____ Donated Sick Leave Hours To _____ ID Number _____
FCSB Policy # 6.914 – Any District employee may authorize the use of his/her accrued sick leave as follows:

*As provided by any existing Sick Leave Bank provision.

*Up to the number of sick leave days an employee has available minus ten (10) days for use by his/her spouse, child, parent, or sibling who is also a District employee.

*Sick Leave donated as provided in I.B. cannot be used until all of the individual's sick leave has been depleted, excluding sick leave from any existing Sick Leave Bank, if the recipient participates in a Sick Leave Bank.

*Donated sick leave shall have no terminal pay value.

Date(s) of Absences

April 27 - May 1

If Injury, Date _____ Notes _____

Total Hours Used _____

If Temporary Duty, State Purpose for Leave and Destination Chaperone Senior Trip

Substitute Information

Name _____ Employee ID Number _____

Date _____ Hours _____ Date _____ Hours _____ Date _____ Hours _____

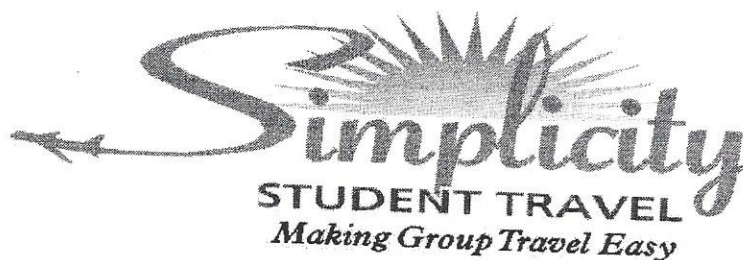
Employee's Signature J. Duhart

Date 10/20/16

Supervisor's Signature Jeff Rudd

Date 10/27/16

-----There can be no changes to this leave form at the District level-----



FRANKLIN CO.HS

ITINERARY OPTION (DEFINITE)

BEACH & BUSCH

Departure Date – Thursday, April 27th, 2017 – Day 1

- 8:00AM Via motor coach - depart **Franklin County HS** located at 1250 Hwy #98, Eastpoint, Florida for Orlando, FL
Discretionary bus and rest stops on own.
- TBA/PM Arrive at the beautiful **FLORIDA MALL** to do a bit of shopping and grab a bite to eat! (Address is 8001 Orange Blossom Trail, Orlando)
Lunch on own in the food court area.
- 4:30PM Depart for **The Rosen Plaza** located at 9700 International Drive, Orlando . Your friendly "**Simplicity Travel Expert**" will assist with check in **www.rosenplaza.com / convention center (reserved)**
Check in, unpack and relax.
- 6:30PM Depart for **Disney Springs** (Address is 1486 Buena Vista Drive, LBV)
World-class restaurants, dazzling entertainment and unique shops line the waterfront @ Downtown Disney area. Shop in the world's largest Disney Store, dine amid life-size prehistoric creatures, bowl a game @ the 30 lane alley and more.....
Dinner on own.
- 8:30PM Walk to **Cirque Du Soleil** – located by The House of Blues! (CAN NOT BE LATE!)
- 9:00PM Show begins – watch with amazement.
Cirque Du Soleil – "LaNouba"
A door opens and two worlds collide. Enter the attic of make-believe, where the mundane meets the marvelous. Dreams and nightmares intertwine. La Nouba which calls on both individual and collective memory, is an unforgettable journey in to a world at once threatening and exhilarating, frightening and familiar. La Nouba beckons to us, challenges us to uncover passions we thought we had lost long ago; to frolic in out childhood dreams and enter a place where the extraordinary transforms and overcomes the ordinary!
- 11:00PM Depart for your hotel.

Friday, April 28, 2017 -Day 2

- TBA/AM **Buffet Breakfast**
- 9:45AM Board motor coach and depart for **Cocoa Beach (www.cocoaabeach.com)**
- TBA/AM Arrive at the World Famous **Ron Jon Surf Shop** located at 4151 North Atlantic Ave, Cocoa Beach
Group to shop for 45 minutes.
- 1:00PM **Beach BBQ – location – Alan Shepperd Park (under the blue top pavilion) :D**
BBQ cookout includes: Barbecue Chicken, Barbecue Pork, Barbecue Beans, Coleslaw, Mashed Potato, Dinner Rolls, Cobbler, Water and Sodas.
- 4:00PM Return to hotel
- 7:00PM Board motor coach and depart for **Disney's** first time ever, **GRAD NITE H2O**, held at the beautiful **Typhoon Lagoon Water Park** (Address is 1145 Buena Vista Drive, LBV)

Submitted: 10/27/16

FRANKLIN CO.HS**ITINERARY OPTION (DEFINITE)****BEACH & BUSCH**

8:00pm Gates open – "Swim Safely"
Dinner on own

Saturday, April 29th, 2017 – Day 3

12:15AM Board motor coach and return to hotel

TBA/AM **Buffet Breakfast**

Walk to **I – Drive Live!**

Enjoy admission to **The Orlando Eye, Madame Tussaud's "AND" Sea Life** located in **I Drive Live 360 !**
I Drive Live 360 - I Drive 360 is Orlando's new \$200 million dollar entertainment destination and home to **The Orlando Eye**. Located in the heart of Orlando's most popular International Drive, The Orlando Eye's 400 foot iconic observation wheel is the centerpiece of this metro-chi themed complex featuring a dynamic blend of attractions, restaurants, clubs and shops!

Lunch on own in food court or around the area.

TBA/PM Return to hotel – enjoy the pool or take a quick nap!

6:20PM Depart for **UNIVERSAL'S GRAD BASH 2017** – this is where your students can share a night of fun.....share their favorite music..... share non-stop thrills.....share unforgettable memories ..with all their graduating friends at Orlando's most exciting graduation event ever! www.universalorlando.com / **gradbash** (Address is 6000 Universal Blvd)

7:00PM **GRAD BASH begins.....**

Meal voucher/Dining card

Sunday, April 30th, 2017 - Day 4

2:00AM Return to hotel. Lights out!

Buffet Breakfast

9:30AM Depart for **Busch Gardens Tampa** (Address is 10165 N McKinley Drive, Tampa)
Busch Gardens Tampa Bay is a 335-acre 19th century African-themed animal themed amusement park filled with Roller coasters, rides, tours and attractions that will please thrill seekers of all ages.
www.buschgardens.com (opens at 10am)

Meal Voucher

TBA/PM Depart for the **CALYPSO QUEEN Dinner Cruise** (Address is 25 Causeway Blvd, Slip #18, Clearwater, FL 33767)
Enjoy a 2 hour sunset cruise aboard the Calypso Queen departing from the Clearwater Beach Marina (slip # 18) taking in the sights of the beautiful Clearwater Harbor. This cruise features a live captains sightseeing narration including points of interest along the route and the history of our picturesque region.
Includes Tropical Island Style Buffet!

TBA Check in – Bon Voyage!

TBA/PM Return to Orlando – exhausted

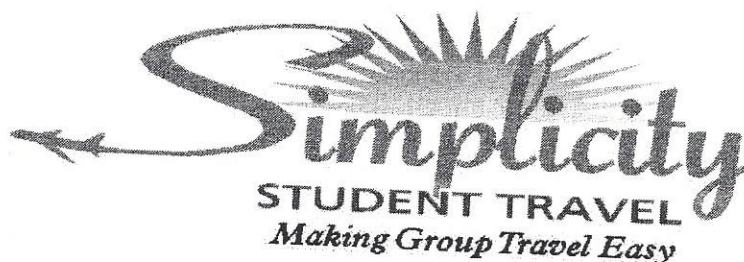
Monday, May 1st, 2017 - Day 5

Buffet Breakfast

TBA/AM Pack, check out, load motor coach and return to **Franklin County HS**

Discretionary bus and rest stops on own.

TBA/PM Arrive home safely after a "simply" fantastic trip!



FRANKLIN CO.HS

AGREEMENT OPTION (DEFINITE)

BEACH & BUSCH

This agreement is between **SIMPLICITY STUDENT TRAVEL** of Mount Dora, Florida hereinafter referred to as your GROUP TRAVEL PLANNER and **FRANKLIN COUNTY HS** of Eastpoint, FL hereinafter referred to as THE GROUP.

This agreement pertains to goods and services to be supplied to and for THE GROUP by **SIMPLICITY STUDENT TRAVEL** during THE GROUP'S visit to Orlando during **Spring of 2017**.

SIMPLICITY hereby agrees to provide the following goods and services for each and every member of THE GROUP:

- **Four (4) nights lodging @ The Rosen Plaza** (reserved and confirmed).
- **Four (4) buffet breakfasts**
- **Admission to Cirque Du Soleil.**
- One day admission to **Busch Gardens**
- **Meal voucher for Busch Gardens**
- **Unlimited Beach BBQ**
- **An afternoon at Cocoa Beach**
- **An evening of Shopping**
- **Disney's GRAD NITE H2O at Typhoon Lagoon**
- **Admission to GRAD BASH 2017**
- **Meal voucher/dining card for GRAD BASH event**
- **Admission to The Orlando Eye, Madame Tussaud's and Sea Life**
- **Calypso Queen Tropical Party Dinner Cruise**
- **An afternoon at The Florida Mall.**
- One (1) **complimentary chaperone package** for every ten (10) paid students, based on the double package rate or \$788.00 (minimum 20 people to qualify).
- Services of an experienced **tour representative** with 24-hour emergency service (minimum 20 people to qualify).
- All **taxes and gratuities.** (Excluding discretionary bus driver and tour guide gratuity)
- **Liability Insurance Coverage.**

** Transportation not included*

GROUP CANCELLATION

In the event of cancellation some deposit monies are refundable (subject to the cancellation and refund policies of the individual suppliers of any portion of the tour) must receive written notice of cancellation from **THE GROUP** no less than 60 days prior to scheduled departure date. Any notice of cancellation received from **THE GROUP** after rooming list is received will result in no refund what so ever.

INDIVIDUAL CANCELLATION

Individual cancellations received after **April 5, 2017** are subject to the cost of **Universal Studios GRAD BASH tickets** and **Disney's H2O GRAD NITE** - plus a \$25.00 cancellation fee to **SIMPLICITY STUDENT TRAVEL**. Any cancellations received **less than 21** days prior to your arrival date will result in no refund what so ever. This also includes the cancellation and refund policies of the individual suppliers of any portion of the tour. The Universal Studios Company does not allow refunds for Grad Bash tickets once they are purchased. This includes Universal Studios, or Islands of Adventure single tickets and any other Grad Bash related event tickets that are related. Walt Disney World Company does not allow refunds as well. Only name changes will be accepted 21 days prior to your arrival date (April 5th, 2017).

THE GROUP agrees to pay **SIMPLICITY STUDENT TRAVEL** for the aforementioned goods and services according to the following formula and schedule:

- **\$ 658.00*** per person quad occupancy
- **\$ 674.00*** per person triple occupancy
- **\$ 788.00*** per person double occupancy
- **\$1041.00*** per person single occupancy

** Transportation not included*

Submitted: 10/27/16

The aforementioned charges are to be paid to **SIMPLICITY STUDENT TRAVEL** as follows:

- **\$150.00** per person to **SIMPLICITY** along with a signed copy of this agreement – due **November 27th** (above deposit amount needed to secure tickets for **Cirque Du' Soleil**)
- **\$150.00** per person to **SIMPLICITY** on or before **January 27th, 2017**
- **\$150.00** per person to **SIMPLICITY** on or before **February 27th, 2017**
- Complete and final room list to **SIMPLICITY** on or before **MARCH 1, 2017**
- Full balance to **SIMPLICITY** on or before **30 days prior to arrival – March 27th, 2017**

(PLEASE NOTE: with the exception of first deposit & balance - all deposit due dates & amounts are negotiable)

RESPONSIBILITY CLAUSE:

Liability: SIMPLICITY STUDENT TRAVEL act's only in the capacity as an agent for the Group members participating in the subject tour in all matters pertaining to hotel accommodations, sightseeing, touring and transportation and as such shall not be held liable for any injury, damage, loss, accident, delay, or irregularity which may be occasioned by the negligence or conduct of any hotel, carrier, restaurant, amusement/theme park, company or person providing services for the Group members participating in the tour. SIMPLICITY STUDENT TRAVEL shall have no liability as to any damage or delay due to sickness, pilferage, labor dispute, machinery breakdown, quarantine, government restraints, weather, acts of God, or other causes beyond its control as may arise during the tour.

Chaperones: The Group shall provide adequate adult chaperones for all activities during the tour. The Group shall hold SIMPLICITY STUDENT TRAVEL (group travel planner) harmless as to any and all damages caused by any of the Group members participating in the subject tour. Should any of the Group members participating in the subject tour be minors, the Group shall have obtained prior to the tour, appropriate documentation from the parents or guardians of any participating minor granting permission for the minor to participate, granting permission for medical treatment, and releasing SIMPLICITY STUDENT TRAVEL from Liability for damages sustained by the minor as set out above.

This agreement is executed this _____ day of _____ 20__.

We the undersigned have read, understand, and agree to abide by the terms and conditions contained herein.

Principal

Hilary Stanton / Senior Class Advisor

Witness

Lori Sambor, President

SIMPLICITY STUDENT TRAVEL
8004 St. James Way, Mount Dora, Florida 32757
PHONE : 407-749-0066 FAX: 407-749-0077
Registered with the State of Florida as a Seller of Travel #ST37692

Submitted: 10/27/16

FORD's TRAVEL SERVICE, LLC

Post Office Box 1089

Live Oak, Florida 32064

Phone: (386) 362-9032 Booking: (386)965-6332

Email: Fordstravelservice@yahoo.com

Contract to: Hilary Stanton (Franklin County c/o 2017)

Round Trip Travel from East Point, FL to Orlando, FL

Departure Date/Time April 27, 2017 @ 8:00am Return Date/Time: May 1, 2017

TOTAL FOR CHARTER BUS FOR ROND TRIP TRANSPORTATION: \$ 5,500.00

ALL CHARTER PARTIES ARE RESPONSIBLE FOR ALL PARKING FEES AND TOLLS, THESE PRICES ARE NOT INCLUDED IN YOUR QUOTE.

CHARTER TERMS AND CONDITIONS

CONTRACT ACCEPTANCE - To receive a charter bus, a contract must be issued by Ford's Travel Service, LLC, signed by the contact person or representative and returned and received by the due date on contract. Please double check accuracy of charter contract and make corrections as required before returning. A new contract must be issued and accepted by signature each time a change is made on the contract.

CONFIRMATION - A verbal or written estimate does not guarantee availability. All trips must be confirmed 4 days before departure. This includes confirming final pick-up/drop-off locations, times, and all other extra request from the contract person or representative.

PAYMENT - A standard deposit of 25% of the final amount is due within 14 days after receiving the signed contract (including weekends, holidays, and business days. Please be advised that the deposit will lock in the dates that you wish to travel. ALL DEPOSIT CAN BE FORWARDED TO FORD'S TRAVEL SERVICE, LLC ANYTIME, BECAUSE WE DO HAVE PEAK SEASONS) after booking your charter bus. The complete balance is due 7 days before travel or the day of travel, whichever one of these arrangements are made.

CANCELLATION - All charter trips must be canceled 15 days before travel which will allow you a full refund, all cancellations made 14 days before travel will cause you to forfeit all monies received.

ITINERARY - A complete and accurate final itinerary is due 10 days after booking confirmation. Failure to submit final itineraries may result in deficiencies in service for your charter party. A final itinerary must be received in order to provide you with a final quote in price, all quotes given before final itinerary are considered **ESTIMATES ONLY**.

DRIVER LODGING - The contracted party is responsible for the driver's individual hotel room on all overnight trips. Overnight accommodations for the driver should be booked at the same hotel or an equivalent hotel as the contracted party.

THIS CONTRACT SHALL STAND AS A BINDING CONTRACT BETWEEN FORD'S TRAVEL SERVICE, LLC AND THE CONTACT PERSON OR REPRESENTATIVE IN A COURT OF LAW.

I have reviewed and accept the contract terms and conditions. I agree to remit payment to the address listed above for the services that are listed above

Signature of contact person/representative: _____

Printed name of contact person/representative: _____ Date: _____

Agency Code 12-0357-00

Policy Number 50-426558-00

**FLORIDA AUTOMOBILE INSURANCE
IDENTIFICATION CARD**

Auto-Owners Insurance Company
Company Code: 09703

Lansing, MI

Policy Number 50-426558-00 Effective Date 08-13-2016
Personal Injury Protection Benefits Yes Bodily Injury Liability Yes
Property Damage Liability Yes
Named Insured FORD TRAVEL SERVICES LLC

Year/Make 1998 VAN HOOL BUS

VIN YE2TC61B4W2043072

Agency JEFF TIPPENS INSURANCE AGENCY INC

Phone (386) 364-2886

Agency Code 12-0357-00

**NOT VALID FOR MORE THAN ONE YEAR
FROM EFFECTIVE DATE**

THE INSURANCE COVERAGES AVAILABLE UNDER THIS POLICY MAY
APPLY TO VEHICLES YOU RENT. SEE OUTLINE OF COVERAGE AND
CONTACT YOUR AGENCY.

**MISREPRESENTATION OF INSURANCE IS A
FIRST DEGREE MISDEMEANOR**

THIS FORM DOES NOT CONSTITUTE ANY PART OF YOUR
INSURANCE POLICY AND MAY NOT BE USED TO MODIFY THE
TERMS OR CONDITIONS OF THE POLICY. EXAMINE YOUR POLICY
CAREFULLY.

KEEP THIS CARD IN YOUR POSSESSION AT ALL TIMES.

The Florida Bureau of Financial Responsibility requires that all licensed
drivers carry an insurance identification card at all times. If you require
more cards for other licensed drivers covered under this policy, SEE
YOUR AGENT.

89414 (2-12)

IN CASE OF ACCIDENT

1. Obtain name and address of other driver, insurance
information, license number of other car, details of accident
and names and addresses of witnesses.
2. Do not discuss details of the accident with anyone but the
investigating officer. Make no admissions or offer
payments.
3. Contact your agent, as soon as possible, to report the
accident. The phone number of your agent is on the front
side of this form.
4. If you are unable to reach your agent after normal business
hours, we provide monitored phone service from 5:00 PM -
8:00 AM Eastern Time - Monday through Friday, and 24
hours on weekends and holidays. This service is available
by calling 1-888-252-4626 from anywhere within the United
States for the reporting of claims emergencies only.

**CANADA NON-RESIDENT INTER-PROVINCE
MOTOR VEHICLE LIABILITY INSURANCE CARD**
CERTIFICAT D'ASSURANCE - AUTOMOBILE RESPONSABILITE

This certifies that the party named herein is insured against
liability for bodily injury and property damage by reason of the
operation of the motor vehicle described herein, in an amount not
less than the statutory minimum requirements of every province
of Canada.

WARNING- Any person who issues or produces a card to show
that there is in force a policy of insurance as indicated herein that
is in fact not in force is liable to a heavy fine and/or imprisonment
and his license may be suspended.

This card should be carried in the insured vehicle for
production as proof of insurance when demanded by police.

89271 (2-12)

**FLORIDA AUTOMOBILE INSURANCE
IDENTIFICATION CARD**

Auto-Owners Insurance Company
Company Code: 09703

Lansing, MI

Policy Number 50-426558-00 Effective Date 08-13-2016
Personal Injury Protection Benefits Yes Bodily Injury Liability Yes
Property Damage Liability Yes
Named Insured FORD TRAVEL SERVICES LLC

Year/Make 1998 VAN HOOL BUS

VIN YE2TC61B4W2043072

Agency JEFF TIPPENS INSURANCE AGENCY INC

Phone (386) 364-2886

Agency Code 12-0357-00

**NOT VALID FOR MORE THAN ONE YEAR
FROM EFFECTIVE DATE**

THE INSURANCE COVERAGES AVAILABLE UNDER THIS POLICY MAY
APPLY TO VEHICLES YOU RENT. SEE OUTLINE OF COVERAGE AND
CONTACT YOUR AGENCY.

**MISREPRESENTATION OF INSURANCE IS A
FIRST DEGREE MISDEMEANOR**

THIS FORM DOES NOT CONSTITUTE ANY PART OF YOUR
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TERMS OR CONDITIONS OF THE POLICY. EXAMINE YOUR POLICY
CAREFULLY.

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drivers carry an insurance identification card at all times. If you require
more cards for other licensed drivers covered under this policy, SEE
YOUR AGENT.

89414 (2-12)

IN CASE OF ACCIDENT

1. Obtain name and address of other driver, insurance
information, license number of other car, details of accident
and names and addresses of witnesses.
2. Do not discuss details of the accident with anyone but the
investigating officer. Make no admissions or offer
payments.
3. Contact your agent, as soon as possible, to report the
accident. The phone number of your agent is on the front
side of this form.
4. If you are unable to reach your agent after normal business
hours, we provide monitored phone service from 5:00 PM -
8:00 AM Eastern Time - Monday through Friday, and 24
hours on weekends and holidays. This service is available
by calling 1-888-252-4626 from anywhere within the United
States for the reporting of claims emergencies only.

**CANADA NON-RESIDENT INTER-PROVINCE
MOTOR VEHICLE LIABILITY INSURANCE CARD**
CERTIFICAT D'ASSURANCE - AUTOMOBILE RESPONSABILITE

This certifies that the party named herein is insured against
liability for bodily injury and property damage by reason of the
operation of the motor vehicle described herein, in an amount not
less than the statutory minimum requirements of every province
of Canada.

WARNING- Any person who issues or produces a card to show
that there is in force a policy of insurance as indicated herein that
is in fact not in force is liable to a heavy fine and/or imprisonment
and his license may be suspended.

This card should be carried in the insured vehicle for
production as proof of insurance when demanded by police.

89271 (2-12)



*Nina M Marks
Superintendent*

FRANKLIN COUNTY DISTRICT SCHOOLS

Administrative Offices
85 School Road Suite 1
Eastpoint FL 32328
(850) 670-2810-Phone (850) 670-8579-Fax



T OGETHER
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M ORE

DATE: November 14, 2016

TO: Franklin County School Board

FROM: Nina M. Marks, Superintendent

RE: Senior Management Service Class Recommendation *ym*

It is my recommendation that the Board approves the Senior Management Service Class designation for the following District positions:

- Director of Federal Programs
- Director of Financial Services
- Director of Human Resources
- Director of Special Programs
- Director of Food Service.

**NO ACTION TAKEN
NOV 22 2016
FRANKLIN COUNTY
SCHOOL BOARD**

**District 1
George Thompson
Vice Chair**

**District 2
Pam Marshall**

**District 3
Teresa Ann Martin**

**District 4
Stacy Kirvin**

**District 5
Pam Shiver
Chair**

Florida Retirement System
Senior Management Service Class Designated Position Form
P.O. Box 9000
Tallahassee, FL 32315-9000
(850) 488-8837
Toll Free 1-877-377-3675



INSTRUCTIONS

This form should be used only by State Public Defender Offices, State Attorney Offices and local agencies (district school boards, county agencies, community colleges, cities and independent special districts) designating positions to the Senior Management Service Class (SMSC). The positions of Community College President, City Manager, County Manager, appointed School Superintendent and most State government SMSC positions are compulsory and **should not** be designated on this form.

Under the provisions of Section 121.055, Florida Statutes, you may designate positions to be included in the Florida Retirement System's (FRS) SMSC.

The **agency must:**

- Place appropriate notice of intent to designate position(s) in the SMSC in a newspaper of general circulation in the county or counties affected, once a week for two consecutive weeks.
- Complete the section below and submit this form (SMSD-1) to the Division of Retirement.
- Comply with requirements and formula when designating positions to the SMSC.

The **employee(s) must** complete:

- **State Agency Positions** – Form SMS-1, Senior Management Service Optional Annuity Program Ballot/Enrollment Form.
- **Local Agency Positions** – Form SMS-3, Senior Management Service Class Ballot/Enrollment Form for local agency employees.

Agency Name: Franklin County School Board

Agency Number 29007

	Position Title	*Position Number	**Date Position Effec. In SMSC
1.	<u>Director of Federal Programs</u>	<u>0000000002</u>	<u>06 / 07 / 2007</u>
2.	<u>Director of Financial Services</u>	<u>0000000003</u>	<u>03 / 22 / 2016</u>
3.	<u>Director of Human Resources</u>	<u>0000000004</u>	<u>01 / 25 / 2016</u>

*Position number should be 1 to 10 numeric digits. Numbers less than 10 digits should be preceded by zeros on your payroll.

**Positions are effective the first of the month following the month the forms are received by the Division.

Please provide the total number of regularly established, filled positions reported by your agency to the Florida Retirement System as of the date the position(s) are being designated to the SMSC:

Our agency published the notice of intent to include the position(s) in the SMSC in the

Name of Publication:

Dates Position(s) Advertised:

Statement of Certification: I certify that the above position(s) has/have been designated by the employing agency to be included in the Florida Retirement System's SMSC and that the position(s) meet the requirements of Section 121.055, Florida Statutes. Further, I acknowledge the documentation supporting the eligibility of this position(s) for the SMSC is on file in our office.

Agency Head/Designee: _____

Title: _____

Date: _____

Florida Retirement System
Senior Management Service Class Designated Position Form
P.O. Box 9000
Tallahassee, FL 32315-9000
(850) 488-8837
Toll Free 1-877-377-3675



INSTRUCTIONS

This form should be used only by State Public Defender Offices, State Attorney Offices and local agencies (district school boards, county agencies, community colleges, cities and independent special districts) designating positions to the Senior Management Service Class (SMSC). The positions of Community College President, City Manager, County Manager, appointed School Superintendent and most State government SMSC positions are compulsory and **should not** be designated on this form.

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The **agency must:**

- Place appropriate notice of intent to designate position(s) in the SMSC in a newspaper of general circulation in the county or counties affected, once a week for two consecutive weeks.
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The **employee(s) must** complete:

- **State Agency Positions** – Form SMS-1, Senior Management Service Optional Annuity Program Ballot/Enrollment Form.
- **Local Agency Positions** – Form SMS-3, Senior Management Service Class Ballot/Enrollment Form for local agency employees.

Agency Name: Franklin County School Board

Agency Number 29007

	Position Title	*Position Number	**Date Position Effec. In SMSC
1.	<u>Director of Special Programs</u>	<u>0000000005</u>	<u>03 / 22 / 2016</u>
2.	<u>Director of Food Service</u>	<u>0000000006</u>	<u>03 / 22 / 2016</u>
3.	<u></u>	<u></u>	<u> / / </u>

*Position number should be 1 to 10 numeric digits. Numbers less than 10 digits should be preceded by zeros on your payroll.

**Positions are effective the first of the month following the month the forms are received by the Division.

Please provide the total number of regularly established, filled positions reported by your agency to the Florida Retirement System as of the date the position(s) are being designated to the SMSC:

Our agency published the notice of intent to include the position(s) in the SMSC in the

Name of Publication: _____

Dates Position(s) Advertised: _____

Statement of Certification: I certify that the above position(s) has/have been designated by the employing agency to be included in the Florida Retirement System's SMSC and that the position(s) meet the requirements of Section 121.055, Florida Statutes. Further, I acknowledge the documentation supporting the eligibility of this position(s) for the SMSC is on file in our office.

Agency Head/Designee: _____

Title: _____

Date: _____

Section 121.055, Florida Statutes, establishes the Senior Management Service Class and sets forth the criteria for participation. Although the Class was first established February 1, 1987, through subsequent legislation the criteria and requirements have been amended. Outlined below are the SMSC requirements for State and local agencies. Questions concerning the SMSC may be directed, in writing, to the Division of Retirement, P.O. Box 9000, Tallahassee, FL 32315-9000, or by calling (850) 488-8837 or Toll Free 1-877-377-3675

State Agency Senior Management Service Class (SMSC) requirements:

A position included in the SMSC requires the employee filling the position be a compulsory member in the SMSC, unless the incumbent elects in writing within 90 days of employment to participate in the State's Senior Management Optional Annuity Program. The following State positions are included in the SMSC:

Effective 02-01-87: All Senior Management Service positions with a State Agency.

Effective 01-01-90: Executive Director of the Ethics Commission, Auditor General and up to nine managerial or policy making positions within his office, all staff directors of Joint Committees of the Legislature, and up to 75 nonelective positions at the level of Committee Staff Director or higher, or equivalent managerial or policymaking positions within the House of Representatives and Senate as selected by the Speaker of the House of Representatives and President of the Senate, respectively.

Effective 01-01-91: Positions within the Executive Service of the State University System, University Presidents, and State Board of Administration senior managers who have policymaking authority and are so determined by the Governor, Treasurer, and Comptroller.

Effective 01-01-94: State Courts Administrator, Deputy State Courts Administrator, Clerk of the Supreme Court, Marshal of the Supreme Court, Justice Data Center Director, Executive Director of the Justice Administration Commission, Capital Collateral Representative, Clerks of the District Courts of Appeals, Marshals of the District Courts of Appeals, and Trial Court Administrator in each judicial circuit are compulsory positions in the SMSC.

Effective 01-01-94 Additional Designated Positions: The State Attorney and Public Defender in each judicial circuit may designate positions in their offices to the SMSC provided:

- a notice of intent to designate position(s) to the Class is published once a week for two consecutive weeks in a newspaper of general circulation published in the county or counties affected:
- and the full-time positions are nonelective, managerial or policymaking filled by employees who serve at pleasure of the employer without civil service protection, head organizational units or have responsibility to effect or recommend personnel, budget, expenditure, or policy decisions in their area of responsibility.

One nonelective full-time position may be designated for each State Attorney and Public Defender reporting to the Division of Retirement. Offices with 200 or more **filled regularly established** positions may designate additional elective positions provided they do not exceed 0.5 percent of the filled regularly established positions within the agency. A position designated to the SMSC shall not be removed from the Class unless the duties and responsibilities of the position change substantially and the position no longer meets the statutory requirements for SMSC participation or the position is abolished.

Local Agency Senior Management Service Class (SMSC) requirements:

A position included in the SMSC requires an employee filling the position to be a compulsory member of the SMSC, unless the incumbent elects to participate in a local annuity program. An employee of a local agency may make this election at any time while holding a position included in the SMSC. The following positions in local agencies are included in the SMSC:

Effective 01-01-90: Community College Presidents, appointed School Superintendents, County Managers/Administrators, and City Managers/Administrators are compulsory positions in the SMSC.

Effective 01-01-94: Local agency employers may **designate** positions to the SMSC provided:

- a notice of intent to designate positions to the Class is published once a week for two consecutive weeks in a newspaper of general circulation published in the county or counties affected:
- and the full-time positions are nonelective, managerial or policymaking filled by employees that are not subject to a continuing contract who serve at the pleasure of the employer without civil service protection, and who head an organizational unit or have responsibility to effect or recommend personnel, budget, expenditure, or policy decisions in their areas of responsibility.

Ten (10) nonelective full-time position may be designated for each local agency. Effective 06-17-98, local agencies with 100 or more **filled regularly established** positions may designate additional nonelective positions provided they do not exceed 1 percent of the filled regularly established positions within the agency. A position designated to the SMSC shall not be removed from the Class unless the duties and responsibilities change substantially and the position no longer meets the statutory requirements for SMSC participation or the position is abolished.



*Nina M Marks
Superintendent*

FRANKLIN COUNTY DISTRICT SCHOOLS

Administrative Offices
85 School Road Suite 1
Eastpoint FL 32328
(850) 670-2810-Phone (850) 670-8579-Fax



T OGETHER
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DATE: November 14, 2016
TO: Franklin County School Board *ym*
FROM: Nina M. Marks, Superintendent
RE: 110 Fund Balance Assignment

It is my recommendation that the Board approves the assignment of the Verizon Tower Property Lease 2016-17 funds to be used by the principal and/or assistant principal for the advancement of student instruction and supplies.

APPROVED
11-22-16
FRANKLIN COUNTY
SCHOOL BOARD

District 1
George Thompson
Vice Chair

District 2
Pam Marshall

District 3
Teresa Ann Martin

District 4
Stacy Kirvin

District 5
Pam Shiver
Chair



Nina M Marks
Superintendent

FRANKLIN COUNTY DISTRICT SCHOOLS

Administrative Offices
85 School Road Suite 1
Eastpoint FL 32328
(850) 670-2810-Phone (850) 670-8579-Fax



T OGETHER
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MEMORANDUM

TO: Nina M. Marks, Superintendent
FROM: Shannon Venable, Director of Financial Services
DATE: November 14, 2016
RE: 110 Fund Balance Assignment

According to the FLDOE Redbook, the school board is allowed to assign funds that are neither restricted nor committed.

With the partial receipt of the Verizon Tower Property Lease payment for 2016-2017, I recommend the school board take action to secure these funds for the benefit of student instruction, including supplies [REDACTED]

The board may utilize account 2749 (described below) to assign a purpose for these funds.

Balance Sheet Account 2749 – Other Assignments. Other assigned purposes in the general fund that are neither restricted nor committed. This amount cannot cause a deficit in the unassigned fund balance. The school district is encouraged to identify the purpose for which fund balance is being assigned on the face of the financial statements.

District 1
George Thompson
Vice Chair

District 2
Pam Marshall

District 3
Teresa Ann Martin

District 4
Stacy Kirvin

District 5
Pam Shiver
Chair

APPROVED

11-22-16

**FRANKLIN COUNTY
SCHOOL BOARD**

MEMORANDUM OF UNDERSTANDING

The Franklin County School Board and
The Franklin Educational Staff Professional Association

The Franklin County School Board and The Franklin Educational Staff Professional Association (“FESPA”) hereby agree for the 2016-2017 school year to allow a paid leave holiday to the FESPA unit members for the Wednesday before Thanksgiving, November 23, 2016. The parties will finalize all other potential holidays during the remaining of negotiations for the 2016-2017 school year.

Date
Chief Negotiator, FCSB

Date
President, FESPA

Date
School Board Chair

Date
Chief Negotiator, FESPA



*Nina M Marks
Superintendent*

FRANKLIN COUNTY DISTRICT SCHOOLS

Administrative Offices
85 School Road Suite 1
Eastpoint FL 32328
(850) 670-2810-Phone (850) 670-8579-Fax



T OGETHER
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A CHIEVES
M ORE

DATE: November 15, 2016
TO: Franklin County School Board
FROM: Nina M. Marks, Superintendent *NM*
RE: Paid Holiday Recommendation

APPROVED

11-22-16

**FRANKLIN COUNTY
SCHOOL BOARD**

It is my recommendation that the Board approves the date listed below:

- Wednesday, November 23, 2016 (day before Thanksgiving)

As a paid leave holiday for the 2016-17 school year to include all 12-month District employees.

**District 1
George Thompson
Vice Chair**

**District 2
Pam Marshall**

**District 3
Teresa Ann Martin**

**District 4
Stacy Kirvin**

**District 5
Pam Shiver
Chair**



*Nina M Marks
Superintendent*

FRANKLIN COUNTY DISTRICT SCHOOLS

Administrative Offices
85 School Road Suite 1
Eastpoint FL 32328
(850) 670-2810-Phone (850) 670-8579-Fax



T OGETHER
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A CHIEVES
M ORE

DATE: November 14, 2016
TO: Nina M. Marks, Superintendent *NM*
FROM: Richie Herrington, Coordinator of Assessment and MIS
RE: Student Software Recommendation

APPROVED

11-22-16

**FRANKLIN COUNTY
SCHOOL BOARD**

It is the recommendation of the Franklin County School-Based Leadership Team and the leadership at Apalachicola Bay Charter School - to begin using IXL software for daily use and for state-required district end-of-course exams. Additionally, Franklin County School has generated a PO for the annual renewal of Renaissance Place.

The quote/purchase order for Renaissance Place is for the renewal of our annual license. This year's cost has been reduced due to the removal of the math-related programs within the Renaissance Place platform. This removal resulted in the reduction of the annual fee of \$4,555.50 from \$15,017 to the invoiced amount of \$10,461.50.

Additionally, the quote/purchase for IXL Learning software is for an initial three-year district license (22% reduction in price) in the amount of \$36,504 (FCS - \$26,676 & ABC - \$9,828). Franklin County School and Apalachicola Bay Charter School have split the cost for the software based on each school's enrollment. The terms of the contract details that fifty percent of the overall cost will be paid upfront - with twenty-five percent being paid on the next two anniversary dates.

A large portion of the cost of this software will be offset by the savings in the annual cost of Renaissance Place and the elimination of the annual cost the Discovery Education (\$6,400) testing platform (beginning SY17-18). For Franklin County alone, this amounts to a total of -\$10,955.50.

**District 1
George Thompson
Vice Chair**

**District 2
Pam Marshall**

**District 3
Teresa Ann Martin**

**District 4
Stacy Kirvin**

**District 5
Pam Shiver
Chair**



777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404
www.ixl.com

THREE YEAR SALES CONTRACT

4941

Date: **October 31, 2016**
Quote #: **254411-4**
Rep: **Anastasia Trueman**

PURCHASER INFORMATION

Name: **Richie Herrington** District: **Franklin County Schools**
Address: **1250 Hwy 98** City: **Eastpoint** State: **FL** Zip: **32328**
E-mail: **rherrington@franklin.k12.fl.us**

PRODUCT DESCRIPTION

Quantity	Description	Unit Price	Total
	IXL District Site License (1,300 students: grades PK-12)	\$36.00	\$46,800
	Subjects: Math and ELA		
	<i>Pilot of Science and Social Studies for Gr 2-8 for 1st year</i>		
	60 minute IXL Essentials Training (fee waived)	\$495	-\$495
	Multi-Year Discount	-22%	-\$10,296
	-First Installment (50%) <u>due now</u>		\$18,252
	-Second Installment (25%) due upon start of <u>second year</u>		\$9,126
	-Third Installment (25%) due upon start of <u>third year</u>		\$9,126
SUBTOTAL			\$36,504
SALES TAX			
SHIPPING & HANDLING			
TOTAL DUE			\$36,504

Price Valid Until November 30, 2016

Invoice date: December 28, 2016

ACCEPTANCE OF SALES CONTRACT

This is a binding agreement of payment between IXL Learning and the Purchaser. Your signature indicates that you have received, reviewed, and accepted the attached Terms and Conditions of Sale and that you agree to pay the full license price listed above within 60 days of the invoice date. Without a signature, your order may not be processed.

ACKNOWLEDGED AND AGREED TO:

AUTHORIZED SIGNATURE _____ DATE _____

Please contact IXL Learning with any questions regarding this Sales Contract:
Toll-free 1.855.255.8800 | Direct 1.650.372.4300 | E-mail orders@ixl.com

Completed Sales Contract should be faxed to 1.650.372.4301 or e-mailed to orders@ixl.com.



TERMS AND CONDITIONS OF SALE

THIS IS A LEGAL DOCUMENT ("SALES CONTRACT") BETWEEN THE PURCHASER SHOWN ABOVE ("YOU") AND IXL LEARNING ("SELLER"). PLEASE READ THIS AGREEMENT CAREFULLY. YOU AGREE TO BE BOUND BY ALL OF THE TERMS AND CONDITIONS OF THE AGREEMENT, AS WELL AS BY THE WEBSITE TERMS OF SERVICE, WHICH ARE INCORPORATED BY REFERENCE. NO VARIATION OF THESE TERMS AND CONDITIONS ARE BINDING ON SELLER UNLESS AGREED TO IN WRITING SIGNED BY AN AUTHORIZED REPRESENTATIVE OF IXL LEARNING.

1. **PRICING:** The quoted purchase price of the license is valid through the "Price Valid Until" date on page 1. This price is not binding on IXL unless you have accepted it by sending us an executed Sales Contract by that date.
2. **PAYMENT:** If IXL decides to accept your Sales Contract, we will issue you an invoice. Complete payment of the amount of the stated purchase price is due within sixty (60) days of the invoice date. If payment is not received by the Seller within 60 days, the invoice is considered past due. IXL licenses with past due payments will be put on hold and are subject to termination. Termination does not relieve the Purchaser of the obligation to pay fees due to the Seller.

The full invoice amount must be paid either by check or by credit card. We accept Visa, MasterCard, American Express, and Discover.

All checks should be mailed to:

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404 (USA)

Credit card payments may be made by phone at (650) 372-4300.

Any late payment will incur interest at the rate of the lesser of 1% a month or the maximum permissible by law.

3. **CANCELLATION AND REFUND:** No cancellation will be accepted, and no refund issued, if it is more than thirty (30) days beyond the date of purchase for the license referenced in this Sales Contract. For cancellations and refunds of the license tendered under this Sales Contract to be accepted, the Seller must receive written notification of the cancellation within 30 days of purchase. Cancellations requested outside of the 30-day period will not be refunded, and the Purchaser will be responsible for completing the purchase as stated in the Sales Contract.
4. **LICENSES:** IXL grants you the right to provide access, through unique log-in IDs, to no more individuals than the quantity indicated on the first page. The terms and conditions of use for each of these individuals are governed by our website's Terms of Service. You agree to be responsible for their accounts, to monitor their use of their accounts, and to indemnify, defend and hold us harmless for any claims arising out of or related to their use of IXL Learning's website and services. To the extent that these individuals are minors, you consent to our collection of their personal information as described in our Privacy Policy.

Classroom and Site licenses will be activated immediately upon receipt of your payment unless another date is specified or agreed to by IXL. Activation confirmation will be sent to the e-mail address provided by the school or individual completing the purchase.

If an individual who has an IXL account through a Classroom or Site license purchased by you is no longer affiliated with you, you may request that we deactivate the individual's account, or no longer associate it with your license, so that that license can be reassigned to another individual associated with your institution.

If you are a teacher, you represent and warrant that you have permission and authorization from your school and/or district to use the Services as part of your curriculum, and for purposes of Children's Online Privacy Protection Act ("COPPA") compliance, you represent and warrant that you are entering into these Terms on behalf of your school and/or district.

5. **PRIVACY:** If you are a school, district, or teacher, you acknowledge and agree that you are responsible for complying with COPPA, meaning that you must obtain advance written consent from all parents or guardians whose children under 13 will be accessing the website and services and you represent and warrant that you have obtained that consent. When obtaining consent, you must provide parents and guardians with our Privacy Policy. You are to keep all consents on file and provide them to us if we request them.
6. **DISCLAIMER OF WARRANTIES. YOU EXPRESSLY UNDERSTAND AND AGREE THAT:**
 - a. YOUR USE OF THE SERVICE IS AT YOUR SOLE RISK. THE SERVICE IS PROVIDED "AS IS," "AS AVAILABLE" AND WITH ALL FAULTS. IXL EXPRESSLY DISCLAIMS ALL WARRANTIES OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.
 - b. IXL MAKES NO WARRANTY THAT (i) THE SERVICE WILL MEET YOUR REQUIREMENTS, (ii) THE SERVICE WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR-FREE, (iii) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICE WILL BE ACCURATE OR RELIABLE, (iv) THE QUALITY OF ANY PRODUCTS, SERVICES, INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY YOU THROUGH THE SERVICE WILL MEET YOUR EXPECTATIONS, AND (V) ANY ERRORS IN THE SERVICE WILL BE CORRECTED.
 - c. ANY MATERIAL DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICE IS DONE AT YOUR OWN DISCRETION AND RISK AND THAT YOU WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO YOUR COMPUTER SYSTEM OR LOSS OF DATA THAT RESULTS FROM THE DOWNLOAD OF ANY SUCH MATERIAL.
 - d. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY YOU FROM IXL OR THROUGH OR FROM THE SERVICE SHALL CREATE ANY WARRANTY NOT EXPRESSLY STATED IN THE TOS.

Some states do not allow certain limitations on warranties, so certain of the above limitations may not apply to you.
7. **LIMITATION OF LIABILITY:** YOU EXPRESSLY UNDERSTAND AND AGREE THAT IXL SHALL NOT BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES FOR LOSS OF PROFITS, GOODWILL, USE, DATA OR OTHER INTANGIBLE LOSSES RESULTING FROM THE USE OR INABILITY TO USE THIS SERVICE. IN ALL INSTANCES, DAMAGES SHALL BE CAPPED AT ONE MONTH'S FEES.
8. **SEVERABILITY:** If any provision of this agreement is deemed invalid, illegal, or unenforceable, then that provision shall be deemed severable from these terms and shall not affect the validity and enforceability of any remaining provisions of this Sales Contract, which shall remain in full force and effect.
9. **ARBITRATION:** You agree that any dispute or claim you may have against IXL arising out of or related to this Sales Contract or the use of Services must be submitted to arbitration, before a single arbitrator appointed by JAMS/Endispute and conducted according to their rules in San Francisco, CA, USA, and that the determination of any such arbitrator shall be binding. The courts located in San Francisco, CA, USA, have exclusive jurisdiction over any judicial proceedings related to this agreement, and you waive any claim that such a court is an improper venue, inconvenient or lacks jurisdiction over you.

ALL CLAIMS MUST BE BROUGHT IN YOUR INDIVIDUAL CAPACITY, AND NOT AS A PLAINTIFF OR CLASS MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING, AND, UNLESS WE AGREE OTHERWISE, THE ARBITRATOR MAY NOT CONSOLIDATE MORE THAN ONE PERSON'S CLAIMS. YOU AGREE THAT, BY ENTERING INTO THESE TERMS, YOU AND IXL ARE EACH WAIVING THE RIGHT TO A TRIAL BY JURY OR TO PARTICIPATE IN A CLASS ACTION.
10. **GOVERNING LAW:** The Sales Contract and the relationship between you and IXL are governed by the laws of the State of California without regard to conflict of law provisions.

11. **ENTIRE AGREEMENT:** This Sales Contract, which incorporates the Terms of Service by reference, is the final expression of the agreement between Purchaser and Seller and supersedes all prior representations, understandings, and agreements between the Purchaser and Seller relating to its subject matter. This Sales Contract cannot be modified, amended, or changed except in writing and signed by IXL.



Purchase Order
Standard - IXL LEARNING

157668

11/08/2016

State Tax Exemption #

85-8013902330C-2

Federal Employer Identification #

59-6000611

APPROVED

11-22-16

**FRANKLIN COUNTY
SCHOOL BOARD**

Order Contact: RICHIE HERRINGTON

School Contact: RICHIE HERRINGTON

☐ Checked box indicates order must be fully received and invoiced by 06/30/2017.
Cancellations must be in writing. No backorders without buyer approval.

All invoices, statements, and
correspondence must be mailed to
the billing address below.

Vendor (V003037035)	Ship To	Bill To
IXL LEARNING INC 777 MARINERS ISLAND BLVD. SUITE 600 SAN MATEO, CA 94404	FRANKLIN COUNTY SCHOOL K-12 1250 US HWY 98 EASTPOINT, FL 32328	DISTRICT 85 SCHOOL ROAD SUITE 1 EASTPOINT, FL 32328 850-670-2810

Item #	Description	Quantity	UOM	Unit Price	Amount
4941	IXL DISTRICT SITE LICENSE (1,300 STUDENTS: GRADES PK-12) SUBJECTS: MATH & ELA *SEE ATTACHED THREE YEAR SALES CONTRACT	1		18,252.00	18,252.00
Total					18,252.00

Fund	Function	Object	Facility	Project	Program	Amount
420	5100	360	0091	04397		5,952.00
110	5100	360	9009			6,300.00
110	5100	360	0091	7517		6,000.00

Superintendent (Marks)

Comments for vendor:

Terms:

1. No Backorders - Please cancel any item out of stock.
2. Notice to Vendor/Contractor - By acceptance of this contract/order involving Federal Funds, the Vendor/Contractor agrees to comply with the Code of Federal Regulations. Termination for cause and for convenience by the grantee or the sub-grantee including the manner by which it will be effected and the basis for settlement will be decided by the Franklin County School Board.



QUOTE

IXL Learning
777 Mariners Island Blvd., Suite 600
San Mateo, CA 94404

QUOTE # 254411-4
DATE: OCTOBER 31, 2016

TO:

Richie Herrington
Franklin County Schools
1250 Hwy 98
Eastpoint, FL 32328

COMMENTS OR SPECIAL INSTRUCTIONS

Free pilot of Science and Social Studies for Grades 2-8 students for year 1

SALESPERSON	TERMS	SUBSCRIPTION DURATION	QUOTE VALID UNTIL
Anastasia Trueman		3 years	November 30, 2016

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	IXL site license (Grades PK-12: 1300 students) Subjects: Math and ELA	\$46,800.00	\$46,800.00
1	Multi-year discount (22%)	-\$10,296.00	-\$10,296.00
1	60-minute virtual professional development session	\$495.00	\$495.00
1	Professional development fee waived <i>Unlimited instructor accounts included</i>	-\$495.00	-\$495.00
SUBTOTAL			\$36,504.00
SALES TAX			--
SHIPPING & HANDLING			--
TOTAL DUE			\$36,504.00

Ordering instructions

We accept payment by purchase order, check, or credit card. School POs should be faxed to 650-372-4301 or e-mailed to orders@ixl.com. Please be sure to list the quote number on your payment or purchase order.



Purchase Order
Standard - RENAISSANCE
16/17

APPROVED

11-22-16

**FRANKLIN COUNTY
SCHOOL BOARD**

157664

11/08/2016

State Tax Exemption #

85-8013902330C-2

Federal Employer Identification #

59-6000611

☐ Checked box indicates order must be fully received and invoiced by 06/30/2017.
Cancellations must be in writing. No backorders without buyer approval.

All invoices, statements, and
correspondence must be mailed to
the billing address below.

Vendor (V000007498)	Ship To	Bill To
RENAISSANCE LEARNING, INC 2911 PEACH STREET P O BOX 8036 WISCONSIN RAPIDS, WI 54495-8036	FRANKLIN COUNTY SCHOOL K-12 1250 US HWY 98 EASTPOINT, FL 32328	DISTRICT 85 SCHOOL ROAD SUITE 1 EASTPOINT, FL 32328 850-670-2810

Item #	Description	Quantity	UOM	Unit Price	Amount
	ACCELERATED READER 360 SUBSCRIPTION RENEWAL	600		9.35	5,610.00
	STAR EARLY LITERACY SUBSCRIPTION RENEW	325		4.05	1,316.25
	STAR READING SUBSCRIPTION RENEWAL	725		4.05	2,936.25
	ANNUAL HOSTING FEE RENEWAL	1		0.00	599.00
				Total	10,461.50

Fund	Function	Object	Facility	Project	Program	Amount
420	5100	360	0091	04397		10,461.50

Superintendent (Marks)

Comments for vendor:

Terms:

1. No Backorders - Please cancel any item out of stock.
2. Notice to Vendor/Contractor - By acceptance of this contract/order involving Federal Funds, the Vendor/Contractor agrees to comply with the Code of Federal Regulations. Termination for cause and for convenience by the grantee or the sub-grantee including the manner by which it will be effected and the basis for settlement will be decided by the Franklin County School Board.

Franklin County School District - 712607
85 School Rd Ste 1
Eastpoint, FL 32328-3465

Reference ID: 179447
Created: 11/03/2016

Quote Summary	School Count : 1
Product & Services Total	\$10,461.50
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	\$10,461.50

To place an order, please submit your organization's required purchase order with reference to quote number 1666533. An invoice will be sent upon receipt of your purchase order. Payment is due net 30 days from the invoice date. If your organization does not require a purchase order, please contact our order services team at 877-444-3172 for assistance with placing your order.

Mail: PO Box 8036, Wis. Rapids, WI 54495-8036

Fax: (877)280-7642

Email: electronicorders@renaissance.com

If changes are necessary, or additional information is required, please contact your account executive (s) at (800) 338-4204, Thank You.

This quote is valid for 30 days. All quotes and orders are subject to availability of merchandise. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance Learning approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance Learning with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

Renaissance Place is an advanced, web-based, software system. Renaissance Learning personnel are available to assist with each step of the detailed implementation to help you realize the multiple benefits that Renaissance Place provides. To ensure a successful implementation, please allow 30 to 90 days for the remote installation and setup.

Franklin County School - 2501255					
Products & Services		Quantity	Unit Price	Discount	Total
Accelerated Reader 360 Subscription Renewal	12/01/2016 - 11/30/2017	600	\$9.35	\$0.00	\$5,610.00
Star Early Literacy Subscription Renew	12/01/2016 - 11/30/2017	325	\$4.05	\$0.00	\$1,316.25
Star Reading Subscription Renewal	12/01/2016 - 11/30/2017	725	\$4.05	\$0.00	\$2,936.25
Annual All Product Renaissance Place Hosting Fee Renewal	12/01/2016 - 11/30/2017	1	\$599.00	\$0.00	\$599.00
Franklin County School Total				\$0.00	\$10,461.50



*Nina M Marks
Superintendent*

FRANKLIN COUNTY DISTRICT SCHOOLS

Administrative Offices
85 School Road Suite 1
Eastpoint FL 32328
(850) 670-2810-Phone (850) 670-8579-Fax



T OGETHER
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M ORE

DATE: November 15, 2016
TO: Nina M. Marks, Superintendent *ym*
FROM: Karen Peddie, HR Director *KP*
RE: After School Tutors

It is my recommendation the following teachers be approved for afterschool tutoring:

- Kelian McWhorter
- Joy Carrino

APPROVED
11-22-16
FRANKLIN COUNTY
SCHOOL BOARD

District 1
George Thompson
Vice Chair

District 2
Pam Marshall

District 3
Teresa Ann Martin

District 4
Stacy Kirvin

District 5
Pam Shiver
Chair

To: Karen Peddie

From: Harolyn Walker

Re: After School Tutors

Date: November 14, 2016

The following is a list of teachers interested in after school tutoring. Tutors will be paid their FCSD hourly rate and can tutor two to four hours per week. The tutor will begin upon approval.

Teachers

Keilan McWhorter

Joy Carrino

Paras

None at this time

Cc: Jill Rudd
Chip Clatto

APPROVED
11-22-16
FRANKLIN COUNTY
SCHOOL BOARD



Nina M Marks
Superintendent

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T OGETHER
E VERYONE
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M ORE

MEMORANDUM

TO: Nina Marks, Superintendent *NM*
FROM: Karen Peddie, Director of Human Resources *KP*
DATE: November 15, 2016

APPROVED

11-22-16

**FRANKLIN COUNTY
SCHOOL BOARD**

The district ESOL student population continues to rise. In order to meet state and federal requirements and to meet the needs of individual students it is necessary to provide a teacher in addition to the paraprofessional. It is my recommendation that the Board approve the addition of an addition teacher position for ESOL.

The district should expect minimal financial impact from this additional position because ESOL students generate higher FTE and it is anticipated that the position will be fully funded. As of today's date the district has identified 31 ESOL students which require services.

District 1
George Thompson
Vice Chair

District 2
Pam Marshall

District 3
Teresa Ann Martin

District 4
Stacy Kirvin

District 5
Pam Shiver
Chair

NOVEMBER 2016 UPDATE: SUBSTITUTE LIST BY DEPARTMENT

NAME	DEPARTMENT	TELEPHONE	STATUS	EMAIL
DASHER, DEE DEE	BUS DRIVER	850-653-5653	UPDATE	
RAY, SHERYL	CUSTODIAL	850-653-3316	UPDATE	APPROVED
BANKS, ANNIE	FOOD SERVICE	850-653-5917	UPDATE	11-22-16
CASTILLO, MIGUEL	FOOD SERVICE	850-	UPDATE	FRANKLIN COUNTY
CROOM, AMBER*	FOOD SERVICE	850-323-1798	UPDATE	SCHOOL BOARD
CUMMINGS, STACY	FOOD SERVICE	850-653-6758	UPDATE	
FENNELL, LATOYA	FOOD SERVICE	850-653-6337	UPDATE	LATOYA.FENNELL@GMAIL.COM
FREEMAN, SHIRLEY	FOOD SERVICE	850-799-1065	UPDATE	
GORDON, BRIANNA	FOOD SERVICE	850-323-0876	UPDATE	
HARVEY, PHYLLECHIA	FOOD SERVICE	850-625-9245	UPDATE	LISAWODFORD@YAHOO.COM
McCLURE, DEBORAH	FOOD SERVICE	850-228-8521	UPDATE	DOGISLANDPOKEY@HOTMAIL.COM
POLOUS, CHARLOTTE	FOOD SERVICE	850-323-0746	UPDATE	
ROSE, CAROL	FOOD SERVICE	227-5020	UPDATE	
RUSSELL, APRIL	FOOD SERVICE+	370-0745	UPDATE	aprilrussell111212@gmail.com
SPANN, JEANETTE	FOOD SERVICE	850-370-0239	UPDATE	JEANETTESPANN@YMAIL.COM
TRAMWELL, LAURA	FOOD SERVICE	850-508-8230	UPDATE	
WALKER, JUDY	FOOD SERVICE+	850-340-3209	UPDATE	
WATSON, AMBER	FOOD SERVICE	N/A	UPDATE	AMBER.WATSON1957AE@GMAIL.COM
WILLIAMS, CLARITHA	FOOD SERVICE	850-653-1394	UPDATE	
ANDREWS, KIMBERLY	HEALTH AIDE	333-8888	UPDATE	
BENJAMIN, RACHEL	HEALTH AIDE	323-0604	UPDATE	rabenjamin@franklin.k12.fl.us
BOYD, CHRISTINE Ω	HEALTH AIDE	559-3019	UPDATE	cboyd@franklin.k12.fl.us
BOYD, KRISTINA^	HEALTH AIDE	850-524-0874	UPDATE	angleandpalz@gmail.com
CARO, ALEXIS^	HEALTH AIDE	320-5698	UPDATE	ALEXISCARO@GMAIL.COM
CHAMBERS, DIANE	HEALTH AIDE	370-0288	UPDATE	

NOVEMBER 2016 UPDATE: SUBSTITUTE LIST BY DEPARTMENT

DASHER, JOAN	HEALTH AIDE	850-670-1710	UPDATE	
DAVIS, FREDDIE	HEALTH AIDE	850-691-8041	UPDATE	Freddiemaed282@gmail.com
FRYE, LIZ	HEALTH AIDE		NEW	
JONES, ZACKARY	HEALTH AIDE	850-323-2494	UPDATE	
MOCK, MORGAN	HEALTH AIDE	850-653-5750	UPDATE	Morgan-mock@yahoo.com
SEGREE, BARBARA	HEALTH AIDE	850-653-8758	UPDATE	
SMITH, MADELYN	HEALTH AIDE	850-670-5016	UPDATE	
TEAT, ASHLEY	HEALTH AIDE	850-653-8383	UPDATE	
THARPE, JACKIE	HEALTH AIDE		UPDATE	
VALDIVIA, ROSA	HEALTH AIDE	850-566-6823	UPDATE	
BALDWIN, GEORGE	TEACHER^	697-9445	UPDATE	delbaldwin@aol.com
BALLANGEE, AMANDA	TEACHER	345-1718	UPDATE	frogtally@yahoo.com
BOONE, TINA**	TEACHER	653-5891	UPDATE	Tboone68@gmail.com
BRYANT, STELLA	TEACHER	850-323-2422	UPDATE	Stellb259@gmail.com
BUTLER, DAVID	TEACHER	850-694-3183	UPDATE	
COMPTON, ELAINE	TEACHER	850-69-8014	UPDATE	
CHAPMAN, JAMES DAVID Ω	TEACHER^	510-0564	UPDATE	djc2224@yahoo.com
CRUSON, WANDA	TEACHER	850-697-2548	UPDATE	
DANIEL, KIMBERLY	TEACHER	850-447-1680	NEW	KBLACKBURN23.KB@GMAIL.COM
FURTAK, SHAROL	TEACHER	850-728-4949	UPDATE	
HENDERSON, SARAH	TEACHER	850-274-3201	UPDATE	
LEWIS, CARLA Ω	TEACHER	850-294-2142	UPDATE	CARLAGENAI@YAHOO.COM
LIVELY-PUTNAL, JODY^	TEACHER**	850-688-8059	UPDATE	
MCPHERSON, MEGHAN	TEACHER	850-653-5397	UPDATE	
MILLENDER, BRITTANI	TEACHER	323-0179	UPDATE	bchambers@franklin.k12.fl.us
NESHAT, JANET^Ω	TEACHER	850-926-3651	UPDATE	jbneshat@gmail.com
NEPOTE, MICHAEL	TEACHER#	850-697-9132	UPDATE	

NOVEMBER 2016 UPDATE: SUBSTITUTE LIST BY DEPARTMENT

ROBISON, DANYELL	TEACHER		UPDATE	
TOLLIVER, ROSA	TEACHER	850-323-2319	UPDATE	MAROSE48@YAHOO.COM
TURNER, SAMANTHA^	TEACHER**	850-227-4206	UPDATE	
WHITE, CAMERON^	TEACHER	850-273-3543	UPDATE	white.cameron95@gmail.com
WILLIAMS, JEREMY	TEACHER	850-653-6586	NEW	Jeremy.a.williams5@yahoo.com
WILLIAMS, LASHONDA	TEACHER	850-896-1346	UPDATE	LASHONDAWILLIAM2012@YAHOO.COM

Ω HIGHER DEGREE **SCHOOL FOOD SERVICE #BUS MONITOR/DRIVER ^ Nest +CUSTODIAN *HEALTH AIDE

NOVEMBER 2016 UPDATE: SUBSTITUTE LIST BY DEPARTMENT



*Nina M Marks
Superintendent*

FRANKLIN COUNTY DISTRICT SCHOOLS

Administrative Offices
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Eastpoint FL 32328
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T OGETHER
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M ORE

MEMORANDUM

TO: Nina Marks, Superintendent
FROM: Bud Strange, Director of Facilities, Operations and Maintenance
DATE: October 24, 2016

The Franklin County Schools Facilities Department has determined there is a need for the district to hire an additional part-time employee rather than rely on substitutes. The position will be advertised with preference given to individuals who have experience in the FCS Facilities Department. The employee will be entitled to benefits like all employees including retirement and insurance. The financial impact of benefits for this additional positions is estimated at \$4800 for the remainder of the 2016-2017 school year.

**NO ACTION TAKEN
NOV 7 2016
FRANKLIN COUNTY
SCHOOL BOARD**

11/14/16

The financial impact of a full-time custodial position for the remainder of the 2016-17 school year is estimated at \$12,000 with benefits.

**APPROVED-FULL-TIME POSITION
11-22-16
FRANKLIN COUNTY
SCHOOL BOARD**

District 1
George Thompson
Vice Chair

District 2
Pam Marshall

District 3
Teresa Ann Martin

District 4
Stacy Kirvin

District 5
Pam Shiver
Chair



Nina M Marks
Superintendent

FRANKLIN COUNTY DISTRICT SCHOOLS

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A CHIEVES
M ORE

APPROVED

11-22-16

**FRANKLIN COUNTY
SCHOOL BOARD**

MEMORANDUM

TO: Nina Marks, Superintendent *NM*
FROM: Bud Strange, Manager of Facilities, Operations and Maintenance *JS*
DATE: October 13, 2016
RE: Saturday Inmate Supervision for 2016-2017

When the district experienced financial urgency the custodial staff were reduced and have not been returned to the prior numbers. We have worked to maintain the facilities but as the buildings age it is becoming more demanding.

We have been fortunate to resume a positive relationship with the Florida Department of Corrections. The warden has agreed to allow us to utilize inmate labor on Saturdays. They will allow five (5) to eight (8) men to work 5 hours each Saturday. These 35 man hours would be useful in maintaining the grounds, pressure wash buildings and bleachers at the ball field, buffing the lunchroom floors, and mowing and trimming around the ponds among other various duties.

It will be necessary to have one employee on duty to accompany the inmates and correctional officers. Therefore, I am requesting approval for my staff to be paid for overtime to supervise the crew each week. I have developed a schedule to rotate employees for this duty. Overtime will only be paid when the employee works over the 40 hour work week. The anticipated budget impact will be \$125 weekly.

District 1
George Thompson
Vice Chair

District 2
Pam Marshall

District 3
Teresa Ann Martin

District 4
Stacy Kirvin

District 5
Pam Shiver
Chair