

**FRANKLIN COUNTY SCHOOL BOARD
WORKSHOP
WILLIE SPEED BOARD ROOM**

JUNE 19, 2017

5:30 P.M.

MINUTES

BOARD MEMBERS PRESENT: Stacy Kirvin-Chair, Teresa Ann Martin-Vice Chair, Pam Marshall, George Thompson and Carl Whaley

OTHERS PRESENT: Traci Moses-Superintendent, Barbara Sanders-Board Attorney and Jessica Gay-Administrative Assistant

I. CALL TO ORDER - Chair Kirvin called the meeting to order at 5:30 p.m.

II. BOARD INFORMATION COMMENTS/DISCUSSION ITEMS

A. FCS Football/Basketball Program Ad

Superintendent Moses spoke regarding the FCS Football/Basketball Program ad and suggested having the Board take a picture to place in the ad showing support for the students.

B. FSBA Legislative Committee

Superintendent Moses spoke regarding the nomination of a Board member to serve on the FSBA Legislative Committee. The Board will take action on this at the regular meeting on June 29th.

C. ROTC/Cadet Core Programs

Superintendent Moses spoke regarding the difficulty of sustaining the ROTC program due to the 50 student minimum and the cost of the program. Superintendent Moses presented the Cadet Core program to the Board as a more feasible option for our district. The Cadet Core quote came in at \$4500, which includes the services, clothing and equipment needed in order to function at the school. The Board discussed the matter further.

D. FDACS Child Nutrition Programs Agreement

Mrs. Terry Hilton, Food Service Director, noted that the agreement is a standard agreement each year with the Florida Department of Agriculture and Consumer Services regarding the meal programs provided to the schools.

E. YellowFolder electronic file storage

Mrs. Karen Peddie, Human Resource Director, requested that Attorney Sanders take action against YellowFolder. They were unable to provide the services in which they were contracted to do and have returned all 442 boxes of records in much worse condition than when they were originally picked up. Mrs. Peddie recommends the Board terminate the contract with YellowFolder and seek legal action against them to recover the funds paid as well as damages.

F. 2017/2018 Salary Schedule

Mrs. Shannon Venable, Director of Finance, spoke regarding the changes made to the salary schedule. The changes included non-instructional hourly rates for substitutes, daily rate for mechanic and bus drivers' substitutes, non-driving time for bus drivers, substitute paraprofessional rate, school principal and coordinator salary. Mr. Kirvin noted the need for additional money to acquire additional teacher's assistants. Superintendent Moses noted the changes being made to student progress monitoring.

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G. PAEC – Skyward ERP Software System Contract

Mrs. Venable spoke regarding the Skyward ERP Software System. Mrs. Venable believes it will streamline payroll and fast track the new employee process. Mrs. Marshall had a question regarding the amount of the contract. Mrs. Venable will clarify and present to the Board on June 29th.

H. 2017/2018 Trim Calendar

Mrs. Venable presented the proposed 2017/2018 Trim calendar, budget meetings and hearings as follows:

July 17 th	School Board meets to approve superintendent's proposed tentative budget prior to advertising.
July 24 th	School Board tentatively adopts millage and budget at School Board Tentative Budget Hearing.
September 18 th	Final Budget Hearing –School Board adopts final millage and budget.

I. Portable Building Disposal – Building #11

Mrs. Venable presented the proposal of the disposal of portable building #11. Superintendent Moses noted that she had personally been in the building and believes it is not safe to be used. Attorney Sanders noted insurance would be required for the movers.

J. Bus Barn

Attorney Sanders summarized her conversation and Mr. Hartman's email regarding the bus barn. Mr. Hartman proposed the following as possible solutions:

1. City Pays to School Board \$50,000, lump sum.
2. City conveys Gym site to School Board – approx: as shown on attached survey marked as "B."
3. We enter into an amended or new joint parking agreement on parking lot serving City and School Board Property;
4. We amend the existing Lease to:
 - a. Remove Field House from Leased Area (and any other leased area needed for Nest);
 - b. Provide for continued use of the football field as a laydown area in the event of disaster recovery.
5. Express Release of the City from Nest responsibilities;
6. School Board would advise the City as to what they would like to do with the portables. If School Board no longer wants them, the City apparently has a use for them, at least one of them. If the School Board would like to retain them, please take possession of them.

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7. School Board conveys to the City a strip of property equivalent to the area of the Gym Site along the rear of the City property approximately as shown on marked up survey attached as "A." The intent would be to trade the improved Gym property for an equivalent area of vacant land. Area of A = B.

The Board, Attorney Sanders and Superintendent Moses discussed the matter at length. Mr. Strange noted that after an inspection of the bus barn in Apalachicola it was determined that a new roof would be the only cure with estimated price ranging from \$400K - \$450K. Mr. Strange noted that the \$50k from the City of Carrabelle would cover the renovation of the gym for the bus barn and the field house for the Nest.

K. Telephone System

Richie Herrington brought an updated quote before the Board from UDT. They removed the communication from the contract, dropped the labor price by 5%, reduced the price by \$50k and included 3 year and 5 year payment plans. Mrs. Venable recommends the 5 year payment plan.

L. Adidas Partnership

Mr. Kip West from Elite Sporting Goods presented the Adidas National High School Partnership program to the Board. The program would provide discounted athletic apparel as well as signing bonuses but would require the school to purchase Adidas uniforms and wear Adidas apparel exclusively. The Board discussed the agreement and noted they would like to get offers from other companies in order to compare. Superintendent Moses noted that the school will be using Mr. West's company for the uniform shirts. However, she does not have a preference as to the Adidas partnership.

M. Policy Revisions

Mrs. Peddie noted the policy revisions were previously approved to be advertised at the regular meeting in April. The policy numbers are as follows: No. 4422, 1121.01, 3121.01, 4121.01, 1217, 3217, 4217, 5772, 7217 and 5121. The policies were advertised on May 11, 2017 and will be on the regular meeting agenda for approval on June 29, 2017.

N. VPK Position

Dr. Sue Summers, Director of Special Programs, presented the request to add a new VPK position which is needed for an additional VPK classroom.

O. School Grade

Dr. Sue Summers noted that she anticipated our school grade to be a C.

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P. District Staff Changes

Superintendent Moses recommended creating a second data entry position to assist with data reporting. Superintendent Moses recommended that the Board remove the Transportation and FTE Specialist and create a part time secretary position for the Coordinator of Facilities, Maintenance and Transportation. The secretary for the Coordinator of Facilities, Maintenance and Transportation will be required to have a CDL license and will be a paid bus driver for the morning and afternoon route. Superintendent Moses and the Board discussed the benefit and the impact of the staff changes.

Motion by Martin, seconded by Thompson to adjourn; Motion carried 5-0.

Chair Kirvin adjourned the meeting at 7:29 p.m.