

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF EDUCATION**

**Pascack Valley Regional High School District**

April 30, 2018

Minutes of the Regular Meeting of the Board of Education held on Monday, April 30, 2018 at 8:00 p.m. in the Pascack Valley High School Auditorium.

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order in the Media Center Classroom at 7:00 p.m. by Mr. Jeffrey Steinfeld, President.

Present    Mr. Jeffrey Steinfeld, President  
              Ms. Janet Bissinger, Vice President  
              Mr. Joseph Blundo  
              Mr. Brian Hallowell  
              Ms. Tammy Molinelli  
              Mr. Kenneth Ralph  
              Mr. Arnold Scher  
              Mr. James Stankus  
              Mr. David Steinberg

Also Present:    Mr. P. Erik Gundersen, Superintendent  
                      Ms. Pamela Baxley, Business Administrator/Board Secretary  
                      Student Representative: Amelia Moran – PVHS  
Absent:            Student Representative: Olivia Lein – PHHS

**II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. Steinfeld led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Pamela Baxley, 28 West Grand Avenue, Montvale, NJ 07645.

*Copies of all public meeting agendas are online on the district website:  
<http://www.pascack.org>*

### **MOTION TO ENTER INTO EXECUTIVE SESSION**

A motion was made by Mr. Scher to enter into an executive session at 7:00 p.m. Ms. Bissinger seconded the motion, which was unanimously carried.

The Pascack Valley Regional High School District Board of Education will meet at 7:00 p.m. in the Media Center Classroom at Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ, for the purpose of recessing to a closed Executive Meeting.

**WHEREAS**, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

**WHEREAS**, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

**WHEREAS**, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Executive Session") from a meeting of the Board in certain circumstances; and

**WHEREAS**, the Board has determined that circumstances exist for such an Executive Session; and

**WHEREAS**, the Board has found the action described below to be necessary and proper;

**NOW, THEREFORE, BE IT RESOLVED** by the Board on the date indicated above that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The subject matter to be discussed is as follows:
  1. Review of staff,
  2. Possible HIBs.
3. The Board will return to the Regular Board Meeting at 8:00 p.m.
4. Official action may or may not be taken when the Board reconvenes to Public Session.

A motion was made by Ms. Bissinger to return into the public meeting at 7:58 p.m. Mr. Scher seconded the motion, which was unanimously carried.

At this time the meeting resumed in the auditorium.

Also present at that time were:

Student Representative: Amelia Moran – PVHS

Ms. Claudia Gibbs, Administrative Assistant to Superintendent

### **III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 12, 2017, March 7, 2018 and April 27, 2018.

### **IV. ROUTINE MATTERS**

Monthly Reports

Superintendent's Report: Mr. P. Erik Gundersen

I am pleased to announce that our district implemented its third virtual day program for students on April 6 – the Friday of Spring Break. We experienced high participation rates from our students and noted that many students were engaged in their lessons on April 6 even while traveling with family. I would like to commend our staff who were present in the building that day and also commend staff who had pre-arranged vacation plans who logged in on April 6 to interact with students. It is my hope New Jersey will relax its “seat time” requirements for schools and work with schools like ours to provide a more welcoming opportunity for schools to engage students virtually for inclement weather.

Dr. Barry Bachenheimer and I attended the League of Innovative Schools Summit in Charlotte, North Carolina. During the summit, we sought out support from colleagues around the nation to learn more about how their states have opened up opportunities for virtual learning in the event of foul weather. I hope to collaborate with our new commissioner of education regarding this topic in the future.

Many of you may have heard about the successful lifesaving efforts of our SLEO III officer, Roger Caron. It was during one of his hallway patrols when a girl approached him. She was choking and he quickly reacted – as trained and performed the Heimlich maneuver on the student. This is another example of how important it is to have trained individuals –such as our SLEO III's present in our schools. I know I join all of you in thanking officer Caron.

I am wrapping up my annual meeting with the councils. On April 9 I met with the River Vale Town Council to provide them with a status report on what is taking place throughout our district. I was pleased to hear how they support our security initiatives, and they had very nice things to say about their personal experiences with the Milestones program and our guidance counseling staff. Tomorrow, I will be attending a Hillsdale Town Council meeting to provide them with the same report.

Finally, a very important note, someone who was with our district for 27 years, 26 as principal of Pascack Hills High School; Bart DiPaola, who retired in 1994, passed away this past weekend. Affectionately known as ‘principal emeritus’ at Pascack Hills and occasionally we would hear from students and staff members that they had received a note from Bart DiPaola congratulating them on their achievements just as he had done when he was principal. Really nice to see that someone who spent 27 years in the district to have that close bond even in retirement. He will be remembered and his impact in the district will forever live on.

Thus concludes the Superintendent’s Report for April 30, 2018.

Student Reports:

Olivia Lein – Pascack Hills High School ABSENT

Amelia Moran – Pascack Valley High School

From May 18 to May 27, six students and French teacher Ms. DelGiudice, will participate in an exchange program in southern France. The students will attend a French high school each day with their French partners, with whose families they will stay for the week. The students will take day trips to see the town of Grasse, and local sites, such as the Picasso Museum. The students will also visit local cities in the French Riviera; such as Nice, Cannes, and Monaco. We would like to thank the PVRHSD Administration and Board of Education for their continual support of this enriching, cultural and linguistic experience for our students. Please come to Blue Moon on May 7 for a dine-in fundraiser to benefit our trip!

Last week, the Environmental Club invited Frank Mortimer, president of the Northeast NJ Beekeepers Association, to come talk to PV students about the importance of bees in the environment and economy, as well as how bees have adapted to establish and maintain their hives. Mr. Mortimer brought in an observation hive and some delicious honey for the students to try out.

On Thursday, April 19, the Pascack Valley Student Government hosted its annual Senior Citizen’s Day. Senior citizens from River Vale and Hillsdale enjoyed breakfast and lunch, attended various classes, heard performances by the band and choir, participated in a demonstration by the Robotics Team, and played a trivia game with Student Government members. Thank you to all of the teachers who volunteered to host our guests for the day. Thank you also to the band, choir, and Robotics Team for their participation in the day. Lastly,



**VI. BUDGET PRESENTATION BY SCHOOL BUSINESS ADMINISTRATOR AND SUPERINTENDENT OF SCHOOLS**

Ms. Baxley presented the 2018-2019 school budget.

**VII. ADOPTION OF THE 2018-2019 SCHOOL BUDGET:**

Upon the recommendation of the Superintendent of Schools, the Pascack Valley Regional High School District approves the final 2018-2019 school year budget as follows:

General Fund	\$	55,449,436
Special Revenue Fund	\$	612,816
Debt Service	\$	1,990,650
Total	\$	58,052,902

The amount to be raised by taxation is:		
General Fund	\$	47,765,133
Debt Service	\$	1,990,650
Total	\$	49,755,783

Moved by: Blundo Seconded by: Bissinger

**VOTE**

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**VII. COMMENTS FROM THE PUBLIC – BUDGET ITEMS ONLY**

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

**IX. COMMENTS FROM THE PUBLIC**

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.



## XI. EDUCATION

Consent Agenda for Items 1 – 7

### 1. Tuition Student – Pascack Hills High School

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a tuition paying tenth grade student, ID #TBD, to attend Pascack Hills High School for the 2018-2019 school year, at a rate of tuition to be determined.

### 2. Overnight Trips

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley Regional High School District Science League members, advisors and if necessary, chaperones, to compete in the Intel International Engineering and Science Fair in Washington, DC from May 13 – 18, 2018.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley Regional High School District robotics team members, advisors and if necessary, chaperones, to participate in the National Advocacy Conference for STEAM Education in Washington, DC from June 24 - 26, 2018.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Hills High School lacrosse team members, coaches, and if necessary chaperones to travel to Orlando, FL for spring practice and training from March 13 – 17, 2019.
- d. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley High School juniors and seniors, teachers, and if necessary, chaperones, to take a World War II tour of Western Europe, from April 19 – 29, 2019.

### 3. Home / Bedside Instruction

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #808041 admitted to High Focus Center, Glassboro, NJ. Services are being provided by Professional Education Services Inc. at \$55 per hour, two hours per day, for each day that instruction is provided from March 23, 2018 to a date to be determined.

### 4. Summer School Programs – Region II

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Region II summer school programs, for the period of July 2 – 27, 2018, at Memorial School in Montvale for grades PSD – 6, and at Park Ridge High School in Park Ridge for the prevocational program, and grades 7-10.





- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Jaclyn Derwin, Regional Instructional and Curriculum Coordinator for the Pascack Valley Regional High School District, effective August 28, 2018 for the 2018-2019 school year, at an annual salary of \$80,000, with health benefits.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Nicolas Scerbo, social studies teacher at Pascack Hills High School, effective August 28, 2018 for the 2018-2019 school year, at an annual salary of \$58,000, step 2, MA, with health benefits.

**2. Leave of Absence**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Federal/NJ family leave request:

Name	Position	Requests:
Marissa Watters	PHHS Child Study Team LDTC	<u>Total Leave Period:</u> August 28 – November 19, 2018 Paid using 0 sick days <u>FMLA/NJFLA</u> August 28 – November 19, 2018 <u>Leave of Absence</u> None

**3. Tenured Administrator Appointments**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of tenured administrators for the 2018-2019 school year.

**4. Tenured Supervisor Appointments**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of tenured supervisors for the 2018-2019 school year.

**5. Tenured Teacher Appointments**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of tenured teachers for the 2018-2019 school year.

**6. Tenured Non-Bargaining Staff Appointments**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of tenured non-bargaining staff for the 2018-2019 school year.





**XIV. FINANCE**

Consent Agenda for Items 1 – 11

**1. Approval of Bills**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of April 30, 2018	\$1,152,144.71
Payroll as of April 15, 2018	\$1,437,098.49
Payroll as of April 30, 2018	\$2,191,055.65
<b>Total</b>	<b>\$4,780,298.85</b>

**2. Secretary’s and Treasurer’s Financial Reports**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary’s and Treasurer’s unaudited 2017/18 financial reports, which are in agreement reflecting the district’s financial activities for the period March 2018.

**3. Ratification of Board Secretary’s Monthly Certification – Budgetary Line Item Status**

**RESOLVED** pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of March 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

**BE IT RESOLVED** pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of March 2018 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b),4.

**4. Approval of the Following Reports**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. <u>Cafeteria Account</u>	March 2018
b. <u>e-Learning Account</u>	March 2018
c. <u>Capital Project Account</u>	March 2018
d. <u>Student Government Account - PH</u>	March 2018
e. <u>Student Government Account - PV</u>	March 2018
f. <u>Athletic Account – PH</u>	March 2018
g. <u>Athletic Account – PV</u>	March 2018
h. <u>Compensating Balance</u>	March 2018

**5. Transfers**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of March.

**6. Donations**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the following donation:

<b>Date</b>	<b>Donor</b>	<b>Donation</b>	<b>Club or Group</b>
April 2018	Walter Henry Freygang Foundation Trustee – Ed Drennon	\$2000	Robotics
	<b>Total</b>	<b>\$2000</b>	

**7. Applied Behavioral Analysis Parent Training Agreement Between Region II and Non-Member District Hasbrouck Heights**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement between Region II and the Non-Member District Hasbrouck Heights for Applied Behavioral Analysis Parent Training for the 2017 – 2018 school year.

**8. 192/193 Service Agreement Non-Public School Services for 2018 - 2019**

**WHEREAS**, the Pascack Valley Regional Board of Education, referred to as “the LEA” is a body corporate organized under the laws of the State of New Jersey pursuant to N.J.S.A. 18A: 10-1.

**WHEREAS**, the Bergen County Special Services School District, referred to as the “BCSSSD” is a body corporate organized under the laws of the State of New Jersey pursuant to N.J.S.A. 18A:46-29.

**WHEREAS**, the LEA is required by law to provide remedial and auxiliary services to eligible students attending non-public schools within the public school district served by the LEA. N.J.S.A.18A:46-19.1, et seq. (Laws of 1977, Chapter 193); N.J.S.A. 18A:46A-1, et seq. (Laws of 1977, Chapter 192).

**WHEREAS**, the LEA is empowered by law to contract with another agency to provide the remedial and auxiliary services required under Chapters 192 and 193 of the Laws of 1977 pursuant to N.J.S.A. 18A:46-9.7 and N.J.S.A.18A:46A-7.

**WHEREAS**, the BCSSSD is empowered by law to contract with the LEA to provide the remedial and auxiliary services herein referenced pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A.18A:46A-7.

**WHEREAS**, the LEA and the BCSSSD hereby agree that the BCSSSD will provide those remedial and auxiliary services set forth in N.J.S.A. 18A:46-9.1 et seq., and

N.J.S.A. 18A:46A-1, et seq., which services shall be limited to examination, classification, annual review services, speech correction, as well as the instruction, evaluation, and the necessary equipment, supplies, administration and supervision inherent in providing English as a second language instruction, supplemental instruction, home instruction, and compensatory education instruction, as appropriate, to eligible New Jersey resident students attending non-public schools within the public school district for which the LEA is responsible.

**NOW, THEREFORE, BE IT RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the service agreement with Bergen County Special Services School District to provide remedial and auxiliary services for the 2018-2019 school year.

**9. Approval of New Jersey State Health Benefits Program**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the participation in the New Jersey State Health Benefits Program to provide health benefits for school district employees for the calendar year 2018 at the established rates (see attached).

**10. Special Education Transportation – Region II**

**RESOLVED**, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q171831 to Soliman Transportation during the 2017-2018 extended school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q171831	Academy 360 Upper, Livingston	185	35	220.00*	12,540.00*

\*includes cost of aide

**11. Independent Child Study Team Evaluations Joint Agreement Between Region II and Non-Member Districts**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement between Region II and the Non-Member Districts: Allendale, Upper Saddle River, Northern Highlands, Northern Valley, Englewood, Ho-Ho-Kus, Ridgewood and Teaneck for Independent Child Study Team evaluations for the 2017 – 2018 school year.

Moved by: Bissinger Seconded by: Scher

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Mr. Steinfeld read item #6 into the record.

**XV. OLD BUSINESS**

Committee Meeting: Negotiations Committee

Ms. Bissinger told the board that negotiations are ongoing and there will be another meeting on May 10<sup>th</sup>.

Mr. Blundo commented on the athletic field at Pascack Hills and thanked those involved in its construction. Mr. Gundersen told the board there are a few complications in finalizing the final details and we are hopeful it will be completed soon.

Mr. Steinberg commented that the fields look great. Mr. Gundersen thanked Mr. Paspalas and all staff involved. Ms. Bissinger asked why there is a locked gate across the parking lot. Mr. Gundersen explained that at all high school events there is an attendant to be sure the lot is not overfilled. For non-student events we do not hire people to monitor the parking lots. We are in contact with the mayor to see if the police department will take a role in allowing emergency vehicles access in case people park inappropriately and cause safety issues.

**XVI. NEW BUSINESS**

Mr. Scher commented that the environmental club sent a letter about the recycling done by our trash collector. Mr. Gundersen responded. The club has concerns about proper procedures being followed.

Mr. Scher asked if it would be possible to work with the town for recycling. Mr. Gundersen said we could look into it.

**XVII. COMMENTS FROM THE PUBLIC**

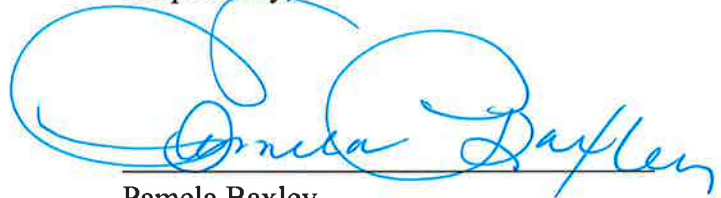
Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.



**XVIII. ADJOURNMENT**

A motion was made by Ms. Bissinger to adjourn at 8:43 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

Respectfully,

A handwritten signature in blue ink, appearing to read "Pamela Baxley", with a horizontal line drawn underneath it.

Pamela Baxley

Business Administrator/ Board Secretary

Notice: With advance notice we can provide personal assistance for the disabled. Please contact 201-358-7005.

