MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Pascack Valley Regional High School District

April 9, 2018

Minutes of the Regular Meeting of the Board of Education held on Monday, April 9, 2018 at 4:00 p.m. in the Pascack Valley High School Auditorium.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the auditorium at 4:00 p.m. by Mr. Jeffrey Steinfeld, President.

Present

Mr. Jeffrey Steinfeld, President

Ms. Janet Bissinger, Vice President

Mr. Joseph Blundo Mr. Brian Hallowell Ms. Tammy Molinelli Mr. Kenneth Ralph Mr. Arnold Scher

Mr. James Stankus arrived at 4:30

Absent:

Mr. David Steinberg

Also Present:

Mr. P. Erik Gundersen, Superintendent

Ms. Pamela Baxley, Business Administrator/Board Secretary

Student Representative: Olivia Lein – PHHS;

Absent:

Student Representative: Amelia Moran – PVHS

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Steinfeld led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Pamela Baxley, 28 West Grand Avenue, Montvale, NJ 07645.

> Copies of all public meeting agendas are online on the district website: http://www.pascack.org

PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER III.

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 12, 2017.

ROUTINE MATTERS IV.

One Agenda Item

1. Minutes

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Pascack Valley Regional High School District Board of Education minutes:

8:00 p.m.

loved by:	Bissir	nger			Seconded by:	Schei	•		
				VC	TE				
d. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
issinger	Ø				Scher				
lundo	$\overline{\mathbf{V}}$				Stankus				☑
allowell					Steinberg				\square

Moved by:	Bissir	nger			Seconded by:	Schei			
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Scher				
Blundo	$\overline{\mathbf{Q}}$				Stankus				\square
Hallowell					Steinberg				
Molinelli	\square				Steinfeld				
Ralph	\square								

Regular Meeting

COMMENTS FROM THE PUBLIC V.

March 26, 2018

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VI. POLICY

Consent Agenda for Items 1-2

1. Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense preauthorizations for the following:

Corin Gamgort	Gloria Gordon	Paul Henry

2. Summer Help Rates

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following hourly rates for summer 2018:

Positions	Rate
Custodian/Technology Summer Help – 1st Year	\$10.25
Custodian/Technology Summer Help – Returning	\$10.75

Moved by:	Bissi	nger			Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Scher	Ø			
Blundo					Stankus				\square
Hallowell					Steinberg				\square
Molinelli					Steinfeld				
Ralph	\square								

VII. EDUCATION

Consent Agenda for Items 1 - 3

1. Overnight Trip

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve an overnight trip for Pascack Hills High School DECA students, advisors and if necessary chaperones, to travel to the International Career Development Conference in Atlanta to having qualified for the national competition from April 20-25, 2018.

2. Bedside/Home Instruction

a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #807578 admitted to High Focus Center, Glassboro, NJ on March 16, 2018. Services are being provided by Professional Education Services

Inc. at \$55 per hours, two hours per day, for each day that instruction is provided for approximately four to six weeks.

b. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #808041 admitted to High Focus Center, Glassboro, NJ on March 23, 2018. Services are being provided by Professional Education Services Inc. at \$55 per hours, two hours per day, for each day that instruction is provided for approximately four to six weeks.

3. Tuition Student to Park Academy - Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a tuition paying 4th grade student, from sending district Hackensack Public Schools to attend the Park Academy, student ID #TBD for the 2017-2018 school year, prorated from April 9, 2018.

Moved by:	Bissir	nger			Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Scher				
Blundo	$\overline{\mathbf{V}}$				Stankus				
Hallowell	\square				Steinberg				
Molinelli					Steinfeld				
Ralph	V								

Ms. Molinelli asked why we were approving a 4th grade student. Mr. Gundersen explained that the student is going to Park Academy which is an elementary school.

VIII. HUMAN RESOURCES – CERTIFICATED

One Agenda Item

1. Additional Periods

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following additional period assignments for Algebra II support, beginning March 5 through the balance of the 2017-2018 school year:

Name	School	Additional Periods
Dana Corasaniti	PVHS	2 additional periods per week
Mary Doherty	PVHS	2 additional periods per week
Brian Koch	PVHS	2 additional periods per week
Charleen Schwartzman	PHHS	2 additional periods per week
Roni Silberstein	PVHS	2 additional periods per week

Moved by:	Bissir	nger			Seconded by:	Schei			
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	\square				Scher	\square			
Blundo					Stankus				\square
Hallowell					Steinberg				\square
Molinelli					Steinfeld	\square			
Ralph	\square								

IX. HUMAN RESOURCES - NON-CERTIFICATED

Consent Agenda for Items 1 - 3

1. New Hires

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Robert Donahue as Director of Facilities and Capital Improvements for the district for the 2018-2019 school year, at an annual salary of \$145,000, with health benefits.
- b. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Vickie Liquori</u>, full-time instructional aide for Pascack Hills High School, effective May 1, 2018 at the hourly rate of \$25.71, with health benefits.

2. Change of Position

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a change of position for Marianne Simak, from general secretary at Pascack Hills High School, to Executive Secretary to Principal/Office Manager, effective July 1, 2018, at an annual salary of \$58,294, plus stipends of \$2,914.70 for prior experience and \$2,914.70 for office manager, and \$2,700 for longevity, for a total of \$66,823.40 annually, with health benefits.

3. Athletic Appointments

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Amanda Reynolds</u> as assistant coach for girls lacrosse for Pascack Hills High School for a stipend of \$5,915, step 1, for the spring season of the 2017-2018 school year. This is a revision to the item approved on March 26, 2018.
- b. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Megan La Vacca as assistant athletic trainer for a stipend of \$5,915, step 1, for the spring season of the 2017-2018 school year.

Moved by:	Bissir	ıger			Seconded by:	Moli	nelli		
	-			VC	TE	8			
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø			3	Scher	\square			
Blundo					Stankus				\square
Hallowell	$\overline{\mathbf{Q}}$				Steinberg				\square
Molinelli					Steinfeld				
Ralph	Ø								

X. FINANCE

Consent Agenda for Items 1 - 8

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of April 9, 2018	\$1,071,801.91
Payroll as of March 31, 2018	\$1,479,460.55
Total	\$2,551,262.46

2. Payroll Verification

WHEREAS, pursuant to 6A:23A-5.7, beginning with the 2008-2009 school year, at least every three years, employees are required to provide to the business office or school building administrator or his/her designee, picture identification and sign for the release of his or her check or direct deposit voucher.

THEREFORE BE IT RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Payroll Verification that was conducted on March 27, 2018 for that payroll period.

3. <u>Approval of Change Order 002</u> Athletic Field Upgrades at PHHS – Rochelle Contracting Co, Inc.

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve change order 002 submitted by Rochelle Contracting Co., Inc. of Landing, New Jersey. This change order is an increase in the amount of \$46,017.00 for work at Pascack Hills High School. Furthermore, this change order has been reviewed and approved by Environetics Group Architects, P.C.

	Total	\$46,017.00
Add lights & switch to press box canopy		2,431.00
Increase size of scoreboard sign		935.00
Re-route drainage overflow to alternate drainage catch basin		18,152.00
Re-route field lighting conduit below bleachers		13,279.00
Pumping, cutting & filling of abandoned septic tank		11,220.00

Original Contract Amount	2,382,100.00
Net Change By Previously Authorized Change Order(s)	3030.40
Subtotal	2,385,130.40
Contract Increased by Change Order	46,017.00
Revised Contract Amount	\$2,431,147.40

4. Amend Long Range Facility Plan

Upon the recommendation of the Superintendent, the Board of Education approves an amendment of the Long Range Facility Plan to revise and add the following Projects for State Department of Education approval:

Location	Project
Pascack Hills High School	Synthetic Turf Replacement

5. Submission to the State Department of Education – Synthetic Turf Replacement at Pascack Hills High School

Upon the recommendation of the Superintendent, the Board of Education approves the submission of the following projects to the State Department of Education as "Other" Capital Projects:

Location	Project	Project Number		
Pascack Hills High School	Synthetic Turf Replacement	3960-040-18-2000		

6. Transportation Joint Services and Agreements between the Pascack Valley Regional High School District and the South Bergen Jointure Commission

RESOLVED that the Pascack Valley Regional Board of Education approve the Joint Transportation Services and Transportation Agreements between the South Bergen Jointure Commission (Host District), an approved Coordinated Transportation Service Agency located in Hasbrouck Heights, NJ, and the Pascack Valley Regional High School District (Joiner District) for the purpose of shared costs with other districts in transporting our district students to and from non-public schools and the Bergen County Vocational and Technical School campuses, including summer sessions, if applicable, in accordance with the N.J.S.A. Chapter 27:6A-10.1-3; Chapter 53, P.L. 1997 beginning July 1, 2018 to June 30, 2019.

7. Transportation Joint Services and Agreements between the Pascack Valley Regional High School District and the Northwest Bergen Council – Region I

RESOLVED that the Pascack Valley Regional Board of Education approve the Joint Transportation Services and Transportation Agreements between the Northwest Bergen Council – Region I (Host District), an approved Coordinated Transportation Service Agency located in Mahwah, NJ, and the Pascack Valley Regional High School District (Joiner District) for the purpose of shared costs with other districts in transporting our district students to and from non-public schools and the Bergen County Vocational and Technical School campuses, including summer sessions, if applicable, in accordance with the N.J.S.A. Chapter 27:6A-10.1-3; Chapter 53, P.L. 1997 beginning July 1, 2018 to June 30, 2019.

8. Computer Solutions Inc. – Contract Renewal 2018-2019

RESOLVED that the Pascack Valley Regional High School District Board of Education, upon the recommendation of the superintendent approves the renewal agreement for software support with Computer Solutions Inc. for the 2018-2019 school year in the amount of \$12,804.00.

Moved by:	Bissin	Bissinger			Seconded by:	Ralph			
VOTE									
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Scher	Ø			
Blundo					Stankus				\square
Hallowell					Steinberg				\square
Molinelli	\square				Steinfeld				
Ralph									

Mr. Steinfeld asked Ms., Baxley to explain item #3. She gave the board a description of what comprised the change order.

Mr. Stankus arrived at 4:30.

XI. OLD BUSINESS

Ms. Bissinger reported that the robotics team was at Lehigh University for the regional championships and made it to the semifinals. Hannah Epstein, one of our students, became a dean's list finalist and will go on to the championship in Detroit. Kevin Killian won the Woody Flowers finalist award.

XII. NEW BUSINESS

Mr. Scher reported that the paper misstated that we were looking to get SLEO IIIs this year and asked if we have requested that they print a correction. Mr. Gundersen told him we have not but if we felt it was significant we would have it corrected.

Mr. Hallowell asked if the trees in the front of Pascack Hills would be replaced by the town soon. Ms. Baxley explained that the town thought they were not responsible because the county had removed the trees. Mr. Gundersen was going to reach out to the mayor.

Mr. Scher asked when spaces in the parking lot would be returned to their original configuration. Ms. Baxley responded.

Mr. Steinfeld reported that the paper had published an article indicating that the Hackensack Board of Education passed a policy regarding immigration enforcement. That policy makes it clear that the district will not inquire into a student's immigration status. He would like our policy committee to review and adopt a similar policy.

Mr. Blundo discussed an article about Cliffside Park which stated students could graduate high school with a degree. Ms. Molinelli explained that North Arlington High School sends juniors and seniors to Bergen Community College and they can graduate with an associate's degree using dual role credits. This is for a limited group of people not for everyone.

XIII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Ms. Linda Tytla from Hillsdale commented on an article in The Record that Dwight Morrow High School has a program on how male students should respond if they are at a party where someone is coming on to a female who is being groped. She asked if our school had this program. Mr. Gundersen explained that we have programs that focus on teen dating violence in our health classes. Pascack Valley has also been participating in a teen violence dating program via a grant. If successful it will be expanded to include Pascack Hills. There is an increased awareness of what proper behavior should look like. A discussion ensued.

Mr. Steinfeld agreed that good points were being raised, and that the district must remain vigilant.

Also raised was the issue that the high school has terrible cell service. Safety issues make this a problem. Mr. Gundersen explained that the district has had a number of conversations regarding this situation.

XIV. ADJOURNMENT INTO EXECUTIVE SESSION

The Pascack Valley Regional High School District Board of Education will meet in the Media Center Classroom at Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Executive Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper; NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
- 2. The subject matter to be discussed is as follows:
 - a. Possible HIBs.
 - b. Chief School Administrator Evaluation: Pre-Conference
- 3. The Board will not return to the Regular Board Meeting.
- 4. Official action will not be taken.

XV. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn into an executive session and not return to the public meeting at 4:37 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

Pamela Baxley

Respectfully

Business Administrator/ Board Secretary

Notice: With advance notice we can provide personal assistance for the disabled. Please contact 201-358-7005.