

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

March 12, 2018

Minutes of the Regular Meeting of the Board of Education held on Monday, March 12, 2018 at 8:00 p.m. in the Pascack Valley High School Media Center.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the Media Center at Pascack Valley High School at 6:00 p.m. by Mr. Jeffrey Steinfeld, President.

Present: Mr. Jeffrey Steinfeld, President
Ms. Janet Bissinger, Vice President
Mr. Brian Hallowell
Mr. Kenneth Ralph
Mr. Arnold Scher
Mr. James Stankus
Mr. David Steinberg

Absent: Mr. Joseph Blundo
Ms. Tammy Molinelli

Also Present: Mr. P. Erik Gundersen, Superintendent
Ms. Pamela Baxley, Business Administrator/Board Secretary

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Steinfeld led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Pamela Baxley, 28 West Grand Avenue, Montvale, NJ 07645.

*Copies of all public meeting agendas are online on the district website:
<http://www.pascack.org>*

MOTION TO ENTER INTO EXECUTIVE SESSION

A motion was made by Mr. Hallowell to enter into an executive session at 6:03 p.m. Ms. Bissinger seconded the motion, which was unanimously carried.

The Pascack Valley Regional High School District Board of Education will meet at 6:00 p.m. in the Media Center Classroom at Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Executive Session”) from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The subject matters to be discussed are as follows:
 1. A personnel matter,
 2. A student matter,
 3. A possible HIB,
 4. School security,
 5. A legal matter.
3. The Board will return to the Regular Board Meeting at 8:00 p.m.

2. Out-of-District Placement

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve an out-of-district placement for student ID #810713 at Academy, Livingston, NJ as per the student's IEP effective January 29, 2018 for the 2017-2018 school year at prorated tuition of \$33,301.30.

3. Bedside/Supplemental Instruction

a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #807779 admitted to High Focus Center, Glassboro, NJ on February 16, 2018. Services are being provided by Professional Education Services Inc. at \$55 per hour, two hours per day, for each day that instruction is provided for approximately six weeks.

b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve supplemental instruction per the student's IEP for student ID #809051 for 3 hours per week for 14 weeks at the rate of \$55 per hour, to be provided by a board approved home instructor.

4. Additional Hours

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours for a district teacher aide, at their usual hourly rate, as needed to accompany student IDs #808074, #808539 and #808535, as per the students' IEPs, to attend the junior prom on March 16, 2018 for approximately 5 hours.

5. Disenrollment of a Student

WHEREAS, a notice of initial determination of ineligibility was issued to a parent;

WHEREAS, the parent was provided the opportunity for a hearing on whether he/she is domiciled in the Pascack Valley Regional High School District; and

WHEREAS, the Board of Education considered the factual basis for the initial determination of ineligibility;

BE IT RESOLVED THAT the Board of Education has concluded that the parent is not domiciled in the Pascack Valley Regional High School District and his/her child is, therefore, not entitled to a tuition free education from the Pascack Valley Regional High School District Board of Education.

BE IT FURTHER RESOLVED that the superintendent of schools is authorized to issue a notice of final ineligibility to the parent in accordance with the provisions of N.J.A.C. 6A:22-4.2.

BE IT FURTHER RESOLVED that student ID #809156 shall be disenrolled from the Pascack Valley Regional High School District twenty one days after the notice date unless the parent files a petition of appeal with the Commissioner of Education.

Moved by: Bissinger Seconded by: Scher
VOTE

| Bd. Mbr. | Aye | Nay | Abs. | N/P | Bd. Mbr. | Aye | Nay | Abs. | N/P |
|-----------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|-----------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Bissinger | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Scher | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Blundo | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Stankus | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Hallowell | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Steinberg | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Molinelli | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Steinfeld | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |

VIII. HUMAN RESOURCES – CERTIFICATED

One Agenda Item

1. Mentor

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Katherine Donahue, English teacher at Pascack Hills High School to mentor Vani Apanosian, leave replacement English teacher at Pascack Hills High School, from March 12, 2018 for the balance of the 2017-2018 school year.

Moved by: Bissinger Seconded by: Scher
VOTE

| Bd. Mbr. | Aye | Nay | Abs. | N/P | Bd. Mbr. | Aye | Nay | Abs. | N/P |
|-----------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|-----------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Bissinger | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Scher | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Blundo | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Stankus | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Hallowell | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Steinberg | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Molinelli | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Steinfeld | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |

IX. HUMAN RESOURCES – NON-CERTIFICATED

Consent Agenda for Items 1 – 3

1. Resignation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the resignation of Curtis Peters, instructional aide; assistant coach for football, girls basketball and girls lacrosse; and weight room supervisor at Pascack Hills High School effective immediately.

2. Substitute Teacher and Nurse

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following substitute teacher and nurse for the district for the 2017-2018 school year:

| Name | Substitute | Type |
|--------------------------|------------|------|
| <u>Kathleen Scordato</u> | Nurse | New |
| <u>Joseph Zacco</u> | Teacher | New |

3. Volunteers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following volunteers:

| Name | School | Activity |
|-------------------------|--------|----------------|
| <u>Michael Curatola</u> | PHHS | Softball |
| <u>Tyler Johnson</u> | PVHS | Girls Lacrosse |
| <u>Rebecca Monagas</u> | PVHS | Softball |
| <u>Mike O'Brien</u> | PHHS | Baseball |
| <u>Amanda Reynolds</u> | PHHS | Girls Lacrosse |

Moved by: Bissinger Seconded by: Scher

VOTE

| Bd. Mbr. | Aye | Nay | Abs. | N/P | Bd. Mbr. | Aye | Nay | Abs. | N/P |
|-----------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|-----------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Bissinger | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Scher | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Blundo | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Stankus | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Hallowell | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Steinberg | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Molinelli | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Steinfeld | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |

Mr. Steinfeld read number 1 into the record.

X. FINANCE

Consent Agenda for Items 1 – 11

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

| | |
|--|-----------------------|
| Budget Expenditures as of March 12, 2018 | \$97,018.47 |
| Payroll as of February 28, 2018 | \$1,505,119.42 |
| Total | \$1,602,137.89 |

2. Secretary’s and Treasurer’s Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary’s and Treasurer’s unaudited 2017/18 financial reports, which are in agreement reflecting the district’s financial activities for the period January 2018.

3. Ratification of Board Secretary’s Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of January 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of January 2018 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

| | |
|---|--------------|
| a. <u>Cafeteria Account</u> | January 2018 |
| b. <u>e-Learning Account</u> | January 2018 |
| c. <u>Capital Project Account</u> | January 2018 |
| d. <u>Student Government Account - PH</u> | January 2018 |
| e. <u>Student Government Account - PV</u> | January 2018 |
| f. <u>Athletic Account – PH</u> | January 2018 |
| g. <u>Athletic Account – PV</u> | January 2018 |
| h. <u>Compensating Balance</u> | January 2018 |

5. Transfers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of January.

6. Approval of Pace Purchasing Cooperative

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve membership in the Pace Purchasing Cooperative.

7. Accept American Chemical Society – Hach High School Chemistry Grant

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the American Chemical Society – Hach High School Chemistry Grant awarded to Christopher Nilsen in the amount of \$1,500.

8. Phoenix Advisors, LLC

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Phoenix Advisors, LLC as Continuing Disclosure Agent and Independent Registered Municipal Advisor (“IRMA”) for the 2018-2019 school year.

9. Approval of Change Order 001, 72 - Wing Window Replacement at Pascack Valley High School

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve change order 001 submitted by Panoramic Window & Door Systems, Inc. of Stockton, New Jersey. This change order is a decrease in the amount of \$10,000.00 for the unused general contingency allowance at Pascack Valley High School. Furthermore, this change order has been reviewed and approved by Environetics Group Architects, P.C.

| | |
|---|--------------|
| Original Contract Amount | \$405,000.00 |
| Net Change By Previously Authorized Change Order(s) | 0.00 |
| Subtotal | \$405,000.00 |
| Contract Decreased by Change Order | \$10,000.00 |
| Revised Contract Amount | \$395,000.00 |

10. Approval of Change Order 002, A - Wing Window Replacement at Pascack Hills High School

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve change order 002 submitted by Panoramic Window & Door Systems, Inc. of Stockton, New Jersey. This change order is a decrease in the amount of \$10,000.00 for the unused general contingency allowance at Pascack Hills High School. Furthermore, this change order has been reviewed and approved by Environetics Group Architects, P.C.

| | |
|---|--------------|
| Original Contract Amount | \$442,000.00 |
| Net Change By Previously Authorized Change Order(s) | 41,578.00 |
| Subtotal | \$483,578.00 |
| Contract Decreased by Change Order | \$10,000.00 |
| Revised Contract Amount | \$473,578.00 |

11. Approval of Maximum Public Relations and Professional Services Expenditures

WHEREAS, pursuant to N.J.A.C. 6A:23-5.2 (a), 1 the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for public relations and each type of professional service for 2018-2019 school year.

RESOLVED, that the Pascack Valley Regional High School District Board of Education hereby establish the maximum expenditure amounts for the 2018-2019 school year as follows: Public relations at the sum of \$ 20,000, legal services at the sum of \$ 125,000, audit services at the sum of \$50,000, architectural/engineering services at the sum of \$380,000.

Moved by: Bissinger Seconded by: Scher

VOTE

| Bd. Mbr. | Aye | Nay | Abs. | N/P | Bd. Mbr. | Aye | Nay | Abs. | N/P |
|-----------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|-----------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Bissinger | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Scher | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Blundo | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Stankus | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Hallowell | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Steinberg | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Molinelli | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Steinfeld | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Ralph | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | | |

XI. OLD BUSINESS

Mr. Hallowell gave the Buildings and Grounds report and reported that all open projects have been closed out with the exception of the athletic fields at Pascack Hills which has a scheduled completion date of April 15th. The Pascack Valley turf replacement is scheduled for the summer of 2018 and Pascack Hills is scheduled for November of 2018. The music renovation bid will take place at the end of March.

Security enhancements were discussed at the meeting. Enclosing the breezeways and lobbies in both schools is being considered along with enhanced intercom systems and window film installation. Hiring of additional SLEO III officers for after hours will be included in the next year's budget. Video coverage in both schools will be expanded to include all exterior doors. The administration is currently trying to ensure radio coverage in both schools.

Mr. Steinberg commented that the finance committee met and went over the planned budget for the current year. No increase above the 2% cap is expected.

Ms. Bissinger reported that the robotics team went to Waterbury and they made it to the semifinals and will be going to Bridgewater next week.

Mr. Gundersen commented that the research and molecular genetics teams at both schools had banner weekends. They qualified for the ISEF in Pittsburgh.

Mr. Scher added that Ben Vereen was at the performance of Rent.

XII. NEW BUSINESS

XIII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascaack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XIV. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn at 8:19 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

Respectfully,



Pamela Baxley

Business Administrator/ Board Secretary

Notice: With advance notice we can provide personal assistance for the disabled. Please contact 201-358-7005.

