

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

February 5, 2018

Minutes of the Regular Meeting of the Board of Education held on Monday, February 5, 2018 at 8:00 p.m. in the Pascack Valley High School Auditorium.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the Media Center at Pascack Valley High School at 7:00 p.m. by Mr. Jeffrey Steinfeld, President.

Present: Mr. Jeffrey Steinfeld, President
Ms. Janet Bissinger, Vice President
Mr. Joseph Blundo
Ms. Tammy Molinelli
Mr. Kenneth Ralph
Mr. Arnold Scher
Mr. James Stankus
Mr. David Steinberg

Absent: Mr. Brian Hallowell

Also Present: Mr. P. Erik Gundersen, Superintendent
Ms. Pamela Baxley, Business Administrator/Board Secretary

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Steinfeld led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long. All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Pamela Baxley, 28 West Grand Avenue, Suite 2, Montvale, NJ 07645.

Copies of all public meeting agendas are online on the district website:

MOTION TO ENTER INTO EXECUTIVE SESSION

A motion was made by Mr. Blundo to enter into an executive session at 7:03 p.m. Ms. Bissinger seconded the motion, which was unanimously carried.

The Pascack Valley Regional High School District Board of Education will meet at 7:00 p.m. in the Media Center at Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Executive Session”) from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The subject matter to be discussed is as follows:
 1. School Security,
 2. Possible HIB incidents.
3. The Board will return to the Regular Board Meeting at 8:00 p.m.
4. Official action may or may not be taken when the Board reconvenes to Public Session.

A motion was made by Mr. Ralph to return into the public meeting at 7:55 p.m. Ms. Bissinger seconded the motion, which was unanimously carried.

NOW THEREFORE BE IT RESOLVED, that the Pascack Valley Regional High School District Board of Education, recognize and commend the members and advisors of the Environment Club of Pascack Valley for their outstanding achievement.

2. North Jersey School Music Association (NJMSA)

WHEREAS, the following students from Pascack Hills and Pascack Valley High Schools were accepted to the North Jersey School Music Association Region I Orchestra, Wind Ensemble and Choirs. These students participated in a rigorous audition process and were accepted based on their musicianship, vocal abilities, and preparation:

Lisa Agranov – PV Treble Choir	Zainah Alizade - PH Mixed Choir	Tirso Ballesteros – PV Mixed Choir
Jacob Barcelona – PV Mixed Choir	Antonio Fyfe – PV Mixed Choir	Danny Jeong – PH Wind Ensemble & Orchestra - Clarinet
Amber Leung – PH Treble Choir	Gianna Lucido – PH Mixed Choir	Katherine Park - PH Orchestra - Viola
Kajal Ramrup – PV Mixed Choir	Delia Stiles – PV Mixed Choir	Katherine Suarez – PV Mixed Choir
Isabella Tjan – PV Mixed Choir	Sarah Winston – PH Treble Choir	

NOW THEREFORE BE IT RESOLVED, that the Pascack Valley Regional High School District Board of Education, recognize and commend these students for their outstanding achievements.

3. New Jersey All-State Symphonic Band

WHEREAS, Danny Jeong, who plays the clarinet, and is a junior at Pascack Hills High School, was selected to the New Jersey All State Symphonic Band, and,

NOW THEREFORE BE IT RESOLVED, that the Pascack Valley Regional High School District Board of Education recognize and commend Danny for his outstanding achievement.

4. Dr. Martin Luther King Junior Youth Certificate of Merit

WHEREAS, Chandni Shah, a Senior at Pascack Valley High School was awarded the Dr. Martin Luther King Junior Youth Certificate of Merit. This award is given to high school senior students from Bergen County public and private high schools whose academic achievement and community service truly exemplifies the ideals of Dr. King, and,

NOW THEREFORE BE IT RESOLVED, that the Pascack Valley Regional High School District Board of Education, recognize and commend Chandni for her outstanding achievement.

BREAK FOR REFRESHMENTS

VI. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VII. POLICY

Consent Agenda for Items 1 – 5

1. Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense pre-authorizations for the following:

<u>P. Erik Gundersen</u>	<u>David Librera</u>	<u>Amy Maniscalco</u>
<u>Sandor Toth</u>		

2. Harassment, Intimidation, and Bullying Report

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, affirm the findings of the following harassment, intimidation and bullying report: 67797_PHHS_01122018.

3. Board of Education Policies and Regulations - First Reading

First reading of the following Pascack Valley Regional High School District Board of Education policies and regulations:

Name of Policy or Regulation	Policy/ Reg Number
Military Leave	<u>P 3437</u>
Military Leave	<u>P 4437</u>
Student Tracking Devices	<u>P 5516.01</u>
Lead Testing of Water in Schools	<u>P 7425</u>
School District Security	<u>P 7440</u>
Electronic Surveillance in School Buildings and on School Grounds	<u>P 7441</u>
District Sustainability Policy	<u>P 7461</u>
Bus Driver/Bus Aide Responsibility	<u>P 8630</u>
Use of Electronic Signatures	<u>P 9242</u>
High School Transcripts	<u>R 5460.1</u>
Educational Adequacy of Capital Projects	<u>R 7101</u>
School District Security	<u>R 7440</u>
Electronic Surveillance in School Buildings and on School Grounds	<u>R 7441</u>
Emergency School Bus Procedures	<u>R 8630</u>

Mr. Steinberg asked Ms. Bissinger if the Waterbury, CT trip was a new venue for robotics. She replied that it was new this year.

IX. HUMAN RESOURCES – NON-CERTIFICATED

Consent Agenda for Items 1 – 7

1. New Hire

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Scott Jones, Information Technology Specialist for the district, effective March 12, 2018, at the annual salary of \$53,098, pro-rated, with health benefits.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Keith Mitchell, Monday – Friday day maintenance staff for Pascack Valley High School, effective February 15, 2018, at the annual salary of \$57,134, pro-rated, plus Black Seal license stipend of \$831 and maintenance stipend of \$1,901, each pro-rated, with health benefits.

2. Resignation - Modified

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept, with regret, the resignation of Christopher DeNoia, District Systems Administrator, effective February 1, 2018. Mr. DeNoia's resignation was previously accepted on January 22, 2018.

3. Changes of Assignment

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Washington Pico, Network Manager for the Pascack Valley Regional High School District for school year 2017-2018, effective February 6, 2018, at his same salary, with health benefits. Mr. Pico's previous assignment was Systems and Network Engineer.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Armen Hagopian, Systems and Network Administrator for school year 2017-2018, effective February 6, 2018, at the annual salary of \$77,566, pro-rated, and longevity of \$1,200, with health benefits. Mr. Hagopian's previous assignment was Network Administrator.

4. Substitute Teacher

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Celine Mileham as a substitute teacher for the district for school year 2017-2018.

Mr. Scher noted that the substitute teacher was a student from the district.

Ms. Molinelli commented that all volunteers are all fingerprinted and required to undergo a background check.

X. FINANCE

Consent Agenda for Items 1 – 10

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of February 5, 2018	\$829,200.23
Payroll as of January 31, 2018	\$1,504,297.09
Total	\$2,333,497.32

2. Secretary's and Treasurer's Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2017/18 financial reports, which are in agreement reflecting the district's financial activities for the period December 2017.

3. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of December 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of December 2017 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b),4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. <u>Cafeteria Account</u>	December 2017
b. <u>e-Learning Account</u>	December 2017
c. <u>Capital Project Account</u>	December 2017
d. <u>Student Government Account - PH</u>	December 2017
e. <u>Student Government Account - PV</u>	December 2017
f. <u>Athletic Account – PH</u>	December 2017
g. <u>Athletic Account – PV</u>	December 2017
h. <u>Compensating Balance</u>	December 2017

5. Transfers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of December.

6. Donation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the following donations:

Date	Donor	Donation	Club or Group
1/19/18	Bonaparte/Warren	\$100	Robotics
1/19/18	Robert & Rita Warren	\$300	Robotics
1/24/18	Dan Recht & Jarret Schecter from T.E.E.E.M.	\$2,000	DECA & One Spirit

7. IDEA FY 2017 – 2018 Amendment

RESOLVED that the Pascack Valley Regional Board of Education, at the recommendation of the superintendent, approve the submission of the IDEA, Part B grant amendment for 2017-2018 to include carryover funds of \$21.00, to be set aside for non-public schools.

8. Transportation – Aid-in-Lieu Reimbursement for the 1st Semester 2017-2018 School Year for Non-Profit Private School Parents

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, and pursuant to NJ State Administrative Code 6A:27-2.3, approve the first semester (September 2017 – January 2018) pupil transportation aid-in-lieu reimbursement to non-profit private school district parents in the amount of \$112,430.50.

9. Competitive Contracting for Banking Services

WHEREAS, the Pascack Valley Regional High School District Board of Education (hereinafter referred to as the “Board”) is desirous of entering into a Banking Services Agreement and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., allows boards of education to use “competitive contracting” in lieu of public bidding for any good or service that is exempt from bidding pursuant to section 5 of P.L.1971,c.198(C.40A:11-5); and

WHEREAS, banking services are specialized in nature due to their unique application and are necessary for effectively administering the banking needs of the district; and

WHEREAS, the Board is seeking specific proposals from interested vendors that are capable of providing banking services as specified in the request for proposal; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the Business Administrator to develop a Request for Proposal from qualified vendors interested and capable of providing such services consistent with the requirements set forth by law and contained in this resolution.

BE IT FURTHER RESOLVED that the Board President and Business Administrator are hereby authorized to execute any and all documents necessary to effectuate this Resolution.

10. Temporary Application for Instructional Space for the 2017-18 School Year

WHEREAS, the Pascack Valley Regional High School District Board of Education has approved the establishment of the Milestones Program with the goal of developing students' independent living skills and ability to acquire employment; and

WHEREAS, the Pascack Valley Regional High School District Board of Education has approved the lease at 63 Patterson Avenue in Hillsdale, New Jersey for said purpose;

NOW THEREFORE BE IT RESOLVED that the Pascack Valley Regional High School District Board of Education approves the initial temporary application for instructional space for the 2017-2018 school year.

Moved by: Bissinger Seconded by: Ralph
VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Mr. Steinfeld read #6 into the record. Mr. Gundersen explained about the work done with the Dakota Indian reservation.

Ms. Baxley explained competitive contracting.

XI. OLD BUSINESS

XII. NEW BUSINESS

Mr. Blundo said the Taiwanese exchange student he was hosting would be leaving tomorrow and had been a wonderful experience. The student commented that he will never be back to the US. To hear students conversing in Mandarin is a real credit to our foreign language department.

Mr. Steinberg commented that a policy is being discussed regarding board members being able to dial in for board meetings. There are times when a member cannot get to the meeting in time.

Mr. Scher said in Community Life there was an article about vaping. He asked if our policy had been updated to take this into consideration. Mr. Gundersen said that vaping products are being treated as drug paraphernalia and the students are being sent out for drug testing when they are found with it.

XIII. COMMENTS FROM THE PUBLIC

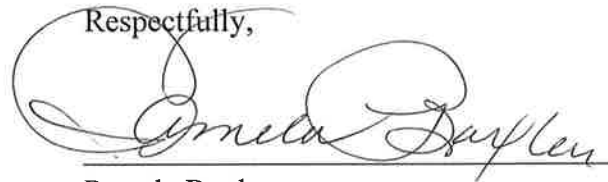
Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Mr. DeRosa addressed the board and asked if the policy regarding students who were engaged in athletics and wanted to go on school sponsored trips had been resolved. Mr. Gundersen addressed the question. If a student is going on the trip to Italy, the student must tell the coach before the season starts. A conversation will take place to arrange a transition period to get another student ready to take their place. The student will not be penalized for taking part in the trip.

XIV. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn at 8:36 p.m. Mr. Ralph seconded the motion, which was unanimously carried.

Respectfully,

A handwritten signature in cursive script, appearing to read "Pamela Baxley", written over a horizontal line.

Pamela Baxley
Business Administrator/ Board Secretary

