MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

Pascack Valley Regional High School District

December 4, 2017

Minutes of the Regular Meeting of the Board of Education held on Monday, December 4, 2017 at 4:00 p.m. in the Pascack Valley High School Media Center.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the Pascack Valley Media Center at 4:11 p.m. by Ms. Janet Bissinger, Vice President

Present: Ms. Janet Bissinger, Vice President

Mr. Brian Hallowell Mr. Kenneth Ralph Mr. James Stankus Mr. David Steinberg

Absent: Mr. Joseph Blundo

Ms. Tammy Molinelli Mr. Arnold Scher

Mr. Jeffrey Steinfeld, President

Also Present: Mr. P. Erik Gundersen, Superintendent

Ms. Pamela Baxley, Business Administrator/Board Secretary

Student Representatives: Olivia Lein – PHHS; Amelia Moran – PVHS

Ms. Claudia Gibbs, Administrative Assistant to Superintendent

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Ms. Bissinger led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long.

All such rules shall be monitored by the President unless the majority of the Board present and voting, rule otherwise.

Comments and questions shall be limited to issues. If personal remarks or discourteous statements are made, the presiding officer shall require the speaker to sit down.

To inspect or obtain a copy of any public record required to be made available under N.J.S.A. 47:1A-1, Examination and Copies of Public Records, please contact Ms. Pamela Baxley, 28 West Grand Avenue, Montvale, NJ 07645.

Copies of all public meeting agendas are online on the district website: http://www.pascack.org

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 12, 2017.

IV. ROUTINE MATTERS

One Agenda Item

1. Minutes

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Pascack Valley Regional High School District Board of Education minutes:

November 20, 2017	Executive Meeting	7:03 pm
November 20, 2017	Regular Meeting	8:00 pm

Moved by:	Scher				Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	$\overline{\mathbf{A}}$				Scher				\square
Blundo					Stankus	\square			
Hallowell					Steinberg				
Molinelli					Steinfeld				
Ralph									

V. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

VI. POLICY

Consent Agenda for Items 1-2

1. Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense preauthorizations for the following:

Noemi Rodriquez	Mark Russo (2)	Margaret White
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2. Harassment, Intimidation, and Bullying Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, affirm the findings of the following harassment, intimidation, and bullying reports:

PH-1 2017-2018 PH-2 2017-2018 PV-2 2017-2018	PH-1 2017-2018	PH-2 2017-2018	PV-2 2017-2018	
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Moved by:	Hallo	well Seconded by:		Ralph					
	VOTE								
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	V				Scher				
Blundo				\square	Stankus	$\overline{\checkmark}$			
Hallowell					Steinberg	\square			
Molinelli					Steinfeld				\square
Ralph	Ø								

VII. EDUCATION

Consent Agenda for Items 1-2

1. Bedside / Home / Supplemental Instruction

a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #809523 who was placed at Brookfield Schools/Summit Oaks Program in Summit, NJ, services will be provided for five hours per week at the rate of \$55 per hour from November 21, 2017 through a date to be determined.

- b. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #808189 who was placed at High Focus Center in Glassboro, NJ, on November 13, 2017. Services will be provided by Professional Education Services Inc. at the rate of \$55 per hour for each day that instruction is provided beginning on November 30, 2017 through a date to be determined.
- c. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve supplemental instruction for student ID #807858 for 2 hours per week for nine weeks at the rate of \$55 per hour, to be provided by a board approved home instructor.

2. Additional Hours

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Danielle Jenkins, teacher for the Milestones Program, two additional hours at her usual hourly rate, to support Milestones Program students attending an extra-curricular social networking event.
- b. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours for Nicholas Evans, or any aide as a substitute, as needed for the safety of student ID #809783 while bus boarding, for approximately 2.5 hours per week during the 2017-2018 school year, at their usual hourly rate.
- c. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours for a district teacher aide, at their usual hourly rate, as needed to accompany student IDs #809783, #808535, #809769, and #807880 participating in bowling at the Pascack Hills High School, for approximately 35 hours, not to exceed \$980. The cost of this aide will be billed to the sending districts.

Moved by:	Ralph	1			Seconded by:	Stank	cus		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	\square				Scher				
Blundo					Stankus	\square			
Hallowell	$\overline{\mathbf{Z}}$				Steinberg				
Molinelli					Steinfeld				
Ralph	\square								

VIII. HUMAN RESOURCES - NON-CERTIFICATED

Consent Agenda for Items 1 - 3

1. Athletic Appointments

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Kacey Terzini and Christine Martinez as co-coaches for the Pascack Valley High School winter cheerleading team for the winter season of the 2017-2018 school year. Ms. Terzini will receive a stipend of 50% of Step 3, \$2,750 and Ms. Martinez will receive a stipend of 50% of Step 2, \$2,652.

2. Volunteers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following volunteers for the 2017-2018 school year:

Name	School	Activity	
James Freeman	Pascack Hills	Wrestling	
Victoria Garcia	Pascack Valley	PV Theatre	
Colleen Guyre	District	Robotics	
Eric Kasper	District	Robotics	
Kelsey McGrail	Pascack Valley	PV Theatre	
Jamie Ryu	Pascack Valley	PV Theatre	
Alyssa Steimle	Pascack Valley	PV Theatre	

3. Applied Behavior Analysis Behavior Consultant

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Emily Jabel as a part-time ABA Behavior Consultant for Region II, at the hourly rate of \$50 for the 2017-2018 school year.

Moved by:	Ralph	Ralph Seconded by:		Hallowell					
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	\square				Scher				\square
Blundo				\square	Stankus				
Hallowell					Steinberg	\square			
Molinelli					Steinfeld				
Ralph	Ø								

IX. FINANCE

Consent Agenda for Items 1 – 9

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of December 4, 2017	\$1,161,419.79
Payroll as of November 30, 2017	\$1,506,807.91
Total	\$2,668,227.70

2. Secretary's and Treasurer's Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2017/18 financial reports, which are in agreement reflecting the district's financial activities for the period October 2017.

3. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of October 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of October 2017 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. Cafeteria Account	October 2017
b. e-Learning Account	October 2017
c. Capital Project Account	October 2017
d. Student Government Account - PH	October 2017
e. Student Government Account - PV	October 2017
f. Athletic Account – PH	October 2017
g. Athletic Account – PV	October 2017
h. Compensating Balance	October 2017

5. Transfers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of October.

6. Capital Project

- a. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the submission of the Music Wing Renovation & Roof Replacement at Pascack Valley High School (State Project # 3960-050-18-2000) to the State Department of Education as an "Other" Capital Project.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the submission of the Synthetic Turf Replacement at Pascack Valley High School (State Project # 3960-050-18-1000) to the State Department of Education as an "Other" Capital Project.

7. Amend the Long Range Plan

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the amendment of the Long Range Facility Plan to revise and add a project per the attached list.

8. AFC Urgent Care Agreement

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement with AFC Urgent Care of Hillsdale, New Jersey.

9. Special Education Transportation – Region II

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract 059 to Valley Transportation, LLC for the 2017-2018 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
1812	Woodside	118.75	35	153.75*	27,675.00*

^{*}Includes cost of aide

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education renew special education transportation contract 051 to Valley Transportation, LLC for the 2017-2018 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
1604	Somerville & Hawes	136.47	21	157.47*	3,779.28*

^{*}Includes cost of aide

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation

contract SQ1804A to American First Choice during the 2017-2018 extended school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
SQ1804A	Windsor Bergen Ac.,	199	29	228.00*	6,384.00*
	Ridgewood				

^{*}includes cost of aide

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q17185 to Taher Transportation during the 2017-2018 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q17185	PRHS & East Brook Elem.	139	35	139.00	2,502.00

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q171813 to Soliman Transportation during the 2017-2018 extended school year.

Route #	Route,	Base	Aide	Per Diem	Annual Cost
Q171813	Academy 360 Upper,	154	35	189.00*	18,900.00*
	Livingston				

^{*}includes cost of aide

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q171817 to Valley Transportation during the 2017-2018 extended school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q171817	Windsor Prep, Paramus	137.65	17.00	137.65	18,995.70

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q171818 to 4 Diamond Transportation during the 2017-2018 extended school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q171818	Paterson to/from New	135	45	180.00*	18,900.00*
	Bridges, Paramus				

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q171819 to American First Choice Transportation during the 2017-2018 extended school year.

Route # Route Base Aide Per Diem Annual Cost	Route #	Route	Base Aide	Per Diem	Annual Cost
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Q171819	Clifton to/from New	179	29	208.00*	18,720.00*
	Bridges Paramus				

Mr. Steinberg asked for an explanation regarding item number 7 and Ms. Baxley responded with a description of the items being added to the Long Range Facilities Plan.

Moved by:	Ralpl	1			Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Scher				
Blundo					Stankus	\square			
Hallowell					Steinberg	abla			
Molinelli					Steinfeld				
Ralph									

X. OLD BUSINESS

Committee Report: Buildings and Grounds

Mr. Hallowell gave a recap of the committee meeting that was held on Thursday evening. He updated the board on the status of all ongoing and closed projects. He explained that the Pascack Hills athletic fields are behind schedule and that work is ongoing per a revised schedule which incorporates an April 2018 start time for tennis and softball.

He advised that we are anticipating permits next week for the Pascack Valley Milestones project and that the Pascack Valley music wing renovations are being planned along with a new turf field scheduled for Spring/Summer of 2018. The district will move forward following the state contract process for the turf.

At the meeting, the five year facility plan based on our goals was also discussed.

Mr. Steinberg asked if we have contingency plans for the teams using the Pascack Hills fields. Mr. Gundersen responded that we will be using Woodcliff Lake and La Trenta fields.

XI. NEW BUSINESS

XII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XIII. ADJOURN TO EXECUTIVE SESSION

A motion was made by Mr. Hallowell to enter into an executive session at 4:22 p.m. Ms. Bissinger seconded the motion, which was unanimously carried.

The Pascack Valley Regional High School District Board of Education will meet in the Media Center Classroom at Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Executive Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper; NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
- 2. The subject matter to be discussed is as follows:
 - a. a personnel matter
 - b. a possible HIB incident.
- 3. The Board will return to the Regular Board Meeting.
- 4. Official action may or may not be taken when the Board reconvenes to Public Session.

A motion was made by Mr. Ralph to return into the public meeting at 4:45 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

Moved by:	Ralph	1			Seconded by:	Hallo	well		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger					Scher				\square
Blundo				Q	Stankus	\square			
Hallowell					Steinberg				
Molinelli					Steinfeld				\square
Ralph									

A motion was made by Mr. Ralph to approve supplemental agenda item #4. Mr. Hallowell seconded the motion, which was unanimously carried.

4. Support Staff Member Suspension

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve to continue a suspension with pay of staff member ID #1297.

Moved by:	Ralph Seconded		Seconded by:	Hallo	well				
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Scher				
Blundo				\square	Stankus				
Hallowell					Steinberg				
Molinelli					Steinfeld				\square
Ralph	\square								

XIV. ADJOURNMENT

A motion was made by Mr. Ralph to adjourn at 4:46 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

Pamela Baxley

Respectfully,

Business Administrator/ Board Secretary

Notice: With advance notice we can provide personal assistance for the disabled. Please contact 201-358-7005.