

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

December 4, 2017

Minutes of the Regular Meeting of the Board of Education held on Monday, December 4, 2017 at 4:00 p.m. in the Pascack Valley High School Media Center.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the Pascack Valley Media Center at 4:11 p.m. by Ms. Janet Bissinger, Vice President

Present: Ms. Janet Bissinger, Vice President
Mr. Brian Hallowell
Mr. Kenneth Ralph
Mr. James Stankus
Mr. David Steinberg

Absent: Mr. Joseph Blundo
Ms. Tammy Molinelli
Mr. Arnold Scher
Mr. Jeffrey Steinfeld, President

Also Present: Mr. P. Erik Gundersen, Superintendent
Ms. Pamela Baxley, Business Administrator/Board Secretary
Student Representatives: Olivia Lein – PHHS; Amelia Moran – PVHS
Ms. Claudia Gibbs, Administrative Assistant to Superintendent

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Ms. Bissinger led all those present in a salute to the flag.

Meeting Regulations

During this regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, comments are invited. The second opportunity will occur just prior to adjournment, when residents may address general comments to the Board with time limits being at the discretion of the President.

Persons wishing to speak must, upon being recognized, rise and state their name and address. The Board reserves the right to establish rules for the conduct of its meetings, including such matters as the time at which the public will be heard, if at all, who may speak, and for how long.

- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bedside tutoring for student ID #808189 who was placed at High Focus Center in Glassboro, NJ, on November 13, 2017. Services will be provided by Professional Education Services Inc. at the rate of \$55 per hour for each day that instruction is provided beginning on November 30, 2017 through a date to be determined.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve supplemental instruction for student ID #807858 for 2 hours per week for nine weeks at the rate of \$55 per hour, to be provided by a board approved home instructor.

2. Additional Hours

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Danielle Jenkins, teacher for the Milestones Program, two additional hours at her usual hourly rate, to support Milestones Program students attending an extra-curricular social networking event.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours for Nicholas Evans, or any aide as a substitute, as needed for the safety of student ID #809783 while bus boarding, for approximately 2.5 hours per week during the 2017-2018 school year, at their usual hourly rate.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours for a district teacher aide, at their usual hourly rate, as needed to accompany student IDs #809783, #808535, #809769, and #807880 participating in bowling at the Pascack Hills High School, for approximately 35 hours, not to exceed \$980. The cost of this aide will be billed to the sending districts.

Moved by: Ralph Seconded by: Stankus

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Steinfeld	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

IX. FINANCE

Consent Agenda for Items 1 – 9

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of December 4, 2017	\$1,161,419.79
Payroll as of November 30, 2017	\$1,506,807.91
Total	\$2,668,227.70

2. Secretary’s and Treasurer’s Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary’s and Treasurer’s unaudited 2017/18 financial reports, which are in agreement reflecting the district’s financial activities for the period October 2017.

3. Ratification of Board Secretary’s Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of October 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of October 2017 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. Cafeteria Account	October 2017
b. e-Learning Account	October 2017
c. Capital Project Account	October 2017
d. Student Government Account - PH	October 2017
e. Student Government Account - PV	October 2017
f. Athletic Account – PH	October 2017
g. Athletic Account – PV	October 2017
h. Compensating Balance	October 2017

5. Transfers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of October.

6. Capital Project

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the submission of the Music Wing Renovation & Roof Replacement at Pascack Valley High School (State Project # 3960-050-18-2000) to the State Department of Education as an “Other” Capital Project.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the submission of the Synthetic Turf Replacement at Pascack Valley High School (State Project # 3960-050-18-1000) to the State Department of Education as an “Other” Capital Project.

7. Amend the Long Range Plan

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the amendment of the Long Range Facility Plan to revise and add a project per the attached list.

8. AFC Urgent Care Agreement

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement with AFC Urgent Care of Hillsdale, New Jersey.

9. Special Education Transportation – Region II

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract 059 to Valley Transportation, LLC for the 2017-2018 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
1812	Woodside	118.75	35	153.75*	27,675.00*

*Includes cost of aide

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education renew special education transportation contract 051 to Valley Transportation, LLC for the 2017-2018 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
1604	Somerville & Hawes	136.47	21	157.47*	3,779.28*

*Includes cost of aide

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation

contract SQ1804A to American First Choice during the 2017-2018 extended school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
SQ1804A	Windsor Bergen Ac., Ridgewood	199	29	228.00*	6,384.00*

*includes cost of aide

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q17185 to Taher Transportation during the 2017-2018 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q17185	PRHS & East Brook Elem.	139	35	139.00	2,502.00

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q171813 to Soliman Transportation during the 2017-2018 extended school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q171813	Academy 360 Upper, Livingston	154	35	189.00*	18,900.00*

*includes cost of aide

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q171817 to Valley Transportation during the 2017-2018 extended school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q171817	Windsor Prep, Paramus	137.65	17.00	137.65	18,995.70

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q171818 to 4 Diamond Transportation during the 2017-2018 extended school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
Q171818	Paterson to/from New Bridges, Paramus	135	45	180.00*	18,900.00*

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q171819 to American First Choice Transportation during the 2017-2018 extended school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
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XIII. ADJOURN TO EXECUTIVE SESSION

A motion was made by Mr. Hallowell to enter into an executive session at 4:22 p.m. Ms. Bissinger seconded the motion, which was unanimously carried.

The Pascack Valley Regional High School District Board of Education will meet in the Media Center Classroom at Pascack Valley High School, 200 Piermont Avenue, Hillsdale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Executive Session”) from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper; **NOW, THEREFORE, BE IT RESOLVED** by the Board on the date indicated above that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The subject matter to be discussed is as follows:
 - a. a personnel matter
 - b. a possible HIB incident.
3. The Board will return to the Regular Board Meeting.
4. Official action may or may not be taken when the Board reconvenes to Public Session.

A motion was made by Mr. Ralph to return into the public meeting at 4:45 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

