

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

July 27, 2016

Minutes of the Regular Meeting of the Board of Education held on Wednesday, July 27, 2016 at 4:00 p.m. in the Media Center at Pascack Hills High School.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the Media Center at 4:00 p.m. by Mr. Jeffrey Steinfeld, President.

Present: Mr. Jeffrey Steinfeld, President
Ms. Janet Bissinger, Vice President
Mr. Joseph Blundo
Mrs. Maura Ellis
Mr. Brian Hallowell
Ms. Tammy Molinelli
Mr. Arnold Scher
Mr. David Steinberg

Also Present: Mr. P. Erik Gundersen, Superintendent
Ms. Pamela Baxley, Business Administrator/Board Secretary
Ms. Claudia Gibbs, Administrative Assistant to Superintendent

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Steinfeld led all those present in a salute to the flag.

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 22, 2016.

IV. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Ms. Carol Lee Adams commented that at the last meeting the board had said there were no summer meetings and today we have a 14 page agenda. She also asked what the process was to replace a board member that resigns. Mr. Gundersen explained that the board will select a candidate to fill the resigning member's remaining term. Ms. Adams asked if the requirements for the position would be posted.

She commented that the policies were changing the wording from sex to gender. She respectfully objected that these policies are being voted on when the board had told the public that there would be no meetings in the summer. Not being transparent is a problem and it is disrespectful to the public.

V. POLICY

Consent Agenda for Items 1 – 8

1. Resignation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept, with regret, the resignation of Alfred Murphy, board member from 2008-2009, effective July 27, 2016.

2. Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense pre-authorizations for the following:

Ashley Arroyo	Jane Conboy	Ivica Kanova
Dorely Leal-Drago	Elena Spathis	Yi Ping (Debbie) Yao

3. Harassment, Intimidation, and Bullying Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, affirm the findings of the following harassment, intimidation, and bullying reports:

PV 15 15-16	PV 18 15-16
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4. BOE Policies and Regulations

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, adopt the following Board of Education policies and regulations:

Name of Policy/Regulation	Policy/Reg Number
Affirmative Action Program	<u>P 1140</u>
Comprehensive Equity Plan	<u>P 1523</u>
Equal Employment Opportunities	<u>P 1530</u>
Affirmative Action Program for Employment and Contract Practices	<u>P 1550</u>

Name of Policy/Regulation	Policy/Reg Number
Curriculum Content	<u>P 2200</u>
Affirmative Action Program for School and Classroom Practices	<u>P 2260</u>
Guidance Counseling	<u>P 2411</u>
Bilingual and ESL Education	<u>P 2423</u>
Educational Program Evaluation	<u>P 2610</u>
Student Assessment	<u>P 2622</u>
Equal Educational Opportunity	<u>P 5750</u>
Equity in Educational Programs and Services	<u>P 5755</u>
Equal Employment Opportunity Complaint Procedure	<u>R 1530</u>
Curriculum Content	<u>R 2200</u>
Guidance Counseling	<u>R 2411</u>
Bilingual and ESL Education	<u>R 2423</u>

5. Appointment of Affirmative Action Officer

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of Dr. Barry Bachenheimer as Affirmative Action Officer for the 2016-2017 school year.

6. Appointment of Health and Safety Officer

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the appointment of Allan Martin as Health and Safety Officer for the 2016-2017 school year.

7. Payment of Merit Bonus to the Superintendent

RESOLVED that the Pascack Valley Regional High School District Board of Education approve the payment of merit bonus to P. Erik Gundersen, Superintendent for attaining merit goals for the 2015-2016 school year, as approved by the Executive County Superintendent as required by law.

8. Violence and Vandalism Report

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Violence and Vandalism report January through June 2016.

Moved by: Bissinger Seconded by: Hallowell

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ms. Molinelli abstained on items 2& 4

Mr. Steinfeld read Mr. Murphy's resignation into the record and expressed that he will be much missed because he brought an important perspective to the board. Mr. Blundo stated that Al's contributions to the community go well beyond this board of education and he has had a lifetime of community service. Ms. Ellis also commented that Mr. Murphy had his own set of standards and could be difficult to work with but a great person for the board. Al never went beyond the boundaries and was an outstanding board member. Mr. Gundersen remarked that Mr. Murphy still has 3 family members in the schools.

VI. EDUCATION

Consent Agenda for Items 1 – 5

1. Overnight Trips

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley High School Spanish students, teachers, and if necessary, chaperones, for a trip to the Dominican Republic to immerse in a Spanish-speaking community and volunteer at school communities, from April 9 – 15, 2017.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley High School Chamber Choir students, teachers, and if necessary, chaperones, for a trip to Montreal, Canada to participate in an international festival, from April 19 – 23, 2017.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley High School Chinese students, teachers, and if necessary, chaperones, for a trip to Taiwan to immerse in a Chinese-speaking country and meet with student peers, from May 19 – 28, 2017.
- d. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley High School Italian students, teachers, and if necessary, chaperones, for a trip to Treviso, Italy to immerse in a Italian-speaking community and meet with student peers, from May 19 – 28, 2017.
- e. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley High School AP European history and peer leadership students, teachers, and if necessary, chaperones, for a trip to Paris, Switzerland and Munich, from June 19 – 29, 2017.

2. Bergen County Special Services School District Annual Contract for Hospital Instruction

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a contract between the Bergen County Special Services School District and the Pascack Valley Regional High School District, for the provision of hospital instruction for the 2016-2017 school year, at the hourly rate of \$65.

3. Tuition Students to Extended School Year Program (ESY)

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following tuition students to attend the Pascack Valley Regional High School District's Extended School Year Program at Pascack Hills High School from July 6 - 29, 2016.

Student #	Grade	Sending District
808530	10	Northern Highlands - Allendale
808539	10	Becton
807880	11	Northern Highlands - Allendale
807322	12	Verona
809112	12	Teaneck

4. Communication Services

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Augmentative and Alternative Communication (AAC) training through Bergen County Special Services for student ID #808585 for the 2016-2017 school at the hourly rate of \$155, not to exceed \$1,240.

5. Park Academy Consultants – Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following consultants to provide services to Park Academy for the 2016-2017 school year.

Program	Consultant	Maximum Cost
Music Therapy	Jammin' Jenn	\$6,940
Yoga	Zensational Kids	\$2,000
Improvistional Acting	Practical Live Focus, LLC	\$2,000

Moved by: Bissinger Seconded by: Ellis
VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Ms. Molinelli abstained on items 2& 4

Mr. Hallowell commented on item number 1, involving a trip to the Dominican Republic, and asked if the board had concerns about the Zika virus. Mr. Gundersen explained that it would be considered at a later date, closer to when the trip was to take place.

Mr. Steinberg asked why trips were being scheduled after the June 15th graduation date. Mr. Gundersen explained that the schools have been encouraging groups to take trips over the summer so the students don't miss school. We do not provide funding for the trips.

VII. HUMAN RESOURCES – CERTIFICATED STAFF

Consent Agenda for Items 1 – 2

1. Out-of-district Home Instructors

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve out-of-district teachers on the attached list as home instructors for the 2016-2017 school year at the hourly rate of \$55.

2. Summer Employment for PVR Extended School Year

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following staff for additional summer employment for the Pascack Valley Regional four-week special education extended school year program:

Item	Quantity (3.5 hrs./day)	Unit Cost (Stipend)	Total
Brittany Silverman: School Psychologist	20 days	\$40/hr.	2,800
Marcia Forte: Special Education Teacher	20 days	\$40/hr.	2,800
Robert Salgado: Special Education Teacher	20 days	\$40/hr.	2,800
Jill McCabe: Teacher Assistant	20 days	\$25/hr.	1,750
Jennifer Gonzales: Individual Student Assistant	20 days	\$25/hr.	1,750
Stephanie Nerney: School Nurse	20 days	\$40/hr.	2,800
Tara Flannery: Coordinator of Special Programs	8 days	\$40/hr.	1,120

Lisa McKay: Behaviorist	16 days	\$40/hr.	2,240
Jill McCabe: Bus Aide Jennifer Gonzales: Bus Aide	10 days each (2.5 hrs./day)	\$25/hr.	625 625
Total			\$19,310

Moved by: Molinelli Seconded by: Ellis

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

VIII. HUMAN RESOURCES – NON-CERTIFICATED STAFF

Consent Agenda for Items 1 – 13

1. New Hire

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Matthew Marini, teacher assistant at Pascack Hills High School, effective August 30, 2016, at the hourly rate of \$24.93, with health benefits.

2. Substitute Teacher/Secretary

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Lauren Bielan as a substitute teacher and a substitute secretary for the Pascack Valley Regional High School District for the 2016-2017 school year, effective July 1, 2016.

3. Substitute Teacher, Secretaries and Nurses

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve substitutes on the attached lists for the 2016-2017 school year: substitute teachers at the per diem rate of \$90, substitute secretaries at the hourly rate of \$15, and substitute nurses at the per diem rate of \$200.

4. Teacher Assistants

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve all district teacher assistants on the attached list who hold a substitute or standard teaching certificate, to serve as a substitute teacher in the district, if needed, for class coverage, for the 2016-2017 school year.

5. 1:1 Aide for Extended School Year Program

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours for Ellen Doyle for student ID #805310 attending the STRIVE Summer Program, Ridgfield, NJ at her usual hourly rate, for 5 hours per day, for 29 days.

6. Additional Hours for Bus Duty

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours as needed for bus duty to ensure student safety in boarding buses for the following aides at their usual hourly rate, for the 2016-2017 school year:

Name/School	Program
TBD - PV	Park @ PVR
Marnee Rosen – PH	LLD
Stephanie Mendelson – PH	LLD

7. Additional Days for Ten-month Employees

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve two additional days of work at the usual rate for:

Sue Bolella	Dee Goldman	Hazel Holcombe
Mariellen Nemecek	Maria Russo	

8. Summer Employment

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve summer employment for the following staff members:

Name	Position	Location	Maximum # of Days
Susan Vicchio	Job Coach	District	20
Maria Russo	P-T Secretary	District	10

9. Athletic Resignation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept, with regret, the resignation of Lindsay Fernandez as assistant dance coach for the Pascack Valley Regional High School District.

10. Athletic Appointments

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Krista Rasmussen as co-assistant coach of the Pascack Valley Regional High School District dance team for a stipend of 30% of Step 1, \$900 for each fall and winter 2016-2017 season; Elexis Frank will co-assist for a stipend of 70% of Step 2, \$2,240 for each fall and winter 2016-2017 season.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Justin Jasper as assistant coach of the Pascack Valley High School girls' basketball team, at step 3, \$7,100 for the 2016-2017 winter season.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve James Muir as assistant coach of the Pascack Valley High School football team, at step 3, \$7,700 for the 2016-2017 fall season.
- d. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Melissa Velez as assistant coach of the Pascack Valley High School girls' tennis team, at step 3, \$5,600 for the 2016-2017 fall season.
- e. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Katherine Vargo as assistant coach of the Pascack Hills High School volleyball team, at step 3, \$5,800 for the 2016-2017 fall season.

11. Volunteers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following volunteers for the 2016-2017 school year:

Name	School	Activity
Justin Balsano	PVHS	Football
Michael Davenport	PVHS	Football
Matt Frederick	PVHS	Football
Donald Lehmann	PVHS	Football
Jonathan Moran	PVHS	Football
Mark Vetterlein	PVHS	Football
Tim Wilson	PVHS	Football

Consent Agenda for Items 2 – 13

2. Secretary's and Treasurer's Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2015/16 financial reports, which are in agreement reflecting the district's financial activities for the period June 2016.

3. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of June 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of June 2016 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. Cafeteria Account	June 2016
b. e-Learning Account	June 2016
c. Capital Project Account	June 2016
d. Student Government Account - PH	June 2016
e. Student Government Account - PV	June 2016
f. Athletic Account – PH	June 2016
g. Athletic Account – PV	June 2016
h. Compensating Balance	June 2016

5. Transfers

RESOLVED that the Pascack Valley Regional Board of Education, at the recommendation of the superintendent, approve transfers for the month of June as per the attached.

6. Approval of Change Order 002 Girl’s Locker Room PV - Askari Construction

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve change order 002 submitted by Askari Construction, Inc. of Wyckoff, New Jersey. This change order is a decrease in the amount of \$13,668.39 for damaged smoke detector, re-use of existing gym door frames, balance of unused contingency allowance, and deletion of display case, truck & PE office repairs at Pascack Valley High School. Furthermore, this change order has been reviewed and approved by Environetics Group Architects, P.C.

Original Contract Amount	\$786,786.00
Net Change By Previously Authorized Change Order(s)	\$32,999.00
Subtotal	\$819,785.00
Contract Decreased by Change Order	-\$13,668.39
Revised Contract Amount	\$806,116.61

7. Public School Transportation – Joint Transportation Agreement

RESOLVED that the Pascack Valley Regional High School District Board of Education, approve the Joint Transportation Agreement between the Pascack Valley Regional High School District (Host District) and the Park Ridge Board of Education (Joiner District) with the purpose of share cost in transporting students on Route BA10 to the Bergen Academies in Hackensack for the 2016-2017 school year.

8. IDEA Application Submission 2016-2017

RESOLVED that the Pascack Valley Regional Board of Education, at the recommendation of the superintendent, approve the submission of the Individual with Disabilities Education Act, Part B (IDEA-B) grant application for Fiscal Year 2017.

9. Nonpublic Allocations for the 2016-2017 School Year

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Nonpublic Allocations for the 2016–2017 school year.

Nonpublic Nursing	\$41,009
Nonpublic Textbook	\$20,635
Nonpublic Technology	\$7,446

10. Tuition Rate for 2016-2017

RESOLVED that the Pascack Valley Regional Board of Education, at the recommendation of the superintendent, approve the Park Academy tuition rate for the 2016-2017 school year:

Special Education Program:	2016-2017
Park Academy Grades 5-8	\$64,500

