

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

October 24, 2016

Minutes of the Regular Meeting of the Board of Education held on Monday, October 24, 2016 at 7:30 p.m. in the Pascack Hills High School Media Center.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the Media Center at 7:30 p.m. by Mr. Jeffrey Steinfeld, President.

Present: Mr. Jeffrey Steinfeld, President
Ms. Janet Bissinger, Vice President
Mrs. Maura Ellis
Mr. Brian Hallowell
Mr. Arnold Scher

Absent: Mr. Joseph Blundo
Ms. Tammy Molinelli
Mr. Kenneth Ralph
Mr. David Steinberg

Also Present: Mr. P. Erik Gundersen, Superintendent
Ms. Pamela Baxley, Business Administrator/Board Secretary

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Steinfeld led all those present in a salute to the flag.

MOTION TO ENTER INTO EXECUTIVE SESSION

A motion was made by Mr. Scher to enter into an executive session at 7:33 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

The Pascack Valley Regional High School District Board of Education will meet at 7:30 p.m. in the Media Center at Pascack Hills High School, 225 W Grand Avenue, Montvale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Executive Session”) from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The subject matter to be discussed is as follows: side agreement with the Pascack Valley Regional Education Association.
3. The Board will return to the Regular Board Meeting at 8:00 p.m.
4. Official action may or may not be taken when the Board reconvenes to Public Session.

A motion was made by Ms. Bissinger to return into the public meeting at 8:00 p.m. Mr. Scher seconded the motion, which was unanimously carried.

At this time the meeting resumed in the auditorium.

Also present at that time were:

Mr. Kenneth Ralph

Mr. David Steinberg

Student Representatives: Alexandra Gluck – PHHS; Kelly Petro – PVHS

Ms. Claudia Gibbs, Administrative Assistant to Superintendent

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 22, 2016 and October 23, 2016.

IV. ROUTINE MATTERS

Monthly Reports

Superintendent’s Report: Mr. P. Erik Gundersen

This past month I was honored to be invited to the White House to attend the “Symposium for the Future of Research in Education.” I am excited that Pascack Valley has been selected to represent other K-12 educational institutions on how to improve the way research is conducted and the method in which research results are disseminated to educational practitioners. Too often, research results are not shared with educators in the field and the Department of Education, Digital Promise, and institutions of higher learning such as Stanford University are seeking ways to truly use data to improve

educational practice. I will continue to update the Board on the work that is done and how Pascack will be involved in such work.

As mentioned at a previous meeting, the New Jersey Teacher of the Year is our own Ms. Argine Safari! She will be on sabbatical for the second half of the year where she will work closely with the NJ Department of Education to serve as a teacher representative to the Department. She will also travel around the state to speak to various organizations. We couldn't be more proud and excited for Ms. Safari.

Both curriculum night – orientations have taken place – targeting our 8th grade students and their families so they know the academic opportunities that will be here for them when they begin their freshman year. The orientation will continue in January when the focus will be on co-curricular activities.

The Annual College Fair was held at Pascack Valley High School last week. Over 180 colleges and over a thousand students were in attendance for the event. Next year, the event will move to Northern Valley as our two districts share the cost and responsibilities of hosting the event.

Thus concludes the Superintendent's Report for October 24, 2016.

Student Reports: Alexandra Gluck – Pascack Hills High School

This past month kicked off with another great Back to School Night. Clubs and teams sold a plethora of apparel, food, and Hills pride accessories. Additionally, 8th Grade orientation was a success and the Chamber Choir had an awesome performance. The Chamber Choir and Tri-M Music Honors Society hosted the PHHS Talent Night on Wednesday, October 19th. Many students attended to see their talented peers perform.

On the musical note (ha), The Pascack Hills High School Concert Band will be the opening act performing at the Ridgewood Concert Band 34th Season Premiere this Friday, Oct. 28 at West Side Presbyterian Church in Ridgewood.

Freshman class elections were just held and we are excited to welcome in another class to join the SGA family. Student Government has started to work on our Veterans Day fundraiser which is held every November.

Pascack Hills finished a successful Respect Week where stigma free bracelets and bookmarks were distributed to all students, and posters with kind messages were covering the halls. The week concluded as Dr. Sairah Qureshi went around speaking to classes about "Racism, Religious Intolerance and Teaching Multiculturalism Respect."

Montvale was particularly busy this weekend. Their annual 4th PBA Run/Walk was held this past Saturday October 22nd. Money raised helped to support MYHREACLE, a

foundation for a fieldstone teacher who is ill with ALS. The next day, October 23rd was the Street Fair held on Paragon Drive. Students from the National Honor Society and Interact came out to help run a booth.

The Dig Pink volleyball event will be held this Thursday October 27th. TAC and the volleyball team have been working hard to fundraise for the event by selling bracelets, tickets, and t-shirts. This rivalry match between Pascack Hills and Valley is always a huge success and an extremely competitive game. Come support both teams and help them “spike out” cancer.

This past Friday the Cowboys football team had a huge win over Cedar Grove 29-28. The boys’ team amazing triumph made it an exciting, extremely close game.

The boys’ cross country team had a repeat as County Division Champions and will compete in the prestigious “Bergen County Meet of Champs” next weekend.

The Pascack Valley Regional Gymnastics team earned second place in the county championship, missing 1st place by less than a point.

The boys’ soccer team has a 7-5-1 record and will conclude the regular season on Senior Night this Wednesday against Ramsey. States will start next week and the boys hope to defend their title as state sectional champions.

In upcoming news, the Pascack Hills Theatre program proudly presents their fall musical, “Little Shop of Horrors.” Performances will be held Thursday - Saturday, November 3rd - 5th at 7pm and on Sunday, November 6th at 2pm. Come out and see a great show.

Kelly Petro – Pascack Valley High School

On Saturday, October 29, Pascack Valley will host its 3rd Annual Homecoming BBQ. All former, current, and future students are welcome to come and enjoy a wonderful day together. There will be food, music, a performance by the Dance Team, and many events for younger children, including bounce houses, face painting, and games. Be sure you attend this excellent community event. More information can be found on the PV website.

On Friday, October 14 and Monday, October 17, the Executive Council collected donations to help with the Hurricane Matthew relief effort. Due to the extreme generosity of the PV students and staff, the Executive Council collected over \$600 for the Red Cross. Thank you for all of those who donated to this wonderful cause.

Please support the coat drive for the Cheyenne River Reservation. Coat collection runs now through November 1. If you are interested in participating, you can drop off coats in the bins located in the front lobby or by the new gym entrance. You can also support the cause by buying food at one of the upcoming bake sales to help offset the shipping

5. Substitute Teachers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following as substitute teachers for the Pascack Valley Regional High School District for the 2016-2017 school year:

Name	Type
<u>Vani Apanosian</u>	New
<u>Laura Dennis</u>	New
<u>Lindsay Marella</u>	Renew

6. Volunteers

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following volunteers for co-curricular activities:

Name	School	Activity
<u>David Banovic</u>	District	Robotics
<u>Frances Capodicasa</u>	District	Robotics
<u>Steve Mertz</u>	District	Robotics
<u>Joseph Pantalone</u>	District	Robotics
<u>Ilene Rein</u>	District	Robotics
<u>Daniel-John Solleder</u>	District	Robotics

7. ABA Staff – Region II

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Jessica Jones as part-time Applied Behavior Analysis instructional assistant for Region II, at the hourly rate of \$20 for the 2016-2017 school year, effective October 11, 2016.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Cheryl Kopchak as part-time Applied Behavior Analysis lead instructional assistant for Region II, at the hourly rate of \$35 for the 2016-2017 school year, effective October 25, 2016.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Mary Petrovici as part-time Board Certified Behavior Analyst (BCBA) for Region II, at the hourly rate of \$75 for the 2016-2017 school year, effective October 1, 2016.

- d. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Marcia Altman as an Applied Behavior Analysis instructor for Region II, at the hourly rate of \$25 for the 2016-2017 school year, effective October 1, 2016.

Moved by: Ellis Seconded by: Bissinger

VOTE									
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>					

Mr. Steinfeld read item one into the record.

Ms. Bissinger abstained on item #6.

XI. FINANCE

Finance Report

One Agenda Item

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of October 24, 2016	\$1,400,857.84
Payroll as of October 15, 2016	\$1,568,624.00
Total	\$2,969,481.84

Moved by: Ellis Seconded by: Bissinger

VOTE									
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>					

Consent Agenda for Items 2 – 10

2. Secretary's and Treasurer's Financial Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2016/17 financial reports, which are in agreement reflecting the district's financial activities for the period June, July and August 2016.

3. Ratification of Board Secretary’s Monthly Certification – Budgetary Line Item Status

RESOLVED pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of June, July and August 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT RESOLVED pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of June, July and August 2016 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b).4.

4. Approval of the Following Reports

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. <u>Cafeteria</u> Account	August & September 2016
b. <u>e-Learning</u> Account	August & September 2016
c. <u>Capital Project</u> Account	August & September 2016
d. <u>Student Government</u> Account - <u>PH</u>	August & September 2016
e. <u>Student Government</u> Account - <u>PV</u>	August & September 2016
f. <u>Athletic Account</u> – PH	August & September 2016
g. <u>Athletic Account</u> – PV	August & September 2016
h. <u>Compensating</u> Balance	August & September 2016

5. Transfers

RESOLVED that the Pascack Valley Regional Board of Education, at the recommendation of the superintendent, approve transfers for the month of August as per the attached.

6. Occupational & Physical Therapy Services Agreement Between Region II and Non-Member Districts

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement between Region II and the Non-Member Districts for Occupational & Physical Therapy Services for the 2016 – 2017 school year.

Upper Saddle River

7. Equipment Recycling

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the equipment for recycling on the attached lists.

8. Approval of Change Order 004 Site & Parking Lot at PVHS – D & S Land Development LLC

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve change order 004 submitted by D & S Land Development LLC of Oakland, New Jersey. This change order is an increase in the amount of \$12,725.00 for work at Pascack Valley High School. Furthermore, this change order has been reviewed and approved by Environetics Group Architects, P.C.

Remove existing concrete curb & repair asphalt base course	\$6,800
Provide concrete wheel stops for parking area	\$1,925
Replace two existing deteriorated accessible drop curbs	\$4,000
Total	\$12,725

Original Contract Amount	\$1,020,950.00
Net Change By Previously Authorized Change Order(s)	\$41,840.00
Subtotal	\$1,062,790.00
Contract Increased by Change Order	\$12,725.00
Revised Contract Amount	\$1,075,515.00

9. Approval of Change Order 005 Site & Parking Lot at PVHS – D & S Land Development LLC

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve change order 005 submitted by D & S Land Development LLC of Oakland, New Jersey. This change order is a decrease in the amount of \$12,062.00 for work at Pascack Valley High School. Furthermore, this change order has been reviewed and approved by Environetics Group Architects, P.C.

CREDIT – Balance of unused contingency allowance	(\$9,362)
CREDIT – Delete new gate from scope	(\$2,700)
Total	(\$12,062)

Original Contract Amount	\$1,020,950.00
Net Change By Previously Authorized Change Order(s)	\$54,565.00
Subtotal	\$1,075,515.00
Contract Decreased by Change Order	(\$12,062.00)
Revised Contract Amount	\$1,063,453.00

10. E-Rate Elite Services, Inc. - Funding Year 2017

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, accept the agreement between E-Rate Elite Services, Inc. and Pascack Valley Regional High School District Board of Education for the Funding Year 2017 with an option to renew.

Moved by: Bissinger Seconded by: Scher

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ellis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>					

Ms. Baxley gave a brief explanation of items 7-10.

XII. OLD BUSINESS

Committee Report: Curriculum
Building and Grounds

Mr. Bachenheimer gave a report from the last curriculum meeting. He highlighted a few items that were completed over the summer and explained that the district had completed the world language curricula last year and are now in the middle of a revision year for mathematics. It will be ready for board approval in June. He also discussed a limited pilot program for this spring for senior service credits.

Mr. Russo reviewed the math curricula items on tonight's agenda.

Ms. Ellis reviewed the Buildings & Grounds meeting from this evening. She told the board a presentation would be forthcoming on the progress of the Pascack Hills field renovations. Mr. Scher asked about the press box. Mr. Gundersen replied that the questions would be answered during the presentation.

XIII. NEW BUSINESS

Mr. Scher announced that the Zack Latteri Foundation is running its third annual yard sale in River Vale this weekend.

Kelly Petro asked if there was a requirement for teachers to use Canvas. Mr. Gundersen replied that teachers are required to keep their assignments in Canvas. A discussion took place regarding the consistency of teacher usage of the site. Mr. Bachenheimer will review the situation with the supervisors.

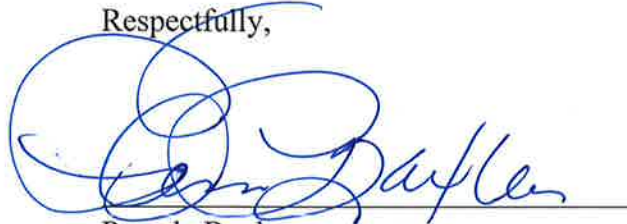
XIV. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XV. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn at 9:10 p.m. Mr. Scher seconded the motion, which was unanimously carried.

Respectfully,

A handwritten signature in blue ink, appearing to read "Pamela Baxley", is written over a horizontal line. The signature is highly stylized and cursive.

Pamela Baxley

Business Administrator/ Board Secretary