# MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

# Pascack Valley Regional High School District

November 7, 2016

Minutes of the Regular Meeting of the Board of Education held on Monday, November 7, 2016 at 7:30 p.m. in the Pascack Hills High School Faculty Cafeteria.

#### I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the Faculty Cafeteria at 7:30 p.m. by Mr. Jeffrey Steinfeld, President.

Present:

Mr. Jeffrey Steinfeld, President

Ms. Janet Bissinger, Vice President

Mr. Joseph Blundo Mrs. Maura Ellis Mr. Brian Hallowell Ms. Tammy Molinelli Mr. Kenneth Ralph Mr. Arnold Scher Mr. David Steinberg

Also Present: Mr. P. Erik Gundersen, Superintendent

Ms. Pamela Baxley, Business Administrator/Board Secretary

#### II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Steinfeld led all those present in a salute to the flag.

## MOTION TO ENTER INTO EXECUTIVE SESSION

A motion was made by Mr. Scher to enter into an executive session at 7:33 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

The Pascack Valley Regional High School District Board of Education will meet at 7:30 p.m. in the Faculty Cafeteria at Pascack Hills High School, 225 W Grand Avenue, Montvale, NJ, for the purpose of recessing to a closed Executive Meeting.

**WHEREAS**, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the

lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public ("Executive Session") from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

- 1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
- 2. The subject matter to be discussed is as follows: a possible HIB incident.
- 3. The Board will return to the Regular Board Meeting at 8:00 p.m.
- 4. Official action may or may not be taken when the Board reconvenes to Public Session.

A motion was made by Ms. Bissinger to return into the public meeting at 8:00 p.m. Mr. Scher seconded the motion, which was unanimously carried.

At this time the meeting resumed in the auditorium.

Also present at that time were:

Student Representatives: Alexandra Gluck – PHHS; Kelly Petro – PVHS Ms. Claudia Gibbs, Administrative Assistant to Superintendent

#### III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 22, 2016 and November 6, 2016.

Mr. Steinfeld commented on the school musical and expressed his congratulations to the cast.

# IV. ROUTINE MATTERS

One Agenda Item

#### 1. Minutes

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Pascack Valley Regional High School District Board of Education minutes:

October 24, 2016	Regular Meeting	7:30 p.m.
October 24, 2016	Executive Meeting	7:33 p.m.

Moved by:	Bissin	nger			Seconded by:	Molinelli				
				VC						
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P	
Bissinger	$\overline{\mathbf{Q}}$				Ralph	$\square$				
Blundo			$\square$		Scher					
Ellis	$\square$				Steinberg					
Hallowell	$\overline{\mathbf{V}}$				Steinfeld					
Molinelli	$\square$									

#### V. PRESENTATIONS

 Teacher Assessment Panel Discussion – Dr. Barry Bachenheimer, Ms. Jane Conboy, Mr. Brett Conrad, Dr. David Frangiosa, Ms. Janet Goodman, Ms. Kaitlyn Mahaffey, Mr. Matthew Morone

The teachers each answered questions posed by Dr. Bachenheimer regarding the methods they used in their classrooms. They also responded to comments, concerns and questions from board members. The supervisors gave updates on current issues within their departments.

2. Pascack Hills High School Athletic Complex Construction Project – Mr. Erik Gundersen gave a presentation to the board on the proposed plan for the athletic complex at Pascack Hills including the preliminary time frame and cost projections.

#### VI. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

#### VII. POLICY

Consent Agenda for Items 1 - 3

#### 1. Travel Pre-Authorization

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense preauthorizations for the following:

Enrico Attanasio	Kaitlyn Mahaffey	Margaret Narin (2)
Virena Rossi	Margaret White	

#### 2. Athletic Position

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve an assistant athletic trainer position for the spring season at Pascack Hills High School, with a stipend of \$5,800 at Step 1. This replaces the winter position previously approved.

# 3. School Accountant/Analyst Position

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a school accountant/analyst position for the business office, with the understanding that the head bookkeeper position will not be replaced after June 30, 2017.

Moved by:	Bissir	Bissinger Seconded by:						Scher				
	. 14			VC								
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P			
Bissinger	V				Ralph	Ø						
Blundo	$\square$				Scher	$\Box$						
Ellis	$\square$				Steinberg							
Hallowell					Steinfeld							
Molinelli	$\square$								11-15			

# VIII. EDUCATION

One Agenda Item

# 1. Tuition Student to LLD Program

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve student ID #809112 as a tuition paid student from Teaneck to attend the LLD program at Pascack Hills High School for the 2016-2017 school year, the student started on February 25, 2016.

Moved by:	Ellis				Seconded by:	Bissi	nger		
	*			VC	TE	-			
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	V				Ralph	V			
Blundo					Scher	$\square$			
Ellis	$\overline{\checkmark}$				Steinberg				
Hallowell					Steinfeld				
Molinelli									

# IX. HUMAN RESOURCES - CERTIFICATED STAFF

Consent Agenda for Items 1-2

# 1. Resignation

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept with regret, the resignation of Glenn Priddy, Spanish teacher at Pascack Hills High School, for the purposes of retirement, effective June 30, 2017.

# 2. New Hire

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve William Joosten, leave replacement guidance counselor at Pascack Hills High School for Cristina Schneider, effective January 25, 2017 for the balance of the 2016-2017 school year, at the per diem rate of \$320, without health benefits.

Moved by:	Bissir	nger			Seconded by:	Ellis			
v-	-			VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	$\overline{\mathbf{A}}$				Ralph	$\square$			
Blundo					Scher				
Ellis	$\checkmark$				Steinberg	$\square$			
Hallowell	$\square$				Steinfeld				
Molinelli	$\square$								

- Mr. Steinfeld read #1 into the record.
- Mr. Gundersen commented on Glenn Priddy's 40 years' of service in the district.
- Ms. Ellis also said Mr. Priddy was a great teacher.

### X. HUMAN RESOURCES - NON-CERTIFICATED STAFF

Consent Agenda for Items 1 - 8

#### 1. Change of Assignments

- **a. RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Roger Caron</u>, <u>Jr.</u>, as School Security Officer at Pascack Hills High School, effective November 8, 2016, at an annual salary of \$40,000, prorated, without benefits.
- **b. RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Matthew Miller</u>, as School Security Officer at Pascack Hills High School, effective November 8, 2016, at an annual salary of \$40,000, prorated, without benefits.

- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Michael Niego</u>, as School Security Officer at Pascack Valley High School, effective November 8, 2016, at an annual salary of \$40,000, prorated, without benefits.
- d. RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Elwood Stalter</u>, <u>Jr.</u>, as School Security Officer at Pascack Valley High School, effective November 8, 2016, at an annual salary of \$40,000, prorated, without benefits.

# 2. Substitute Teacher

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Alexander Braunstein as a substitute teacher for the Pascack Valley Regional High School District for the 2016-2017 school year.

### 3. Additional Hours

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve additional hours as needed for Curtis Peters, to provide support for a student to participate in basketball practice, games, and playoffs, for approximately 2.5 hours per day for 85 days at his usual hourly rate.

# 4. Co-curricular Resignation

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept, with regret, the resignation of Mary Camporeale as Pascack Valley High School SGA Bookkeeper effective December 31, 2016.

# 5. Athletic Resignation

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept, with regret, the resignation of Curtis Peters as assistant coach for the Pascack Hills High School girls basketball team for the 2016-2017 season.

# 6. Athletic Appointments

- **a. RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Matthew Marini</u> as the assistant coach for the Pascack Hills High School girls basketball team, at step 3, \$7,100, for the 2016-2017 season.
- **b. RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Casey Gotliffe</u> as the assistant coach for the Pascack Valley High School boys tennis team, at step 3, \$5,600, for the 2016-2017 season.

# 7. Volunteers

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following volunteers for the 2016-2017 school year:

Name	School	Activity
Eric DelSanto	District	Robotics
Danielle Fischer	District	Robotics
Thomas Gilbert	District	Robotics
Robert Levy	District	Robotics
Eddie Pikulski	District	Robotics

# 8. ABA Staff – Region II

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Gennesis Rodriguez</u> as part-time Applied Behavior Analysis instructional assistant for Region II for the 2016-2017 school year, at the rate of \$20 per hour, effective November 8, 2016.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Lydia Medjian</u> as part-time Applied Behavior Analysis lead instructional assistant for Region II, at the hourly rate of \$40 for the 2016-2017 school year, effective November 1, 2016.
- c. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve <u>Jessica Hoskins</u> as part-time Applied Behavior Analysis lead instructional assistant for Region II, at the hourly rate of \$35 for the 2016-2017 school year, effective November 1, 2016.

Moved by:	Bissin	nger			Seconded by:	Ellis			
				VC	TE				9
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger					Ralph	$\square$			
Blundo					Scher	abla			
Ellis	$\checkmark$				Steinberg	abla			
Hallowell	abla				Steinfeld	$\checkmark$			
Molinelli									

Ms. Ellis asked about the change of assignment for police officers. Mr. Gundersen explained the changes.

Mr. Scher asked if the board would be voting separately on carrying guns and the hiring of the officers. Mr. Gundersen explained that the board had already approved

the new job description and now this resolution certifies that they have the proper qualifications and is approving them to carry weapons.

#### XI. FINANCE

Finance Report

One Agenda Item

# 1. Approval of Bills

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of November 7, 2016	\$1,080,142.12
Payroll as of October 31, 2016	\$1,463,318.21
Total	\$2,543,460.33

Moved by:	Ellis				Seconded by:	Bissi	nger		
				, VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	$   \overline{\mathbf{A}} $				Ralph	Ø			
Blundo					Scher	$\square$			
Ellis					Steinberg				
Hallowell	$\checkmark$				Steinfeld				
Molinelli									

Consent Agenda for Items 2 - 8

# 2. Secretary's and Treasurer's Financial Reports

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary's and Treasurer's unaudited 2016/17 financial reports, which are in agreement reflecting the district's financial activities for the period September 2016.

# 3. Ratification of Board Secretary's Monthly Certification – Budgetary Line Item Status

**RESOLVED** pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of September 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

**BE IT RESOLVED** pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of September 2016 after review of the Board Secretary's and Treasurer's monthly financial report, in the minutes of the Board each month that no major account or fund has been overexpended in violation of N.J.A.C.6A:23-2.11(b).4.

# 4. Transfers

**RESOLVED** that the Pascack Valley Regional Board of Education, at the recommendation of the superintendent, approve transfers for the month of September as per the attached.

5. Pascack Valley High School – 1<sup>st</sup> Annual School Bus Emergency Evacuation Drill Report for 2016-2017 School Year

**RESOLVED** that the Pascack Valley Regional Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2) and at the recommendation of the Superintendent, approve the following completed school bus emergency evacuation drill for the Pascack Valley Regional High School, 200 Piermont Avenue, Hillsdale, NJ.

The first of two annual drills for the 2016-2017 school year was conducted on October 11, 2016 at 7:15 a.m. -7:30 a.m. in the front of the school building.

WHEREAS, the Scholastic Bus Company's staff of school bus drivers for routes #9, 10, 11, & 12, participated in the school bus emergency evacuation drill; and which included the supervision of Mr. John Puccio, and Ms. Debbie Squiccimarri, Assistant Principals of Pascack Valley High School.

6. Pascack Hills High School – 1<sup>st</sup> Annual School Bus Emergency Evacuation Drill Report for 2016-2017 School Year

**RESOLVED** that the Pascack Valley Regional Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2) and at the recommendation of the Superintendent, approve the following completed school bus emergency evacuation drill for the **Pascack Hills High School, 225 West Grand Avenue, Montvale, NJ.** 

The first of two annual drills for the 2016-2017 school year was conducted on October 19, 2016 at 7:00 a.m. – 8:00 a.m. at the main entrance of the high School.

WHEREAS, the Scholastic Bus Company's staff of school bus drivers for routes #1, 1A, 2, 3, & 4, participated in the school bus emergency evacuation drill; and which included the supervision of Mr. Tim Wieland, Assistant Principal, and Ms. Charleen Schwartzman, Math Teacher.

#### 7. Submission of 2015 – 2018 Comprehensive Maintenance Plan

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities; and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of Pascack Valley Regional High School District are consistent with these requirements; and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

**NOW THEREFORE BE IT RESOLVED**, that the Pascack Valley Regional High School District Board of Education hereby authorizes the school business administrator to submit the 2015 – 2018 Comprehensive Maintenance Plan for Pascack Valley Regional High School District in compliance with Department of Education requirements.

### 8. Nonpublic Allocations for the 2016-2017 School Year – Security Aid

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the Nonpublic Security Aid Allocation of \$23,650.00 for the 2016–2017 school year.

Moved by:	Ellis				Seconded by:	Bissi	nger		
				VC	TE				
Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	Ø				Ralph	$\square$			
Blundo	$\square$				Scher				
Ellis					Steinberg				
Hallowell					Steinfeld	$\square$			
Molinelli	Ø								

Ms. Ellis asked Ms. Baxley to explain item 7.

#### XII. OLD BUSINESS

#### XIII. NEW BUSINESS

#### XIV. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Anthony DeRosa from Hillsdale asked if we could try to extend the water outlet to the shed for Sapienza Gardens who use our water by the tennis courts. A meeting with their representatives and Buildings & Grounds to explore the possibility should be arranged. Mr. Gundersen will get the contact information.

James Stankus from River Vale spoke about the possibility of recording the meetings. He had heard there was movement in that direction. Initially, he came to inquire about taping the meetings but the presentation by the teachers at the beginning of the meeting prompted him to state that his son was in a class with the new assessment model and his experience was not positive. His son had issues and did a student survey in his class and

over 50% of the students did not favor the new method. Mr. Stankus felt that teachers wouldn't approach the board and give a negative spin on a new initiative. Students are not given an option to opt out of a nontraditional classroom. He was glad that some of the board members had raised relevant questions. Recording the meetings makes it essential that you do get the proper feedback from parents according to Mr. Stankus.

#### XV. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn at 9:56 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

Respectfully,

Pamela Baxley

Business Administrator/ Board Secretary

Notice: With advance notice we can provide personal assistance for the disabled. Please contact 201-358-7005.