

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF EDUCATION**

**Pascack Valley Regional High School District**

January 23, 2017

Minutes of the Regular Meeting of the Board of Education held on Monday, January 23, 2017 at 7:30 p.m. in the Pascack Hills High School Faculty Cafeteria.

**I. CALL TO ORDER AND ROLL CALL**

The meeting was called to order in the Pascack Hills High School Faculty Cafeteria at 7:30 p.m. by Mr. Jeffrey Steinfeld, President.

Present:           Mr. Jeffrey Steinfeld, President  
                      Ms. Janet Bissinger, Vice President  
                      Mr. Joseph Blundo  
                      Mr. Brian Hallowell  
                      Mr. Kenneth Ralph  
                      Mr. Arnold Scher  
                      Mr. James Stankus  
                      Mr. David Steinberg

Absent:   Ms. Tammy Molinelli

Also Present: Mr. P. Erik Gundersen, Superintendent  
                  Ms. Pamela Baxley, Business Administrator/Board Secretary

**II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Mr. Steinfeld led all those present in a salute to the flag.

**MOTION TO ENTER INTO EXECUTIVE SESSION**

A motion was made by Mr. Scher to enter into an executive session at 7:35 p.m. Mr. Hallowell seconded the motion, which was unanimously carried.

The Pascack Valley Regional High School District Board of Education will meet at 7:30 p.m. in the Faculty Cafeteria at Pascack Hills High School, 225 W Grand Avenue, Montvale, NJ, for the purpose of recessing to a closed Executive Meeting.

**WHEREAS**, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

**WHEREAS**, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

**WHEREAS**, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Executive Session”) from a meeting of the Board in certain circumstances; and

**WHEREAS**, the Board has determined that circumstances exist for such an Executive Session; and

**WHEREAS**, the Board has found the action described below to be necessary and proper;

**NOW, THEREFORE, BE IT RESOLVED** by the Board on the date indicated above that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The subject matter to be discussed is as follows: negotiations.
3. The Board will return to the Regular Board Meeting at 8:00 p.m.
4. Official action may or may not be taken when the Board reconvenes to Public Session.

A motion was made by Mr. Hallowell to return into the public meeting at 8:00 p.m. Mr. Scher seconded the motion, which was unanimously carried.

At this time the meeting resumed in the auditorium.

Also present at that time were:

Student Representatives: Alexandra Gluck – PHHS; Kelly Petro – PVHS

Ms. Claudia Gibbs, Administrative Assistant to Superintendent

### **III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER**

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 22, 2016 and January 20, 2017.

#### IV. ROUTINE MATTERS

##### Monthly Reports

Superintendent's Report: Mr. P. Erik Gundersen

Congratulations to our recognized students and their teachers, advisors, and coaches this evening! Having the opportunity to recognize your impressive accomplishments is a reminder to us all of how dedicated, passionate, and exceptional you are. We thank you for representing our district so well and appreciate this opportunity to thank you for a job well done!

I am proud to say that our recent visits from Joshua Koen, the Director of Innovation at the NJ Department of Education & Commissioner of Education, Kimberly Harrington, were met with tremendous enthusiasm. The commissioner has publicly complimented our district via her twitter handle and I have been invited to a meeting w/ Joshua Koen next week to continue our conversations on how the department of education can work with progressive districts – such as Pascack - to provide us regulatory flexibility so that we can continue to excel as a district.

Dr. Bachenheimer and I have been conducting focus groups with our student government associations regarding student feedback on the Pascack schedule as well as our assessment modifications. The feedback was greatly appreciated and we are using that feedback to craft a survey that will be issued to the entire student body to solicit feedback in these areas.

Next week the regional Boards of Education will be gathering for our annual regional board retreat. Woodcliff Lake will be hosting the event and the discussions will be spearheaded by our regional curriculum director – Dr. Bachenheimer.

Finally, I would like to welcome all community members to attend a Pascack Regional speaker series event next week. The event is free to the public and will be held at Pascack Valley High School at 7pm on January 31<sup>st</sup>. New York Times bestselling author and acclaimed speaker, Jessica Lahey, will summarize current research on autonomy-supportive parenting and teaching, competence, rewards, desirable difficulties, praise, failure and will offer parents practical advice for fostering self-motivation. She is the author of “The Gift of Failure.” I am proud to say that all the districts in the Pascack region have partnered together to co-host this event. Thank you to Westwood, Emerson, Park Ridge, Montvale, Woodcliff Lake, River Vale, and Hillsdale for their efforts in making this a reality for the second year in a row. This event is further evidence of the positive working relationship that our regional superintendents and board of education have been able to cultivate.

Thus concludes the Superintendent's Report for January 23, 2017.

Student Reports: Alexandra Gluck – Pascack Hills High School

After a long winter break, students came back to Pascack Hills this month refreshed and ready to start the New Year. The seniors were in disbelief that the last semester of their high school careers had finally arrived, and on the other end, the freshmen were happy to have made it

through their first semester of high school. But coming back to school this time was a little different... For the past 2 weeks fourteen exchange students from India have been attending PHHS. This program has been coordinated through Dr. Whitfield who taught at the "Choice School" southern India last summer. Last week the exchange students taught yoga to my physical education class, and just yesterday they attended the Broadway play "School of Rock". The exchange students have been working closely with the Robotics team as they hope to start a program of their own.

Earlier this month, Mr. Gundersen, Dr. Bachenheimer, and Mr. deMarrais held a student round table with all of the Student Government representatives during lunch. As a student government representative, I speak on behalf of the entire SGA that we appreciate the opportunity to have our voices heard. The discussion was open as the administrators encouraged us to share our thoughts on things like the Pascack Period, removal of exams, and the continuous marking period.

Winter sports have been going well for PHHS. The swim team has had a phenomenal season with a 7-2 record for the girls. The boys bowling team has won four consecutive matches. And yesterday the boys' basketball team upset the 6th ranked team in the county Northern Valley of Old Tappan, beating them 51-43 leaving them with a 9-2 record this season. Great job to everyone participating in winter sports.

Interact is now having their annual Valentine's Day Flower gram sale. The money raised will go towards Stop Hunger Now held in March.

Last Wednesday during Pascack Period the first ever elective fair was held. Students were able to explore all of the courses offered next school year. That same night, Hills hosted the annual 8th grade orientation program. Future Cowboys had the opportunity to explore all the extra-curricular offerings while meeting with club advisors, team coaches and student athletes.

Select PHHS students and staff have been newly-certified as first responders through the Pascack Period course. These first responders have had 40 hours of "training that enhances their skills for preventing, protecting, responding to, and recovering from manmade and natural catastrophic events".

Thank you and this concludes my January report.

Kelly Petro – Pascack Valley High School

Congratulations to Jeremy Jasper, PV alumni and son of our very own Mr. and Mrs. Jasper. Jeremy's new film, "Patti Cake\$," has received critical acclaim from its Sundance Film Festival premiere. For more information, please see the article listed below from *The Record*. The article focuses on Jeremy's background, his recent success surrounding his film, and his influences including Mr. and Mrs. Jasper. It is a touching article highlighting the entire Jasper

family. <http://www.northjersey.com/story/entertainment/movies/2017/01/15/geremy-jasper-story-underdog-jersey-girl/96456202/>

The Interact Club is in the process of planning its 3rd Annual "300 Bagged Lunches" project for Eva's Village in Paterson. Please listen for announcements for your chance to support this wonderful organization.

Beginning February 10, the seniors in Mrs. Borghi's Italian Student Exchange Program will host their Italian friends arriving from Treviso. The students have been working together on global lessons and weekly video conferences, since September 2016. While visiting the United States, the Italian students will attend Pascack Valley to learn about American culture and education. They will have the opportunity to visit New York City and to immerse themselves in our lifestyle. Our seniors will be traveling to Italy in May to conclude the program with a shared capstone project. The Italian Student Exchange Program has been founded 8 years ago and has provided the model for similar programs in other languages and subjects at Pascack Valley.

Both the boy's and girl's lacrosse teams will be holding an adoption day on Wednesday, January 18 in support of the organization, "The Friends of Jaclyn Foundation". "The Friends of Jaclyn Foundation" helps children battling cancer through community outreach programs. Delia is an 8-year-old girl in River Vale who was just recently diagnosed with brain cancer. Delia has a sister who is 9 and a brother who is 11. The girl's lacrosse team will be "adopting" Delia and her sister. The boy's lacrosse team will be "adopting" Blake her brother. Dennis, the founder of "The Friends of Jaclyn Foundation" will be present for the "adoption day" to tell his daughter's story and why/how he started "Friends of Jaclyn". Throughout the season, both teams will help raise money and awareness for this organization. Please listen for announcements regarding future activities and events devoted to "Friends of Jaclyn."

On Saturday, March 25, the Pascack Valley and Pascack Hills boy's lacrosse teams will be teaming up to bring awareness to suicide prevention during their game scrimmage by raising money to support the American Foundation for Suicide Prevention. Please come out to support our efforts and help spread awareness about suicide prevention.

One Agenda Item

**1. Minutes**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Pascack Valley Regional High School District Board of Education minutes:

January 3, 2017	<u>Reorganization Meeting</u>	8:00 p.m.
January 3, 2017	<u>Regular Meeting</u>	8:12 p.m.

Moved by: Bissinger Seconded by: Scher  
VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

**V. STUDENT RECOGNITION**

**1. NJSMA Region I High School Chorus**

**WHEREAS**, the following students from Pascack Hills and Pascack Valley High Schools were selected to the NJSMA (New Jersey School Music Association) Region I High School Chorus. These students participated in a rigorous audition process and were accepted based on their musicianship, vocal abilities, and preparation.

Zainah Alizade – PH	Tvene Baronian – PH	Stephanie Joo - PV
Hansol Lee - PV	Amber Leung - PII	Gianna Lucido - PII
Joshua Ozawa-Morriello - PV	Robyn Roznitsky - PV	Jessica Strassberg -PH
Katherine Suarez - PV	Isabella Tjan - PV	

**NOW THEREFORE BE IT RESOLVED**, that the Pascack Valley Regional High School District Board of Education, recognize and commend these students for their outstanding achievement.

**2. All North Jersey Region Band**

**WHEREAS**, Francesca Ferraro who plays the clarinet, a junior at Pascack Hills High School and Danny Jeong who also plays the clarinet and a sophomore at Pascack Hills High School, were accepted to the All-North Jersey Region Band, and,

**NOW THEREFORE BE IT RESOLVED**, that the Pascack Valley Regional High School District Board of Education, recognize and commend Francesca and Danny for their outstanding achievement.

**3. All North Jersey Region Orchestra**

**WHEREAS**, Francesca Ferraro who plays the clarinet, a junior at Pascack Hills High School and Matthew Hong who plays the viola, a freshman at Pascack Hills High School were accepted to the All North Jersey Region Orchestra, and,

**NOW THEREFORE BE IT RESOLVED**, that the Pascack Valley Regional High School District Board of Education, recognize and commend Francesca and Matthew for their outstanding achievement.

**4. North Jersey Region I Wind Ensemble**

**WHEREAS**, Julian Stiles, a junior at Pascack Valley High School, was accepted to the All North Jersey Region I Wind Ensemble as First Chair French Horn, and,

**NOW THEREFORE BE IT RESOLVED**, that the Pascack Valley Regional High School District Board of Education, recognize and commend Julian for his outstanding achievement.

**BREAK FOR REFRESHMENTS**

**VI. COMMENTS FROM THE PUBLIC**

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Carol Lee Adams asked about the student record Policy Number P8330. Should the parents be made aware of this? Mr. Gundersen explained that this is a standard policy from Strauss Esmay but any students that would-be subject to this would have to be board approved. She also offered her sincere appreciation for the exemplary policy which leads to transparency regarding the recording of board meetings. The third item she commented on concerned the proposed health policy. She had suggestions to amend it as a result of several technology articles that she forwarded to the board. The health effects of unrestrained technology should be constrained.

Mr. Blundo commented that he did not deserve credit for the recording policy as it was a unified effort.

**VII. POLICY**

Consent Agenda for Items 1 – 2

**1. Travel Pre-Authorization**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve travel expense pre-authorizations for the following:

<u>Mary Jo Callanan</u>	<u>Len Cusumano</u>	<u>Diane Fallon</u>
<u>Dyane Guardino</u>	<u>Jordan Kapp</u>	<u>David Librera</u>
<u>John Puccio</u>	<u>Dominique Paladino</u>	<u>Noemi Rodriguez</u>











**XI. FINANCE**

Consent Agenda for Items 1 – 16

**1. Approval of Bills**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of January 23, 2017	\$1,738,916.85
Payroll as of January 23, 2017	\$1,549,338.75
<b>Total</b>	<b>\$3,288,255.60</b>

**2. Secretary’s and Treasurer’s Financial Reports**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the Secretary’s and Treasurer’s unaudited 2016/17 financial reports, which are in agreement reflecting the district’s financial activities for the period December 2016.

**3. Ratification of Board Secretary’s Monthly Certification – Budgetary Line Item Status**

**RESOLVED** pursuant to N.J.A.C.6A:23-2.11(c)3, the Board Secretary certifies that as of December 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

**BE IT RESOLVED** pursuant to N.J.A.C.6A:23-2-11(c)4 that the Pascack Valley Regional High School District Board of Education certifies that as of December 2016 after review of the Board Secretary’s and Treasurer’s monthly financial report, in the minutes of the Board each month that no major account or fund has been over-expended in violation of N.J.A.C.6A:23-2.11(b).4.

**4. Approval of the Following Reports**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following reports:

a. <u>Cafeteria Account</u>	December 2016
b. <u>e-Learning Account</u>	December 2016
c. <u>Capital Project Account</u>	December 2016
d. <u>Student Government Account - PH</u>	December 2016
e. <u>Student Government Account - PV</u>	December 2016
f. <u>Athletic Account – PH</u>	December 2016
g. <u>Athletic Account – PV</u>	December 2016
h. <u>Compensating Balance</u>	December 2016

**5. Transfers**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve transfers for the month of December as per the attached.

**6. Acceptance of Financial Audit for Year Ending June 30, 2016**

**RESOLVED** that the Pascack Valley Regional Board of Education accept the findings expressed by the auditing firm of Nisivoccia & Company, LLP as cited in their reports entitled, Comprehensive Annual Financial Report (CAFR) For the Fiscal Year Ended June 30, 2016, Auditors' Management Report on Administrative Findings – Financial Compliance and Performance Year Ending June 30, 2016 and the audit synopsis.

**7. IDEA FY 2016 – 2017 Amendment**

**RESOLVED** that the Pascack Valley Regional Board of Education, at the recommendation of the superintendent, approve the submission of the IDEA, Part B grant amendment for 2016-2017 to include carryover funds of \$11.00, to be set aside for non-public schools.

**8. Agreement to Provide Services and/or Equipment-Nonpublic School Security Aid Program for the 2016-2017 School Year**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement to provide services and/or equipment under the Nonpublic Security Aid for the 2016–2017 school year.

**9. Agreement With Polygon**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the agreement with Polygon to provide cleaning, freeze-drying, deodorization and decontamination services for approximately 75 cubic feet of water damaged files at an estimated cost of \$14,183.61. Final cost will be based on actual document quantity.

**10. Donation**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the following donations:

<b>Date</b>	<b>Donor</b>	<b>Donation</b>	<b>Club or Group</b>
12/12/16	Families of Buckley, Joroff, Levine, Schaumberger, Julius, Giustra, Menendez, Botwinick, Scacchetti, Schnur, Haag, Ingannamorte, Montopoli, O'Donnell, Quinn, Sheehy, DeMartini, Miller, Meding, Tamagny, Massey, Dian, Schwartz, Cohen	\$200	Donation for Wellness Center
1/17/17	Barry Bluestein	Drum Set	PV Music Program

**11. Special Education Transportation**

**RESOLVED**, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract Q1718 to ACE Transportation during the 2016-2017 school year.

Rte #	Route	Base	Aide	Per Diem	Annual Cost
Q1718	New Bridges from Tewksbury Twp	249	65	314.00*	18,526.00*

\*includes cost of aide

**RESOLVED**, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education accept the following special education transportation contract addenda for the 2016-2017 school year.

Transporter	Contract	Rte #	Route	Per Diem Increase/ Decrease	Adjusted Per Diem Cost
Rinaldi	4503	5011	Roberge AM	50.00	144.49
Rinaldi	4503	5011	Roberge AM	50.00	194.49
Rinaldi	4503	5011	Roberge AM	15.00	209.49
Taher	048	1502	Venture, Hackensack	89.50	264.49
Valley	051	1609	Sage Day, Mahwah	65	182.00

**12. Transportation – Aid-in-Lieu Reimbursement for the 1<sup>st</sup> Semester 2016-2017 School Year for Non-Profit Private School Parents**

**RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the Superintendent, and pursuant to NJ State Administrative Code 6A:27-2.3, approve the first semester (September 2016 – January 2017) pupil transportation aid-in-lieu reimbursement to non-profit private school district parents in the amount of \$91,303.94.

**13. Special Education Medicaid Initiative (SEMI) Program**

**WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2017-18 school year, and

**WHEREAS**, the Pascack Valley Regional High School District Board of Education desires to apply for this waiver due to the fact that it projects having 28 or fewer Medicaid eligible classified students and the participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2017-18 budget year.

**NOW THEREFORE BE IT RESOLVED** that the Pascack Valley Regional High School District Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2017–18 school year.

**14. Grant Borough of Montvale Access to the Property**

**WHEREAS**, the Pascack Valley Regional High School District Board of Education (“Board”) owns and operates a public school located at 225 W. Grand Avenue, Bergen County, Borough of Montvale, New Jersey (“Property”); and

**WHEREAS**, the Borough of Montvale (“Borough”) is undertaking a project concerning the intersection improvements at Spring Valley Road and Grand Avenue (“Project”), which will require access to the Board’s Property; and

**WHEREAS**, the Board has expressed a willingness to grant access to the Borough and its agents and contractors for the purpose of undertaking and completing this Project, subject to a site access agreement being entered into and executed between the Board and the Borough.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board grants the Borough access to its Property for the sole purpose of undertaking and completing the Project, subject to a site access agreement being entered into and executed by and between the Board and the Borough.

**BE IT FURTHER RESOLVED**, that the Board Attorney is hereby directed to draft the site access agreement with the Borough, and that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

**15. Reject Phase 1 – Demolition – of the Athletic Field Upgrades Project at Pascack Hills High School**

**WHEREAS**, the Pascack Valley Regional High School District Board of Education (“the Board”) advertised for bids for the Phase 1 – Demolition – of the Athletic Field Upgrades Project at Pascack Hills High School (“Project”); and

**WHEREAS**, on January 19, 2017, the Board received four (4) bids for the Project; and

**WHEREAS**, the bid submitted by the purported low bidder, Caravella Demolition, Inc. (“Caravella”), is materially defective insofar as the bidder did not submit all the necessary documents for its subcontractors, including, but not limited to, the Department of the Treasury, Division of Property Management and Construction, Notice of Classification and Total Amount of Uncompleted Contracts Form, which are required by the bid documents and the bid specifications, and is a material, nonwaivable defect; and

**WHEREAS**, the bids submitted by Tomco Construction (“Tomco”), ML Inc. (“ML”) and Control Industries, Inc. (“Control Industries”) are substantially in excess of the cost estimates for the Project and, as such, are not reasonable as to price on the basis of the cost estimates prepared on behalf of the Board; and

**WHEREAS**, all bids submitted in response to the advertisement for the Project were non-responsive or substantially exceed the cost estimate of the Project; and





**XIV. COMMENTS FROM THE PUBLIC**

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

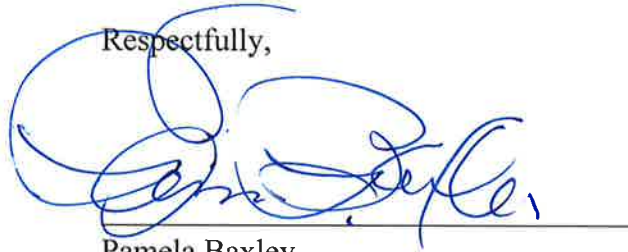
Mr. DeRosa from Hillsdale thanked the board for the new recording policy. He commented that it reinforces what is taught in the classroom. He asked how long the physical minutes would be kept and was informed that they are kept forever. Mr. Gundersen also told him that the recording should begin at the February 27<sup>th</sup> meeting.

Carol Lee Adams informed the board that many conservatives are against Betsey DeVos appointment as Secretary of Education. She commented that Ms. DeVos didn't even know that IDEA was a federal program. She encouraged the board to contact Mr. Menendez and Mr. Booker to express dissatisfaction.

**XV. ADJOURNMENT**

A motion was made by Mr. Blundo to adjourn at 8:45 p.m. Ms. Bissinger seconded the motion, which was unanimously carried.

Respectfully,



Pamela Baxley

Business Administrator/ Board Secretary

