

**MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF EDUCATION**

Pascack Valley Regional High School District

February 6, 2017

Minutes of the Regular Meeting of the Board of Education held on Monday, February 6, 2017 at 7:30 p.m. in the Pascack Hills High School Faculty Cafeteria.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order in the Pascack Hills High School Faculty Cafeteria at 7:30 p.m. by Mr. Jeffrey Steinfeld, President.

Present: Mr. Jeffrey Steinfeld, President
 Ms. Janet Bissinger, Vice President
 Mr. Joseph Blundo
 Mr. Brian Hallowell
 Ms. Tammy Molinelli
 Mr. Kenneth Ralph
 Mr. Arnold Scher
 Mr. James Stankus
 Mr. David Steinberg

Also Present: Mr. P. Erik Gundersen, Superintendent
 Ms. Pamela Baxley, Business Administrator/Board Secretary

II. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mr. Steinfeld led all those present in a salute to the flag.

MOTION TO ENTER INTO EXECUTIVE SESSION

A motion was made by Mr. Scher to enter into an executive session at 7:35 p.m.
Mr. Hallowell seconded the motion, which was unanimously carried.

The Pascack Valley Regional High School District Board of Education will meet at 7:30 p.m. in the Faculty Cafeteria at Pascack Hills High School, 225 W. Grand Avenue, Montvale, NJ, for the purpose of recessing to a closed Executive Meeting.

WHEREAS, the Pascack Valley Regional High School District Board of Education has been formed pursuant to applicable New Jersey Statutes; and

WHEREAS, the Board is charged with the responsibility of performing all acts and doing all things, consistent with law and the rules of the State Board of Education, necessary for the lawful and proper conduct, equipment and maintenance of the public schools and public school property of the Pascack Valley Regional High School District; and

WHEREAS, Section 7 of the Opening Public Meetings Act (N.J.S.A. 10-4-12) permits the exclusion of the public (“Executive Session”) from a meeting of the Board in certain circumstances; and

WHEREAS, the Board has determined that circumstances exist for such an Executive Session; and

WHEREAS, the Board has found the action described below to be necessary and proper;

NOW, THEREFORE, BE IT RESOLVED by the Board on the date indicated above that:

1. The public shall be excluded from discussion of and action on the Executive Session herein set forth.
2. The subject matter to be discussed is as follows: a possible HIB incident.
3. The Board will return to the Regular Board Meeting at 8:00 p.m.
4. Official action may or may not be taken when the Board reconvenes to Public Session.

A motion was made by Mr. Hallowell to return into the public meeting at 7:55 p.m. Mr. Scher seconded the motion, which was unanimously carried.

At this time the meeting resumed in the auditorium.

Also present at that time were:

Student Representatives: Alexandra Gluck – PHHS; Kelly Petro – PVHS

Ms. Claudia Gibbs, Administrative Assistant to Superintendent

III. PUBLIC ANNOUNCEMENT BY PRESIDING OFFICER

Adequate notice of this meeting has been provided by mailing copies of said notice to The Record, filing copies of said notice with the municipal clerks of Hillsdale, Montvale, River Vale, and Woodcliff Lake, and publishing said notice in The Record on July 22, 2016 and February 3, 2017.

IV. ROUTINE MATTERS

One Agenda Item

1. Minutes

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following Pascack Valley Regional High School District Board of Education minutes:

January 23, 2017	<u>Regular Meeting</u>	7:30 p.m.
January 23, 2017	<u>Executive Meeting</u>	7:35 p.m.

Moved by: Bissinger Seconded by: Molinelli

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

V. PRESENTATION

Anti-Bullying Bill of Rights: Self-Assessment Reports by Sean Struncis, District Supervisor of Guidance; Gale Mangold and Christie Rossig, Pascack Hills and Pascack Valley Student Assistance Counselors; Stephanie DeBruyne, Region II Coordinator; and Christine Pollinger, Park Academy Coordinator.

VI. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments regarding agenda items and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

Anthony Derosa from Hillsdale asked if in Policy 0168 - Recording of Board Meetings, subject matter which could be subject to litigation, would still be removed as that should be discussed in executive session. Mr. Steinfeld replied and Mr. Gundersen also responded that the reference was only with regard to disposal of the videos. No editing will be made to the videos.

VII. POLICY

Consent Agenda for Items 1 – 5

1. Travel Pre-Authorization

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the following travel expense pre-authorizations:

<u>James Cleary</u>	<u>Tom Gallione</u>	<u>Christie Rossig</u>
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2. BOE Policies and Regulations

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, adopt the following policies and regulations:

Name of Policy or Regulation	Policy Number
Recording Board Meetings	<u>P 0168</u>
Americans with Disabilities Act	<u>P 1510</u>

Section 504 of the Rehabilitation Act of 1973	P 2418
Health and Physical Education	P 2422
Education of Homeless Children	P 5116
Administering an Opioid Antidote	P 5330.04
Student Records	P 8330
Americans with Disabilities Act	R 1510
Section 504 of the Rehabilitation Act of 1973	R 2418
Education of Homeless Children	R 5116
Student Records	R 8330

3. Job Description

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the modified job description for District Job Coach.

4. New Athletic Position

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve an additional assistant boy's lacrosse coach at Pascack Valley High School for the 2017 spring season.

5. New Co-Curricular Position

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve an additional Chinese Honor Society advisor position, providing a position at both Pascack Hills High School and Pascack Valley High School effective from the start of the 2016-2017 school year.

Moved by: Bissinger Seconded by: Scher

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Mr. Scher asked if we were going to upgrade the audio system when we record the board meetings. Mr. Gundersen replied that the current audio system will work fine without any upgrades.

Ms. Molinelli asked that we monitor and evaluate how many people are going on the website to view the recordings.

VIII. EDUCATION

Consent Agenda for Items 1 – 3

1. Overnight Trips

- a. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Hills High School students, teachers and if necessary, chaperones, for a trip to Costa Rica to provide students with a real world experience in tropical habitats and ecosystems, from February 17 – 25, 2018.
- b. **RESOLVED** that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Pascack Valley High School AP European history and peer leadership students, teachers, and if necessary, chaperones, for a trip to Paris, Switzerland and Munich, from April 7 – 16, 2017. This is a change of dates for the same group, previously approved on July 27, 2016.

2. Supplemental Instruction

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve Natalie Burd, LDTC at Pascack Valley High School, to provide supplemental instruction for student ID #806639 for two hours per week from January 30 – June 2, 2017 as per the student’s IEP.

3. Tuition Student to Park Academy – Region II

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve a tuition-paying sixth-grade student, student ID #809752, from Ridgewood to attend Park Academy Middle School for the 2016-2017 school year, tuition prorated from a start date on January 30, 201

Moved by: Bissinger Seconded by: Scher

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

X. FINANCE

Consent Agenda for Items 1 – 6

1. Approval of Bills

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve bills as follows:

Budget Expenditures as of February 6, 2017	\$610,244.14
Payroll as of January 31, 2017	\$1,474,843.29
Total	\$2,085,087.43

2. Service Agreement - Valley Health Workplace Connection

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, approve the service agreement with Valley Health Workplace Connection.

3. Donation

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the following donations:

Date	Donor	Donation	Club or Group
1/24/17	Dassault Falcon	\$5,000	Robotics
1/24/17	Material Needs Consulting, LLC	\$2,000	Robotics

4. E-Rate Elite Services, Inc. – Funding Year 2017

RESOLVED that the Pascack Valley Regional High School District Board of Education, at the recommendation of the superintendent, accept the agreement between E-Rate Elite Services, Inc. and Pascack Valley Regional High School District Board of Education for the Funding Year 2017 with an option to renew.

5. Reject Bids for Phase 2 of the Athletic Field Upgrades Project at Pascack Hills High School

WHEREAS, the Pascack Valley Regional High School District Board of Education (“the Board”) advertised for bids for the Phase 2 of the Athletic Field Upgrades Project at Pascack Hills High School (“Project”); and

WHEREAS, on January 31, 2017, the Board received bids for the Project; and

WHEREAS, the bid submitted by the purported low bidder, Rochelle Contracting Company, Inc. (“Rochelle”), is materially defective insofar as the bidder did not list a subcontractor who is properly classified by the Department of the Treasury, Division of Property Management and Construction (“DPMC”), to perform the demolition scope of work for the Project, as well as a DPMC classified steel subcontractor to perform the steel scope of work for the Project, as required by law and the bid specifications, which together are material, nonwaivable defects; and

WHEREAS, the bid submitted by the purported second low bidder, Let it Grow, Inc. (“Let it Grow”), is also materially defective insofar as the bidder did not identify a steel and HVACR subcontractor, as required by the specifications, and did not provide a DPMC 701 form, listing the total amount of uncompleted contracts, as required by law, which together are material, nonwaivable defects; and

WHEREAS, the bid submitted by the purported third low bidder, Applied Landscape Technologies (“Applied Landscape”), is also materially defective insofar as it did not identify a HVACR subcontractor as required by the specifications, and did not identify a plumbing subcontractor who is DPMC classified, as well as provide a DPMC 701 form, listing the total amount of uncompleted contracts, for its Landscape Irrigation subcontractor, as required by law, which together are material, nonwaivable defects; and

WHEREAS, the remaining bids were substantially in excess of the cost estimates for the Project and, as such, are not reasonable as to price on the basis of the cost estimates prepared on behalf of the Board; and

WHEREAS, all bids submitted in response to the advertisement for the Project are non-responsive or substantially exceed the cost estimate of the Project; and

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The bid submitted by Rochelle, Let it Grow, and Applied Landscaping are hereby rejected for being materially defective.
2. The remaining bids are hereby rejected as the bids substantially exceed the costs estimates and, as such, are unreasonable as to price on the basis of the cost estimates prepared on behalf of the Board.
3. The Board Secretary/ Business Administration is hereby authorized to re-advertise the Project for bids.

6. Special Education Transportation – Region II

RESOLVED, that the Pascock Valley Regional Board of Education as LEA for Pascock Valley Region II, Special Education accept the following special education transportation contract addenda for the 2016-2017 school year.

Transporter	Contract	Rte #	Route	Per Diem Increase/Decrease	Adjusted Per Diem Cost
ACE	049	1602	Shepard HS	55.00	206.00
ACE	049	1613	Craig, Lower	55.00	196.00
American First Choice	050	1618	Alpine, AM-One Way	24.00	74.00
Lenoir’s	030	9111	Windsor	160.00	384.88
Lenoir’s	035	1002	Chapel Hill	-40.00	146.49
Rinaldi	4503	5011	Roberge AM	50.00	144.49

Transporter	Contract	Rte #	Route	Per Diem Increase/Decrease	Adjusted Per Diem Cost
Rinaldi	4503	5011	Roberge AM	50.00	194.49
Rinaldi	045	1343	Valley-HPPS	131.00	266.75
Rinaldi	045	1346	Valley-Norwood	131.00	287.14
Rinaldi	045	1346	Valley-Norwood	-131.00	156.14
Scholastic	P404	0452	EPIC	75.00	207.83
Star	053	1621	Community, Upper	20.00	169.00
Valley	4505	5006	Park Academy	65.00	206.30
Valley	019	7831	Bleshman School	-45.00	241.98
Valley	031	9112	PHHS	90.00	261.11
Valley	031	9112	PHHS	-90.00	171.11
Valley	1622	1622	Holmstead - BOCES	34	132.75
We Care	1607	1607	CTC, Oakland	100.00	320.00

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract 048 to Taher Transportation for the 2016-2017 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
1502	Venture, Hackensack	174.99	30	174.99	31,498.20

RESOLVED, that the Pascack Valley Regional Board of Education as LEA for Pascack Valley Region II, Special Education award special education transportation contract 050 to American First Choice Transportation, LLC for the summer of 2016-2017 school year.

Route #	Route	Base	Aide	Per Diem	Annual Cost
1624	Woodside PM, River Vale	153	29	182.00*	7,280.00*

*Includes cost of aide

Moved by: Bissinger Seconded by: Scher

VOTE

Bd. Mbr.	Aye	Nay	Abs.	N/P	Bd. Mbr.	Aye	Nay	Abs.	N/P
Bissinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Blundo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stankus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hallowell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Molinelli	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Steinfeld	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					

Mr. Steinfeld read number three into the record.

Ms. Baxley explained items 4 and 5.

Mr. Blundo asked if our audit monitors donations.

XI. OLD BUSINESS

Committee Reports

Building and Grounds Committee

Mr. Hallowell reported that the Building and Grounds committee met to review the plans for the changes at the intersection at Grand Avenue. They requested a copy of the landscape plan and asked about the need for a possible retaining wall. Mr. Gundersen said the landscape plan would be forthcoming and that it was determined there would be no need for a retaining wall. The county and town are widening the road and will construct a separate lane to enter the school property. They will also be moving the sidewalk.

Negotiations Committee

Mr. Steinfeld reported that the meeting took place and informed the board that negotiations are moving forward.

Guidance Advisory Council

There was nothing to report at this time.

XII. NEW BUSINESS

Mr. Gundersen commended Mr. Librera and Mr. Martin who came back on Friday night to handle a water main break at Pascack Hills.

Ms. Molinelli congratulated the district for hosting the presentation by Ms. Leahy. The newspaper reported that parents were instructed how to make their children self-reliant during the presentation.

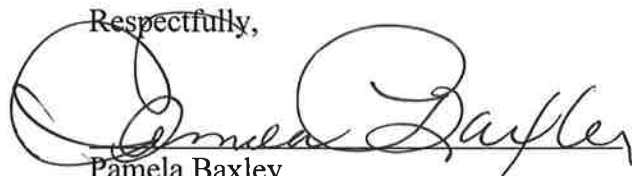
XIII. COMMENTS FROM THE PUBLIC

Citizens are invited to make comments and are limited to five minutes, according to the Pascack Valley Regional High School District Board of Education policy number 0167. Persons wishing to speak must, upon being recognized, rise and state their name and address.

XIV. ADJOURNMENT

A motion was made by Ms. Bissinger to adjourn at 8:30 p.m. Ms. Molinelli seconded the motion, which was unanimously carried.

Respectfully,



Pamela Baxley

Business Administrator/ Board Secretary